

**Regular Meeting to order**

Mr. Glenn Burns called the Regular Meeting to order at 5:00 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Bill McNeer, Rick Szabrak, Scott Richardson, Glenn Burns, Michael Kaper, Jon Kochis and Bill Fagan. Also present were Emylee Gussler, Ben Riggs, Al Moyer, Bart Hampson, Kaylee Koester, Nick Brown, Don Kuhn, and Stephanie Niese.

**Approval of Vice President for the Fairfield County Airport Authority Board as Michael Kaper**

Bill McNeer motioned to nominate Michael Kaper as Vice President for the Fairfield County Airport Authority Board.

Bill Fagan seconded the motion.

Voting aye thereon: Richardson, Szabrak, McNeer, Kochis, Burns and Fagan.

Michael Kaper abstained from voting.

None Absent.

Motion passed.

**Opportunity for the Public to Address the Board**

No public comments.

Jon Kochis introduced Bart Hampson as Fairfield County Commissioners Budget Director

**Approval of the Minutes for the January 10, 2022 Meeting**

On motion of Bill Fagan and second of Scott Richardson, the Fairfield County Airport Authority Board voted to approve the minutes from the January 10, 2022, meeting.

Voting aye thereon: Szabrak, Fagan, McNeer, Richardson, Kochis, Burns, and Kaper.

None Absent.

Motion passed.

**Historical Aircraft Squadron (HAS) update**

Al Moyer reported that there have been delays and repairs necessary due to ice on the planes.

Repairs to both plows are in process.

North facing hangars, many are unable to access at this time. Do we want to do anything about the ice in the future? The current contract states we don't do anything with ice.

**Fixed Base Operator (FBO)/Airport Management update with Sundowner Aviation – Monthly Board Report**

a. Monthly Report

Don Kuhn reported ice having been an issue and some complaints from tenants not able to access hangars. Less flying due to weather and therefore fewer fuel sales. Mr. Kuhn mentioned Ohio University uses New Deal Deicer which would be a significant cost to consider as a pallet of 44 bags at \$3000. Mr. Kuhn suggested a brush as another option for the snow and ice removal. Mr. Kuhn suggested that the board look at some deicing options and a proactive plan for next year.

Mr. Burns mentioned that February is typically the month with ice so the issue would arise maybe once or twice a year.

Mr. Kochis brought to conversation the past discussions regarding issue of corrosion.

Mr. Kuhn stated that New Deal Deicer is not caustic as it is a type of acetate and mentioned the option of Urea as well. Mr. Kochis pointed out the issue with Environmental concerns regarding the use of Urea.

Mr. Richardson questioned if there is a shelf-life for the deicer in the event it is not entirely utilized. Mr. Kuhn discussed the need of a spreader and the risk of moisture to the deicer.

Further discussion regarding the EPA and use of Urea from Mr. Kochis, and he will do further research on the New Deal Deicer for consideration for next year.

Mr. Burns mentioned that this year has been exceptionally bad for ice but that issues this severe may not be a frequent occurrence.

Discussion regarding the economic impact of ice to airport operations, raised by Mr. Richardson. Mr. Kochis mentioned we would need to compare week to week and year to year to determine the impact. Mr. Burns stated that if the ice was a major problem to hangar tenants, some would be present at the meeting, however none are present. The impact may not justify the cost of the deicer and subsequent equipment.

**Standing Committee Updates:**

**Airport Improvement – Jon Kochis**

a. **Engineer's Summary Report – Crawford Murphy Tilly, Inc. (CMT)**

Jon Kochis introduced the attendees from CMT to update the board regarding the Master Plan. Mr. Kochis stated that the final was submitted to the FAA and we are awaiting their comments, however he is pretty confident regarding that.

Nick Brown reaffirmed that we submitted to the FAA, the final draft of the forecast, final and facility requirements for approval.

Stephanie Niese from CMT gave update of PALs (Planning Activity Level) and potential expansions, extensions, Community Park, and potential community hangars.  
(see attached)

Mr. Kochis inquired of the proposed access road being on the ALP. Ms. Niese stated that it is included in the phasing plan.

Kochis asked about the phasing for the T-hangars and if there was a reason for the order. Ms. Niese stated that beginning with the T-Hangar rows were chosen due to the demand as well as the apron buildout necessary for one location as opposed to another. It was a more cost-effective order to start with one buildout instead of two. Mr. Brown restated that there is flexibility in the plan, based on demand and need during the process.

Mr. McNeer inquired about the taxiway demolition and what caused the FAA to find it as a safety concern. – Ms. Niese and Mr. Brown cited reduction of incursions.

Mr. Kochis discussed marking or painting the larger expanse pavement as opposed to removal.

Mr. Richardson mentioned the expansion and then reduction of visibility of approach from  $\frac{3}{4}$  to 1 mile. Mr. Brown stated the  $\frac{3}{4}$  mile threshold would make the north envelope undevelopable.

Mr. Kochis presented preliminary master plan and hangar expansions – discussion regarding type of hangar to begin expansions T, R, etc. Mr. Brown cited the door height of R hangars may be too low.

b. **Storm Water System Rehab/Culvert Repair**

Mr. Kochis reported that the projects are in review by the environmental, FAA and internal departments. The projects should be ready to move forward soon. Closeouts on grants are going well for last year. Just broke ground on the obstruction removal grant from ODOT, Phase 1 to solicit quotes. Mr. Kochis received 2 solicitations for the clearing of the obstructions from the east end.

On motion by Mr. Kochis and second by Mr. Szabrak, Fairfield County Airport Board voted to approve of selection of vendor; approval to proceed and give Jon Kochis authorization to approve contract and invoice when work is completed for the Phase I Obstruction Removal Project.

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Minutes for February 14, 2022**

Voting aye thereon: Fagan, Kaper, Burns, McNeer, Richardson, Kochis, and Szabrak  
Motion passed.

One bidder was received from Kull Excavation for the Storm Water System Repair project in amount of \$114,280. Review of the scope of project and bid provided by Kull. Kochis stated local funds will be used for the project but anticipate grants to reimburse.

On motion by Mr. Kochis and second by Mr. Kaper, Fairfield County Airport Board voted to approve the selection of vendor; approval to proceed and give Jon Kochis authorization to approve contract and invoice when work is completed for the Storm Water Repair Project.

Voting eye thereon: Fagan, Kaper, Burns, McNeer, Richardson, Kochis, and Szabrak.  
Motion passed.

**Community Relations – Michael Kaper & Rick Szabrak**

Nothing new to report.

**Facilities and Grounds – Michael Kaper & Bill Fagan**

a. Hangar Painting update

Mr. Fagan stated that painting will continue once weather allows. Will get quotes for repairs needed.

Mr. Kochis reported he spoke with R1 regarding the leak. As weather allows, further inspection and repair can proceed.

**Fixed Base Operator (FBO) Liaison – Scott Richardson**

Mr. Richardson reported only the leak on R hangars and Mr. Kochis is already proceeding. Mr. Kochis recognized the FBO for supplying AEP with fuel during the ice storm.

**Finance - Glenn Burns**

a. Financial Reports

The Board reviewed the following financial reports:

- 2021 Budget YTD/2021 Budget Projection
- Purchase Order list
- Smart Card Fuel accounts

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- Utility cost report

Ms. Gussler stated that rents from 2021 were in process of reconciliation and noted that Q16 has not paid since October 2021. Will need a new email contact for tenant. Mr. Kochis suggested a more aggressive contact effort.

**b. Payment of Bills**

- **Approval for payment of bills totaling \$ 46,499.96**

On motion of Scott Richardson and second of Jon Kochis, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$46,499.96 (See invoice summary attached to minutes)

Voting aye thereon: Fagan, Richardson, McNeer, Kaper, Burns, Szabrak, and Kochis.  
Motion passed.

