

Fairfield County Airport Authority Board Meeting
3430 Old Columbus Rd NW
Carroll Ohio 43112
Minutes for February 13, 2017

Meeting to order

Glenn Burns called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Board Members present at the meeting were Glenn Burns, Pat Ferguson, Jon Kochis, Michael Kaper, Bill McNeer, and Rick Szabrak. Board Member Bill Fagan was absent. Also present were Brandon Foster, Al Moyer, Dan Bolger, Pat Rooney, Tom Palmer, Sharlene Bails, and Staci Knisley.

Opportunity for the Public to Address the Board

No member of the public addressed the board at this time.

Approval of Minutes for the January 9, 2017 Meeting

On motion of Jon Kochis and second of Pat Ferguson, the Fairfield County Airport Authority Board voted to approve the minutes from the January 9, 2017 meeting.

Voting aye thereon: Kochis, Ferguson, Burns, Kaper, McNeer, and Szabrak. Motion passed.

Historical Aircraft Squadron (HAS) update

Mr. Moyer reported that the wind sock and wind tee are still not working properly.

Mr. Kochis stated that he would call Howard Electric to repair.

Airport Manager Update

Mr. Rooney reported that Jim Garner and Nadana Perrera who are current tenants in separate P hangars would like to move into R1 together. He is working with them on vacating and moving in. They will sign a new lease along with submitting a new deposit. They have also already contacted South Central Power about getting their electric in their name per their lease.

Once they are vacated out of their old hangars, Ms. Knisley will issue you refunds for their prior deposits for the P hangar leases.

Mr. Rooney also reported that there was a business interested in R1 but had to back out. They were looking for a bigger space at this time.

Mr. Szabrak stated that if businesses are interested in hangars in the future; contact him so he can follow up with the business.

Mr. Rooney presented Sundowner Aviation's Monthly Report, see attached to minutes. Jet fuel sold this month was mostly out of the jet fuel truck. 528 gallons of jet fuel was sold out of the truck out of 568 gallons sold total. The number of operations is down this month and they (Sundowner Aviation) purchased 1/3 of the fuel this month.

Mr. Rooney reported that this coming Thursday he will have a conference call with the Airport District Office in Detroit. The first topic is regarding the Chart Supplement. This is the FAA publication that reports about airports.

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In the publication there is a map that has a parachute symbol. The goal is to take this parachute symbol out of the map. He believes that this defers traffic to our airport because pilots try to stay away from airports with skydiving.

The second topic to discuss is regarding our Class G Airport status. Only the commercial pilots have to notify us. Our goal is to get our Airport to a Class E status. This status means that pilots will have better clearance for safety.

Standing Committee Updates:

a. Airport Improvement – Jon Kochis

1. Wetland Determination

Mr. Kochis reported that the Wetland Determination is ongoing. We could move forward with clearing the northwest corner but it will cost money. The Wetland still needs to be determined officially.

2. Storm Water Projects

Mr. Kochis presented the Storm Water Inventory and Priority Projects summary. (See attached to minutes) These projects are also included in the Capital Improvement Projects Draft. (See attached to minutes)

The Storm Water Pollution Prevention Plan has been reviewed the last 2 meetings. Changes have been made along with the Prosecutor's language will be added to leases regarding the plan. The Prosecutor's language will be added to all new leases. Any current leases will have to be an addendum. This language excludes the county as being liable to any spills that may occur in hangars. This language does not apply to the commercial tenants. They have to have an insurance rider on their policy about environmental impacts.

Approval of Storm Water Pollution Prevention Plan and the recommended language by the Prosecutor as an Addendum

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the Storm Water Pollution Prevention Plan and the recommended language by the Prosecutor as an Addendum for the Fairfield County Airport. (See attached to minutes)

Voting aye thereon: Kochis, McNeer, Burns, Ferguson, Kaper, and Szabrak. Motion passed.

3. Airport Capital Improvement Project List (see attached to minutes) and Cash Projection

Mr. Kochis asked the Board to review the list and asked the Board to consider discussion at the next Board meeting. Costs and budget will have to be defined.

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Mr. Kochis asked the Board to review the cash projection worksheet in the finance section of the meeting packet. Mr. Kochis pointed out that there is a refund for \$15,000 from the County Auditor for overpayment on the Election House parcel. It has been billed in error for the last 3 years. There is a \$12,000 expense in the projection for the GIS upgrade. The FAA 2016 grant should come in under budget and the GIS could be reimbursed for the local expenditure.

4. Hangar A Discussion

Mr. Ferguson reviewed with the Board a summary of information pertaining to improvements to Hangar A. (See attached to minutes)

Mr. Kochis recommended that immediate renovations to the hangar should be the heating improvement. The paving would be a lower priority at this point. At the end of the current lease (expires 10/31/19) the building responsibilities will be back as the Airport Board's responsibility.

Ms. Knisley recommended that multiple quotes be done. The current estimates total over \$50,000.

Mr. Kochis stated that he would work with Mr. Ferguson and a small committee of the Board on the Hangar A improvement estimates. There is a benefit for the lessee and lessor if the improvements are done.

Mr. Steve Slater asked the Board to consider leasing to him with the improvements being his responsibility. He would like to have a projection of expenses for the next 10-12 years. He also would consider buying the current tenant (Dan Bolger) out of his land lease with the Board.

Mr. Dan Bolger stated that it is fairly typical to look long term when a lease is coming to an end. Also, Aviation industry is very fragile at Airports. Mr. Slater is a solid tenant in this very fragile industry. It is very important to have someone like this. The Board has an opportunity now to write a new lease and asked the Board to consider this.

Mr. Kochis stated that he and Mr. Ferguson will have further discussions and will meet with the County Prosecutor for legal advice.

5. Crawford Murphy Tilly (CMT) Engineer's Summary Report (See attached to minutes)

Mr. Kochis reviewed the Engineer's Summary Report with the Board. The PAPI commissioning is complete. The closeout report should be submitted soon. The teardown of the old PAPI pads will tore out when the weather is appropriate. The runway rehabilitation project is still in process.

Mr. Ferguson reported that the final diamond coat of the glass was completed on the runway rehabilitation project.

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Mr. Kochis stated that the runway lighting rehabilitation project should be completed this week. He hopes to have a final punch list meeting on Friday.

Mr. Kochis reported that the FY2017 ODOT grant that was approved earlier was denied due to the FAA communicating that they will fund the project to relocate Taxiway Delta in FY 2018.

Approval of payment of invoices for the Shelly Company and Jess Howard Electric totaling \$75,131.65

On motion of Jon Kochis and second of Rick Szabrak, the Fairfield County Airport Authority voted to approve the following invoices totaling \$75,131.65:

- *Jess Howard Electric Company \$ 31,559.65*
- *The Shelly Company \$ 42,572*
- *The Shelly Company \$ 1,000*

Voting aye thereon: Kochis, Szabrak, Burns, Ferguson, Kaper, and McNeer. Motion passed.

Mr. Kochis stated that a resolution will need to be approved for the FY2018 ODOT grant.

Mr. Kochis reported that there is no further information on the Jess Howard Electric estimate for \$1,965.

b. Community Relations – Michael Kaper & Rick Szabrak

Mr. Kaper reported to the Board that Airport Tenant Guy Ingram sent an email and thanked the board for the new tarmac and runway services.

c. Facilities and Grounds – Michael Kaper & Bill Fagan (absent)

Mr. Kaper reported that Jess Howard is in process of working on the antenna and damage speaker per the \$1,965 quote.

d. FBO Liaison – Pat Ferguson

Nothing further to report.

e. Finance - Glenn Burns

1. Financial Reports

Ms. Knisley asked the Board to review the financial reports and asked if there were any questions.

Mr. Szabrak asked for further detail on the contractual services increase projection compared to 2016. He also asked how the hangar revenue was projected.

Ms. Knisley reported that there were one-time contracts with Soil & Water and added snow plowing for 2017. The hangar revenue is updated approximately every 3 months based on history and current occupancy.

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2. Payment of Bills

Ms. Knisley asked the Board to review the summary of invoices.

Approval for payment of bills totaling \$ 10,644.48

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$10,644.48 (See invoice summary attached to minutes)

Voting aye thereon: Kochis, Kaper, Burns, McNeer, Szabrak, and Ferguson. Motion passed.

f. Security/Internet – Jon Kochis & Bill McNeer

Mr. Kochis reported that he will be pursuing Voice over Internet Protocol (VOIP) for the telephone service which currently costs approximately \$2,400 annually. It is an efficient way to provide telephone service.

g. Tenant Relations – Glenn Burns & Bill Fagan (absent)

1. Rent Status

Ms. Knisley stated that she will follow up with tenants this week regarding any past due accounts.

h. Web – Bill McNeer & Rick Szabrak

Mr. Szabrak stated that he is working with Mr. McNeer and WebChick on updating the Airport's webpage. He would like to see testimonials and possibly tie in Twitter with Fairfield 33. The goal is to attract new businesses by making the website easy to access. They will present to the Board a drawing of their recommendations in the next few months.

Old Business

a. FY2017 Ohio Airport Grant/ODOT – withdraw letter

b. Storm Water Plan (give Staci signed docs for MS4 training)

c. Taxiway D Rehab. Project - future FAA project

d. Farm Leases (seedless crop amendments)

Mr. Kochis reported that Soil & Water is working with the farmers on approved crops to produce.

e. Fence on Eversole Property

f. Bolger Lease

g. Medflight Property

Mr. Kochis reported that the Board of Commissioners is prepared to submit an offer on this property. The Airport Board needs to decide on how they want to purchase this property and pay the Board of Commissioners back for the purchase. The Board of Commissioners is willing to do a long term payment plan.

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Ms. Knisley reported that the payment plan will be negotiated through and approved through a Memo of Understanding (MOU) agreement.

h. Signage

Mr. Kochis reported that he will follow-up with the contractor on the rear sign at the terminal. This was included in their contract.

Mr. Ferguson recommended a sign be installed at the front of the terminal.

Mr. Kochis reported that he had a \$4,500 estimate for a new sign at the front of the terminal. The Board did not approve this estimate. He will work on getting an estimate for a metal sign.

New Business

a. Approval of FAA lease for 6'x12' space located in the Maintenance Hangar (Hangar J) for electronic equipment

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the Federal Aviation Association (FAA) lease for 6'x12' space located in the Maintenance Hangar (hangar J) for electronic equipment. (See lease attached to minutes)

Voting aye thereon: Kochis, McNeer, Burns, Ferguson, Kaper, and Szabrak. Motion passed.

b. Approval of a Resolution to apply for the Fiscal Year (FY) 2018 Ohio Airport Grant Program from the Office of Aviation Ohio Department of Transportation (ODOT)

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve a Resolution to apply for the Fiscal Year (FY) 2018 Ohio Airport Grant Program from the Office of Aviation, Ohio Department of Transportation (ODOT) (See resolution attached to minutes)

Voting aye thereon: Kochis, McNeer, Burns, Ferguson, Kaper, and Szabrak. Motion passed.

Informational Items

No informational items were received or discussed.

Calendar of Upcoming Events/Other

The Board reviewed the following calendar of upcoming events and other dates.

- a. Business Radio Licensing - \$95 fee – revisit in March 2017
- b. OAA Annual Conference – April 18-19, 2017
- c. State of the County Address – April 25, 2017
- d. FAA lease for space expires 9/1/17
- e. Pville farming lease expires 12/31/17
- f. Doug Majors farming lease expires 12/31/17
- g. Insurance expires 12/15/18
- h. Bolger Lease expires on 10/31/19
- i. HAS lease agreement w/Commissioners expires on 12/31/19

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Adjournment

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to adjourn at 7:33 p.m.

Next meeting is scheduled for March 13, 2017 at 6:00 p.m.

Meeting minutes for the February 13, 2017 meeting were approved on March 13, 2017.

