

**Special Meeting to discuss the Strategic Planning for the Master Plan**

Michael Kaper called the special meeting to order at 5:03 p.m. The meeting was held with the following Board Members present: Jon Kochis, Rick Szabrak, Scott Richardson, Bill Fagan, Bill McNeer, and Michael Kaper. Glenn Burns was absent. Also present were Staci Knisley, Patrick Rooney, Haylee Koester, Nick Brown, Stephanie Niese, and Ben Cooley.

Mr. Brown and Ms. Niese with Crawford Murphy Tilly, Inc. reviewed the draft master plan with the Board Members. See draft Master Plan (including survey responses) attached to minutes.

Ms. Niese reviewed the survey that was sent out to tenants and surrounding businesses. There were hard copies left at the airport terminal along with Ms. Knisley sending an email link.

Ms. Niese will follow-up on security comment relating to the engine monitor stolen.

Mr. Richardson commented that that there was about a 1/3 of responses for the survey. He asked if that rate was good compared to other surveys.

Mr. Brown reported that based on previous experience, 27 responses was pretty good based on his experience.

Ms. Niese reported that one of the responses was from KMGW out of Morgantown, West Virginia requesting tie down ropes. KMGW frequently stops and purchases fuel here.

Mr. McNeer reported that the airport does not offer tie down ropes any longer due to liability.

Mr. Kochis asked if there was any value always having the survey up online and available. He would like to see feedback regularly especially from the itinerant customers.

Mr. Szabrak suggested that having the survey sent out annually would be helpful.

Mr. Brown continued to review the draft Master Plan with the Board. The Fleet Mix Forecast portion of the plan is a required part of the FAA. It provides the justification for the maintenance and improvements for the Airport.

Mr. Brown asked the Board to keep in mind the FAA projects no growth in aircrafts. It is not uncommon for the FAA to project no growth in aircrafts in general aviation airports. We know differently based on the data collected locally. We are showing a .6% growth per year for the next 20 years in our baseline scenario. The second scenario based on the population; we are showing a .83% growth in aircraft for the next 20 years.

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Mr. Richardson asked how this projection will blend in for the potential to build new hangars.

Mr. Brown reported that they will use this projection to justify the need to build new hangars on how many and when.

Mr. Rooney reported that they are getting calls about hangar ramp space. The hangar waiting list is real.

Mr. Brown continued to review the draft plan relating to itinerate operations. We are losing a fair portion of data related to flight plans. It only captures a portion of what occurs due to pilots not starting or filing their flight plan. With FBO data collected, we were able to reconcile the flight plans and capture more information and then came up with the number of operations from 2015-2020. Helicopter flights are included in the itinerate operations.

Mr. Kochis asked why filed flight plans in 2015 were so high in 2015 compared to 2016-2020.

Mr. Brown relies on the FBO data and the Board's knowledge.

Mr. Rooney reported that Company Wrench used to fly 3-4 times a week. They have cut down their flying due to the costs.

Mr. Szabrak stated that the data shows that the itinerate traffic is about 3-4 times a day.

Mr. Rooney reported that instrument training flies out about 5-6 times a day.

Mr. Brown stated the local flight operations are estimated at about 20 operations an hour per day. Not all flight lessons are pattern work. We are averaging that down to 12 operations an hour per day.

Mr. Brown reported that if the FAA agrees to our projections, they will update their records for Fairfield County's growth.

Mr. Brown reported that OSU Airport's proposed master plan is at 1.1% growth per operations. The based aircraft growth rate is 1.78 %.

Mr. Brown asked for feedback from the Board relating to the TAF Itinerant Local Split of 5% Itinerant and 95% local. He feels that the Itinerate rate is very low. This is based on the FBO and public information collected. He asked if there was anything else out there that indicates why it is so low. This is uncommon for this type of airport. He feels it should be closer to a 70/30 split.

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Mr. Kochis reported that the security camera crashed in April. We lost about a year of information. We should be able to provide a snapshot soon of the operations.

Mr. Brown state that they will take the information on the video and compare to the FAA information and update the itinerate operations if needed.

Mr. Rooney reported that the current split is because we are high on local operations. A lot is driven by gas prices. We go through a truck load of gas a month. Surrounding airports are still operating on gas they bought in 2020 at cheaper rates due to their lack of flight activity. He has tried to explain to customers that they are buying old fuel.

Mr. Brown continued to review the draft plan relating to Fleet Mix. The future critical aircraft, BII, goes along with the airfield and runway Fairfield County has today.

Mr. Burns entered the meeting at 5:54 p.m.

Mr. Brown continued to review the draft plan relating to the forecast summary.

Mr. Szabrak asked Mr. Rooney to clarify the hangar waiting list.

Mr. Rooney stated that at least 3-5 people out of the 32 people on the hangar waiting list that already have aircrafts.

Mr. Kochis stated that in the near short term future, they will be a few hangars freed up after the storage building is built.

Mr. Brown asked the Board to send additional feedback in the next few days. We will update and modify as needed. They will build the report that will be submitted to the FAA. The FAA will review and comment. There are two chapters the FAA will approve; the forecast and ALP. They will still want to see all the other chapters of the plan.

Mr. Brown stated that he will not be at the next meeting. There should be little information presented in August. He will let the Board know if a 5:00 special meeting is necessary.

Dr. Burns stated that they are in recess at 6:08 p.m.

**Regular Meeting to order**

Dr. Burns called the Regular Meeting to order at 6:13 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Glenn Burns, Michael Kaper, Jon Kochis, Scott

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Richardson, Bill McNeer, Bill Fagan, and Rick Szabrak. Also present were Staci Knisley, Patrick Rooney, Haylee Koester, Nick Brown, Stephanie Niese, Ben Cooley, and Al Moyer.

**Opportunity for the Public to Address the Board**

There was no public comment.

**Approval of the Minutes for the June 14, 2021 Meeting**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve the minutes from the June 14, 2021 meeting.

Voting aye thereon: Kochis, McNeer, Burns, Szabrak, Richardson, Kaper and Fagan  
Motion passed.

**Historical Aircraft Squadron (HAS) update**

Mr. Moyer reported that HAS will not be able to repair the brakes on the snowplow truck.

Mr. Kochis reported that he will have information related to the Engineer's Office donating another truck to the Airport.

Mr. Kochis confirmed with Mr. Moyer and Mr. Kelsey with HAS that they will do a flyover on Monday, October 10 for the Fairfield County Fair opening.

Mr. Moyer will put the event on their schedule.

Mr. McNeer stated that he wanted to make sure we reimburse HAS for the solution spray and other protective property equipment (PPE) for the spraying project.

**Sundowner Aviation/Airport Manager Update – Monthly Board Report**

a. Monthly Report

Mr. Rooney presented the Airport Management Monthly Report. (See attached to minutes)

Mr. Rooney reported that three (3) new people have bought aircrafts and our interested in renting hangars once we have an opening. Two (2) of the interested people are students.

**Standing Committee Updates:**

**Airport Improvement – Jon Kochis**

a. **Engineer’s Summary Report –Crawford Murphy Tilly, Inc. (CMT)**

Mr. Cooley reviewed the CMT report. (See attached to minutes)

Mr. Cooley reported that the Taxiway B and Improve Airfield Drainage is in the design phase. There will be a lot of conversation with Soil & Water and other agencies. Bidding and construction will be underway in 2022. There are two (2) main drainage lines; one on the east end and the one that is failing that has a bump over the runway. The intent is to repair as much pavement as possible when the pipe is repaired.

