

Fairfield County Airport Authority Special Board Meeting
3430 Old Columbus Rd NW
Carroll Ohio 43112
Minutes/Notes for April 10, 2015 Meeting

Meeting to order

Lonnie Rush called the meeting to order at 9:00 a.m. with the Pledge of Allegiance. Board Members present at this meeting were Lonnie Rush and Bill McNeer. Also in attendance were Greg Heaton, Ben Cooley, Nick Palladino, Dewitt Claypool, and Staci Knisley.

Kickoff to discuss Terminal Modifications

Board Members Lonnie Rush and Bill McNeer met with Greg Heaton and Ben Cooley with Crawford Murphy Tilly, Inc. (CMT) along with Nick Palladino and Dewitt Claypool from VPL Architects. The Airport Board contracted with CMT for the design and bid phase of the terminal modifications project. VPL Architects has been subcontracted as the architects for the project.

Mr. Palladino discussed the initial plan and design for the project. The plumbing should not be an issue. It should not have to be moved. Both restrooms are narrow and will need to be modified for ADA compliance. Hands free sinks are in the design. The showers will be removed in the men's restroom. A mop sink will be added in the men's restroom. He recommended that the door access be an electric operator. The ramp to the entrance of the terminal will be 6 foot long with rails. He also recommended that there be a corner to corner finish. These are the initial designs. He and Mr. Claypool will be reviewing the space today and inputting the information into their computer for the official design.

Mr. Rush discussed the possibilities of a 24 hour restroom access. The Fixed Based Operator would like to see this modification.

Mr. Heaton discussed that having a 24 hour accessible restroom could lead to potential vandalism.

Mr. Palladino stated that the 24 hour restroom access is not in the initial design but could be added if necessary.

Mr. Heaton stated that VPL Architects will have the plan ready by April 24th. This will be 30% of the project. 1 month after that will be the final drawings along with the estimates of the modifications.

Mr. Heaton discussed the initial space modification that was discussed a few years back. The building is dated and at one time there was a need to increase the space.

Mr. Rush stated that the Board would like to do ADA compliance modifications only at this time. The FBO does not appear to need more space.

Mr. Heaton reported that other Airports that have made modifications to their terminal were needed due to the ratty appearance of their space. Because there is not much corporate traffic at the Fairfield County Airport, it is likely that the traffic just wants the Terminal to be clean and have HVAC that works.

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Mr. Palladino stated that ADA is now a civic law. Anyone can ask that the terminal be modified to be compliant.

Mr. Palladino provided his \$1 million Insurance Certificate of Liability to Mr. Heaton.

Adjournment

On motion of Bill McNeer and second of Lonnie Rush, the Fairfield County Airport Authority Board voted to adjourn at 9:52 a.m.

Next meeting is scheduled for April 13, 2015 at 6:00 p.m.

Meeting minutes/notes for the April 10, 2015 Special Board meeting were accepted on April 13, 2015.

Aye
Glenn Burns

Aye
Bill Fagan

Aye
Lonnie Rush ^{2nd}

Aye
Jon Kochis

Aye
Michael Kaper

Aye
William McNeer ^{1st}

Absent
David Roebuck

Staci A. Knisley
Staci A. Knisley, Airport Clerk