Aye
Glenn Burns

Abstain
Bill Fagan

Aye
Rick Szabrak

Aye
Jon Kochis

Aye
Michael Kaper

Aye
William McNeer

Aye
Pat Ferguson

Staci A. Knisley
Staci A. Knisley, Airport Clerk

MONTHLY BOARD REPORT

JANUARY 2017 *for February 13, 2017 meeting*

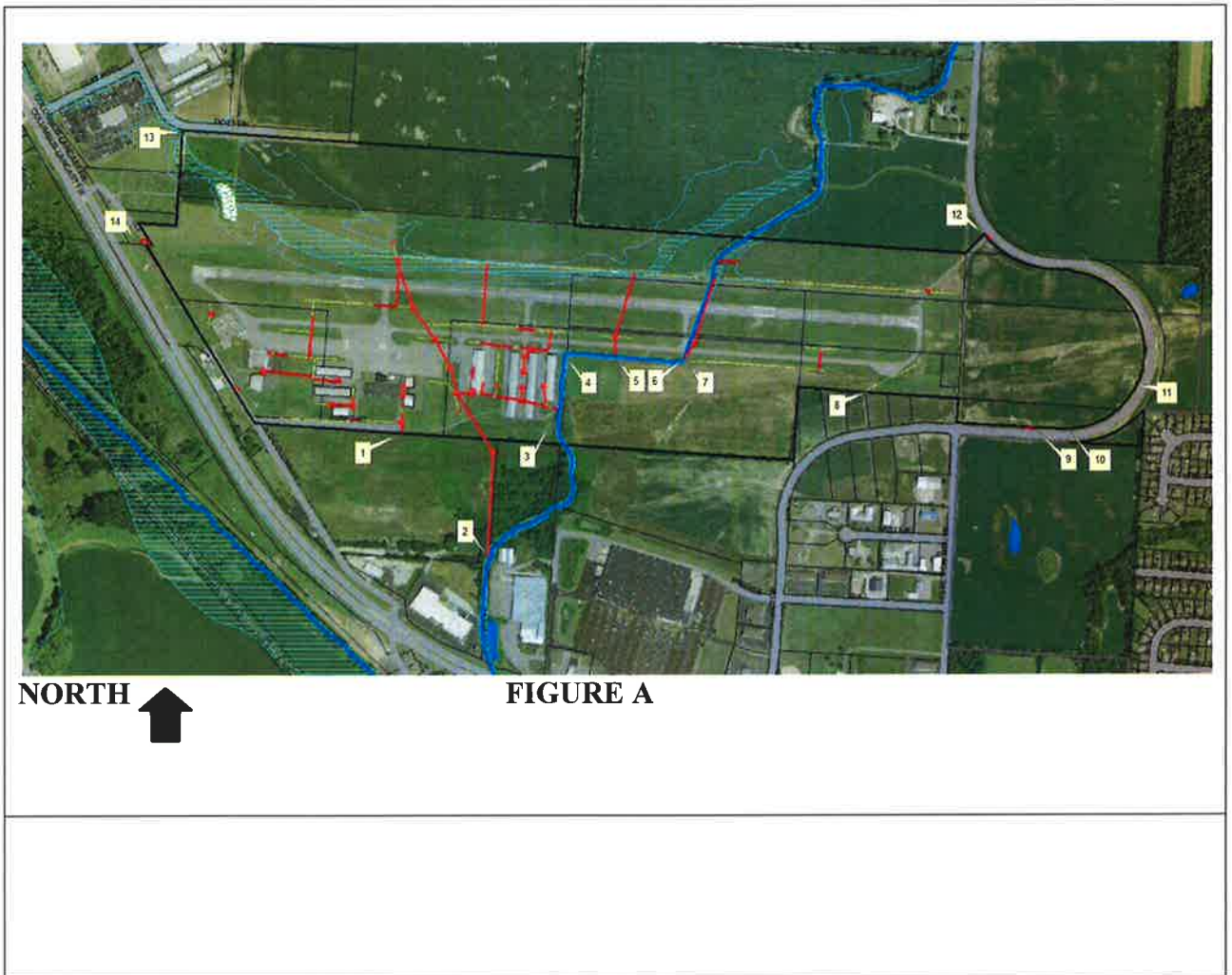
| ITEM | QUANTITY | REMARKS |
|---------------------------|------------|---------|
| T HANGAR OCCUPANCY | 62/72 | |
| R HANGAR OCCUPANCY | 5/6 | |
| NEW LEASES | <i>3</i> 0 | |
| OVERNIGHT/WEEKLY HANGR | 0 | |
| FUEL SALES 100LL | 2217 | |
| FUEL SALES JET | 568 | |
| NUMBER OF OPERATIONS | 540 | |
| HANGAR MAINTENANCE ISSUES | | |
| PUBLIC COMMENTS | none | |
| INCIDENTS REPORTED TO FAA | none | |

FAIRFIELD COUNTY AIRPORT AUTHORITY

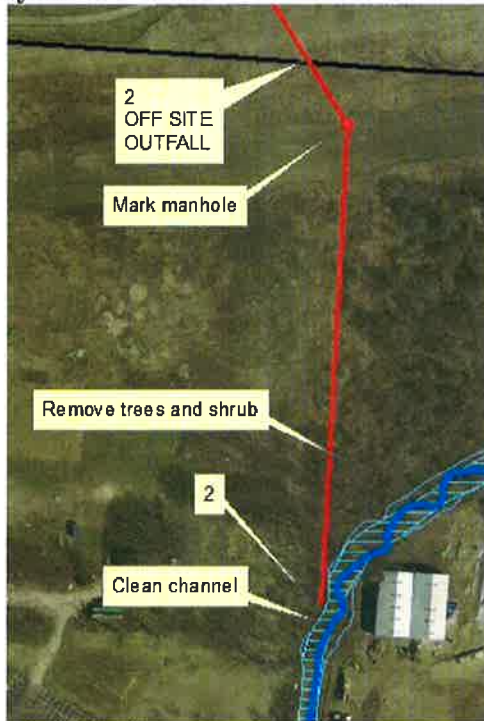
FAIRFIELD COUNTY AIRPORT (KLHQ) STORM WATER INVENTORY AND PRIORITY PROJECTS

The purpose of the Fairfield County Airport Authority (FCAA), Fairfield County Airport (KLHQ) Storm Water Inventory and Priority Projects is to find, mitigate, and either eliminate or prevent sediment discharges of storm water pollution from the FCAA facility, to prioritize storm water drainage system repairs and aid in masterplan development to comply with Ohio EPA post construction water quality or sediment management standards.

FACILITY MAPS



#2 System outfall

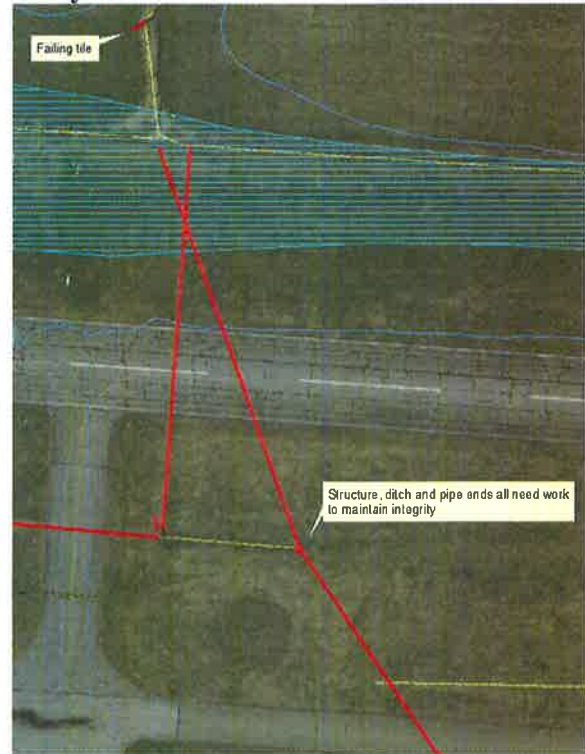


Off-site outfall #2 needs cleaned out to the stream channel. The entire easement from the south fence should be maintained annually to keep vegetation off of it to the full width of the permanent easement as per VOL 606 PAGE 152-153. This is the primary outlet for the NW area of the airport. The manhole between the pipeline and the outlet should be clearly marked with utility markers.



Obstructed outlet in the 100-year floodway south of the airport

#2 System infield

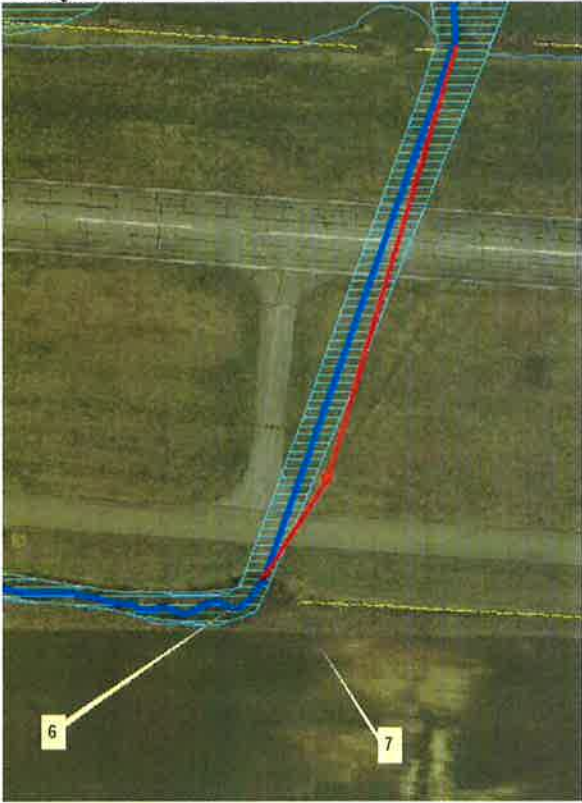


The failing tile noted at the north of the runway drains the farm field to the north and likely is connected to the north wetland tile impacted near the utility trenching noted on page 4 of this report.



Failing structure, tile and ditch

#6 System



There are multiple points where mortar needs replaced in pipe system #6 and special attention should be applied to rebar that was exposed to elements that accelerate degradation where underdrains from the runway were forced through the west side of the pipe.



Blocks that once backed mortar joint



Rebar impacted with underdrain

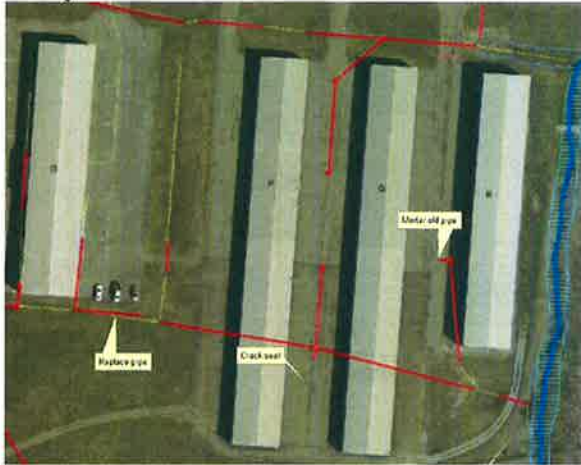


Blocks that once backed mortar joint



Rebar impacted with underdrain

#3 System



Replace small pipe for trench drain east of building O.

Improve pavement crack sealing between P and Q to reduce infiltration and potential damage to pavement.

Mortar old pipe in catch basin between Q and R



Crack serving as a trench drain



Overactive underdrain due to lack of crack sealing

#7 System



North wetland concern



Wetland boundary as delineated as per resolution June 13, 2016 by USDA-NRCS.



Utility trenching in wetland (Google Earth image)

It is suspected that a conduit cut across the wetland area and may have damaged the field tile that historically kept the hydric soils from being inundated year round. It is recommended that all utilities be marked to assure they can be located should future tile blow holes form so they can be repaired in compliance with USDA-NRCS standards as soon as possible to keep areas dry. This wetland coincides with hydric soils as mapped by USDA and was shown in the 1994 US Fish and Wildlife Wetland Inventory. It is recommended that a perimeter tile be installed to keep the wetland from growing on the fringes. See assistance from NRCS and the SWCD.

OEPA Post Construction Water Quality

Overall system compliance with the Ohio EPA post construction water quality requirements of the General Construction permit would require all future improvements to address storm water quantity and quality. Because the airport is master planned for new construction of hangars each construction project should comply with the requirements. Opportunities exist between the taxiway and runway, South of Building J, north of the fuel farm and north of buildings Q and P to construct underground storm water storage and clean the water through oil and sediment separators.

