

Fairfield County Airport Authority Board Meeting
3430 Old Columbus Rd NW
Carroll, Ohio 43112
Minutes for February 27, 2016 – Special Board Meeting

Meeting to order

Dr. Burns called the meeting to order at 12:00 p.m. with the Pledge of Allegiance. Board Members present at the meeting were Glenn Burns, Bill McNeer, Pat Ferguson, Michael Kaper, Lonnie Rush, and Bill Fagan. Jon Kochis was absent. Also present were Staci Knisley, Mike Lorenzi, Steve Clapper, Walter Thompson, Ron Williams Sr, Rod Williams II, Victor Lorenzi, Branson Rutherford, Kip Kelsey, Eric Meister, Robert Benson, James Baldwin, Russ Everson, Tim Shunkland, Eric Schauman, Ed Moore, and Pat Rooney.

Opportunity for the Public to Address the Board

No one from the public addressed the Board.

Proposed Airshow 2017 Presentation from Steve Clapper and Mike Lorenzi with the Veterans Military Museum

Dr. Burns asked the Board if they had any questions regarding proposed contract (see attached to minutes) before the presentation.

Mr. McNeer stated that the Federal Aviation Administration (FAA) likes 6-9 months advance notice for non-aeronautical activities. The FAA Order 5190.6B Chapter 7 talks about non-aeronautical activities and Chapter 8 talks about exclusive rights.

Dr. Burns introduced Steve Clapper and Mike Lorenzi with the Veterans Military Museum.

Mr. Clapper thanked the Board for their time. He asked the Board for partnership and a long term commitment to hold annual Airshows. They will look out for tenants' interest. They will look out for aspects of safety, and participants. They don't want to disrupt the activities of the Airport including skydiving. They want to make this friendly as they can. If there is something that they have overlooked, he welcomes questions.

Mr. Clapper stated that he has worked with past Fairfield County Airshows for 7 years. He has also worked with Veteran Vehicle Shows. In 2017 it will be the 100th anniversary of the United States entering World War I. They would like the main focus to be World War I replicas. Other military aircrafts will be shown as usual.

Mr. Lorenzi stated that they have passion for aviation. They are proposing an Airshow in 2017 out of passion, not for money. In the past he has volunteered with HAS (Historical Aircraft Squadron). He became a member to work on aircrafts. He worked with Branson Rutherford who is still a member of HAS. HAS originally met in Columbus on Livingston Avenue.

Mr. Lorenzi stated that they would like to have Airshow July 15-July 16, 2017. They propose that the Airshow be called "Wings of Victory Airshow 1917." There will be both World War I and World War II acts at the Airshow.

Mr. Lorenzi stated that their plan is to use the 22 acre lot at the Gun Club property for parking. There will be a troling wagon to shuttle the public. They plan to have food vendor concessions, air conditioned porta toilet trailers, airshow vendors, bleachers for the public, an ATM machine, guest services, and amusement rides. They

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would like to set up the Skydiving business next to the amusement rides. The amusement rides included a helicopter ride and a skydrop. They feel all of these pertain to aeronautical activities.

Mr. Lorenzi stated that they would advertise the event and hopes to have the local news at the event.

Mr. Lorenzi stated that they would like to partner with a charity and have a benefit concert after the airshow ends. They intend on having the Airshow start at 8:00 a. m. with activities all day with the concert ending at 9:00 p.m.

Mr. Lorenzi stated that their mission is to preserve military equipment and memorabilia.

Mr. Lorenzi stated that they have a long term goal of making the Airport to be their permanent home. They want to build a \$12 million facility to house the Veteran Military Museum. It would house military memorabilia, equipment, books, and videos. They would like to work with the schools as a vocational technical class for AMP licenses. They would also like to house a restoration facility to restore military aircrafts. As part of the long term goal, they would like to help promote Economic Development for Fairfield County along with housing the Airshow for the next 5 years. They also want to promote the Airport's growth. They would like to see more corporate traffic and hangars. If 1,500 feet was added to the runway, a C5 Aircraft could land here. The possibilities to develop the airport is endless.

Mr. Lorenzi stated that they are looking for an exclusive right for the next 5 years for airshows to keep integrity of their organization.

Mr. Lorenzi asked if there were any questions.

Kip Kelsey a member of the HAS and is also a tenant asked what kind of impact the airshow would have on the tenants.