- **Motion to approve retroactively December payment of invoices totaling \$84,321.34**

On motion of Jon Kochis and second of Rick Szabrak, the Fairfield County Airport Authority Board motioned to approve retroactively December invoices totaling \$84,321.34 (See attached to minutes)

Voting aye thereon: Szabrak, Fagan, McNeer, Kaper, Burns, Kochis, and Richardson  
Motion passed.

- **A Resolution to authorize the repayment of the advance to the Airport Operating Fund # 7800 from the FAA CARES Act Grant Fund # 7802 – Fairfield County Airport**

Motion: Jon Kochis

Second: Bill McNeer

Voting aye thereon: Fagan, Richardson, McNeer, Kaper, Burns, Szabrak, and Kochis.  
Motion passed.

- **A Resolution to appropriate from the unappropriated funds into a major expenditure category for contractual services, Fund # 7800 – Fairfield County Airport**

Motion: Jon Kochis

Second: Michael Kaper

Voting aye thereon: Fagan, Richardson, McNeer, Kaper, Burns, Szabrak, and Kochis.  
Motion passed.

- **A Resolution to authorize the establishment of a new fund and Budget for Airport Rescue Grant from the Federal Aviation Administration (FAA) – Fairfield County Airport**

Motion: Jon Kochis

Second: Bill Fagan

Voting aye thereon: Fagan, Richardson, McNeer, Kaper, Burns, Szabrak, and Kochis.  
Motion passed.

**Security & Safety – Jon Kochis & Bill McNeer**

a. Security Plan

Don Kuhn stated the black gate has a broken latch and will be repaired.

**Tenant Relations – Glenn Burns & Bill Fagan**

a. Rent Status Spreadsheet

The board reviewed the spreadsheet and summary.

Mr. Kochis reported on the FAA lease in J hangar – take steps to move forward with providing the lease to Prosecutor's office for review and approval.

b. P10 Lisa Lewis, requests deposit back

On motion by Jon Kochis and second by Bill Fagan, Fairfield County Airport Board voted to refund the deposit on P10 to Lisa Lewis.

Voting aye thereon: Szabrak, Fagan, McNeer, Kaper, Burns, Kochis, and Richardson  
Motion passed.

c. P20 tenant – eviction process

Mr. Kochis reported that the prosecutor has not had any contact with P20 and the eviction process will move forward. Mr. Kochis stated that the prosecutor has suggested that a new lease be reviewed and a new one drafted.

**Web – Bill McNeer & Rick Szabrak**

Nothing to report.

**Old Business**

a. Snow Removal Equipment (SRE) Facility

Mr. Kochis reported they are on target and will proceed, weather permitting.

b. HAS equipment storage

Mr. Kochis reported further discussion will occur to determine storage needs and space in the SRE building.

c. Rickenbacker Partnership

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Mr. Kochis reported that he spoke with the Director of Operations for the Air Show in 2023 and let them know that the airport is available for support. Rock Szabrak, Michael Kaper, and Jon Kochis volunteered to have a meeting with the organizers.

**b. Gorsuch Lease**

Bill McNeer inquired of the status of the Gorsuch Lease. Mr. Kochis reported that Gorsuch will need to do a survey to build a new hangar for Gorsuch's use. Discussion regarding the requirements of that potential land lease to stipulate a new hangar would be for Gorsuch's use and not a sublet.

**New Business**

**a. Approval of Equipment Agreement and Terms with Sunrush Water aka Your Bottled Water LLC**

Ms. Gussler reported that we needed the new Agreement for Sunrush Water signed after the company had a name change.

On motion from Jon Kochis and second from Scott Richardson, the Fairfield County Airport Board approved of Equipment Agreement and Terms with Sunrush Water aka Your Bottled Water LLC to be signed by Glenn Burns.

Voting aye thereon: Szabrak, Fagan, McNeer, Kaper, Burns, Kochis, and Richardson  
Motion passed

**Informational**

None.

**Calendar of upcoming events and other important dates**

The Board reviewed the following calendar of upcoming events and other dates:

- a. CMT Master agreement expires 9/9/2022 (option to extend 2 one-year extensions)
- b. FAA lease for space expires 9/30/2022
- c. HAS mowing and snow removal contract expires on 9/30/2022
- d. Lease with Board of Commissioners to operate facilities expires on 11/16/2022
- e. Hangar J Lease agreement expires 12/31/22
- f. Insurance Coverage lock in rates expire 12/31/22
- g. FBO Agreement expires 12/31/2022
- h. Noxious Weed Control Agreement with Douglas Majors – expires 12/31/23
- i. Legal Services agreement with County Prosecutor expires 12/31/2025

**Other**

None.

**Adjournment**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to adjourn at 6:16 p.m.

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Next Regular Meeting is Monday, March 14, 2022, at 5:00 p.m. @ the Airport Terminal, 3430 Old Columbus Road, NW, Carroll, Ohio 43112

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*Meeting minutes for the February 14, 2022, meeting was approved on March 14, 2022.*

Aye  
Glenn Burns

Aye  
Bill Fagan

Absent  
Rick Szabrak

Aye  
Jon Kochis

Absent  
Michael Kaper

Aye  
William McNeer

Aye  
Scott Richardson

Emylee Gussler  
Emylee Gussler, Acting Airport Clerk



**Fairfield County Airport Authority  
Board Meeting, March 14, 2022**

**Engineer's Summary Report**

1. FY 19 FAA AIP – Taxiway D Construction

Grant Closeout Report finalized, submitted in February. Final ODOT matching grant reimbursement will follow closeout. Still awaiting FAA approval of GIS data submitted in January.

2. FY 21 FAA AIP Grant Application

**Master Plan** – Inventory and Forecasts and Facility requirements submitted to FAA for review. Awaiting review comments. Final documents being prepared, ALP drafting.



**Rehab Taxiway B and Improve Airfield Drainage – Design** only included in FY21 grant application. Txwy B design and drainage 100% complete and underway for bidding this week. Bids will be due April 5. Grant applications due April 11.

3. SRE Storage Bldg – Contractor: Eversole - \$162,808. Status: Building permit process underway. RFIs, Shop submittals and material ordering underway. Schedule for field construction start not set yet.

4. OH FY 22 State grant application – Obstruction Removal.

- a. Phase 1 Plans 100% complete – Bidding complete. Work has started.
- b. Phase 2 plans underway with early to mid-February bid. March 15 deadline for ODOT grant submission. Final bidding date to be set, proposed date is April 11.