Caution should be taken to find an engineering solution that minimizes exposed water surfaces that attract waterfowl. All pipes along the north side of the runway and south of the runway connect to the 100-year floodplain or 100-year floodway that would allow the system to be inundated in major events and potentially cause damage if not located properly.



Example of underground storm water system (waterworld.com)

General Concerns

All storm drains should be marked “drains to stream” and all outfall locations should be marked with utility markers. Marking the ends of all culverts under the runway along with regular pesticide applications near them should be done to reduce damage to them by mowing equipment.

As a general statement the virtuous clay storm pipes and galvanized corrugated metal pipes/culverts should all be noted for replacement in conjunction with future paving work in the same areas.

FAIRFIELD COUNTY AIRPORT AUTHORITY

FAIRFIELD COUNTY AIRPORT (KLHQ) STORM WATER POLLUTION PREVENTION PLAN

The purpose of the Fairfield County Airport Authority (FCAA), Fairfield County Airport (KLHQ) Storm Water Pollution Prevention Plan (SWP3) is to find, mitigate, and either eliminate or prevent discharge of storm water pollution from the FCAA facility, to eliminate illicit discharges into the storm water drainage system and to prevent the violation of surface water and ground water quality or sediment management standards.

To this end, the FCAA will identify the potential sources of storm water pollution that may affect the quality of storm water discharge from the FCAA Facility and evaluate the storm water contamination potential from the identified likely sources. The FCAA will also introduce storm water Best Management Practices (BMPs) that will be utilized at the facility site for prevention and control of pollutants in storm water discharge and identify the procedures, maintenance, inspections and record keeping needed to document those BMPs. This SWP3 reinforces and supports the "Minimum Standards for Aeronautical Activities at the Fairfield County Airport (KLHQ), Lancaster, Ohio 43130" Revised December 8, 2014 and is coordinated and references to individual hangar lease agreement format approved October 10, 2016 and all subsequent updates.

This plan is meant to meet the requirements of Fairfield County & Others Municipal Separate Storm Sewer System (MS4) Permit, Ohio EPA Facility #4GQ10006*CG. It contains the most relevant information to utilize within the parameters of the FCAA facility. This document also contains information for administration and record keeping of the plan.

The SWP3 will be reviewed annually by the FCAA Board, FCAA Management Company (Sun Downer Aviation LLC), FCAA Engineering Firm of Record (Crawford, Murphy, Tilly Inc.) in cooperation with the Fairfield Soil and Water Conservation District when requested to determine if updates to the plan are needed to reflect changes in the FCAA facility or activities conducted that could significantly increase the amount of pollutants in storm water runoff or cause a new location in the facility to be subject to storm water that might introduce a new pollutant. This plan will be amended if a state or federal inspector determines that it is not effective in controlling storm water pollutants discharged to waterways. Copies of the SWP3 will be maintained at the FCAA Terminal (Building I) at 3430 Old Columbus Road NW (Airport Road) Carroll, Ohio 43112.

1. LOCATION & SITE CONTACTS

| | | | |
|---|-------|---|-----------|
| Name: Fairfield County Airport Authority | | Address: 3430 Old Columbus Road NW Carroll, Ohio 43112 | |
| Telephone: 740-654-7001 | | Primary Facility Contact Information: Staci Knisley 740-652-7093 | |
| Latitude: N 39° 45' 14.9508" Longitude: W 82° 39' 40.9608" | | Security: Fairfield County Sherriff 740-652-7900 | |
| SIC Code 9999 | EHS 0 | County | Fairfield |
| Total Impervious Surface Acres: Appx 35 | | Municipality | Carroll |
| Total Facility Acres: 177.88 | | | |

Storm Water Discharge to Greenfield Creek with 100 year flood diversion toward Claypool Run (NW)
 Name(s) of water(s) that receive storm water from this facility: Hocking River
 Hocking River Watershed

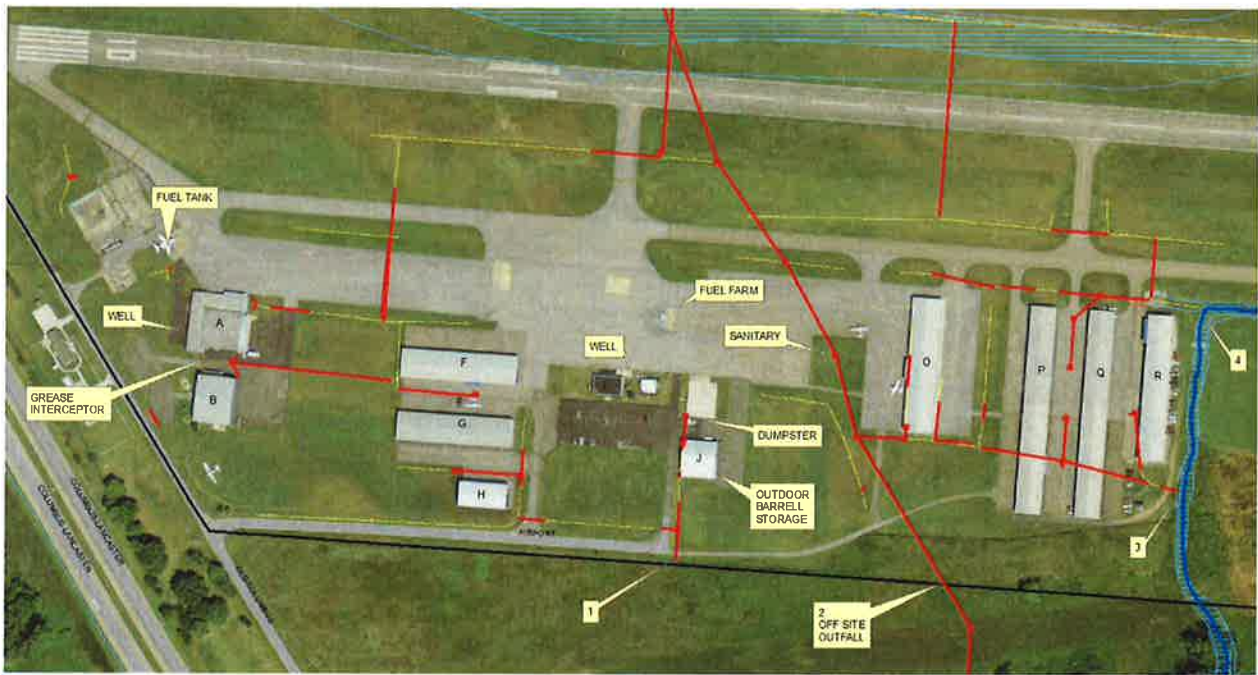
FACILITY MAPS



NORTH ↑

FIGURE A

See Appendix A for outfall No.2 off site easement



NORTH ↑

FIGURE B

See Appendix A for outfall No.2 off site easement



2. FACILITY AND OPERATIONS

The FCAA facility is comprised of several structures. The Terminal (Building I) faces Old Columbus Road NW (Airport Road). The Airport Managers maintenance shop in Building J is adjacent to the terminal in Building I.

Approximately 35 acres are paved or under roof and the remainder of the 142 acres are grass, maintained to FAA standard heights or agriculture production through lease agreements in compliance with the Conservation Plans on file with the Fairfield Soil and Water Conservation District. Except for the northern 28 acres and a small piece of property adjacent to the City of Lancaster east of Election House Road, the facility is surrounded by fences with the three 3 pilot gates that are locked by electronic lock. The FCAA facility is open 24 hours a day for pilots.

FCAA Facility Buildings used in day to day operations of the FCAA

Building I-Terminal with public access and houses emergency response documents and records
The Fuel Farm is located NE of Building I and dispenses Avgas and Jet Fuel through code controlled devices BUSTR ID 23010048. A fuel truck and fuel buggy are on site and are typically kept within the immediate vicinity of the Fuel Farm. A spill kit is kept at the Fuel Farm location.



Fuel Farm and Fuel Truck (10-31-16)



Fuel Buggy (10-31-16)

Building G-Hangar that contains airport maintenance equipment

The FCAA facility is the base of operations for maintenance of lawns, storm pipes, asphalt and buildings under the jurisdiction of the FCAA. The facility houses tractors, mowers and snow removal equipment in the NW bay of Building G along with products, such as, fuel, oils, and salt. Functions include fueling of vehicles, storage of equipment and vehicle maintenance.

Temporary stockpiles of aggregates, dirt, temporarily staged construction and demolition waste as well as material lay down areas are located NW of building A near the gate.

A 500 gallon fuel tank is located NW of Building A is maintained by Airport Authority for grounds maintenance. Records are retained by HAS for the Airport Authority. A spill kit is kept in proximity to this location.

FCAA Facility Buildings leased to others

Private Fixed Base Operators

Private Non-Based Operator

Commercial Non Based Operator

The FCAA will begin the process during lease renewals of hangars in the remainder of buildings to secure a one page SWP3 agreement for each hangar tenant including but not limited to;

- “No fuel, flammable liquids or other hazardous materials as defined by the Ohio State EPA shall be stored or kept on the leased premises except not more than eighty gallons of fuel will be permitted, provided it is stored in not larger than ten-gallon safety container of a type approved by the Underwriters Laboratories. All containers shall be stored at least two feet above the floor level of a hangar” per hangar unless additional storage is approved in writing on the lease.
- Proper fluid disposal (not down storm drains or ditches)
- Spill kit materials kept on site

Commercial Fixed Base Operator

The buildings below have larger public use and access than other hangers and buildings of the FCAA Facility. FCAA will review larger facility rental and develop an agreement for each in compliance with Section 3. *Pollution Prevention Best Management Practices (BMP)* of the current approved SWP3 of the FCAA

Building A- Commercial Fixed Base Operator (11-3-16)

Leased to Due North Aviation.

3380 Old Columbus Road 740-652-1722

Floor drains go to the grease interceptor located between building A and B tied only to Hanger B. Grease interceptor in maintained by Dan Bolger, owner of Hanger A.

Building B Commercial Fixed Base Operator (11-3-16)

Lease/use agreement with the Historic Aircraft Squadron a 501(c)3 organization.

3266 Old Columbus Road 740-653-4788

Building J Commercial Fixed Base Operator (11-3-16)

Leased to Sundowner Aviation LLC

3430 Old Columbus Road 740-475-8188

Covered dumpster is located north of building J on the public side of the fence to assure ease of access and usage by pilots and visitors.

Sundowner Aviation LLC maintains a list of the largest quantity of each type of fluid quantities they typically keep on site, (new and used), along with spill kits and disposal records for five years.

Temporary outdoor (covered and labeled) storage of fluids until shipped to approved facilities for disposal are kept outside Building J. They are kept on impermeable surfaces and are monitored daily for leaks by staff.

Records of disposal are kept on site in Building J.



Temporary fluid storage (10-31-16)

FCAA Grounds

The FCAA Facility is served by the Greenfield Township Water and Sewer District for sanitary sewer system and water. Two water wells are on site, See Figure B.

The facility ditches, storm structures and storm pipes are mapped per Figure A. The majority of the runway, taxiway, Fuel Farm, terminal parking, roof top water and access paving of Buildings A, B, F, G, H, I and K runoff is filtered through adjacent lawn areas and grass ditches before entering Greenfield Creek.

Catch basins and trench drains collect runoff from most roof tops and asphalt of Buildings I, O, P, Q and R.

Other lawn and agriculture field areas drain to Greenfield Creek or other adjacent municipal ditches controlled by the Fairfield County Engineer, Greenfield Township or the City of Lancaster.