Mr. Kochis asked the Board to note the engineering study was funding by the FAA which also means there is a lien to intent to fund construction next year. The discretionary funding takes all our entitlement.

Mr. Cooley reported that they had a good call with the FAA today. Everything is lining up with FY2022.

Mr. Kochis state that a portion of the funding might be able to pay for the displacement of the threshold.

Mr. Cooley stated that there will be a time the taxiway will be closed.

Mr. Kochis reported that there has been a slight delay in the Snow Removal & Equipment (SRE) building due to the Board of Commissioners advertising for a request for qualifications (RFQ) for the SWAT building portion of the project. The bids will be closed this Friday. CMT intends on sending in their RFQ.

Mr. Moyer asked if the old lights and taxiway signs were a part of any of the grants.

Mr. Cooley stated the obstruction lights are not included but will follow up to see about the signs.

b. **South Access Road/Culvert Repair**

Mr. Kochis stated that he expects that it will be completed by Roese Brothers in August and September.

c. **Storm Water System Rehab**

- North area of property

Mr. Kochis reported that back when the Frear property was purchased, there was not a FEMA floodplain designation. In 2012 FEMA redid their floodplain in many areas and designated the area in concern. There is a little bit of limitation on the Frear Property on where we can build

because of the floodplain. As we move forward with this project and in the future the development of the taxiway to the north, we must address the floodplain or channel the diversion. Step 1 is passing the water through culvert. Step 2 is passing the water from the ditch and down off our property. We can make a massive culvert, but we would be liable downstream. There is a delicate area to balance. Because of the pipelines, this area is the least likely area of the Airport for us to develop.

This area has a section with a very high hump which creates a steep side. The first goal is to lay the area back to a 3 to 1 ratio to give the channel more width. This will make the area easier to mow by making the sides a little less steep. Option 2 is to take and make a lazy flow off the property, giving it a wider slower pace north of the pipelines off the property. This would make this part of the property usable. To develop this property, the cost would far exceed the space that is available at the Airport. He has had a conversation with Texas Eastern pipeline. They will drain the area. We are looking for someone to design field tile that will cut across. Texas Eastern will allow us to build this in their easement because their line is dead. They are not giving up their easement. The challenge is the base flood elevation hits the pipeline, there is only about a foot of cover at the bottom of the creek. The creek cannot go any lower. The elevation needs the grade corrected from our property to Greenfield Dam in conjunction with Hunters Run to make FEMA floodplains to go away.

Mr. Cooley reported that the FAA agreed to cover the replacement of the pipe to the entrance and exit. The next phase would be thinking through the old skydive area. It's a multi-phase project.

- Quarterly Stormwater report (see attached to minutes)

The Board reviewed the quarterly stormwater report.

#### **Strategic Planning Committee – Bill McNeer, Jon Kochis, Rick Szabrak**

Nothing new to report.

#### **Community Relations – Michael Kaper & Rick Szabrak**

Mr. Kaper reported that there have been email inquiries relating to events with HAS. We are still getting scam emails.

#### **Facilities and Grounds – Michael Kaper & Bill Fagan**

Mr. Kochis reported that there are some hangars in need of a paint job. He recommends that some of the hangars be painted. This would be paid out of operational maintenance. He recommends 1 or 2 rows to start off. He does not see this being a huge cost.

Mr. McNeer will follow up with estimates.

#### **FBO Liaison – Scott Richardson**

Mr. Richardson gave kudos to Mr. Rooney for the June 26 party at the airport.

**Finance - Glenn Burns**

a. Financial Reports

The Board reviewed the following financial reports:

- 2021 Budget YTD/2021 Budget Projection
- Purchase Order list
- Smart Card Fuel accounts
- Utility cost report

b. Payment of Bills

Mr. McNeer asked Mr. Kochis if he checks the CMT invoices.

Mr. Kochis stated that he does review the invoices.

Mr. McNeer asked about Precision Overhead door repairs.

Mr. Rooney reported that Airport management is keeping track of the repairs on the hangars.

Mr. Kochis suggested a maintenance plan on the repair of hangars.

- **Approval for payment of bills totaling \$ 25,381.56**

On motion of Bill McNeer and second of Scott Richardson, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$ 25,381.56 (See invoice summary attached to minutes)

Voting aye thereon: McNeer, Richardson, Burns, Fagan, Szabrak, Kochis, and Kaper  
Motion passed.

- **Motion to approve retroactively June payment of invoices totaling \$17,772.08**

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board motioned to approve retroactively June invoices totaling \$17,772.08 (See attached to minutes)

Voting aye thereon: Kochis, Kaper, Burns, McNeer, Richardson, Fagan, and Szabrak  
Motion passed.

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- FAA CRRSA Grant fund

Ms. Knisley reported that the grant is now completed. The grant was able to cover the fuel truck repair and another minor operational repair. A cash advance was originally approved to fund the expenses until the grant fund was reimbursed. The cash advance now needs repaid.

**Approval to repay advance from the FAA CRRSA Grant Fund# 7803 to Airport Operations Fund# 7800**

On motion of Jon Kochis and second of Rick Szabrak, the Fairfield County Airport Authority Board voted to repay advance of \$13,000 from the CRRSA Grant Fund# 7803 to Airport Operations Fund# 7800.

Voting aye thereon: Kochis, Szabrak, Burns, Fagan, Richardson, Kaper, and McNeer  
Motion passed.

- FAA American Rescue Plan (ARP) Act 2021 Grant

Mr. Kochis reported that there was a third funding approved due to COVID. The ARP grant could cover some operational costs.

**Motion to approve retroactively the \$32,000 FAA American Rescue Plan Act 2021 grant application**

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve retroactively the \$32,000 FAA American Rescue Plan Act 2021 grant application.

Voting aye thereon: Kochis, Kaper, Burns, Fagan, Richardson, Szabrak, and McNeer  
Motion passed.

Mr. Kochis suggested that the Board replace the HVAC unit that feeds this area of the terminal. We are currently adding sanitization techniques to the county facilities HVAC units. He recommends adding the sanitization techniques to the new unit and upgrading the old unit. He estimates that replacing the unit should be under \$10,000. This would be a great project and would add sanitization to the air.

Mr. Kochis recommends the Board give him authorization with a not to exceed amount.

**Approval to authorize Jon Kochis to proceed with replacement of the HVAC unit and to add air sterilization with a not to exceed of \$12,000 with the FAA ARP funds**



On motion of Michael Kaper and second of Bill Fagan, the Fairfield County Airport Authority Board voted to authorize Jon Kochis to proceed with replacement of the HVAC unit and to add air sterilization with a not to exceed of \$12,000 with the FAA ARP funds.

Voting aye thereon: Kaper, Fagan, Burns, Szabrak, McNeer, Richardson, and Kochis  
Motion passed.

Ms. Knisley reported that the agreement has not been received yet. She expects the grant to be good until approximately 2026. The funding can also be used for operational costs such as the hangar repairs.

**Security & Safety – Jon Kochis & Bill McNeer**

Nothing new to report.

**Tenant Relations – Glenn Burns & Bill Fagan**

a. Rent Status Spreadsheet

The board reviewed the spreadsheet and summary.

b. P20 tenant – eviction process

Ms. Knisley reported that Mr. Abdullahi made a payment of \$1,359.60 on June 14, 2021. This covered rent including late fees for July through December of 2020.

Mr. Kochis asked the Prosecutor's Office to proceed with the eviction process.

**Web – Bill McNeer & Rick Szabrak**

Mr. Szabrak reported that he has made a few updates to highlight the Young Eagles program.