Mr. Lorenzi stated that they are not here to restrict tenants from anything. Tenants will be able to see the airshow for free and will be able to get to their hangars. They will work with Ohio Skydiving Center and their customers the weekend of the event.

Mr. Lorenzi stated that the airshow will be paid for before the event starts. They are projecting 20,000 people to attend the event.

Recess

At 12:34 p.m., Glenn Burns stated that the Board was in recess.

Reconvene

At 12:51 p.m., Glenn Burns reconvened the meeting.

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(Continued) Proposed Airshow 2017 Presentation from Steve Clapper and Mike Lorenzi with the Veterans Military Museum

Mr. Lorenzi stated that they will control security. They want to maintain security and safety of the Airport. The door to the parking lot and gate next to it they would like to have sealed.

Mr. Kelsey asked if there were any other limitations to tenants that wish to fly.

Mr. Lorenzi stated that they are intending to fly from 11:00 am to 5:00 p.m. with a break at 2:00 p.m. to 3:00 p.m. The break will be for other aeronautical vendors to give rides.

Mr. Tim Shanklin with HAS and the Young Eagle program asked stated that their program gives free rides to their members.

Mr. Lorenzi encourages them to still do their free rides.

Mr. Branson Rutherford asked if they have talked to South Central Power about the electric for the event.

Mr. Lorenzi stated that their events and vendors will be 100% self-powered and will have their own resources of water and sewage.

Mr. Eric Meister with HAS asked if they have enough people to help with the event.

Mr. Lorenzi stated that they are looking for volunteers. They will be working with boy scout groups, cadets from the military, and civil air patrol.

Mr. Lorenzi stated that they need help with trash and parking. They will also need help with an attendant and stand built to view the cockpit of the aircrafts. They are looking for personal involvement to answer questions.

Mr. McNeer asked who the members of the Veteran Military Museum are.

Mr. Lorenzi stated that he is the Vice President of the Veteran Military Museum. Steve Clapper is the President. Mr. Clapper is in a non-elected position. They are a 501 (c)(3) non-profit organization that is currently in Orient, Ohio. They are interested in renting half of the Gorsuch Aviation hangar.

Mr. Rush stated that earlier Mr. Lorenzi commented about expanding the runway. Mr. Rush stated that to his knowledge, there will be no further expansion of the runway. The local residents complain about military maneuvers. The residents prefer no expansion. We have assured residents that it would not be expanded in the near future.

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Mr. Lorenzi stated that in the past the Dominion Homes Subdivision near the Airport enjoyed the former airshows. He compared it to Super Bowl Sunday. Families had cookouts to enjoy the show. Although there are residents that make complaints, the Airport also has residents that will support the Airshow.

Mr. McNeer asked what experience the Veteran Military Museum has in Airshows.

Mr. Lorenzi said that as the Veteran Military Museum is concerned, this would be their first show. He and Mr. Clapper have had previous experiences with HAS. Mr. Lorenzi has been a part of the promotion, sales, and fundraising in prior events. Mr. Clapper was involved with getting the aircrafts and equipment here.

Mr. Lorenzi explained what they mean by exclusive rights in the contract. If another organization puts on another airshow at the Airport he does not want them to be confused on which Airshow they were attending. They want to keep a positive environment. If they can't get an exclusive rights approved by the FAA, they would try to work around it.

Mr. McNeer stated that music rides will be difficult to get the FAA ADO office to approve. FAA looks at the Airport as an investment. They would like specific information.

Mr. Clapper stated that in the FAA waiver application they will include the music rides and all other non-aeronautical activities.

Mr. Rush stated that because we accepted the FAA's funding we have to ask for their permission. They are concerned with safety issues in the area inside the fence.

Mr. Lorenzi stated that they will have people in charge of safety. They will have an Air Boss for the Air Show. They will have a company come in and ferry the airplanes around during the Airshow. We would also take care of the crowd.

Mr. Rush stated that the FAA has tightened up their rules and regulations.

Mr. Lorenzi stated that they have intentions of keeping visitors in Lancaster and Fairfield County all month long by having the Airshow July 15-16, 2017. The Lancaster Festival is usually at the end of July.

Mr. Lorenzi stated that they own the copyrights to the "Wings of Victory" name.

Mr. Ferguson asked who the Airshow Director and Air Boss would be.