The FCAA Facility operates with the following activities of concern:

- Loading, unloading, handling, and storage of antifreeze, asphalt, batteries, chemicals, concrete, fuel (avgas, jet fuel, diesel and gasoline), hazardous materials, new and used oil, paint products, scrap metal, solvents, trash and debris.
- Filling of underground storage tanks (USTs) with fuels.
- Dispensing of fuels to vehicles, equipment, and portable fuel containers.
- Vehicle and equipment parking and storage.
- Vehicle, equipment, and material washing and cleaning.
- Salt storage for parking and foot traffic areas only. **No runway or taxi way deicing occurs. No plane deicing occurs.**
- General maintenance and cleaning.
- *Pesticide storage and application is by agreements with licensed Commercial Applicators by the State of Ohio.*

The following areas are potential sources of contamination:

- Residue from vehicle and equipment washing areas if it is allowed to contaminate storm water. Equipment and plane washing should occur where soapy water can run off onto grassed areas or to floor drains connected to central sanitary sewers.
- Fuel spills and leaks during UST filling or pump dispensing.
- Rain water contact with the fueling area.
- Trash and windblown litter at the facility.
- Leaks from storage containers.
- Vehicle and equipment drips and leaks.

3. POLLUTION PREVENTION BEST MANAGEMENT PRACTICES (BMPs)

The FCAA recognizes the benefits of using both non-structural (e.g. good housekeeping) and structural (e.g. a roof or overhang) source control BMPs to minimize pollutants coming into contact with precipitation or storm water runoff. The following source control BMPs are used in the FCAA facility.

3.1 GOOD HOUSEKEEPING

These daily activities keep the facility sites clean and equipment operating correctly. While good housekeeping doesn't require a great deal of time or cost, it should be implemented on an everyday basis so as to become a part of the culture of the organization. Daily cleanup and inspection are the most effective way of achieving good housekeeping. While not an all-inclusive list of good housekeeping practices at this facility, the following list is followed:

- Tools and materials are to be returned to designated storage spots after use.
- Waste materials will be collected and disposed of properly on a daily basis.
- Indoor work areas are to be kept orderly, uncluttered and well ventilated to discourage the work being moved outdoors. Staying inside allows leaks and spills to be quickly found and controlled.
- Facility clean-up will be performed without water use whenever possible, by sweeping or wiping, or washing with as small amount of water as can be done. If wash water is used it should be contained, collected and disposed of properly.
- All changing of fluids is done indoors unless extreme conditions do not allow it, then spill kits will be brought to the location to assure prompt response if needed.
- Outdoor waste in trash bins are covered and emptied regularly. Areas around such receptacles need to be inspected for misplaced or wind-blown litter or debris.
- Pesticide storage, mixing, application, labeling, recordkeeping and disposal of containers will follow the procedures as laid out for licensed commercial applications by the State of Ohio. Pesticide records are kept in Building I for examination by the Ohio Department of Agriculture and the general public.

3.2 PREVENTIVE MAINTENANCE

Preventive Maintenance BMPs include regular inspections and maintenance designed to minimize storm water pollution by performing maintenance activities before problems arise. Equipment that fails or functions poorly may result in the discharge of pollutants to the storm water drainage system. The following preventive maintenance actions are used at this facility:

- The storm water conveyance system will be kept clear of debris and litter to avoid blockage that may cause storm water to back up and to avoid the discharge of illicit materials.
- Drainage swales are kept clear of debris and maintained to prevent erosion.
- Pavement areas and landscaping will not be allowed to degrade to the point where they erode and contribute pollutants to runoff.
- Vehicles are regularly checked for leaks. Leaks are repaired promptly.
- Outdoor drums, storage tanks and containment areas are checked for leaks.

- Major equipment is subject to a preventive maintenance schedule for inspection, repair, or replacement of fluids (hydraulic, lubricating, cooling, etc.) greases, seals, hoses, filters, pressure gauges, piping, etc.

3.3 PROPER MATERIAL HANDLING AND STORAGE

Material handling and storage BMPs relate to controlling the potential for leaks, spills and loss of materials delivered, used and stored at the facility. The goal is to keep spills and leaks of materials from accumulating in soils or on surfaces where they could be carried away in storm water runoff or non-storm water discharges. Materials of concern at the facility include salt, asphalt cold mix, gravel, sand, lumber, topsoil, concrete, wood/brush, fuel, and metal products.

Materials of concern at the FCAA Facility will be stored in one of two ways:

- On a paved surface with a roof or covering so that no direct rainfall contacts them, and with appropriate berms or runoff controls to prevent contact with storm water run-off.
- On a specially constructed paved area with a drainage system with a slope to minimize water ponding. Drainage areas are designed to slope into catch basins to carry storm water runoff to a water quality basin.

Additional measures to assure proper material handling and storage include:

- Bulk solid materials, raw materials, and construction materials or supplies stored outdoors will be covered and protected from storm water if pollutants could enter storm water.
- Hazardous materials brought into the facility for hazardous disposal will either be stored inside or covered under a tarp until the materials are picked up so rain water cannot carry contamination to storm water inlets.
- The parking lot or other surfaces near bulk material storage facilities will be swept periodically to remove fines that may wash out of the materials.
- Liquid tanks will be kept in a designated area on a paved impermeable surface.
- Designated personnel will perform regular walk-by inspection.
- Storm drain inlets will be cleaned on a regular schedule and also after large storms. Special attention will be paid to the kinds of potential pollutants that accumulate there as a result of facility activities so that appropriate measures can be taken to control any pollutant sources.
- Spills will be cleaned up promptly; using dry cleanup procedures described in Section 3.6, Spill Prevention and Response.
- All scrap metal is cleaned of hazardous materials prior to storage on the scrap metal pile. Salvage vehicles have fluids removed prior to storage.
- Dumpster lids are closed except when being loaded.
- Deicing and salt storage areas are covered and loading areas are swept regularly to minimize salt laden runoff.
- Drainage from the salt truck loading area is directed to a lawn area before flowing to other storm water conveyance to minimize salt laden discharges from the FCAA Facility.
- The facility's paved surfaces will be kept clean and clear of debris and litter to keep such materials or their runoff from discharging to storm drains.

3.4 VEHICLE AND EQUIPMENT STORAGE AREAS

Vehicles and equipment are susceptible to leaking. If stored outside and uncovered, precipitation may wash leaked fluids into the storm drain system. The vehicle and equipment storage areas BMPs for the FCAA Facility include:

- Vehicles and equipment will be inspected to identify sources of spills or leaks.
- Designated facility personnel will perform regular walk-by inspection.
- Consistent parking spots will be designated for each vehicle so that a leak on the ground will identify a particular vehicle and it can be repaired.
- The facilities ‘dirtiest’ equipment will be parked indoors or on an impervious surface with no run-on in order to prevent discharges or leaks from contact with storm water runoff.
- Spills will be cleaned up promptly; using dry cleanup procedures described in Section 3.6, Spill Prevention and Response.

3.5 PROPER WASTE HANDLING

Waste handling BMPs relate to properly controlling, collecting, storing, and disposing of wastes that are generated at the facility. For many wastes, reusing or recycling is the most cost effective means to prevent pollution.

All FCAA personnel , tenants, contractors, visitors, airport users should be aware that disposing any waste (including wash waters) into a storm drain inlet or storm water conveyance is considered illegal dumping. Likewise, disposing of waste (including wash waters) onto a paved or unpaved surface such that it may be carried to a storm drain inlet or storm water conveyance is also considered illegal dumping.

The waste handling and disposal procedures for the FCAA Facility are as follows:

- General shop trash will be kept in a dumpster with the lid closed to keep storm water out. The dumpster is kept in a paved area and kept clean by picking up dropped trash and inspecting the area regularly.
- Liquid wastes that cannot be dried up and disposed of as solid wastes (e.g. the way paint can be disposed of) are kept out of the dumpster. Lids on liquid waste containers are to be kept closed.
- Scrap parts or other materials are kept inside.
- Scrap metal is collected for delivery to a scrap metal dealer and placed in scrap metal bins for pickup.
- Empty drums stored outdoors are sealed to be watertight and labeled as to their previous use.
- Hazardous materials, waste metal and other wastes are stored appropriately and are kept in a covered area or covered container.
- Waste oil, antifreeze, spent solvents, and other liquids from vehicle maintenance activities are recycled.
- Spent batteries are disposed of as hazardous waste or returned for reclamation and reuse.

3.6 SPILL PREVENTION AND RESPONSE

Spills and leaks can be significant sources of water pollution and in many cases, are avoidable. The goal of spill prevention and response is to prevent spills and leaks by correcting potential spill situations before a spill can occur. When a spill does occur, quick and effective response is needed to keep pollutants from reaching storm water. The spill control and cleanup procedures for this facility area as follows:

- All spills will be cleaned up promptly.
- If the spill is on an unpaved surface, FCAA personnel will determine whether contaminated soil should be removed to prevent it from being a source of future storm water pollutants.
- Spill procedures will include cleaning up leaks, drips, and other spills without water whenever possible.
- Spill response of a hazardous material includes containing and collecting the spilled substance and then disposing of the substance and any contaminated soil in compliance with local hazardous material regulations.
- Small spills: These are spills that can be wiped up with a shop rag. These rags will not be put in the dumpster with the shop trash – they will be stored in a covered bin manufactured for that purpose. Rags used to wipe up hazardous materials will be disposed of with other hazardous wastes.
- Medium-sized spills: These are spills too large to wipe up with a rag. Medium sized spills will be contained and soaked up using dry absorbent material such as oil dry or kitty litter. Absorbent snakes may be used as temporary booms to contain and soak up the liquid. Used absorbent material will be swept up or collected and will be disposed of with the shop trash if non-hazardous or with the hazardous wastes if necessary.
- Large spills: Spills of non-hazardous liquids will be contained and cleaned using a minimum amount of wash water. Storm drain inlets will be plugged to prevent the spill from entering the storm sewer system. Employees will be trained on when and how to temporarily plug facility inlets. Hazardous materials spills will be handled in accordance with hazardous material regulations.
- The Spill/Release Incident Reporting Form found in Attachment A shall be used to document large spills and the response taken to remedy the situation.

3.7 VEHICLE WASH WATER AND WASTEWATER

Currently equipment washing occurs where runoff is directed to lawn areas before entering storm water conveyance to Greenfield Creek. In the future FCAA will strive to assure vehicle washing takes place in a wash bay or wash pad areas where water will drain to oil interceptors before flowing into the sanitary sewer system.

The vehicle and equipment washing BMPs for this facility are as follows:

- Vehicles and equipment are washed only in designated areas.
- The area around the wash area is graded to prevent storm water run on.
- Washing takes place on concrete surfaces.
- Only biodegradable soaps are used.
- In buildings with floor drains the wash water is directed the oil interceptor, then a sanitary sewer.

3.8 VEHICLE AND EQUIPMENT FUELING AREAS

Vehicle and equipment fueling areas are designed and operated to minimize the potential for spilled fuel and leaked fluids from coming into contact with storm water. The following are the selected BMPs for the proper operation of a fueling area at the facility:

- A concrete slab is used for the fueling area.
- Gasoline overflows and spills will be cleaned using dry methods. Spills will not be allowed to run off or evaporate, and will not be flushed with a hose. Absorbent material will be used and disposed of properly. See Section 3.6, Spill Prevention and Response, for details.
- Dry clean-up materials will be kept in the fueling area, and employees will be instructed in the proper dry clean up methods.
- Facility personnel will inspect the area every workday for gasoline, motor oil, or other fluids that may have leaked.

3.9 SALT STORAGE AND DEICING

The salt storage area is enclosed in a hangar bay to prevent exposure to precipitation except when adding or removing materials from the bins. Spillages occurring during addition or removal from salt storage piles are promptly cleaned up.

The asphalt pad located in front of the hangar bay should be swept after each delivery and after each snow/ice event.

3.10 VEHICLE AND EQUIPMENT MAINTENANCE

Vehicle and equipment maintenance is performed inside buildings except when absolutely necessary. The work should then be limited to getting the equipment started so it can be moved indoors. If this can't be accomplished a tarpaulin or other containment device should be utilized.

The following are the selected BMPs for vehicle and equipment maintenance at the facility:

- Equipment will be kept clean so that a buildup of grease and oil will not wash away when the equipment is exposed to rain.
- Fluids are drained from any retired vehicles kept on-site for scrap or parts. Stored or out-of-service vehicles awaiting restoration or service, and vehicles being held for resale need checked periodically for leakage.
- In buildings where floor drains exist indoor maintenance drains all discharge to oil interceptors in this facility. The remaining water from each oil interceptor then flows to the Greenfield Township sanitary sewer system.