**Old Business**

a. Fuel Truck

Mr. Kochis reported that the technician installed the cartridge. They did a test onsite and checked in with Airport management.

Mr. Rooney reported that the only problem left is our system does not provide enough pressure to open the valve, so we have to go up top and open the door.

Mr. Kochis reported that the technician said we do not have enough pressure per gallons per minute.

b. Snow Removal Equipment (SRE) Facility

c. HAS equipment storage

d. Costs for storage – lease addendum

Mr. McNeer stated that the objective is to have the lease updated in January.

Mr. Kochis recommended that the addendum include the outside storage. This will have to be requested by the tenant and would only apply to the R hangar tenants.

Mr. Rooney stated that both tenants that use outside storage currently. They also have heat and generators because they need to paint. They pay for their own electric charges. There also fans used. He views this as commercial use not additional storage.

Mr. McNeer stated that there is additional space used and recommends that the additional use be added to their lease.

Mr. Rooney stated that any outside storage use will be brought to the Board's attention.

Dr. Burns stated that this topic can now be taken off old business.

e. Hangar waiting list policy

Mr. Kochis suggested that the board create a policy for the hangar waiting list, such as adding a security deposit.

Ms. Knisley suggested that the waiting list should only be for those who have a verified tail# through the FAA registry.

Mr. Rooney stated that they currently go to the top of the waiting list when a hangar is available. If they do not have an aircraft when a hangar is open, they go to the bottom of the list.

f. Draft Lease for hangars

Mr. Kochis recommended approving the new language relating to the eviction process and put on the web.

g. Hangar J lease (name change)

Mr. Kochis reported that there is an addendum signed by Jimmy Shadd with the new name change. He will forward on to Ms. Knisley.

h. Metal building for fuel truck

Mr. Kochis recommended that the metal building project begin now that the fuel truck is back in service. He will get quotes for next meeting.

### New Business

- Meeting time change discussion

Mr. Kaper proposed that an earlier time be discussed for the regular board meetings. He recommends an earlier time for the regular meetings.

Dr. Burns said it could be a problem for him to have earlier meetings due to his work schedule.

Mr. Kochis would like to see the regular meeting time to change to 4:00 or 5:00 p.m.

### Informational

None.

### Calendar of upcoming events and other important dates

The Board reviewed the following calendar of upcoming events and other dates:

- a. Meeting with Board of Commissioners, Tuesday, August 3, 2021 relating to Economic Development and the Master Plan at the Airport)
- b. OAA Conference the week of August 23  
*Mr. McNeer is interested in attending. He will follow up with Ms. Knisley.*
- c. CMT Master agreement expires 9/9/2021 (option to extend 3 one-year extensions)
- d. FBO Agreement expires 12/31/2021
- e. Legal Services agreement with County Prosecutor expires 12/31/2021
- f. FAA lease for space expires 9/30/2022
- g. HAS mowing and snow removal contract expires on 9/30/2022
- h. Lease with Board of Commissioners to operate facilities expires on 11/16/2022
- i. Hangar J Lease agreement expires 12/31/22
- j. Insurance Coverage lock in rates expire 12/31/22
- k. Noxious Weed Control Agreement with Douglas Majors – expires 12/31/23

### Other

Mr. Moyer asked the Board about the vent in the garage at the former Med Flight property. EAA has everything else ready to go.

Mr. Kochis will follow up.

### Adjournment

On motion of Bill McNeer and second of Rick Szabrak, the Fairfield County Airport Authority Board voted to adjourn at 7:28 p.m.

Special Meeting is scheduled for Monday, August 9, 2021 to discuss strategic planning for the Master Plan

Next Regular Meeting is Monday, August 9, 2021 at 6:00 p.m. @ the Airport Terminal, 3430 Old Columbus Road, NW, Carroll, Ohio 43112

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*Meeting minutes for the July 12, 2021 meeting were approved on August 9, 2021*