Mr. Lorenzi stated that once the agreement is planned and finalized, they will start moving forward. If necessary they could add the names to the agreement if the Board asks them to. They don't have them yet. They can't guarantee that the names will be the same when the Airshow happens.

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Mr. Ferguson asked if there would be any financial insurance that the Airshow would happen.

Mr. Lorenzi stated that the draft agreement states that they have to give 6 months advanced notice to the Board if they can't fulfill the requirements of the airshow.

Mr. Lorenzi stated that the Airport will have no financial obligation to the Airshow. They will provide all the insurance. Once the agreement is approved and plans are in place, they can get insured.

Mr. Clapper stated that the Airport will be the additional insured on their insurance. All vendors at the Airshow will have insurance also.

Mr. Rush stated that the agreement should be sent to the FAA and the Airport's Attorney at the same time.

Mr. McNeer stated that the FAA will not look at this agreement until there are more specific plans from the Veteran Military Museum.

Mr. Clapper stated that they will add specific locations to the current sitemap of the Airport and send it to the Board.

Mr. Rush stated that in the past there were problems with keeping people out of the AOA (inside the fence).

Mr. Lorenzi stated that they will have a Marshall that will lead planes out of their hangars.

Dr. Burns asked the Board if they wanted any changes to the language of the contract before sending it to the Board's Attorney Brian Boltz.

Mr. McNeer suggests that the "exclusive rights" section of the contract be removed or be re-worded. He also stated that the section regarding the fee of \$150 from the Airport Authority to the vendors for not removing their equipment will not be enforceable.

Mr. McNeer suggested that they should put the vendor fees in escrow to make sure they can pay the Airport the \$2,500 after the Airshow.

Mr. McNeer asked what tasks the Airport Manager would have per the contract. The language asks the Airport Manager to inspect vendors. He doesn't want the Airport Manager to be responsible for violations by the Fire Marshall.

Dr. Burns stated that Airport Manager Pat Rooney does not see any problems with the contract.

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Dr. Burns stated that he will talk with the Board’s Attorney Brian Boltz regarding the proposed contract and the suggested concerns and changes.

Mr. Rush stated that their presentation went great.

Dr. Burns requested a motion to move forward.

Approval to move forward with continued discussions regarding the Proposed Airshow 2017

On motion of Bill McNeer and second of Lonnie Rush, the Fairfield County Airport Authority voted to approve to move forward with continued discussions regarding the Proposed Airshow 2017.

Voting aye thereon: McNeer, Rush, Burns, Fagan, Ferguson, and Kaper. Motion passed.

Adjournment

On motion of Bill McNeer and second of Pat Ferguson, the Fairfield County Airport Authority Board voted to adjourn at 1:34 p.m.

Next meeting is scheduled for March 14, 2016 at 6:00 p.m.

Meeting minutes for the February 27, 2016 Special Board meeting were approved on March 14, 2016.

Aye
Glenn Burns

Aye
Bill Fagan

Aye
Lonnie Rush

Aye
Jon Kochis

Absent
Michael Kaper

Aye
William McNeer

Aye
Pat Ferguson

Staci A. Knisley
Staci A. Knisley, Airport Clerk

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740.654-7001



Contract Draft

The following is a proposed contract between the **Fairfield County Airport Authority**, dba as the **Fairfield County Airport** and the **Veterans Military Museum** of Orient Ohio. The contract involves limited usage of the airport, runway, and some of the specified resources maintained by the airport for the purposes of conducting an air show by the **Veterans Military Museum** in the years 2017, 2018, 2019, 2020 and 2021.

For the purpose of this agreement, an air show, also "airshow", is defined as an event at which aviators display their flying skills and the capabilities of their aircraft to spectators in aerobatics. The airshow may also include but not limited to aircraft and wheeled vehicles displayed parked on the ground.

The **Veterans Military Museum** "Air shows" are held as a business venture or as a trade event where aircraft, avionics and other services are promoted to potential customers.

The specific dates of the airshow, which will include the month and days, will be notified by the **Veterans Military Museum** to the **Fairfield County Airport Authority** no less than 6 month prior to the event. The airshow dates will include initial set up and removal of all equipment associated with the airshow.