3.11 NON-STORM WATER DISCHARGES

The following measures to help prevent non-storm water discharges will be implemented:

- Proper disposal or collection methods for solid or liquid waste will be used.
- Non-storm water discharges run into one of the trench drains that flow to an oil interceptor.
- Nothing is put into any catch basin outside of buildings within the facility except storm water. All catch basins within the facility are storm water basins. These drain

directly to a water quality basin, then to streams and other water bodies without any treatment.

- Periodically inspect and maintain the facility operations and BMPs to evaluate the success of efforts to reduce and eliminate non-storm water discharges.
- Periodically inspect and maintain storm drain inlets. Clean out catch basins so that accumulated pollutants do not wash down the storm drains.

3.12 ALLOWABLE NON-STORM WATER DISCHARGES

Air conditioner condensation

4. IMPLEMENTATION

This section describes practices that are in place or that will be implemented by this SWP3 to control pollutants that have the potential to contaminate storm water.

4.1 GOOD HOUSEKEEPING

Often the most effective means of preventing pollution is maintaining and cleaning areas that may contribute pollutants to storm water discharges. As a result, FCAA good housekeeping practices include the following activities:

| ACTIVITY | FREQUENCY |
|---|------------------|
| Routine Sweeping of Paved Surfaces | As Needed |
| Periodic Clean-up of Debris and Old Equipment | Quarterly |
| Removal of Trash and Garbage | On-Going |
| Routine Inspection for Leaks or Spills | On-Going |
| Prevention of Bulk Material Stockpiles from Eroding | On-Going |
| Preventing Run-on and Run-off | On-Going |

4.2 PREVENTATIVE MAINTENANCE AND VISUAL INSPECTION REQUIREMENTS

Preventive maintenance includes the inspection, testing, and maintenance of facility equipment and systems to find conditions that could cause breakdowns or failures resulting in discharges of pollutants to surface waters.

The FCAA is required to conduct storm water inspections as listed in Section 5.1 of this SWP3. During these inspections, all areas exposed to precipitation must be visually inspected for pollutants entering the drainage system. FCAA personnel will visually inspect storm water discharges from material storage and yard areas to identify contaminated storm water and its possible sources.

An evaluation of whether existing pollution control measures are adequate or whether additional control measures are needed must be conducted. All inspections will be documented using the inspections forms provided in Appendix A of this plan.

4.3 EMPLOYEE TRAINING

All tenants and/or airport users will train employees or volunteers on an annual basis. Employee and volunteer training will be conducted and documented on an annual basis and will inform FCAA personnel at all levels of responsibility of components and goals of the SWP3. New employees will be required to review and understand the SWP3 prior to initiating work activities. The training sessions will cover the following topics:

- Harmful effects of improper disposal of materials into storm drains
- Potential Contamination Sources
- Spill Prevention and Response
- Good Housekeeping
- Material Management Practices / BMPs
- Periodic Inspections
- Proper disposal of non-storm water discharges

- Storm water catch basins connected to streams and water of the state without benefit of the treatment water in sanitary sewers receive
- Nothing is put into a catch basin outside a building except storm water
- Disposal of waste (including wash water) into a storm drain inlet or conveyance is considered illegal dumping
- Disposal of waste (including wash water) onto a paved or unpaved surface such that it may be carried to either is also considered illegal dumping
- Even very small spills while fueling, if they happen frequently, will add up to a significant amount of fuel in the drainage system.

Some elements of storm water training are included with other training such as the Emergency Action Plan, hazard communication and storage of fluids. Records of all training including a course description (slide show) and attendance log shall be maintained.

4.4 MANAGEMENT OF STORM WATER RUNOFF

The following management practices for runoff are used at this facility.

- Impervious areas have no curbs in order to encourage sheet flow runoff to vegetative areas.
- The FCAA Board will strive to implement a master plan to include increased water quality opportunities with new expansion and building opportunities in compliance with the General Construction Permit of the Ohio Environmental Protection Agency.

The following features are parts of the storm water conveyance system at the FCAA Facility to help control potential pollutants in the storm water before it leaves the site:

- Oil-Absorbent Materials - Oils and greases in storm water can be removed using oil absorbent materials to contain oil spills.
- Vegetated Areas- Plants provide peak flow control by slowing the water and remove some pollutants by encouraging the deposition of sediments and intercepting oily wastes that may be in the water. This control can be retrofitted to an existing storm water conveyance simply by allowing grasses to grow, if it does not interfere with storm water drainage and cause water to back up onto the site.
- Storm water drains will be inspected after large storm events to eliminate clogging and to observe any potential presence of pollutants.

5. EVALUATION

The storm water BMP monitoring for this facility will rely upon quarterly wet and dry weather visual inspections of discharge quality to indicate obvious or potential problems and an annual BMP evaluation. The two primary purposes of this monitoring are to assess illicit discharges and non-storm water discharges and to determine if BMPs need maintenance. The Annual BMP Evaluation Form is a part of the Annual Site Inspection Form found in Appendix A. This section will assess the current BMPs in place and help determine if additional BMPs are needed or if current BMPs need to be modified. Inspections being performed are the responsibility of the Authority.

5.1 QUARTERLY WET & DRY WEATHER VISUAL MONITORING

Inspection of the outfalls to Greenfield Creek will be performed on a quarterly basis during wet and dry weather conditions. Appendix A contains the inspection forms.

Wet weather inspections means that discharges from the identified outfall will be assessed during a significant rainfall resulting in visible storm water runoff and discharges from the site. This rainfall should be approximately 0.1" or more in a 24-hour period, but site conditions and local rainfall patterns should be taken into account so that inspections can begin soon after significant rainfall begins. It should be noted that inspections are not required to be conducted outside of regular business hours or during unsafe conditions.

Dry weather inspections should be conducted when no rain has occurred at the facility for at least 24 hours prior to inspection.

Visual inspections consist of making observations of the visual characteristics of discharges from the outfall and recording them on the appropriate forms. These observations include recording the absence or presence and degree of the indicators outlined below:

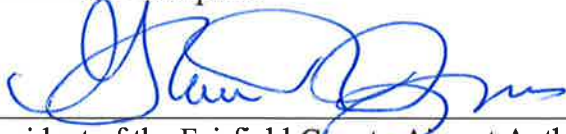
- **Floatables:** Floatables indicate if obvious trash or other controllable debris, such as landscaping material, leaf litter, etc. has entered into the storm system.
- **Foam:** Foam indicates that potentially soap or other cleaning products have entered into the storm system. However, storm water can often be slightly foamy from pollen and other natural organic material. The way to tell the difference is by appearance and smell. If the foam is persistent and accompanied by a fragrant odor, it could be related to a cleaning product. If the suds break up quickly, then it could be from turbulence and/or natural conditions.
- **Sheen:** Sheen, which also looks like a rainbow hue on the water surface, is commonly indicative of petroleum products, often present from parking lot runoff. If gasoline or a flammable solvent is suspected, leave the immediate area, notify facility management immediately and take action to prevent fire or explosion.
- **Turbidity:** Turbidity, which makes the water appear cloudy, is usually an indication of dirt or sediment in the water.
- **Odor:** Certain contaminants in storm water can give off specific odors, which should be described as best as possible. Odors can include those similar to rotten eggs, solvent, fuel/oil, cleaning agent, etc. When noting odors, make sure the odor is not related sources other than beyond the runoff being inspected. If gasoline or a flammable solvent is suspected, leave the immediate area, notify the facility management immediately and take action to prevent fire or explosion.
- **Discoloration:** A red/orange color can indicate rust from iron pipes or iron bacteria. Other colors such as white could indicate paint or cleaning agent emulsions.
- **Flow:** Note presence or discharge from each outfall. If flow is present, the approximate discharge rate will be indicated on the inspection form (i.e. < 10gpm or >10 gpm).

5.2RECORDKEEPING AND REPORTING

Records described in this SWP3 including leases with SWP3 agreements, dumpster, recycling and other disposal records will be retained on site for 5 years from the date of certification of the SWP3 of this facility covered under the Municipal Separate Storm Sewer System (MS4) permit. These records will be made available to state or federal inspectors upon request. Additionally, employee training records shall also be maintained.

6. ANNUAL CERTIFICATION

This Storm Water Pollution Prevention Plan has been prepared in accordance with good engineering practices. Qualified personnel properly gathered and evaluated information submitted for this SWP3. The information in this SWP3, to the best of my knowledge, is accurate and complete.



President of the Fairfield County Airport Authority Board

2/13/17

Date

Copies to:

Airport Manager
Fairfield County Utilities Director (MS4 permit manager)
Fairfield Soil and Water Conservation District
Post copy in Terminal Building I
All Airport Tenants
Airport Web Site

Appendix A

Site Inspection Forms

Facility/Operations Storm Water Inspection Checklist
Quarterly Storm Water Discharge Visual Inspection Form
Annual Site Inspection Form
Spill/Release Incident Reporting Form
Waste Oil Pickup Form
Outfall Number 2 Offsite Easement

FAIRFIELD COUNTY AIRPORT AUTHORITY

Facility/Operations Storm Water Inspection Checklist

Year: _____

| Item | Date Completed |
|--------------------------------|----------------|
| Annual Site Inspection | |
| STORM WATER INSPECTIONS | |
| Storm Water Visual Inspection | |
| Storm Water Visual Inspection | |
| Storm Water Visual Inspection | |
| Storm Water Visual Inspection | |
| | |

FAIRFIELD COUNTY AIRPORT AUTHORITY

QUARTERLY STORMWATER VISUAL INSPECTION

Date: _____ Time Storm Event Began: _____

Estimated Total Rainfall for Storm Event: _____

OUTFALL MONITORING (the outfall from the Water Quality Basin):

| Monitoring Point #1 | Time: | | | | |
|--|-------|--|--|--|--|
| Color | | | | | |
| Odor | | | | | |
| Clarity | | | | | |
| Floating Solids | | | | | |
| Settled Solids | | | | | |
| Suspended Solids | | | | | |
| Foam | | | | | |
| Oil Sheen | | | | | |
| | | | | | |
| Characteristics to Monitor: | | | | | |
| Color: yellow, brown, green, gray, etc. and degree of color: none, slightly, very, etc. | | | | | |
| Odor: petroleum, chemical, sulfur, algae, sewage, etc. and degree of odor none, slight, strong, etc. | | | | | |
| Clarity: clear, slightly cloudy, very cloudy | | | | | |
| Floating Solids: yes/ no | | | | | |
| Settled Solids (allow to sit for 5 minutes): yes/no | | | | | |
| Suspended Solids (hold a white piece of paper behind jar to see): yes/no | | | | | |
| Foam: yes/no | | | | | |
| Oil Sheen: yes/no | | | | | |
| | | | | | |

Were all samples collected within the first 30 minutes of discharge? Yes/no

If no, when were the samples collected? _____

SITE INSPECTION:

| Issue Being Evaluated | Yes | No | N/A | Comments (stains, odors, leaks, trash, etc) |
|---|-----|----|-----|---|
| Are stored materials exposed to storm water contact? | | | | |
| Are oily parts and/or drums exposed to storm water contact? | | | | |
| Are the loading and unloading areas clean? | | | | |
| Are areas around containers clean? | | | | |
| Is the area around the covered salt storage area free of significant salt? | | | | |
| Is the area around the fuel island and nearest catch basin clean and free of grease, oil, fuel, etc.? | | | | |
| Is there a buildup of oil and grease in the parking lots or equipment storage areas? | | | | |
| Are there leaks or stains around drums or aboveground storage tanks? | | | | |
| Is the drainage swale in the southeast corner of the facility and catch basins clean of debris? | | | | |
| Are trash cans and dumpsters kept covered? | | | | |
| Is a stocked spill kit available at the fuel island? | | | | |
| Are spill containment materials and stocked cleanup kits readily available? | | | | |
| Is there evidence of soil erosion? | | | | |
| OTHER OBSERVATIONS: | | | | |

Inspected By:

Signature:

FAIRFIELD COUNTY AIRPORT AUTHORITY

ANNUAL SITE INSPECTION FORM

TO BE COMPLETED BY MARCH 1st EACH YEAR FOR ANNUAL REPORT SUBMITTAL
REVISIONS TO THE SWP3 RECOMMENDED BY THIS INSPECTION TO BE COMPLETED WITHIN 90 DAYS OF INSPECTION

Date/Time: _____ Site: Fairfield County Airport

STORM WATER MONITORING PROGRAM COMPLIANCE

1. Have non-storm water inspections been performed?

YES NO If no, indicate the reason:

| |
|--------------|
| |
|--------------|

2. Have storm water inspections been performed and documented?

YES NO If yes, list dates; if no, indicate reason:

| |
|--------------|
| |
|--------------|

3. Have there been any corrective actions recommended as a result of site inspections?

YES NO If yes, have the actions been included in updates the SWP3?
YES NO N/A If corrective action updates have not been made, indicate reason:

| |
|--------------|
| |
|--------------|

REVIEW SITE SWP3

1. Are there any changes to the site operations/activities?

YES NO

| |
|------|
| |
|------|

2. Are there any changes to storm water BMPs?

YES NO

| |
|------|
| |
|------|

3. Are there any changes to potential pollutant sources or activities?

YES NO

| |
|------|
| |
|------|

4. Are there any changes to storm water program personnel?

YES NO

5. Has employee training been conducted and documented?

YES NO If no, indicate reason:

SITE INSPECTION

1. Are preventive maintenance activities being implemented and documented (catch basins cleaned, parking areas cleaned, etc.)?