5. Action Items:

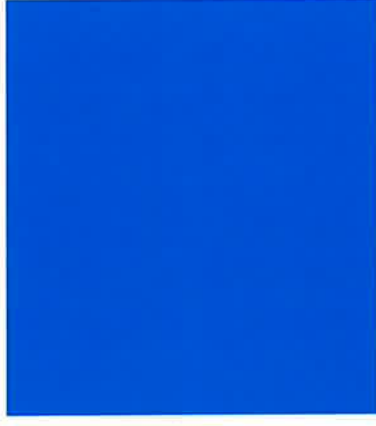
- a. None



# CIP and Implementation

**DRAFT – February 14, 2022**

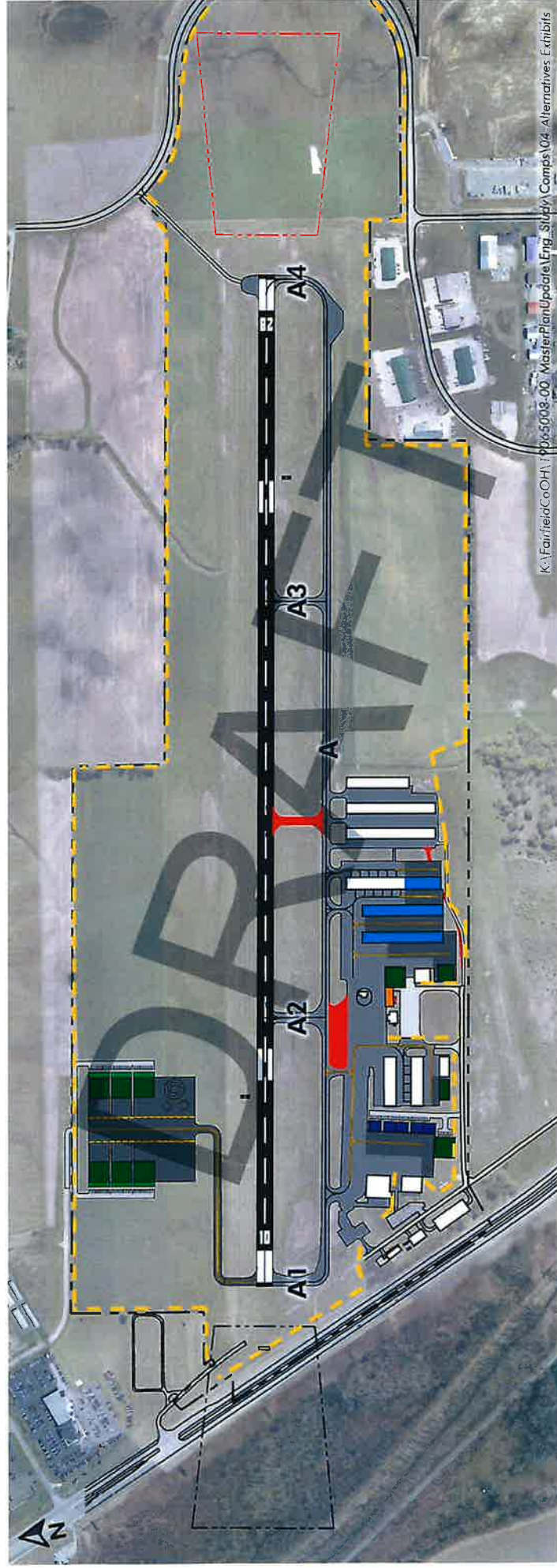
Fairfield County Airport  
Master Plan Update



# Agenda

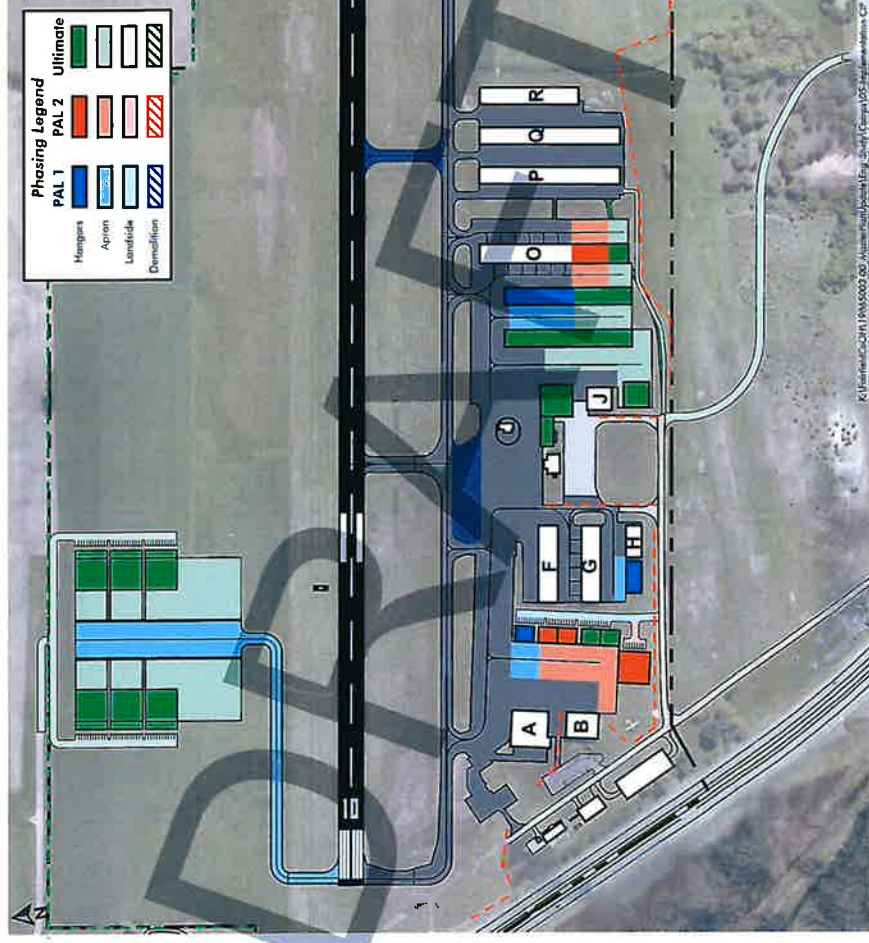
- Overview of recommended development alternative
- Project Phasing Plan
- Project Breakdowns
  - PAL 1
  - PAL 2
  - Ultimate
- Capital Improvement Plan