*Absent*

Glenn Burns

*Aye*

Bill Fagan

*Absent*

Rick Szabrak

*Aye*

Jon Kochis

*Aye*

Michael Kaper

*Aye*

William McNeer

*Aye*

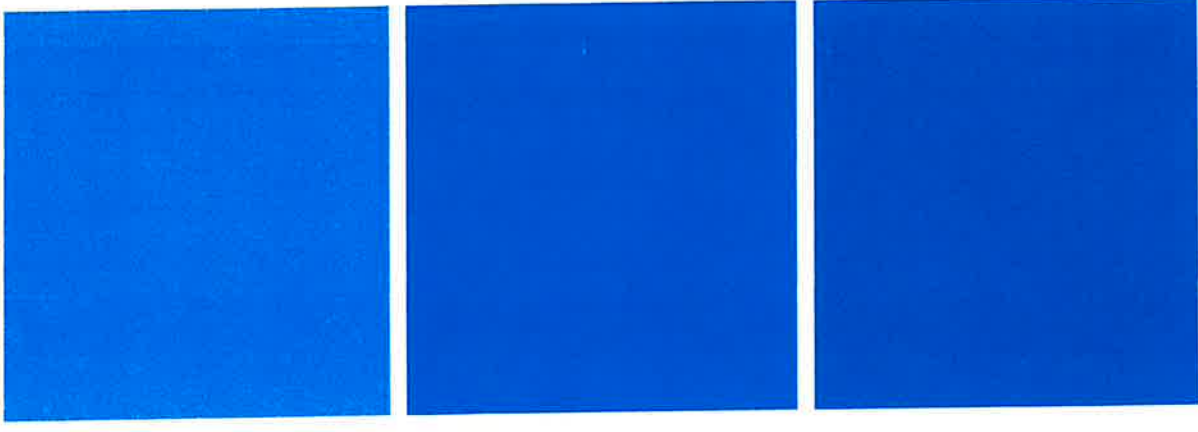
Scott Richardson

*Staci A. Knisley*

Staci A. Knisley, Airport Clerk

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# Critical Aircraft



# Fleet Mix Forecast

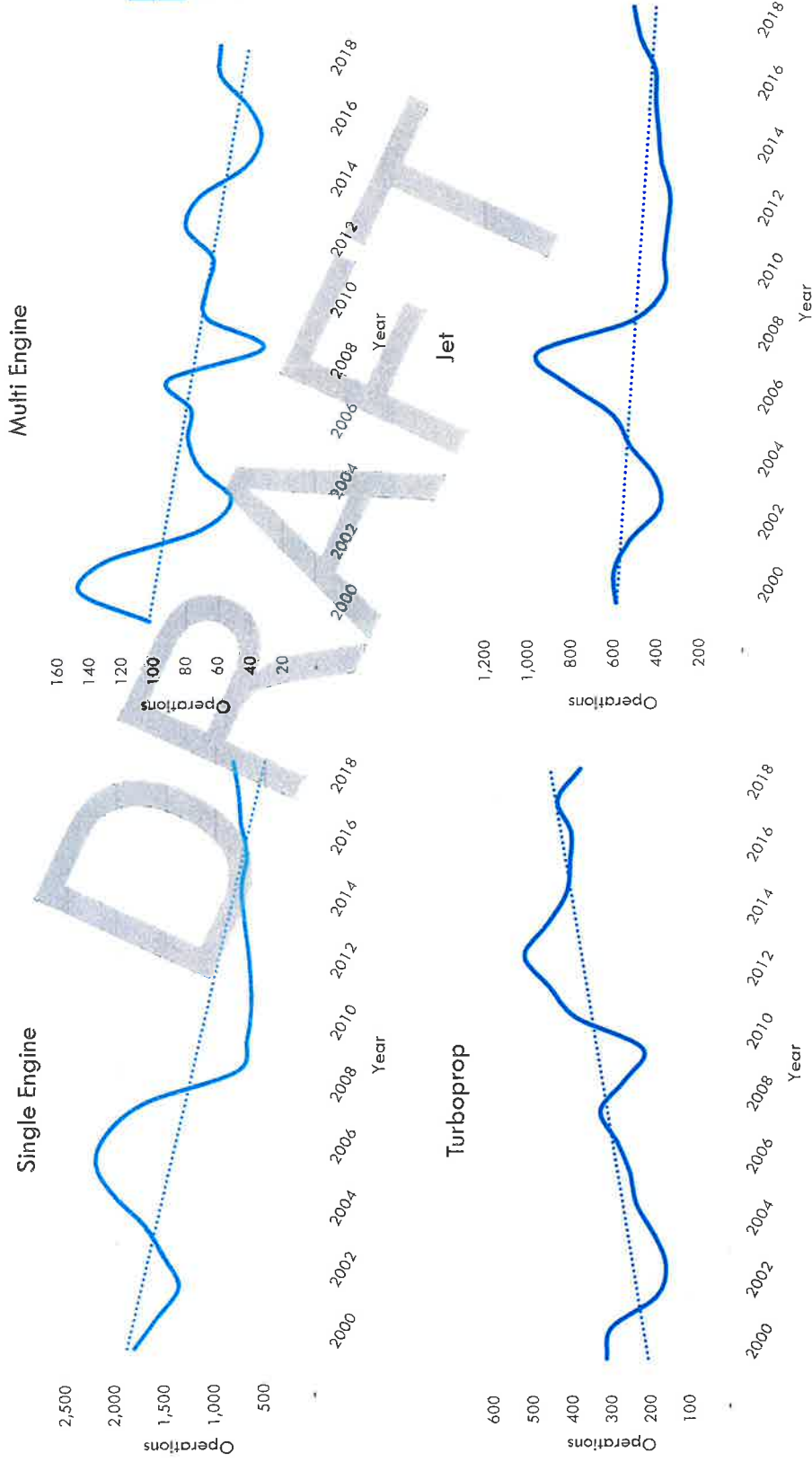
	2021	2025	2030	2035	2040	
<b>GAMA U.S. Shipments</b>						
Single Engine	41,600	45,400	50,600	56,300	62,800	2.19%
Multi Engine	2,500	2,400	2,200	2,000	1,900	-1.43%
Turboprop	200	200	300	300	400	3.72%
Jet	200	200	300	300	400	3.72%
<b>Total</b>	<b>44,500</b>	<b>48,200</b>	<b>53,400</b>	<b>58,900</b>	<b>65,500</b>	<b>2.06%</b>

	CAGR	GAMA Shipments	FAA Aero. Aircraft	FAA Aero. Hours Flown
Single	2.19%	-0.91%	-0.74%	
Multi	-1.59%	-0.40%	-0.34%	
Turboprop	6.20%	0.57%	1.00%	
Jet	3.66%	2.25%	3.50%	

Source: GAMA, FAA Aerospace

# GAMA – GA U.S. Shipments



Source: GAMA U.S. Shipments (2000-2019)

# Fleet Mix Baseline

TFMSC Data (2009 -- 2020)

Avg. Total Operations Share		Total Operations (2020)		Piston Split	
Piston	82.9%	Inherent (TFMSC+FBO)	1,646	Single Engine	94%
Turboprop	7.1%	Local (Flight School)	41,835	Multi-Engine	6%
Jet	10%	Historical Baseline	43,481		

Source: National Based Aircraft Inventory

**Assumptions:** 1) TFMSC aircraft share percentages are applicable to Inherent ops.  
 2) All Local Operations belong to Piston aircraft

Inherent Ops. Breakdown		Local Ops. Breakdown		Total Ops (2020)		Total Ops (2020)		Total Ops (2020)	
	<b>Total Ops (2020)</b>		<b>Total Ops (2020)</b>		<b>Total Ops (2020)</b>		<b>Total Ops (2020)</b>		<b>Total Ops (2020)</b>
Piston	1,364	Piston	41,835	Piston	43,199	Single	40,688		
Turboprop	118	Turboprop	0	Turboprop	118	Multi	2,512		
Jet	164	Jet	0	Jet	164	Turboprop	118		
<b>Total</b>	<b>1,646</b>	<b>Total</b>	<b>41,835</b>	<b>Total</b>	<b>43,481</b>	Jet	164		
						<b>Total</b>	<b>43,481</b>		

Source: TFMSC, Sundowner Aviation, LHQ, CMT





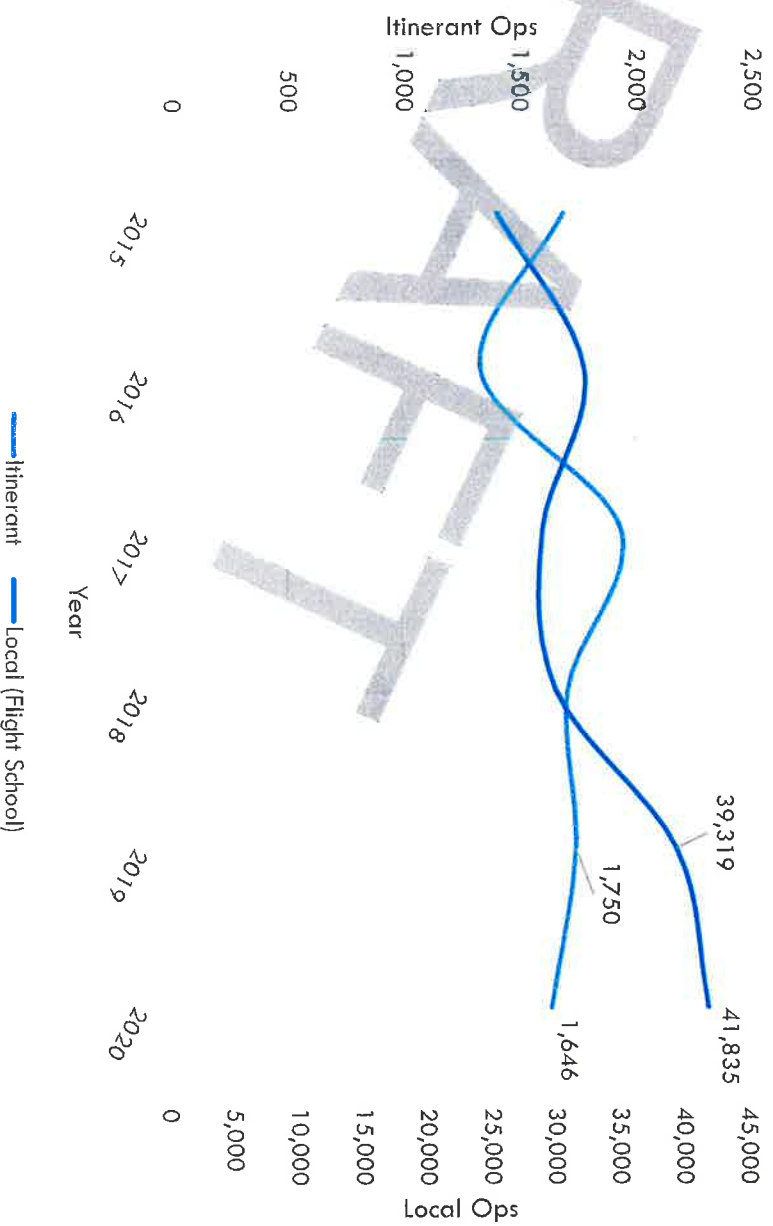
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# Fleet Mix