YES NO If no, indicate reason:

2. Are housekeeping activities being implemented (covered trash bins, wipe up drips and spills, clean oily parts before storing outside, etc.)?

YES NO If no, indicate reason:

3. Are any special storm water BMPs being implemented (sediment erosion, curbs, spill prevention, etc.)?

YES NO If yes, describe BMP. If no, indicate reason:

4. Have spill prevention and response procedures been implemented and is spill prevention equipment operational and ready (secondary containment, personnel training, inspection of chemical storage areas, etc.)?

YES NO If no, indicate reason:

5. Have sediment erosion controls been implemented?

YES NO If no, indicate reason:

6. Are there any additional storm water controls recommended as a result of the site inspection?

YES NO If yes, describe:

UPDATE STORM WATER POLLUTION CONTROL PROGRAM

1. Have all updates been made to the SWP3?

YES NO If no, indicate reason:

EVALUATION OF EXISTING BEST MANAGEMENT PRACTICES (BMPs)

1. Inspect the facility using this list of existing BMPs:

| BMP Description | Existing BMP | New BMP | Implementation Schedule |
|-------------------------|--------------|---------|-------------------------|
| Water Quality Basin | | | At SWP3 introduction |
| Oil/Grease Interceptors | | | At SWP3 introduction |
| | | | |
| | | | |

From the table above, answer the following questions:

1. Do the existing BMPs appear to be effective in reducing the potential for storm water pollution?

YES NO If no, indicate the reason:

2. Are additional BMPs needed to address sources of pollutants at the site (e.g. more frequent inspections of certain areas of operations, changes in operations, etc.)?

YES NO If yes, describe the additional BMPs needed to address sources of pollutants and a time schedule for implementation:

GENERAL COMMENTS:

| |
|--|
| |
|--|

| | |
|---------------|--------|
| Date: | Title: |
| Name (print): | |
| Signature | |

FAIRFIELD COUNTY AIRPORT AUTHORITY

SPILL / RELEASE INCIDENT REPORTING FORM

Use this form to document any large spill, which defined as follows: any spill/release of a magnitude that causes storm water drains to be plugged during containment or clean-up

Date and time of spill/release:

Location:

Material spilled/released:

Amount spilled/released:

Cause of spill/release:

Description of scene (e.g. contaminated soil, distance from storm basins, if spill/release was contained):

Description of actions taken to clean-up spill/release (e.g. containment methods, where recovered material was placed, how much material was not recovered, remaining actions to be taken):

List of offsite emergency responders contacted:

List of offsite emergency responders at scene:

Action taken to prevent reoccurrence:

Printed Name:

Signature:

(USE BACK OF FORM FOR ADDITIONAL SPACE AS NEEDED)

FAIRFIELD COUNTY AIRPORT AUTHORITY

SPILL / RELEASE INCIDENT REPORTING FORM Additional Information

FAIRFIELD COUNTY AIRPORT AUTHORITY

WASTE OIL PICK-UP FORM

DATE: _____

COMPANY _____

NAME (Please Print) _____

SIGNATURE _____

FAIRFIELD COUNTY AIRPORT AUTHORITY

WASTE OIL PICK-UP FORM

DATE: _____

COMPANY _____

NAME (Please Print) _____

SIGNATURE _____

FAIRFIELD COUNTY AIRPORT AUTHORITY OFFSITE DRAINAGE EASEMENT FOR OUTFALL NUMBER 2

VOL. 606 PAGE 152

EASEMENT

KNOW ALL MEN BY THESE PRESENTS THAT, in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to EUGENE F. LANUZZA AND RUTH ANN LANUZZA, Husband and Wife, whose address is 1884 Martinsburg Road, Utica, Ohio 43080, hereinafter referred to as Grantors, by the BOARD OF COMMISSIONERS OF FAIRFIELD COUNTY, OHIO, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, Grantors do hereby grant, bargain, sell, transfer and convey unto the Grantee, its successors and assigns, an exclusive perpetual easement together with the right to erect, construct, install, lay, and thereafter use, operate, inspect repair maintain, replace, and remove a storm sewer main or mains and appurtenances, including the installation and maintenance of service connections and pipes, setting and maintaining all appurtenances and the making of all repairs to the mains, services and appurtenances connected therewith that in the opinion of the Grantee may be necessary at any time, also to disconnect any service or main, or to do any other thing that may be necessary or advisable in the judgment of the Grantee, its successors and assigns, in order to maintain, operate or remove said mains, connections, pipes, and appurtenances, over, across, and through the land of Grantors, situated in the State of Ohio and County of Fairfield, said exclusive, perpetual easement being described as follows:

Situated in the State of Ohio, Fairfield County, Greenfield Township, Township 15, Range 19, Section 28, and being described as follows:

Beginning at an axle (found) being, by previous survey, North 00° 07' West 719.46 feet, thence North 00° 09' 00" West 854.92 feet, thence North 89° 56' 00" West 434.88 feet from the Southeast corner of the Northeast Quarter of Section 28; thence South 00° 09' 00" East 748.0 feet to a point in the stream; thence North 89° 56' 00" West 20.00 feet to a point; thence North 00° 09' 00" West 648.0 feet to a point; thence North 45° 02' 30" West 141.69 feet to a point on the north property line; thence with the north property line, South 89° 56' 00" East 120.00 feet to the point of beginning, containing 0.458 acres more or less.

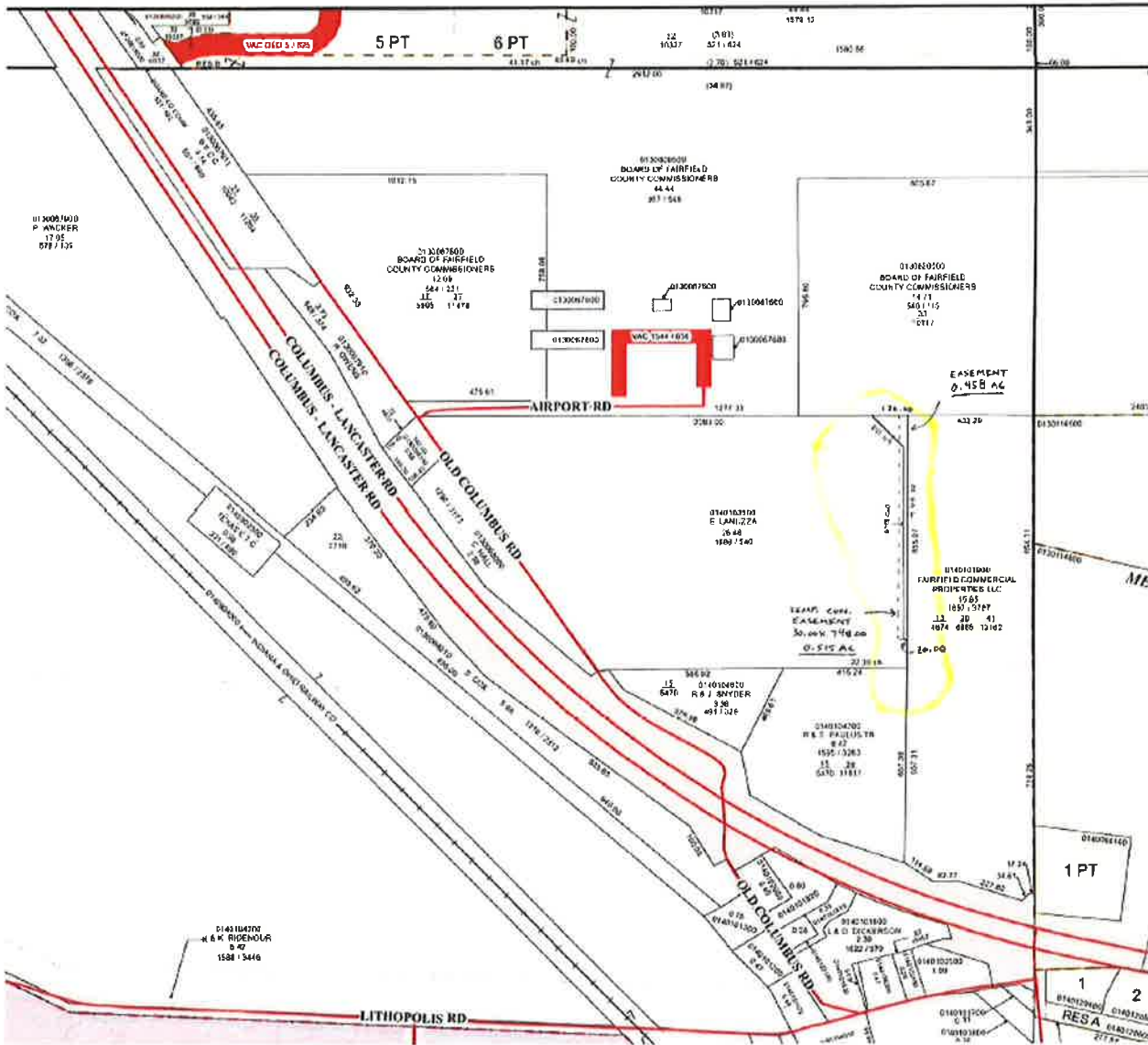
In addition, Grantors grant to Grantee, its successors and assigns, a temporary construction easement over, across, and through the land of Grantors which is described as follows:

Situated in the State of Ohio, Fairfield County, Greenfield Township, Township 15, Range 19, Section 28, and being described as follows:

Beginning at an axle (found) being, by previous survey, North 00° 07' West 719.46 feet, thence North 00° 09' 00" West 854.92 feet, thence North 89° 56' 00" West 434.88 feet from the Southeast corner of the Northeast Quarter of Section 28; thence South 00° 09' 00" East 748.0 feet to a point in the stream; thence North 89° 56' 00" West 30.00 feet to a point; thence North 00° 09' 00" West 748.0 feet to a point; thence South 89° 56' 00" East 30.00 feet to the point of beginning, containing 0.515 acres more or less.

The consideration hereinabove recited shall constitute payment in full for any damages to the land of Grantors, their heirs and assigns, by reason of the installation, operation, maintenance, and removal of the structures or improvements referred to herein. Grantee, its successors and assigns, agrees to maintain this easement in good repair so that no unreasonable damage will result from its use to the adjacent land of Grantors, their heirs and assigns. If any damage is caused to Grantor's property by Grantee's exercise of its rights under this easement,

GREENFIELD 21



DRAFT – New lease addendum

[NUMBER OF ARTICLE]. Hazardous Substances. The term “Hazardous Substances”, as used in this section, shall include, without limitation, flammables, explosives, radioactive materials, asbestos, polychlorinated biphenyls (PCBs), chemicals known to cause cancer or reproductive toxicity, pollutants, contaminants, hazardous wastes, toxic substances or related materials, petroleum and petroleum products, and substances declared to be hazardous or toxic under any law or regulation now or subsequently enacted or promulgated by any governmental authority.