# Recommended Development Alternative

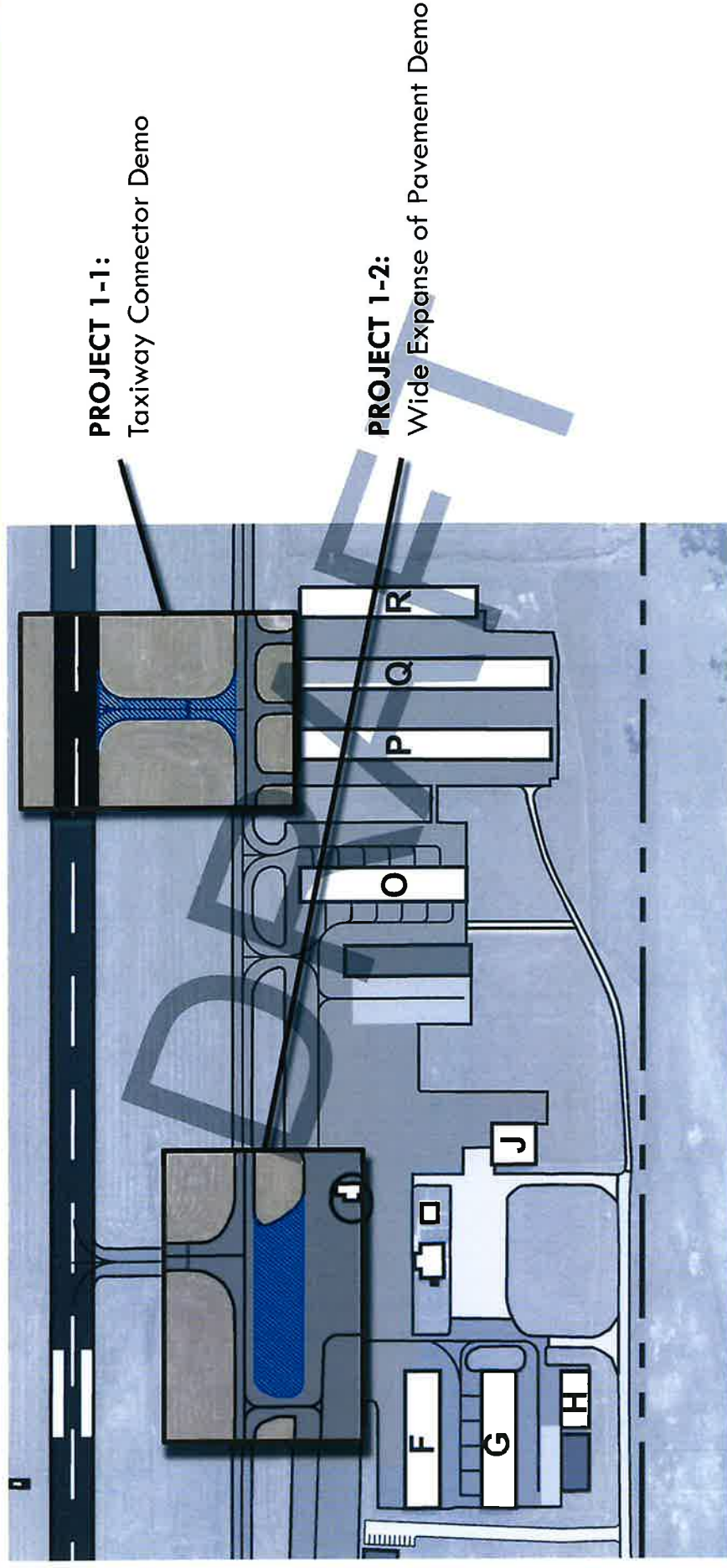




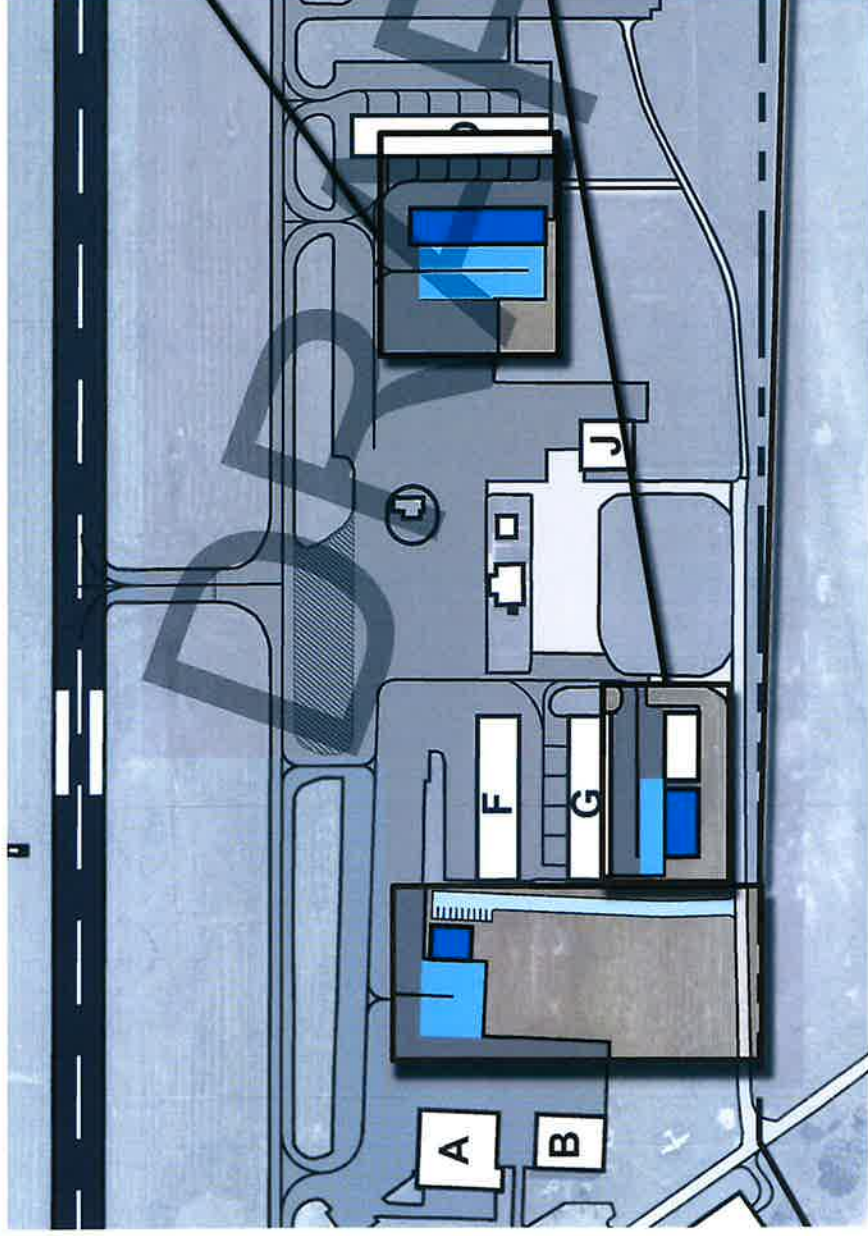
# Overall Phasing



# Phasing Projects Breakdown – PAL 1



# Phasing Projects Breakdown – PAL 1



## **PROJECT 1-3:**

T-Hangar Development (10 unit)  
Associated Apron

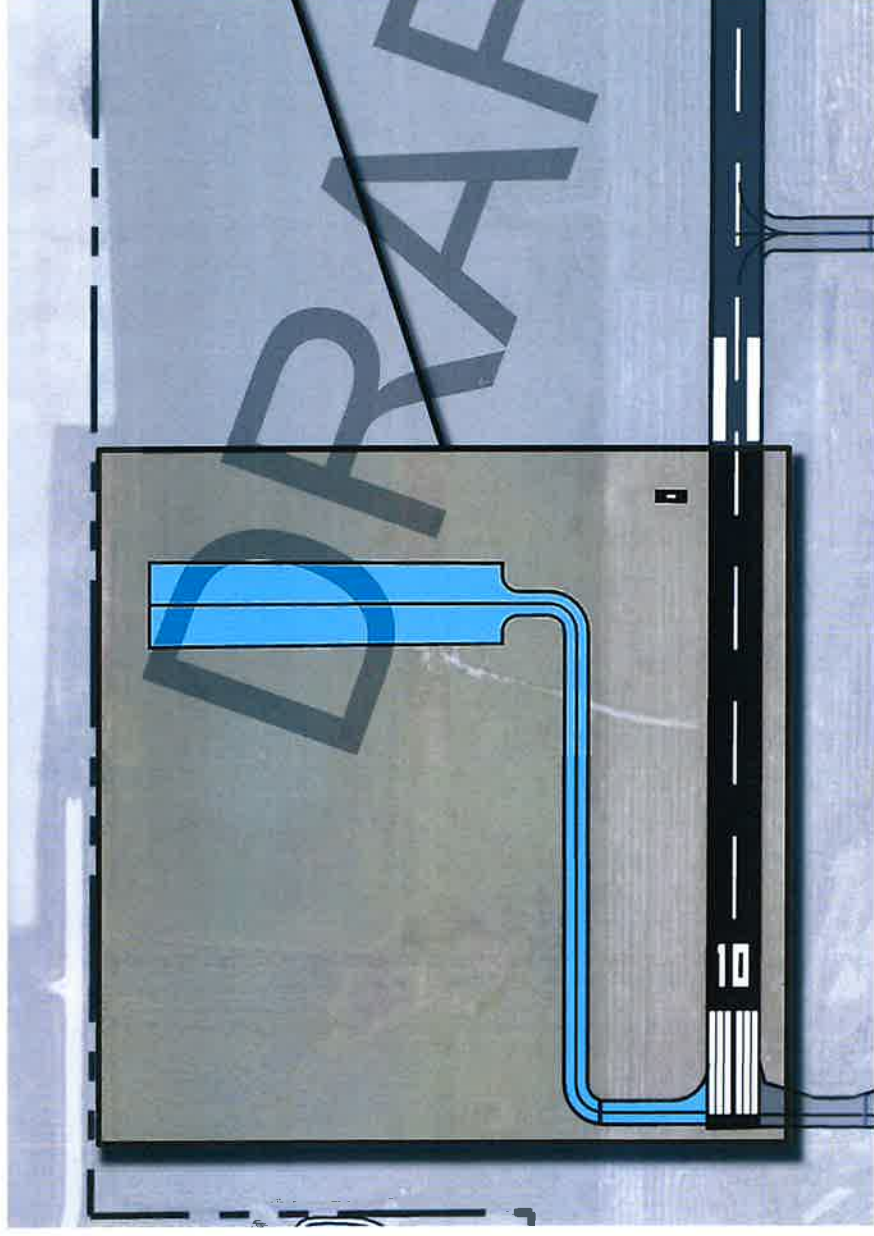
## **PROJECT 1-4:**

Corporate Hangar Development  