# COVID Recovery

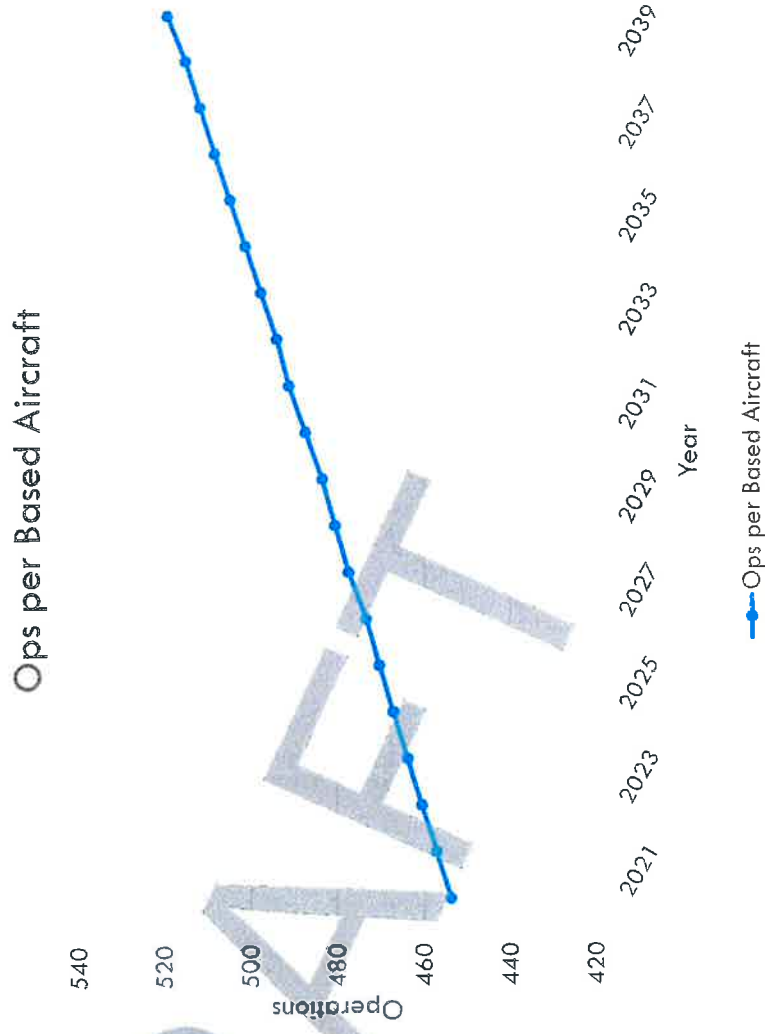
- 2020
  - Flight school experienced increase in hours/operations
  - Itinerant held steady
- LHQ operations are assumed to have recovered and resumed growth prior to end of 2020



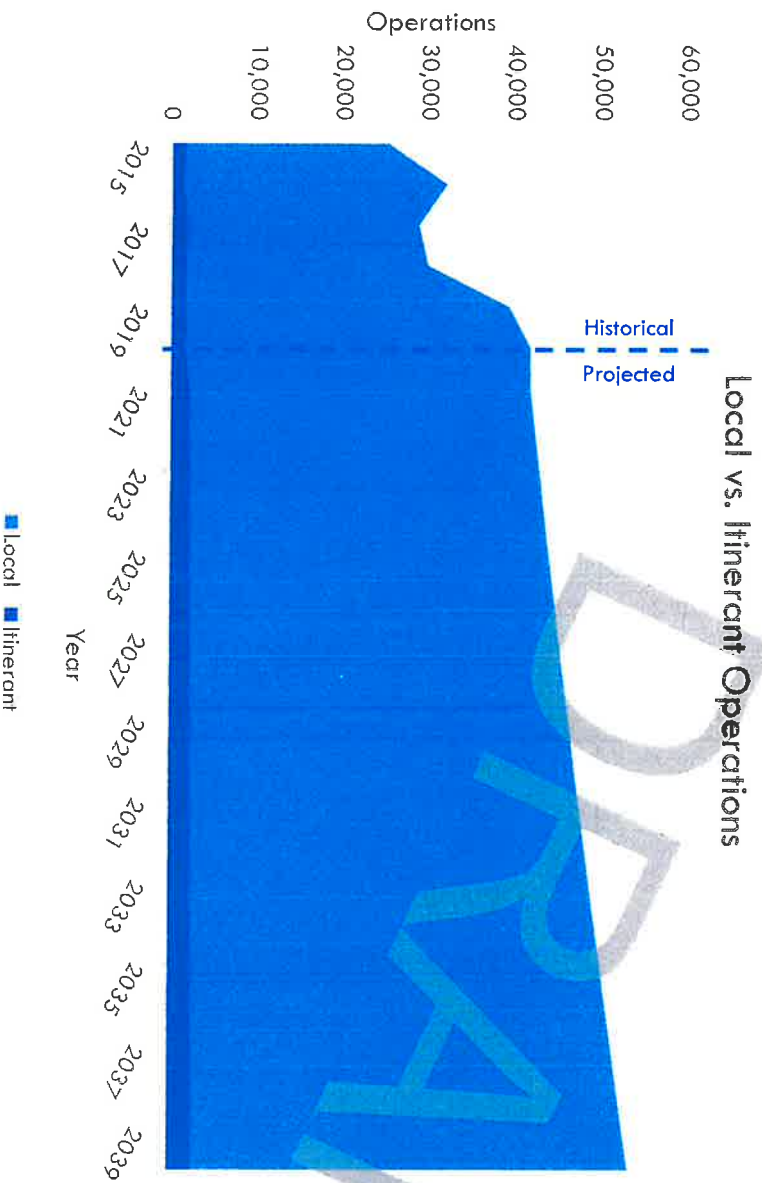
Source: FMSC, LHQ, Sundowner Aviation, CMT

# Operations per Based Aircraft

Year	Based Aircraft (Baseline)	Total Operations (Baseline)	Operations Per Based Aircraft
2021	97	44,100	454
2025	100	46,500	467
2030	103	49,600	483
2035	106	53,000	501
2040	109	56,600	519