(A) Environmental Prohibitions. Tenant shall not cause or permit to occur any violation of any federal, state, or local law, ordinance, or regulation now or hereafter enacted, related to environmental conditions on, under, or about the leased premises, or arising from tenant's use or occupancy of the leased premises, including, but not limited to, soil and ground water conditions

(B) Environmental Compliance.

(1) Tenant shall, at tenant's expense, comply with all laws regulating the use, generation, storage, transportation, or disposal of Hazardous Substances relating to the leased premises (the “Laws”).

(2) Tenant shall, at tenant's expense, make all submissions to, provide all information required by, and comply with all requirements of all governmental authorities (the “Authorities”) under the Laws.

(3) If any Authority or any third party demands that a clean-up plan be prepared and that a clean-up be undertaken because of any deposit, spill, discharge, or other release of Hazardous Substances that occurs during the Term, at or from the leased premises, or which arises at any time from tenant's use or occupancy of the leased premises, then tenant shall, at tenant's expense, prepare and submit the required plans and all related bonds and other financial assurances; and tenant shall carry out all work required by the clean-up plans.

(4) Tenant shall promptly provide all information regarding the use, generation, storage, transportation or disposal of Hazardous Substances that is requested by landlord. If tenant fails to fulfill any duty imposed under this Section [number of section], within a reasonable time, landlord may do so; and in that case, tenant shall cooperate with Landlord in order to prepare all documents landlord deems necessary or appropriate to determine the applicability of the Laws to the leased premises and tenant's use of the premises, and for compliance with all applicable laws, and tenant shall execute all documents promptly upon landlord's request. No action by Landlord

DRAFT – New lease addendum

and no attempt made by Landlord to mitigate damages under any Law shall constitute a waiver of any of Tenant's obligations under this Section [number of section].

(e) Tenant's obligations and liabilities under this Section [number of section] shall survive the expiration or termination of this lease.

(C) Environmental Indemnity. Tenant shall indemnify, defend, and hold harmless Landlord and its officers, directors and shareholders from all fines, suits, procedures, claims, and actions of every kind and all costs (including attorneys and consultants fees), arising out of or in any way connected with any deposit, spill, discharge, or other release of Hazardous Substances that occurs during the term at or from the leased premises, or which arises at any time, from tenant's use or occupancy of the leased premises, or from tenant's failure to provide all information, make all submissions, and take all actions required by all Authorities under the Laws and all other environmental laws. Tenant's obligations and liabilities under this Section [number of section] shall survive the expiration or termination of this Lease.

Information pertaining to Hangar A

Presently Hangar "A" is under contract to Dan Bolger and is sublet to Steve Slater.

Hangar "A" was moved to its present location approximately 30 years ago and is presently in need of several upgrades in order to meet present business needs.

The heating system needs a complete rebuild or replacement due to machinery age. The system is old and has multiple discrepancies and cannot be used because of safety reasons. This places this repair on a first priority need.

An overhead fan should be installed to cut heating costs. This improvement would improve efficiency and cut costs to the occupant.

The building is not insulated properly and needs upgraded to retain heat.

The exterior of the building needs to be painted. Not an immediate need but should be done upon Bolger lease termination.

The tarmac east of the building needs to be resurfaced. The March 2016 Pavement inspection by the State indicates that the pavement needs reconstruction.

Mr. Slater has indicated that he would like to enter into a contract until approximately 2032 but he also indicates that in order to meet his business needs, he is asking that the hangar be upgraded.

Several options have been discussed:

1. Fairfield County buys out Mr., Bolger and Mr. Slater enters into a rental contract with Fairfield County Airport Authority until 2032. Fairfield County AA would then make upgrades to the hangar. Fairfield County AA would then be responsible for upgrades to the

2. Steve Slater buys out of Dan Bolger's contract to Fairfield County and enters into a contract with FCAA until approximately 2032. FCAA would make the needed upgrades and repairs to the hangar when it is released to Fairfield County.

3. FCAA enters into an agreement with Mr. Slater and Mr. Bolger to make vital repairs to the hangar at the nearest possible time with Mr. Slater entering into a fifteen year rental contract with FCAA at the time that FCAA takes ownership of the hangar in 2019. This would allow for a reliable rental lease and therefore the recovery of repairs and upgrade costs. This option would require an agreement of understanding from both Mr. Slater and Mr. Bolger. Thus Mr. Bolger continues to receive his income rent until 2019.

Rough estimate of repairs and upgrades needed to Hangar "A"

Estimated cost of installing Two stage "U" Tube Radiant Heaters 150,000 BTU on High and 100,000 BTU on Low, installed new natural gas lines, including labor will be around.....\$17,000 Dollars.

Cost to install one Twelve Foot High Quality Ceiling Fan, including all mounting brackets, 12 Year Warranty.....\$9,400 Dollars.

Insulate Ceiling to R-30 would be approximately..... \$12,000 Dollars.

Injecting Foam in Block Walls to R-8 would be approximately.....\$2,300 Dollars.

Reface the Walls to R-13 estimated at\$13,000 Dollars.

Hangar Painting not estimated as of this Date.

Upgrading the East Apron would be done by Grants,

**Fairfield County Airport Authority
Board Meeting, February 13, 2017**

Engineer's Summary Report

1. Previous FAA grants

-2515 FAA project (PAPI, wildlife) ongoing;

2. FY 2015 Projects

PAPI Rehab

PAPI commissioning complete. Close out report for submission.

Wildlife Assessment

Final report has been submitted to FAA. Submitted for FAA review, awaiting comment or acceptance.

3. FY 16 Projects

ODOT Aviation Grant Runway Rehabilitation.

Contractor: The Shelly Company.

Runway overlay work complete.

FY 16 FAA Grant – Runway Edge Lighting Rehabilitation

Contractor: Jess Howard Electric.

Field work ongoing, expected completion by end of week, Feb 10th.

Early next week (Tuesday) to finish home run and then will be substantially complete, meaning complete operating system only clean up and actions required following inspection to be finished.

AGIS (FAA survey requirements) to be completed following.

4. FY 17 ODOT Aviation Grant Application

Grant rescinded by ODOT. Project will be considered for state FY 18 application or for future FAA application.

5. Action Items:

Contractor Invoices.

DBE Update Contract execution

Summary for Payment of Bills

| Vendor | Amount | Inv# | Description | Service Dates |
|---|-------------|---------|---|----------------|
| Crawford Murphy Tilly | \$2,778.80 | 112153 | construction phase services/rehab runway 10/28 lighting | 11/26-12/31/16 |
| Crawford Murphy Tilly | \$1,110.00 | 112142 | design and bid phase engineering services - 10/28 overlay | 11/26-12/31/16 |
| Crawford Murphy Tilly | \$2,767.89 | 112143 | construction phase - runway 10/28 overlay | 11/26-12/31/16 |
| Sundowner Aviation | \$432.99 | n/a | fees paid for January fuel sales | 1/1-1/31/2017 |
| Sundowner Aviation | \$1,954.80 | n/a | 10% fees paid for January hangar rent | 1/1-1/31/2017 |
| Soil & Water | \$1,600.00 | 2017-01 | M54 plan development | 1.11.17 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Invoices for 02.13.17 Board Meeting | \$10,644.48 | | | |

ANTENNA AND EQUIPMENT SPACE LEASE

Between

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

And

FAIRFIELD COUNTY AIRPORT AUTHORITY

**Lease No: DTFACN-17-L-00006
(LHQ) RTR
Lancaster, OH**

ORIGINAL

This lease is entered into by and between Fairfield County Airport Authority, whose address is 3430 Old Columbus Road, NW, Carroll, OH 43112, and whose interest in the property hereinafter described is that of owner, hereby referred to as Lessor, and the United States of America, hereinafter referred to as the Government or the Federal Aviation Administration (FAA).

WITNESSETH: The parties hereto, and for the consideration hereinafter mentioned, covenant and agrees as follows:

- 1. DESCRIPTION (10/96)** – The Lessor hereby leases to the Government the following described premises: A 6' x 12' space located in Hanger J for electronic equipment supporting the Remote Transmitter Receiver (RTR) and a 5' x 5' plot of land adjacent to Hanger J for the 30' tilt-down pole supporting the RTR antenna, all located at Fairfield County Airport in Lancaster, Ohio, which shall be related to the FAA's activities in support of Air Traffic operations as depicted on Federal Aviation Administration Drawing GL-D-1678, as built dated October 10, 1989, identified as Exhibit A, attached hereto and made part hereof..
- 2. TERM (08/02)** – To have and to hold, for the term commencing on September 2, 2017 and continuing through September 30, 2022 inclusive, provided that adequate appropriations are available from year to year for the payment of rentals.
- 3. CANCELLATION (08/02)** – The Government may terminate this lease at any time, in whole or in part, if the Real Estate Contracting Officer (RECO) determines that a termination is in the best interest of the Government. The RECO shall terminate by delivering to the Lessor a written notice specifying the effective date of the termination. The termination notice shall be delivered by certified mail return receipt requested and mailed at least 30 days before the effective termination date.
- 4. CONSIDERATION (08/02)** - The Government shall pay the Lessor rental for the premises in the amount of FIVE HUNDRED DOLLARS (\$500.00) annually and will be payable to the Lessor in arrears, without the submission of invoices or vouchers. The payments shall be directly deposited in accordance with the Payment by Electronic Fund Transfer clause by reference in this lease. Payments shall be considered paid on the day the electronic funds transfer is made.

5. **HOLDOVER (07/14)** – If, after the expiration of the lease, the Government shall retain possession of the premises, the lease shall continue in force and effect on a month-to-month basis. Rent shall be paid in accordance with the terms of the lease, in arrears on a prorated basis, at the rate paid during the lease term. This period shall continue until the Government shall have signed a new lease with the Lessor, acquired the property in fee, or vacated the leased premises.

6. **NON-RESTORATION (10/96)** – The FAA will have no obligation to restore and/or rehabilitate, either wholly or partially, the premises under this lease. It is further agreed that the FAA may abandon in place any or all of the structures, improvements and/or equipment installed in or located upon said property by the FAA during its tenure. Notice of abandonment will be conveyed to the Lessor in writing.

7. **SERVICES AND UTILITIES (To be provided by Lessor as part of rent) (10/08)** – Services supplied to technical equipment will be supplied 24 hours a day, and seven days a week. The Government will have access to the leased premises at all times, including the use of electrical services without additional payment.

- A. ELECTRICITY
- B. SNOW/ICE REMOVAL
- C. GROUND MAINTENANCE

8. **DAMAGE BY FIRE OR OTHER CASUALTY (10/96)** – If the building or structure is partially or totally destroyed or damaged by fire or other casualty or if environmentally hazardous conditions are found to exist so that the leased premises is untenable as determined by the Government, the Government may terminate the lease, in whole or in part, immediately by giving written notice to the Lessor and no further rental will be due.

9. **MAINTENANCE OF THE PREMISES (01/16)** – The Lessor will maintain the demised premises, including the grounds, all equipment, fixtures and appurtenances furnished by the Lessor under this lease, in good repair. The Lessor shall ensure that all hazards associated with electrical equipment are marked in accordance with OSHA and National Fire Protection Association (NFPA) 70 electrical code.

10. **FAILURE IN PERFORMANCE (10/96)** – In the event the Lessor fails to perform any service, to provide any item, or meet any requirement of this lease, the Government may perform the service, provide the item, or meet the requirement, either directly or through a contract. The Government may deduct any costs incurred for the service or item, including administrative costs, from the rental payments. No deduction of rent pursuant to this clause will constitute default by the Government on this lease.

11. **CONTRACT DISPUTES (11/03)** –

A. All lease disputes under or related to this lease contract will be resolved through the Federal Aviation Administration (FAA) dispute resolution system at the Office of Dispute Resolution for Acquisition (ODRA) and will be governed by the procedures set forth in 14

C.F.R. Parts 14 and 17, which are hereby incorporated by reference. Judicial review, where available, will be in accordance with 49 U.S.C. 46110 and will apply only to final agency decisions. A Lessor may seek review of a final FAA decision only after its administrative remedies have been exhausted.