Associated Apron

## **PROJECT 1-5:**

Box Hangar Development  
Associated Apron  
Landside

# Phasing Projects Breakdown – PAL 1

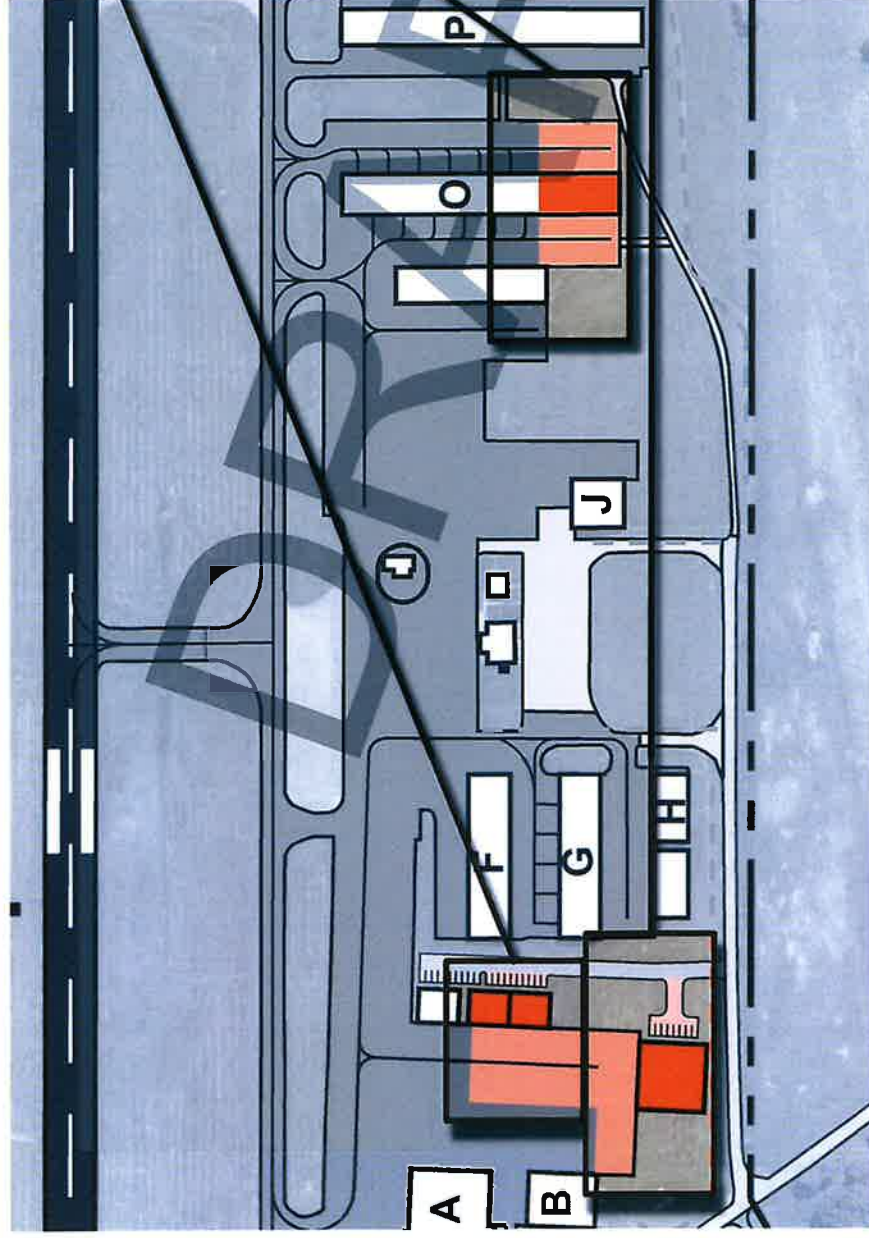


## PROJECT 1-6:

North Development Enabling Project



# Phasing Projects Breakdown – PAL 2



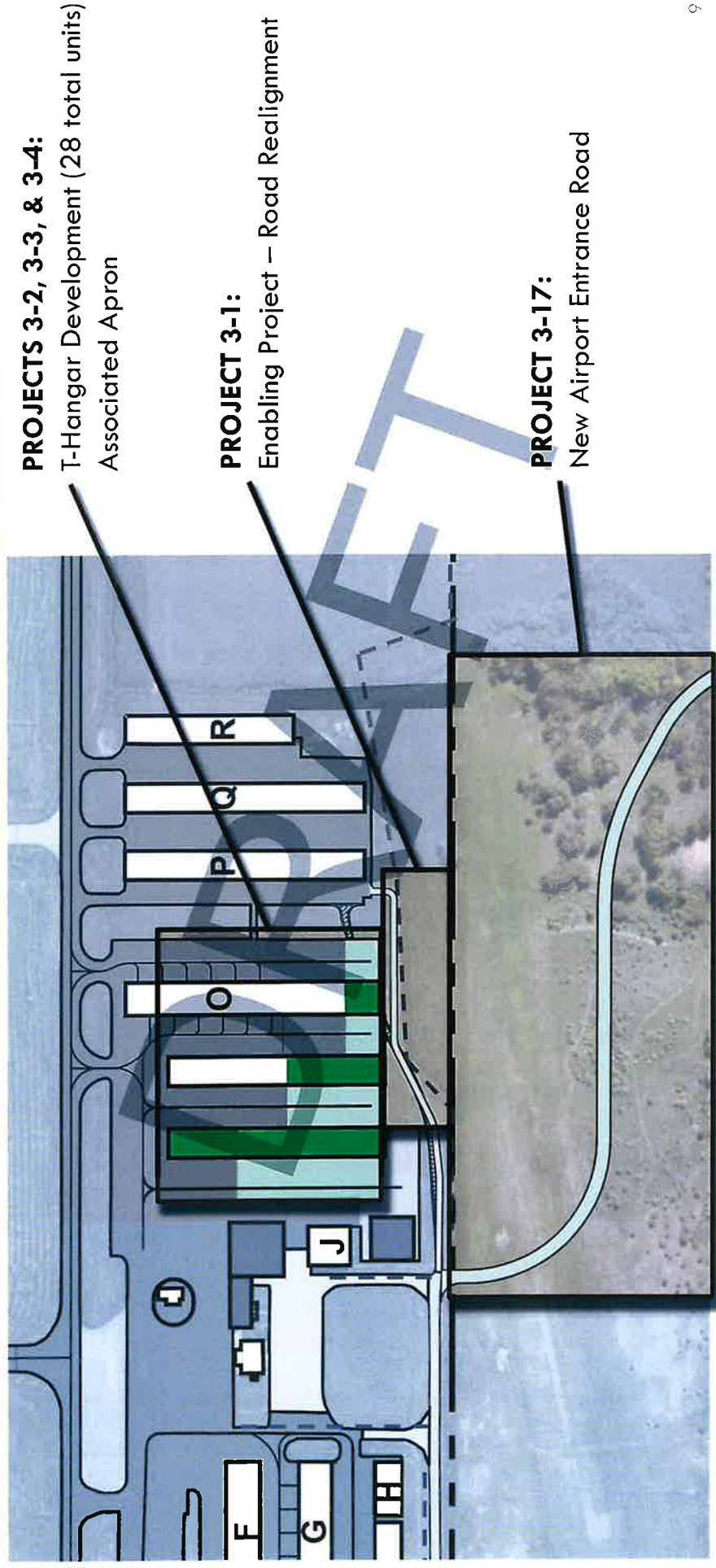
**PROJECTS 2-3 & 2-4:**  
Box Hangar Development  
Associated Apron & Landside