Providing all of the terms and conditions are met or exceeded, the **Fairfield County Airport Authority** agrees to allow the **Veterans Military Museum** to conduct any and all air shows in the years 2017, 2018, 2019, 2020 and 2021. For this exclusive right, the **Veterans Military Museum** will agree to pay the **Fairfield County Airport Authority** \$2,500 dollars. This fee will be due at the conclusion of each airshow in the agreed upon years and will be paid by the **Veterans Military Museum** to the **Fairfield County Airport Authority** no later than 30 days after each airshow.

The **Fairfield County Airport Authority** also agrees to give the **Veterans Military Museum** sole control of all and any sales of goods of unestablished dispensaries. This will include but not limited to all beverages, food, clothing and merchandise sold during the airshow on the airports established property boundaries. Any established dispensaries at least 6 months prior to the airshow dates will remain the control of their owners and must be maintained in their original location. Furthermore, said owners must be properly licensed by the any all state and federal regulations. If established dispensaries would like to sell their goods in another location during the airshow, proper arrangements and agreements must be made with the **Veterans Military Museum**.

The **Veterans Military Museum** , its officers, general membership, associated sponsors, contracted vendors, and patrons will hold harmless the **Fairfield County Airport Authority** for any damages arising from the event. Additionally, the **Fairfield County Airport Authority** is not responsible for the cancellation of the air show regardless of the reason.

DURATION

The **Veterans Military Museum** will be permitted access to the airport for the purposes of developing the necessary infrastructure to facilitate the air show beginning one week before the airshow date. Persons or organizations that will be involved in the process of developing the air show must contact the airport manager to establish locations for displays, booths, and aircraft parking.

The **Veterans Military Museum** agrees that it is responsible for the removal of all equipment and infrastructure elements from the airport used to service the air show no later than 6:00 p.m. the following Wednesday. The **Veterans Military Museum** will appoint a representative to accompany the airport manager on that date to review the airport for damages or loss of county property.

HEALTH AND SANITATION

The **Veterans Military Museum** will be ultimately responsible for the collection and off-site disposal of all refuse accumulated as a result of the air show event. The **Veterans Military Museum** will position refuse containers throughout the airport grounds for use by the general public. Regular dumping/collection of the refuse containers must take place and is the responsibility of the **Veterans Military Museum**.

All refuse collected as a result of the air show must be removed from the airport no later than 6:00 p.m., the following Wednesday. During the time refuse is stored at the airport it must be deposited and stored in an approved metal containers that are adequate enough to store refuse until it can be removed from airport property. The containers must be constructed to make them rodent free and to control overflow.

With respect to vendors servicing the air show, the **Veterans Military Museum** must insure that all vendors adhere to State and local regulations. The **Veterans Military Museum** must supply a complete listing of vendors involved in the air show to the airport manager no later than 30 days before airshow date.

The listing shall include:

Vendor Name and Owner Information

Type of Business to be conducted

Location of tent/stand on the airport

If vendors are involved in food service, a permit must be obtained from the Health Department. A permit copy must be forwarded to the airport manager.

The **Veterans Military Museum** shall serve notice to all food and beverage vendors that they must contact the Fairfield County Department of Health to obtain appropriate permits. All food and beverage vendors will be required to display proper and current health inspection permits on each day of the air show.

All vendors will be required to supply their own portable utilities and potable water if necessary. The Fairfield County Airport will not supply electrical power or water to any vendor.

HEALTH AND SANITAION

Vendors will be required to dispose of all liquids and gray water in a legal manner. No gray water disposal is permitted on airport grounds. Liquids used by the vendors must be removed from airport property and the assigned vendor space must be returned to its original condition

Vendors will be allowed to setup their equipment and location no earlier than 6:00pm, the Thursday before the airshow opening date. All mobile units, tents, trailers, and other types of portable vending and equipment must be removed from airport grounds by 6:00p.m. the Wednesday after the conclusion of the airshow unless prior arrangements have been made with the airport manager. Vendors who fail to remove their equipment and restore the area to its original condition will be assessed a minimum \$150.00 fee by the Airport Authority.

The Greenfield Township Fire Marshal and the airport manager will subject all vendors to a fire prevention inspection before engaging in operation. Failure to adequately meet all fire prevention measures will result in the vendor being required to remove their wares from the airport grounds.