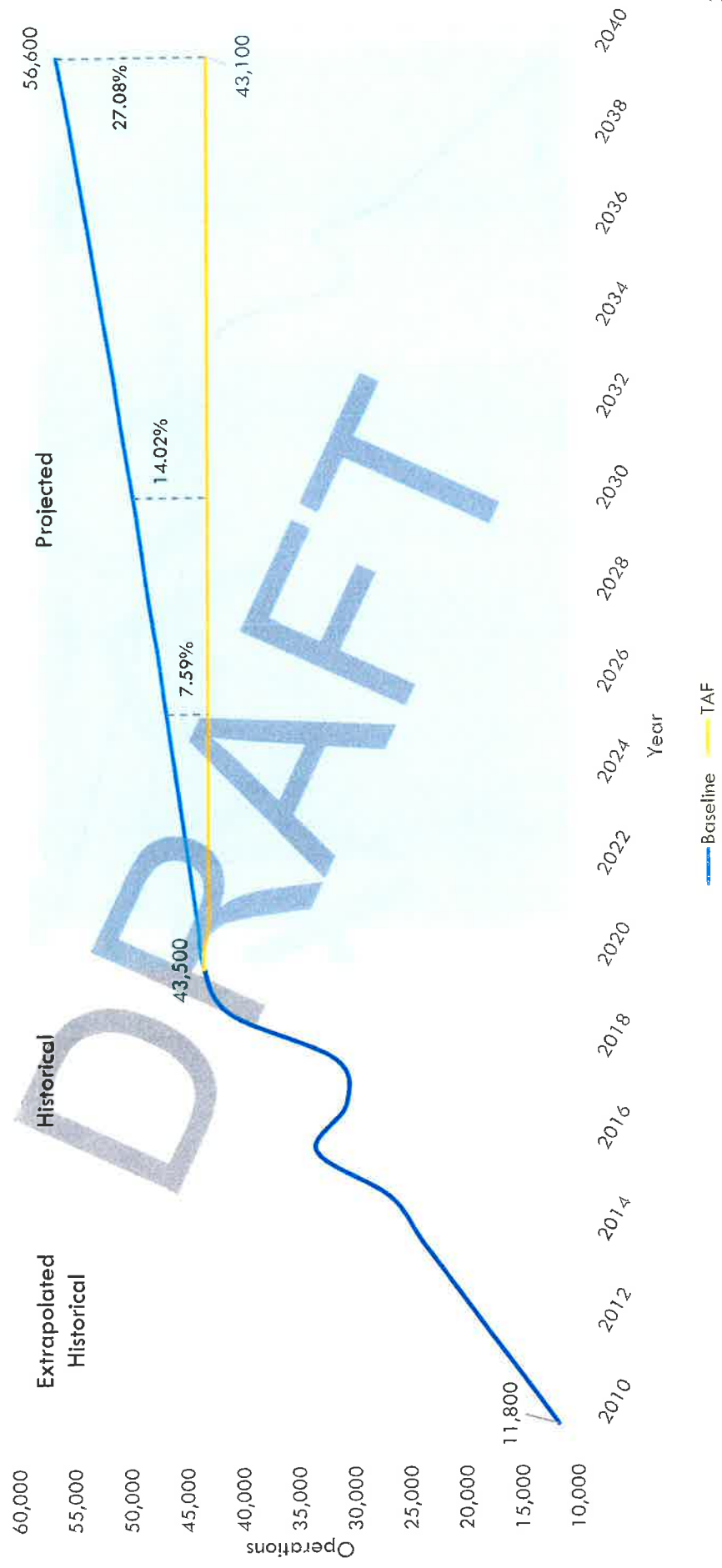
# TAF Itinerant Local Split



- 2015 – 2040 Average Split
  - 5% Itinerant
  - 95% Local
  - Consistent with TFMSC data
- **Smell check:** Do we feel these percentages are what the airport is seeing?