**PROJECT 2-1:**  
T-Hangar Development (4 unit)

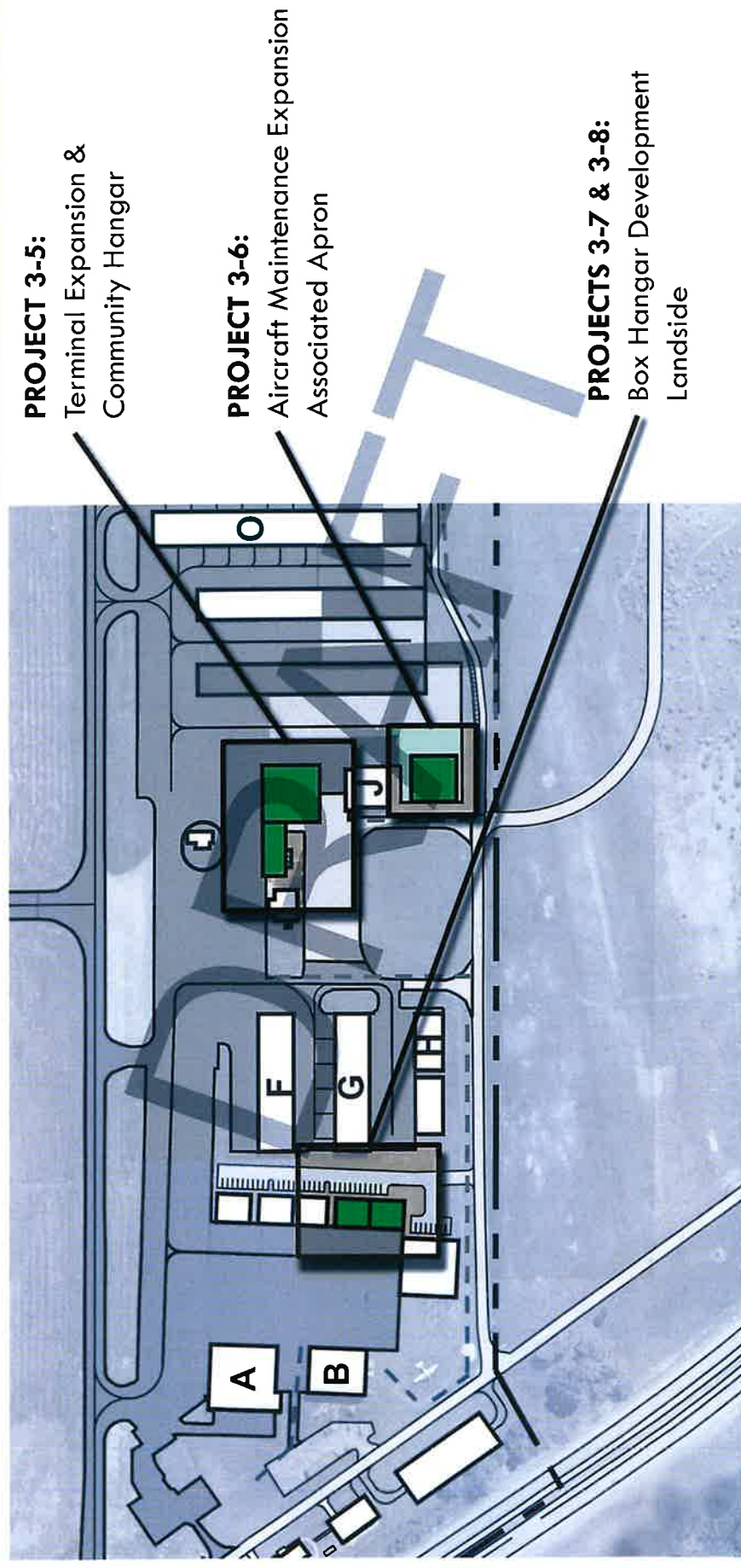
**PROJECT 2-2:**  
Corporate Hangar Development  
Associated Apron & Landside

**PROJECT 2-5:**  
Upgrade Existing Fence

# Phasing Projects Breakdown – ULTIMATE



# Phasing Projects Breakdown – ULTIMATE





# Phasing Projects Breakdown – ULTIMATE

**PROJECTS 3-9 TO 3-16:**  
North Development Buildout  
Corporate Hangars  
Associated Apron  
Landside  
New North Fence Install



# Capital Improvement Plan – PAL 1

ID	Project Title	Project Description	Areas	
			Items	Units
1-1	Taxiway Connector Demo	Demolition of unnamed taxiway connector due to safety issue of direct access from apron area to runway	Pavement Demo	11,100 SF
1-2	Wide Expanse of Pavement Demo	Demolition of pavement causing safety issue of wide expanse of pavement	Pavement Demo	27,180 SF
1-3	T-Hangar Development	Development of 10 T-hangar unit and associated apron pavement	Hangar Pavement	12,000 SF 17,670 SF
1-4	Corporate Hangar Development	Development of 1 corporate hangar and associated apron pavement	Hangar	5,000 SF
			Pavement	5,180 SF
1-5	Box Hangar Development	Development of 1 box hangar, associated apron and landside pavement	Hangar	3,000 SF
			Pavement	11,000 SF
			Landside	12,520 SF
1-6	North Development Enabling Project	Development of taxiway connector and apron pavement as an enabling project for further north side development	Pavement	100,640 SF

# Capital Improvement Plan – PAL 2

ID	Project Title	Project Description	Areas	
			Items	Units
2-1	T-Hangar Development	Development of 4 T-hangar unit and associated apron pavement	Hangar	7,330 SF
			Pavement	18,190 SF
2-2	Corporate Hangar Development	Development of 1 corporate hangar, associated apron and landside pavement	Hangar	10,000 SF
			Pavement	19,810 SF
			Landside	3,620 SF
2-3	Box Hangar Development – Phase 1	Development of 1 box hangar, associated apron and landside pavement	Hangar	3,000 SF
			Pavement	7,100 SF
			Landside	900 SF
2-4	Box Hangar Development – Phase 2	Development of 1 box hangar, associated apron and landside pavement	Hangar	3,000 SF
			Pavement	7,100 SF
			Landside	900 SF
2-5	Upgrade Existing Fence	Upgrade existing fence to 10 feet requirement	Fence	12,000 LF

# Capital Improvement Plan – Ultimate

ID	Project Title	Project Description	Areas	
			Items	Units
3-1	Road Realignment	Realignment of airport perimeter road as an enabling project for PAL 3 T-hangar expansions	Road Demo	710 LF
			Road	760 LF
3-2	T-Hangar Development – Phase 1	Development of 2 T-hangar unit and associated apron pavement	Hangar	3,900 SF
			Pavement	10,490 SF
3-3	T-Hangar Development – Phase 2	Development of 8 T-hangar unit and associated apron pavement	Hangar	9,560 SF
			Pavement	14,970 SF
3-4	T-Hangar Development – Phase 3	Development of 18 T-hangar unit and associated apron pavement	Hangar	21,560 SF
			Pavement	28,690 SF