Generally, a representative of the **Veterans Military Museum** will assign vendor locations. The airport manager, or an Airport Authority Board Member will have ultimate authority for reasonable assignment positioning of locations to maximize safety while providing for spectator interaction. All vendors must be positioned well outside of the "Runway Protection Zone" (RPZ). The RPZ is typically 400' from the runway centerline. In most cases vendors will be positioned behind (south of) the terminal building fence. In areas where no fencing exists the safety line will be a line-of-sight area behind the terminal fence.

The **Fairfield County Airport Authority** waives all usual and customary charges defined in the Minimum Standards requiring commerce fees for all vendors during the period of the air show.

The **Veterans Military Museum** will be responsible for providing portable restrooms and hand washing stations in the vicinity of the air show patron area. Restroom facilities at the airport terminal building do not possess the capacity to handle large crowds. Generally, the interior restroom facilities will be reserved for handicapped persons, pilots and aircrews, airport staff, and persons with special needs.

Portable toilets may be delivered as early as the morning of the Thursday before airshow opening date and then be removed from the airport grounds no later than 6:00p.m. the following Wednesday.

PARKING

The **Veterans Military Museum** is solely responsible for all public parking in areas adjacent to the airport. Parking zones will be established and staffed by persons who can assure free flow of traffic. Old Columbus Road and all airport roads will be kept free of parked autos to allow for movement of services vehicles, law enforcement personnel, and emergency first responder vehicles.

The **Fairfield County Commissioners, Fairfield County Airport Authority, and the Fairfield County Airport** assume no liability for damage, theft, or vandalism to parked autos of patrons attending the air show.

The Terminal Building parking lot and the grassy area south of the Terminal Building is reserved parking for use by:

The Airport Manager and his on-duty staff.

On Duty Emergency and Law Enforcement Personnel.

Representatives of the Federal Aviation Administration.

Selected members of the Veterans Military Museum.

Active Duty Members of the United States Military engaged in air show performances.

Persons with specific parking needs bearing State issued Handicapped placards.

AIRPORT OPERATIONS

As with all aviation operations, safe movements of aircraft about the airport are the responsibility of the Pilot-In-Command P.I.C. The airport manager and the coordinator of air show operations for the **Veterans Military Museum** will be responsible for the movements and operation of aircraft during the air show.

During the actual in-flight air show performances the airport will be closed to all General Aviation and Commercial aircraft operations. The **Veterans Military Museum** Coordinator and the airport manager will meet in advance of the air show to establish a relationship and to begin establishing policies for aircraft operations.

The airport manager will develop and post a listing of flight restrictions to all local pilots two (2) weeks in advance of the actual air show. These restrictions may not be regulatory in nature; however, they will be designed to educate local pilots of the general air operations of the facility during the air show weekend.

During the air show weekend, daily pilot/air crew briefings will be provided to all aerial performers before the daily scheduled events. The **Veterans Military Museum** Coordinator, the airport manager, and the assigned Flight Safety District Office (F.S.D.O.) liaison will provide the pilot briefings. All pilots/aerial performers must attend the daily briefings in order to obtain the ability to perform for the event.

Pilots engaged in the process of offering "aircraft rides" for monetary compensation will not be allowed to operate on airport grounds without:

Maintaining Strict Compliance with all Federal Aviation Regulations.

Supplying Adequate Ground Support and Staffing.

Obtaining all required worker's compensation insurance.

Providing proof of adequate liability for air crews and passengers.

AIRPORT OPERATIONS

Issuance of applicable Notice(s) To Airmen (NOTAMS) for changes in airport operations, closures, warnings, traffic pattern changes, and related items is the responsibility of the airport manager. These notifications will be made to the nearest Flight Service Station and done in accordance with Federal Aviation Regulations.

STAFFING

The **Fairfield County Airport Authority** is responsible for supplying adequate staffing for the airport facility during the air show. Generally, the airport will be staffed by the airport manager and no less than two line service employees during the hours of operation of the event. The bookkeeper/secretary will also be assigned to work during the most active periods of the event to assist with billing and clerical tasks.

GREENS/GROUNDS

The airport and its infrastructure shall be in a complete state of readiness throughout the air show event. The **Fairfield County Airport Authority** is responsible for assuring the airport is litter free and freshly mowed prior to the event.

The airport manager and the staff of the **Veterans Military Museum** will meet no less than two weeks prior to the event to decide on airport usage issues. This meeting will net the determination of public use areas, restroom placement locations, and the positioning of vendors.