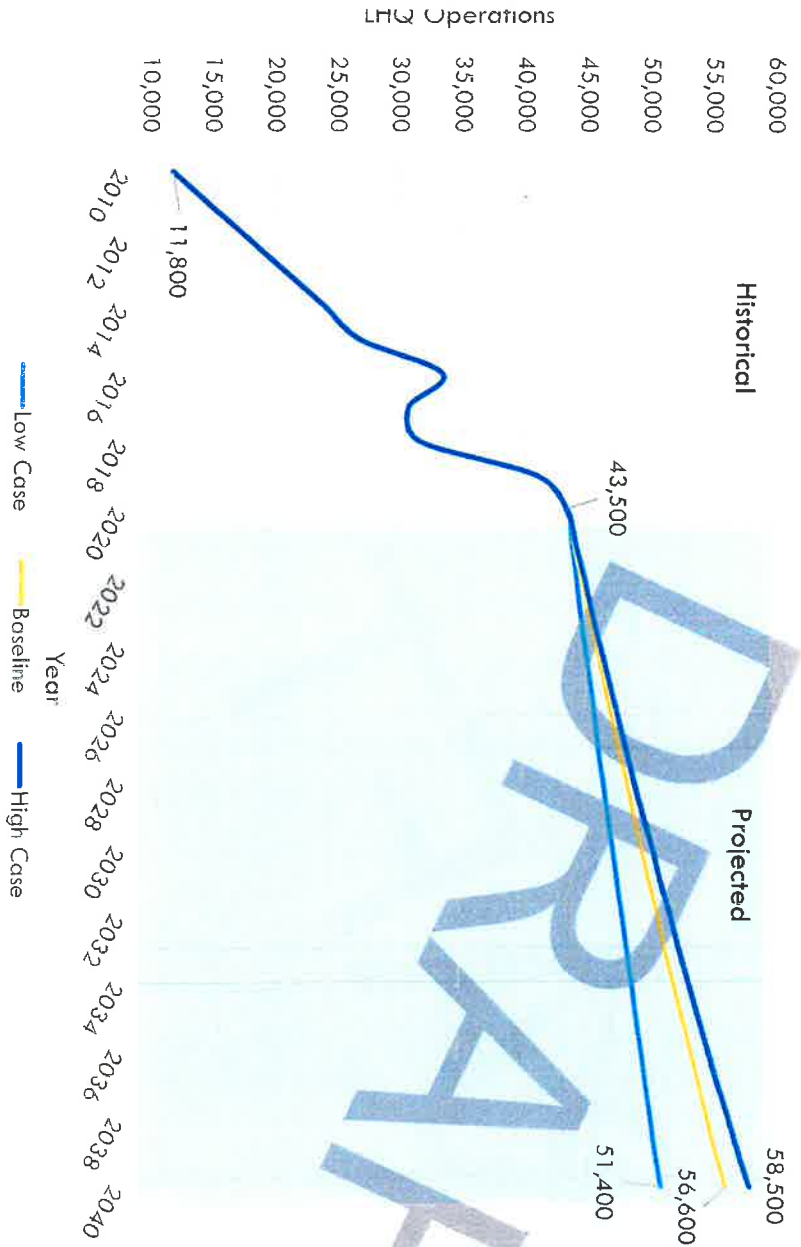
Source: FAA TAF, TFMSC, CMT

# Total Baseline Operations v. LHQ TAF



Source: FAA TAF, TFMSC, LHQ, CMT

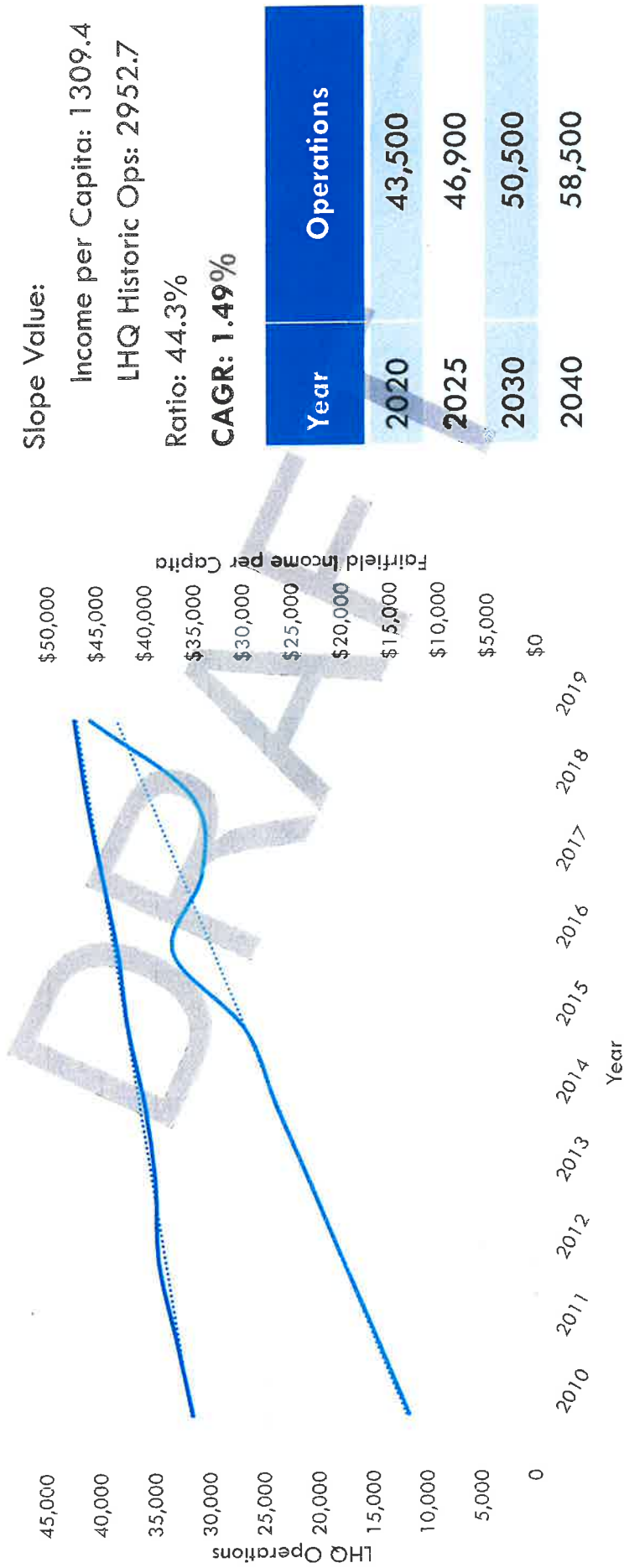
# Operations Projections



- Low Case
- Population Growth Rate: CAGR = 0.83%
- Baseline
- Employment Growth Rate: CAGR = 1.32%
- High Case
- Per Capita Income/Operations = (1.49% CAGR)

Source: FAA TAF, U.S. Census Data, CMT

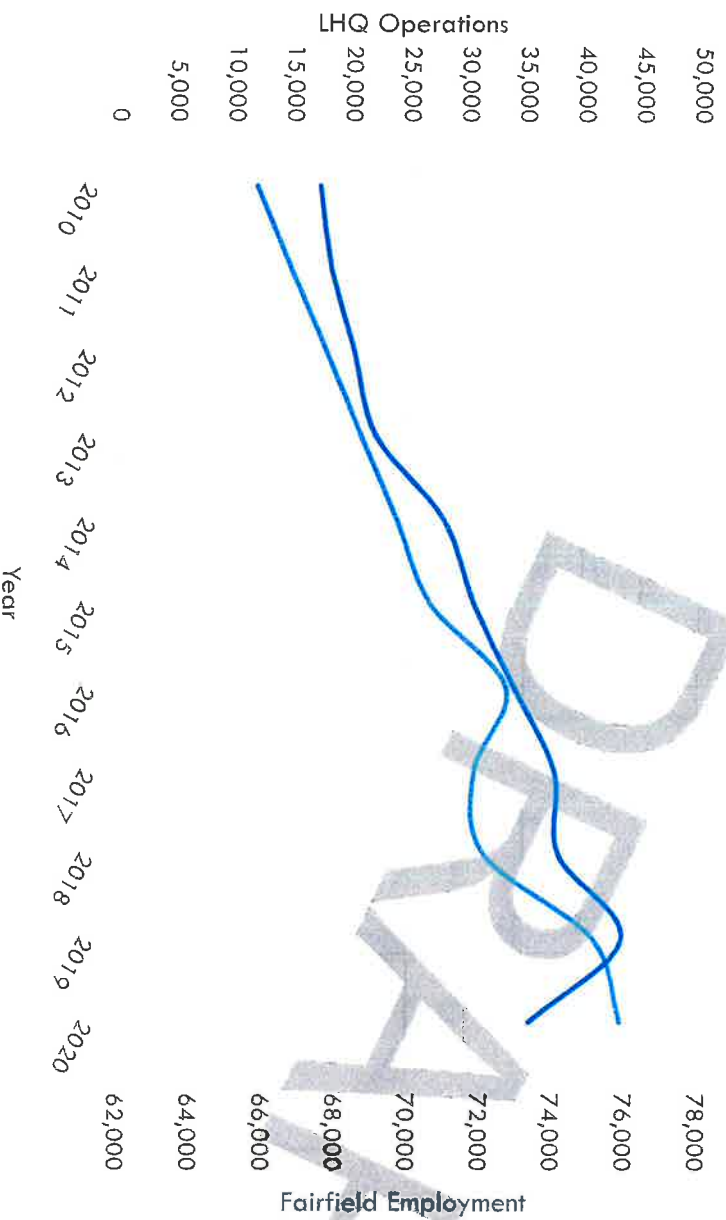
# High Case – Scenario 3: Fairfield Income per Capita



— Operations — Income per Capita ..... Linear (Operations) ..... Linear (Income per Capita)

Source: FAA TAF, U.S. Census Bureau 2010-2019, CMT

# Baseline – Scenario 2: Fairfield Employment



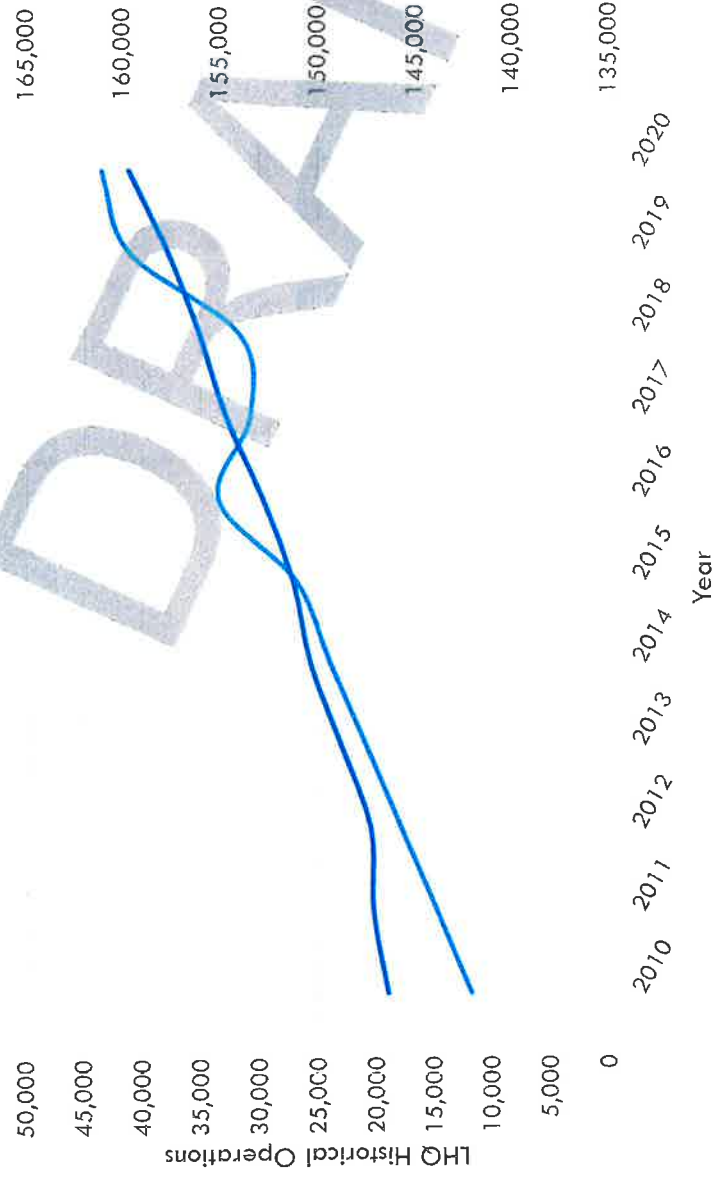
Projection: Utilized the CAGR from 2010-2019 employment numbers in Fairfield County.  
**CAGR = 1.32%**

Year	Operations
2020	43,500
2025	46,500
2030	49,600
2040	56,600

Source: FAA TAF, U.S. Bureau of Labor Statistics 2010-2020, CMT



# Low Case – Scenario 1: Fairfield Population



Projection: Utilized the CAGR from 2010-2019 population numbers in Fairfield County.