# Capital Improvement Plan – Ultimate

ID	Project Title	Project Description	Areas	
			Items	Units
3-5	New Terminal and Community Hangar Development	Development of a new terminal facility and attached community hangar for itinerant airport users. Additionally includes demolition of existing outdoor structure as an enabling project.	Terminal	3,790 SF
			Hangar	10,000 SF
			Demo	860 SF
3-6	Aircraft Maintenance Expansion	Development of a corporate-sized hangar and associated pavement to provide for growth of aircraft maintenance operations	Hangar	6,400 SF
			Pavement	12,880 SF
3-7	Box Hangar Development - Phase 1	Development of 1 box hangar and associated landside pavement	Hangar	3,000 SF
			Pavement	1,040 SF
3-8	Box Hangar Development - Phase 2	Development of 1 box hangar and associated landside pavement	Hangar	3,000 SF
			Pavement	1,040 SF



# Capital Improvement Plan – Ultimate

ID	Project Title	Project Description	Areas	
			Items	Units
3-9	North Development - Phase 1	Development of 1 corporate hangar, associated apron and landside pavement	Hangar	12,500 SF
			Pavement	9,880 SF
			Road	700 LF
			Park	4,460 SF
3-10	North Development - Phase 2	Development of 1 corporate hangar, associated apron and landside pavement	Hangar	12,500 SF
			Pavement	9,880 SF
			Park	4,460 SF
3-11	North Development - Phase 3	Development of 1 corporate hangar, associated apron and landside pavement	Hangar	12,500 SF
			Pavement	9,880 SF
			Park	4,460 SF

# Capital Improvement Plan – Ultimate

ID	Project Title	Project Description	Areas	
			Items	Units
3-12	North Development - Phase 4	Development of 1 corporate hangar, associated apron and landside pavement	Hangar	12,500 SF
			Pavement	9,880 SF
			Road	390 LF
			Park	4,460 SF
3-13	North Development - Phase 5	Development of 1 corporate hangar, associated apron and landside pavement	Hangar	12,500 SF
			Pavement	9,880 SF
			Park	4,460 SF
3-14	North Development - Phase 6	Development of 1 corporate hangar, associated apron and landside pavement	Hangar	12,500 SF
			Pavement	9,880 SF
			Park	4,460 SF

# Capital Improvement Plan – Ultimate

ID	Project Title	Project Description	Areas	
			Items	Units
3-15	North Development - Phase 7	Development of additional apron pavement in the north	Pavement	39,590 SF
3-16	North Development - Phase 8	Development of additional apron pavement in the north	Pavement	39,590 SF
3-17	New Airport Entrance Road	Development of a new airport entrance road	Road	1,440 LF

THANK YOU.

QUESTIONS?



**CMT**

Crawford, Murphy & Tilly

**Nick Brown**

513.419.6056

[nbrown@cmtengr.com](mailto:nbrown@cmtengr.com)

## Summary for Payment of Bills

Vendor	Amount	Inv#	Description	Service Dates
Sundowner Aviation	\$969.32	n/a	January fuel fees	1/1-1/31/22
Sundowner Aviation	\$1,791.80	n/a	January rent fees	1/1-1/31/22
Crawford Murphy Tilly	\$9,356.40	219095	design phase engineering services - Improve Airfield Drainage Project	1/17/2022
Crawford Murphy Tilly	\$1,420.00	219093	design phase Rehabilitate Taxiway B project	1/17/2022
Crawford Murphy Tilly	\$27,757.10	219080	planning and engineering services for the update of the Master Plan and ALP	1/17/2022
Crawford Murphy Tilly	\$3,930.00	219099	eng. Services for design, bid and construction - obstruction removal project	1/17/2022
Kessler	\$188.00	50568	pvc repair - system out of warranty	1/24/2022
Superior Petroleum	\$1,087.34	23954	printer repair	1/24/2022
Total Invoices for 2.14.22 Board Meeting	\$46,499.96			



# YEAR-TO-DATE BUDGET REPORT

FOR 2022 01

JOURNAL DETAIL 2022 1 TO 2022 1

ACCOUNTS FOR: 7800	FOR: AIRPORT OPERATIONS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>807800000 AIRPORT OPERATIONS</b>								
807800000	530000 CONTRACTUAL SERVICE	175,000	189,495	17,127.52	17,127.52	146,129.53	26,238.00	86.2%
2022/01/000067	01/07/2022 API	200.00	VND 001281	PO 21000616	PORTA KLEEN		rental for portable toilet	12/
2022/01/000255	01/10/2022 API	2,000.00	VND 005552	PO 22000341	HISTORICAL AIRCRAFT		snow plowing/mowing	1/2022
2022/01/000255	01/10/2022 API	4,281.00	VND 007099	PO 22000345	SUNDOWNER AVIATION L		airport manager contract	1/202
2022/01/000908	01/24/2022 API	1,018.17	VND 005790	PO 21000720	OHIO DEPT OF TAXATIO		sales tax for fuel	sales12/1/2
2022/01/000908	01/24/2022 API	318.06	VND 003668	PO 22000340	LOCAL WASTE SERVICE		trash disposal for airport	1/2
2022/01/000908	01/24/2022 API	2,829.29	VND 007099	PO 21000922	SUNDOWNER AVIATION L		10% of hanger rent & fuel sale	
2022/01/001277	01/31/2022 API	200.00	VND 001281	PO 22000335	PORTA KLEEN		rental for portable toilet	1/7
2022/01/001278	01/31/2022 API	2,000.00	VND 005552	PO 22000341	HISTORICAL AIRCRAFT		snow plowing/mowing	2/2022
2022/01/001278	01/31/2022 API	4,281.00	VND 007099	PO 22000345	SUNDOWNER AVIATION L		2/2022 airport manager contrac	
807800000	541001 ELECTRIC/UTILITIES	25,000	35,173	2,129.64	2,129.64	32,143.44	900.00	97.4%
2022/01/000067	01/07/2022 API	63.76	VND 003823	PO 21000687	NORTHEAST OHIO NATUR		3383 OLD COLUMBUS RD -	11/8-12
2022/01/000655	01/18/2022 API	35.72	VND 003823	PO 21000687	NORTHEAST OHIO NATUR		3430 OLD COLUMBUS -	11/8-12/9
2022/01/000655	01/18/2022 API	148.81	VND 003823	PO 22000437	NORTHEAST OHIO NATUR		3430 OLD COLUMBUS -	11/8-12/9
2022/01/000908	01/24/2022 API	206.90	VND 001373	PO 22000424	SOUTH CENTRAL POWER		TERMINAL 2 -	12/7-1/9/22
2022/01/000908	01/24/2022 API	102.22	VND 001373	PO 22000424	SOUTH CENTRAL POWER		TERMINAL RUNWAY LIGHTS	12/7-1/
2022/01/000908	01/24/2022 API	319.90	VND 001373	PO 22000424	SOUTH CENTRAL POWER		TERMINAL RUNWAY LIGHTS	12/7-1/
2022/01/000908	01/24/2022 API	225.28	VND 001373	PO 22000424	SOUTH CENTRAL POWER		HANGAR O -	12/7/21-1/16/22
2022/01/000908	01/24/2022 API	183.16	VND 001373	PO 22000424	SOUTH CENTRAL POWER		HANGAR F -	12/7/21-1/6/22
2022/01/000908	01/24/2022 API	140.26	VND 001373	PO 22000424	SOUTH CENTRAL POWER		HANGAR P -	12/7/21-1/6/22
2022/01/000908	01/24/2022 API	123.08	VND 001373	PO 22000424	SOUTH CENTRAL POWER		HANGAR G -	12/7/21-1/6/22
2022/01/000908	01/24/2022 API	103.53	VND 001373	PO 22000424	SOUTH CENTRAL POWER		HANGAR Q -	12/7/21-1/6/22
2022/01/000908	01/24/2022 API	26.01	VND 001373	PO 22000424	SOUTH CENTRAL POWER		3383 COLUMBUS LANC -	12/7/21-1
2022/01/000908	01/24/2022 API	101.10	VND 023650	PO 22000492	FAIRFIELD CO UTILITI		3383 OLD COLUMBUD -	11/30/21-1
2022/01/000908	01/24/2022 API	101.10	VND 023650	PO 22000492	FAIRFIELD CO UTILITI		3430 OLD COLUMBUS -	11/30-12/3
2022/01/001277	01/31/2022 API	68.42	VND 003823	PO 22000437	NORTHEAST OHIO NATUR		3383 OLD COLUMBUS -	12/9-1/10/
2022/01/001277	01/31/2022 API	180.39	VND 003823	PO 22000437	NORTHEAST OHIO NATUR		3430 OLD COLUMBUS -	12/9/21-1/
807800000	543000 REPAIR AND MAINTEN	65,000	71,947	3,800.00	3,800.00	16,196.98	51,950.00	27.8%
2022/01/000255	01/10/2022 API	3,800.00	VND 013655	PO 22001845	KULL, AARON		repair of the manhole associat	5344415
807800000	553000 COMMUNICATIONS/TEL	2,100	2,636	.00	.00	2,635.67	.00	100.0%
807800000	554000 ADVERTISING	2,000	3,519	.00	.00	3,318.52	200.00	94.3%