Areas within the Runway Protection Zone (RPZ) will be free of structures, tents, displays, signs, and persons. The RPZ is generally any area within 400' of the runway centerline.

No overnight tent camping, or open fires will be permitted on airport grounds by any person or group without prior arrangements and permissions.

The **Veterans Military Museum** is permitted to erect temporary signs, balloons, banners, or other advertising tools in advance of the air show event. These items will generally require approval of the airport manager or an Airport Authority Member before placement; however, these items can be placed on airport grounds as early as 90 days before airshow date.

FUELING

Jet A with preservative and 100LL fuels will be made available for purchase from the **Fairfield County Airport Authority**. The airport manager is responsible for determining the amount of fuel to be pre-purchased and stored in underground tanks to serve the event.

Individuals who have knowledge in the safe handling of aviation fuels will do all aircraft fueling. The airport manager must approve all aircraft fueling activities.

Aircraft performing in the air show will receive price discounts for fuel providing they have entered into prearranged agreements with the Veterans Military Museum.

All "Fore Hire" aviation entities will be responsible for paying full price for fuel obtained at the point-of-sale.

Fuel for performing aircraft will be paid for as follows:

Upon authorization of the Veterans Military Museum President fuel will be delivered/dispensed into performing aircraft.

All fuel purchases for performing aircraft must be signed for by a Veterans Military Museum President.

The payment of fuel authorized by Veterans Military Museum President will be the responsibility of Veterans Military Museum and will be billed to Veterans Military Museum for an "at-cost" ratio, providing that the cumulative bill is paid on or before 30 days after the airshow.

Any outstanding fuel debts after 30 days will be paid at the full rate within thirty days.

Full-rate is defined as the amount charged to customers on a daily basis.

At-cost is defined as after tax amount is paid to the supplier by the airport authority.

OPERATIONS

All general aviation and commercial aviation operations will be suspended by the airport manager during the actual time frame of air show performances and the airport will be considered closed.

All solo student pilot training endeavors will be suspended at the airport by the airport manager. Except as approved by the airport manager, all skydiving, and ultra-light flight activities will be suspended during the air show.

The operation of any remote control R/C model aircraft is forbidden on airport grounds anytime.

Air Traffic Control **will not** be regulated via radio communications by any airport employee or staff member.

The traffic pattern will be the standard "left" pattern established at the airport at traffic pattern altitude unless amended by the Flight Safety District Office of the Federal Aviation Administration in Columbus, Ohio.

The radio equipment maintained by the **Fairfield County Airport Authority will not** be used or moved to facilitate communications for the air show.

The roof of the terminal building **will not** be used as an observation platform or viewing area.

Public viewing areas will be established and will be marked and divided by appropriate safety equipment such as ropes, chains, signs, placards, fences, etc.

GENERAL ISSUES

All required permits and government issued disclosures allowing the air show event must be photocopied and submitted to the airport manager no later than 30 days before the airshow by the **Veterans Military Museum**.

The **Veterans Military Museum** is responsible for notifying the residents of the Greater-Lancaster area of the details of the air show event. This information should include hours of operation, performance schedules, safety considerations, flight paths, and other general information concerning the air show.

In pre-event press releases the **Veterans Military Museum** should include any pertinent safety/security information that may of use to the general public who may frequent the air show. Traffic and parking suggestions and security precautions can be included and distributed to local media. The general public should be encouraged to car-pool to the event.

This notification can be accomplished through advertising or commentary in a newspaper, television, station or radio outlet of major circulation in the Fairfield County area.

For the comfort and care of the renters/leases, business, clubs and groups located at the Fairfield County Airport and have agreements with the **Fairfield County Airport Authority**, the **Veterans Military Museum** will make available access to the their buildings and equipment during the airshow without charge providing they have proper documentation.

In the case of renters and leases:

Only the primary owner and immediate family (i.e. wife and children) of said arrangement with the **Fairfield County Airport Authority** will have access during the airshow free of charge. Additional family members and their guest will be given a 50% discount off the posted price of admission.

In the case of business:

A best effort by any business in agreement with the **Fairfield County Airport Authority**, must provide the **Fairfield County Airport Authority** and the **Veterans Military Museum** a list of activities, persons involved, intentions and hours of operation 7 days before the opening of the airshow so schedules don't create a safety concern. Any business **will not** be permitted to promote or advertise allowing their customers free access to the airshow without prior arrangements being with the **Veterans Military Museum**.