B. All Lease Disputes will be in writing and will be filed at the following address: Office of Dispute Resolution for Acquisition, AGC-70, Federal Aviation Administration, 800 Independence Avenue, SW, Room 323, Washington, DC 20591, Telephone: (202) 267-3290 Facsimile: (202) 267-3720.

C. A lease dispute against the FAA will be filed with the ODRA within two (2) years of the accrual of the lease contract claim involved. A lease dispute is considered to be filed on the date it is received by the ODRA.

D. The full text of the Contract Disputes clause is incorporated by reference. Upon request the full text will be provided by the RECO.

12. **INTERFERENCE (10/08)** – Should there be interference with the Lessor’s facility due to the FAA operations, FAA shall correct the problem immediately. If the Lessor’s facility interferes with FAA’s equipment then the Lessor will correct the problem immediately.

13. **INSTALLATION OF ANTENNAS, CABLES AND OTHER APPURTENANCES (04/12)** – The FAA shall have the right to install, operate and maintain antennas, wires and their supporting structures, including any linking wires, connecting cables and conduits atop and within buildings and structures, or at other locations, as deemed necessary by the Government. The Government will coordinate with the Lessor when installing antennas, cables, and other appurtenances.

14. **HOLD HARMLESS (10/96)** – In accordance with and subject to the conditions, limitations and exceptions set forth in the Federal Tort Claims Act of 1948, as amended (28 USC 2671. et. seq.), the Government will be liable to persons damaged by any personal injury, death or injury to or loss of property, which is caused by a negligent or wrongful act or omission of an employee of the Government while acting within the scope of his office or employment under circumstances where private person would be liable in accordance with the law of the place where the act or omission occurred. The foregoing shall not be deemed to extend the Government's liability beyond that existing at the time of such act or omission or to preclude the Government from using any defense available in law or equity.

15. **CLAUSES INCORPORATED BY REFERENCE:** The clauses identified below are incorporated by reference. Upon request the full text will be provided by the RECO.

- A. ANTI-KICKBACK (07/14)
- B. ASSIGNMENT OF CLAIMS (10/96)
- C. COMPLIANCE WITH APPLICABLE LAWS (10/96)
- D. COVENANT AGAINST CONTINGENT FEES (08/02)
- E. DEFAULT BY LESSOR (10/96)
- F. EXAMINATION OF RECORDS (08/02)

- G. INSPECTION (10/96)
- H. LESSOR'S SUCCESSORS (10/96)
- I. NO WAIVER (10/96)
- J. OFFICIALS NOT TO BENEFIT (10/96)
- K. SUBORDINATION, NONDISTURBANCE AND ATTORNMENT (07/14)
- L. LESSOR PAYMENT INFORMATION-NON-SAM (01/13)
- M. PAYMENT BY ELECTRONIC FUNDS TRANSFER (01/13)

16. NOTICES (10/96) – All notices/correspondence shall be in writing, reference the lease number, and be addressed as follows:

| | |
|------------------------------------|--|
| Lessor: | Government: |
| Fairfield County Airport Authority | DOT/Federal Aviation Administration |
| 3430 Old Columbus Road, NW | Real Estate & Utilities Group, ALO-720 |
| Carroll, OH 43112 | 2300 East Devon Avenue |
| | Des Plaines, Illinois 60018 |

IN WITNESS WHEREOF, the parties hereto have signed their names:

LESSOR

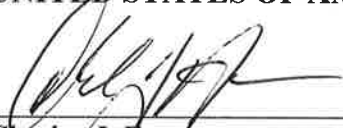


President –Fairfield County Airport Authority

2-13-2017

Date

UNITED STATES OF AMERICA

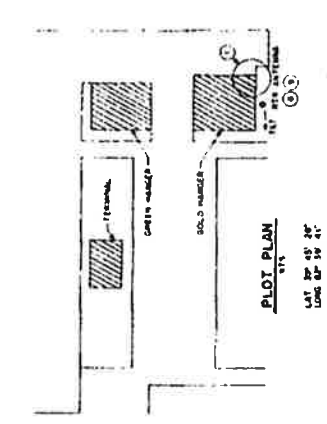


Charles J. Faso
Real Estate Contracting Officer

2/23/17

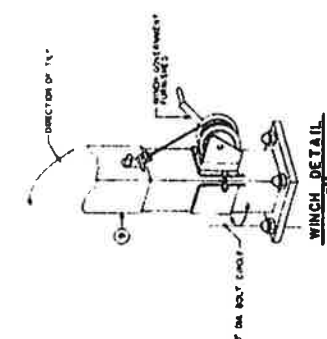
Date

EXHIBIT A
LEASE #: DTFACN-17-L-00006

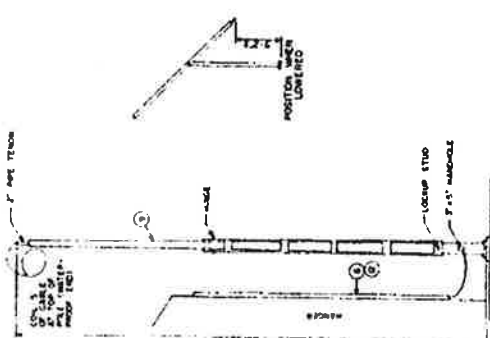


PLOT PLAN
S11

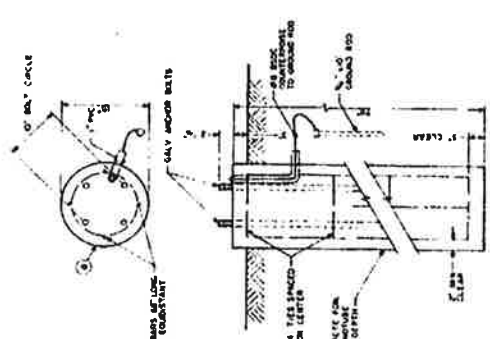
LOT 24 45' 24"
LONG 50' 10' 41"



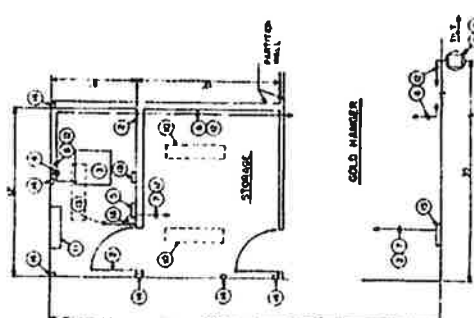
WINCH DETAIL
S11



DETAIL 'C'
S11



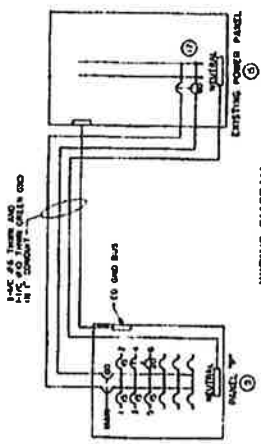
DETAIL 'B'
ANTENNA FOUNDATION



PARTIAL FLOOR PLAN
SCALE 1/4" = 1'-0"

NOTES

1. GENERAL NOTES TO BE OBSERVED BY CONTRACTOR REGARDING THE EQUIPMENT TO BE LOCATED AT THE "ANTENNA" LOCATION OF THE COLD STORAGE.
2. THE ANTENNA SHALL BE LOCATED AT THE "ANTENNA" LOCATION OF THE COLD STORAGE. THE ANTENNA SHALL BE LOCATED AT THE "ANTENNA" LOCATION OF THE COLD STORAGE.
3. ELECTRIC EQUIPMENT SHALL BE AS SHOWN AND INSTALLED.
4. EXISTING WALLS SHALL BE REINFORCED WITH 1" REBAR, 12" ON CENTER, AND 12" THICK. THE REBAR SHALL BE LOCATED AT THE "ANTENNA" LOCATION OF THE COLD STORAGE.
5. 2" DIA. CONCRETE PIPES SHALL BE INSTALLED AT THE "ANTENNA" LOCATION OF THE COLD STORAGE.
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20. 2" DIA. CONCRETE PIPES SHALL BE INSTALLED AT THE "ANTENNA" LOCATION OF THE COLD STORAGE.



WIRING DIAGRAM

DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
RTR-O FACILITY
PLANS AND DETAILS
FAIRFIELD COUNTY AIRPORT
LANCASTER, OHIO

DATE: 11-1-68
DRAWN BY: [Signature]
CHECKED BY: [Signature]
SCALE: AS SHOWN
SHEET NO. 11 OF 11
PROJECT NO. 11-1-68

| | | |
|-----|---------|-------------------------|
| NO. | DATE | REVISION |
| 1 | 11-1-68 | ISSUED FOR CONSTRUCTION |
| 2 | 11-1-68 | ISSUED FOR CONSTRUCTION |
| 3 | 11-1-68 | ISSUED FOR CONSTRUCTION |



U.S. Department
of Transportation
**Federal Aviation
Administration**

Great Lakes Region
2300 East Devon Avenue
Des Plaines, IL 60018

February 22, 2017

Mr. Pat Rooney
Fairfield County Airport Authority
3430 Old Columbus Road, NW
Carroll, OH 43112

Dear Mr. Rooney:

Enclosed is a fully executed original of Federal Aviation Administration (FAA) Memorandum of Agreement Number DTFACN-17-L-00006. This agreement provides the real estate rights necessary for the Remote Transmitter Receiver (RTR) located at the Fairfield County Airport in Lancaster, Ohio. Please retain this document for your files.

We would like to thank you for your cooperation in the completion of this agreement.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Faso', written over a circular stamp or seal.

Charles J. Faso
Real Estate Contracting Officer

Enclosure



U.S. Department
of Transportation
**Federal Aviation
Administration**

Great Lakes Region
2300 East Devon Avenue
Des Plaines, IL 60018

January 12, 2017

Mr. Pat Rooney
Fairfield County Airport Authority
3430 Old Columbus Road, NW
Carroll, OH 43112

Dear Mr. Rooney:

Enclosed for your review are three originals and a copy of the Federal Aviation Administration (FAA) Lease Number DTFACN-17-L-00006. This agreement provides the real estate rights necessary for the Remote Transmitter Receiver (RTR) located at the Fairfield County Airport in Lancaster, Ohio.

Please have the proper authority sign and date all three original agreements. Return the signed original agreements in the enclosed self-addressed envelope. The copy may be retained for your records. Upon our acceptance and execution, an original agreement signed by both parties will be returned to you.

If you have any questions or need additional information, please contact Mr. Steve Van Dine at the above address, Suite 444, or telephone (847) 294-8059. Your cooperation in this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Faso", written over a horizontal line.

Charles J. Faso
Real Estate Contracting Officer

Enclosures

**A resolution to approve to proceed with the application for the
FY2018 Ohio Airport Grant Program from the Office of Aviation/Ohio
Department of Transportation (ODOT)**

WHEREAS, the Fairfield County Airport Authority Board expressed interest to pursue the FY2018 Ohio Airport Grant; and

WHEREAS, Crawford Murphy Tilly, Inc. will prepare the application requesting state grant funds; and

WHEREAS, this resolution gives the President of the Board, Dr. Glenn R. Burns authorization to sign the application when completed; and

**NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY
BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:**

Section 1. That the Fairfield County Airport Authority Board approves to proceed with the application for the FY2018 Ohio Airport grant and gives Dr. Glenn R. Burns authorization to sign the application when completed.

Motion by: Jon Kochis

Seconded by: Bill McNeer

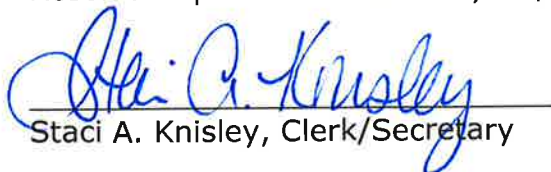
Ayes: Kochis, McNeer, Burns, Ferguson, Szabrak, and Kaper

Nays: None

Abstentions: None

Absent: Bill Fagan

Resolution passed on February 13, 2017


Staci A. Knisley, Clerk/Secretary