# FAIRFIELD COUNTY

## YEAR-TO-DATE BUDGET REPORT

FOR 2022 01

JOURNAL DETAIL 2022 1 TO 2022 1

ACCOUNTS FOR:	7800	AIRPORT OPERATIONS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80780000 558000 TRAVEL REIMBURSEME			200	316	.00	.00	266.22	50.00	84.2%
80780000 560000 MATERIALS & SUPPLI			15,000	20,984	.00	.00	17,184.26	3,800.00	81.9%
80780000 561000 GENERAL OFFICE SUP			500	600	.00	.00	400.00	200.00	66.7%
80780000 562600 FUEL (GASOLINE/DIE			250,000	250,000	61,264.18	61,264.18	188,735.82	.00	100.0%
2022/01/000255 01/10/2022 API			38,016.63 VND	005545 PO 22000506	PURVIS BROTHERS INC	fuel	purchases @ Airport12/22/	5344374	
2022/01/000908 01/24/2022 API			23,247.55 VND	005545 PO 22000506	PURVIS BROTHERS INC	fuel	purchases @ Airport 1/5/2	5345398	
80780000 570000 CAPITAL OUTLAY			10,000	10,000	.00	.00	.00	10,000.00	.0%
80780000 574000 EQUIPMENT, SOFTWARE			10,000	10,000	.00	.00	.00	10,000.00	.0%
80780000 590310 REFUNDS OF HANGAR			3,000	3,000	.00	.00	.00	3,000.00	.0%
TOTAL AIRPORT OPERATIONS			557,800	597,670	84,321.34	84,321.34	407,010.44	106,338.00	82.2%
TOTAL AIRPORT OPERATIONS			557,800	597,670	84,321.34	84,321.34	407,010.44	106,338.00	82.2%
TOTAL EXPENSES			557,800	597,670	84,321.34	84,321.34	407,010.44	106,338.00	

# FAIRFIELD COUNTY

## YEAR-TO-DATE BUDGET REPORT



FOR 2022 01

JOURNAL DETAIL 2022 1 TO 2022 1

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	557,800	597,670	84,321.34	84,321.34	407,010.44	106,338.00	82.2%

\*\* END OF REPORT - Generated by Emylee Noel Gussler \*\*



**FR2022-02.14.p.**

**A resolution to appropriate from unappropriated funds into a major expenditure category for contractual services, Fund# 7800 – Fairfield County Airport Authority Board**

**WHEREAS**, additional appropriations are necessary for contractual services; and

**WHEREAS**, appropriations from unappropriated funds will allow the budget to increase in the major category expense for contractual services for org# 80780000; and

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**NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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Section 1. That the Fairfield County Auditor appropriate from unappropriated funds in the major expense category of contractual services for org# 80780000, Fund# 7800.

\$ 41,000      80780000      contractual services

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Motion by: Jon Kochis

Seconded by: Michael Kaper

Ayes: 7

Nays: 0

Abstentions: 0

Absent: 0

Resolution passed on February 14, 2022

  
Emylee N. Gussler, Acting Clerk/Secretary

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**For Auditor's Office Use Only:**

Section 1.  
\$ 41,000      80780000 543000      repairs

**FR2022-02.14.q**

**A resolution to authorize the establishment of a new fund and Budget for Airport Rescue Grant from the Federal Aviation Administration (FAA) Fairfield County Airport**

**WHEREAS**, the Fairfield County Airport Authority and the County Commission has accepted the Airport Rescue Grant award from the FAA; and

**WHEREAS**, the grant award is up to \$32,000 of federal funds; and

**WHEREAS**, expenditures of the fund are expected to be for Utilities and other Operational expenses; and

**WHEREAS**, ORC 5705.09 (F) provides for creation of a special revenue fund; and

**WHEREAS**, the Board of Commissioners approved the new fund per Resolution 2022-02.08.b; and

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**NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** That a special revenue fund called FAA Airport Rescue Grant be established with the following accounts:

Fund# 7804

433100	Federal Government Grants _____	charge code
530000	Contractual Services	
541001	Electric/Utilities	
543000	Repairs	

**Section 2.** Appropriate from unappropriated funds as follows in major expenditure object categories:

Org# 80780400      Contractual Services \$32,000

**Section 3.** Approve an advance from the Airport Operations Fund# 7800 to Fund# 7804 as follows:

7800	090000	Advance Out Airport Operations	\$32,000
7804	223001	Advance In	\$32,000

**FR2022-02.14.q**

**A resolution to authorize the establishment of a new fund and Budget for Airport Rescue Grant from the Federal Aviation Administration (FAA) Fairfield County Airport**

**Section 4.** The advance will be repaid to the Fund# 7800 by the December 31, 2023.

Motion by: Jon Kochis

Seconded by: Bill Fagan

Ayes: 7

Nays: 0

Abstentions: None

Absent: None

Resolution passed on February 14, 2022

  
Emylee N. Gussler, Acting Clerk/Secretary

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**For Auditor's Office Use Only:**

**Section 2:** Update the expenditure object lines for appropriations as follows:

80780400	543000	contract repairs	\$32,000
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**Section 4.** Issue an Amended Certificate, on behalf of the Budget Commission, in the amount \$32,000 to the credit of the Fund# 7804.

**Section 5.** Request that the Fairfield County Auditor update the following receipt lines:

\$32,000	80780400	433100	federal government grants
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**FR2022-02.14.o**

**A resolution to authorize the repayment of the advance to the Airport Operating Fund# 7800 from the FAA CARES Act Grant Fund# 7802 - Fairfield County Airport**

**WHEREAS**, the Fairfield County Airport Authority Board approved the advance of \$20,000 to Fund# 7802 from the Airport Operations fund# 7800 per Resolution # FR2020-06.08.f; and

**WHEREAS**, the grant is closed out and final reimbursement has been received; and

**NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:**

**Section 1.** Approve the repayment of the advance to the Airport Operations Fund# 7800 as follows:

7802	090001	Advance Out FAA CARES Act grant	\$20,000
7800	223000	Advance In Airport Operations	\$20,000

Motion by: Jon Kochis

Seconded by: Bill McNeer


Ayes: 7

Nays: 0

Abstentions: None

Absent: None

Resolution passed on February 14, 2022

  
Emylee N. Gussler, Acting Clerk/Treasurer