In the case of groups or clubs:

Only the elected or appointed controlling officials, of a group or club, will be admitted free of charge to the airshow. Any group or club will not be permitted to promote or advertise allowing their members free access to the airshow without prior arrangements being with the **Veterans Military Museum**. Group or club members, with proper membership documentation, will be given an opportunity to receive a 50% discount off the posted price of admission.

DURATION

During the actual air show performances the **Veterans Military Museum** in conjunction with the airport manager will officially close the runway/taxiway to non-participating general aviation activity. Airport closure will be done for the purposes of safeguarding the performances of all air show pilots, flight crews, and ground handlers. Airport closure will be done in strict compliance with CFR/ Part etc. of the FARs.

Airport closure will require the airport manager to file and record appropriate "Notice to Airmen" and to placard the runways as required. The airport manager will also station an airport staff member to monitor the CTAF frequency of 122.08 MHz and maintain a radio watch for non-participating aircraft.

SAFETY AND SECURITY

The **Veterans Military Museum** shall obtain the services of the Fairfield County Sheriffs Office for the purposes of providing 24-hour security for airport grounds and aircraft. Beginning at 10:00 p.m. on Friday, the presence of the Sheriffs personnel is expected to be present at the airport. During the air show no less than two uniformed deputies shall be present to provide security and to oversee traffic control issues. During non-air show periods (night-time) one Deputy Sheriff shall be sufficient.

The **Veterans Military Museum** may appoint their own members to an ad hoc security group; however, ultimate authority for law enforcement issues will rest with the Fairfield County Sheriff's Office.

The **Veterans Military Museum** and the airport manager will be responsible for notifying the local Post of the Ohio State Highway Patrol of the general hours of operation of the air show. This notification will afford the Post Commander the opportunity to plan his/her assignment schedule for an increase in local traffic. The Ohio State Highway Patrol may be requested to assist with traffic control at the intersection of State Route 33 and Old Columbus Road at the conclusion of each day's air show events.

To promote and control the appropriate security, all fence gates and or building entrances located in the fence line that permit access to the airport grounds will be locked and sealed starting 6:00pm the day before the airshow date and will remain so until 8:00am the day after the last scheduled date of the airshow. Only entrances that allow for airshow spectators and support vehicles will remain unlocked and unsealed but will have guarded security provided by the **Veterans Military Museum**.

FIRE AND RESCUE

During the actual hours of the air show event each day, the **Veterans Military Museum** will commission the services of the Greenfield Township Fire Department. Fire and Rescue staff and appropriate apparatus must be physically present at the airport during the air show events each day. Representatives from the Fire/Rescue services should attend the daily pilot/performer briefings to offer input and share in planning.

The proper notification of adjacent fire fighting and paramedic agencies must be provided two weeks in advance of the air show. This notification will allow for pre-planning by these agencies in the event that mutual aid responses are needed.

The **Veterans Military Museum** will obtain additional fire extinguishers to be placed at strategic locations around the airport for the air show. **Veterans Military Museum** members should obtain training in the proper use and delivery of chemical agents used to fight aircraft related fires.

All food vendors who will be engaged in the process of preparing food by open flame must undergo a fire prevention inspection by the appointed Fire Prevention Officer from the Greenfield Township Fire Department prior to commencing cooking activities. The appointed Fire Prevention Officer has the ultimate determination and authority with regard to cooking activities at the airport.

AMENDMENT CLAUSE

The **Veterans Military Museum** and **Fairfield County Airport Authority** agrees that unforeseen/unexpected issues may arise during the time this agreement is enforced. In this case, the **Veterans Military Museum** and the **Fairfield County Airport Authority** agree to the following amendment procedure.

Amendments to this agreement between the **Fairfield County Airport Authority** and the **Veterans Military Museum** may be added and or deleted between January 1st and January 31st of any of the years this contract has domain over. Within this time frame the amending party must bring forth the proposed amendment for consideration. Both elected or appointed officials of the **Fairfield County Airport Authority** and the **Veterans Military Museum** must be in unanimous agreement to adopt the amendment.

In the event of an unforeseen situation the **Veterans Military Museum** holds the right to cancel all obligations set for by this agreement. This notice must be in writing and presented to the **Fairfield County Airport Authority** no less than 6 months prior to the airshow opening date.