**CAGR = 0.83%**

Year	Operations
2020	43,500
2025	45,400
2030	47,300
2040	51,400

# Historical Operations

## Base Numbers

Year	TFMSC & FBO (Itinerant)	Flight School (Local)
2015	1,298	22,920
2016	1,026	29,166
2017	1,494	26,200
2018	1,318	27,175
2019	1,347	35,744
2020	1,266	38,032

## Percentage Adjustments

Data Sources Only Capturing Percentage	Itinerant Percentage	Local Percentage
	70%	90%

## Adjusted Historical Operations

Year	TFMSC & FBO (Itinerant)	Flight School (Local)	Total	Total Rounded	LHQ TAF
2015	1,687	25,212	26,899	26,900	43,066
2016	1,334	32,088	33,416	33,500	43,066
2017	1,942	28,820	30,761	30,800	43,066
2018	1,713	29,893	31,606	31,700	43,100
2019	1,750	39,319	41,069	41,100	43,100
2020	1,646	41,835	43,481	43,500	43,100

Source: LHQ, TFMSC, CMT

# Flight School Hours

- Estimated utilizing average ops/flight hour
  - Pure pattern work = ~10 touch-and-goes/hr = 20 ops/hour
  - Understanding not all lessons are conducting touch-and-goes, averaged out to 12 ops/hr

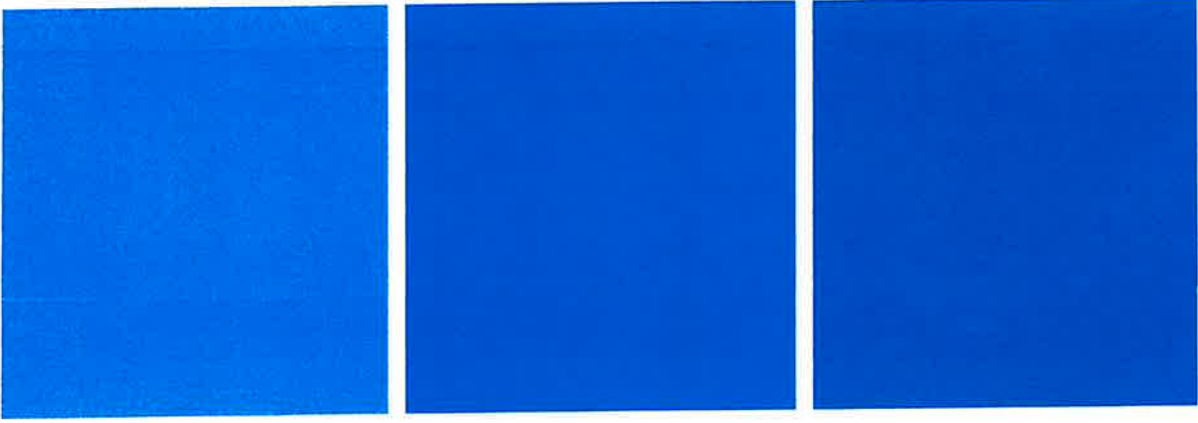
Sundowner Aviation Flight School Hours

	2015	2016	2017	2018	2019	2020
Hours Flown	1,910	2,431	2,183	2,265	2,979	3,169
Ops per hour	12					
<b>Total Operations (hours x 12)</b>	<b>22,920</b>	<b>26,166</b>	<b>26,200</b>	<b>27,175</b>	<b>35,744</b>	<b>38,032</b>

# Itinerant Operations – Historical Data

	2015	2016	2017	2018	2019	2020
<b>TFMSC Data</b>	1,185	799	857	768	758	664
<b>FBO Total Data</b>	276	440	1,030	770	868	774
<b>Percent of FBO data also in TFMSC</b>	59.2%	48.4%	38.2%	28.6%	32.2%	22.2%
<b>Number of ops in both TFMSC &amp; FBO</b>	163	213	393	220	279	172
<b>TFMSC Ops w/o FBO duplicates</b>	1,022	586	464	548	479	492
<b>Captured Itinerant Ops</b>	1,298	1,026	1,494	1,318	1,347	1,266

Source: LHQ, TFMSC, CMT

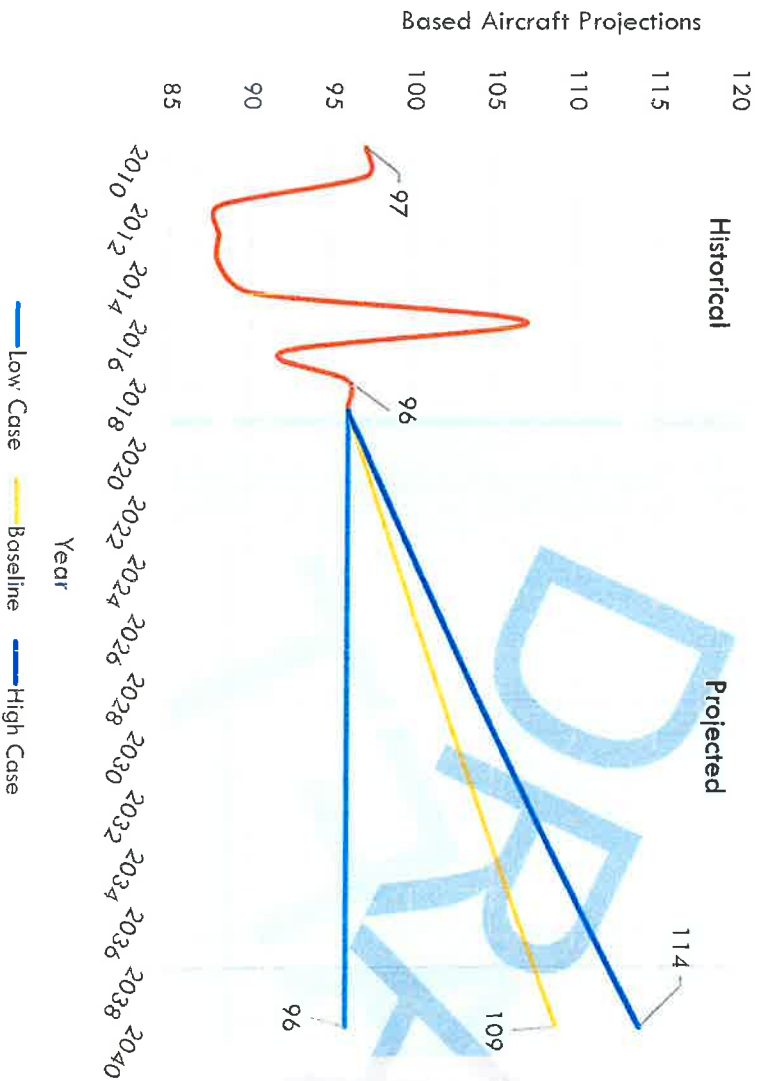


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# Operations



# Based Aircraft Projections

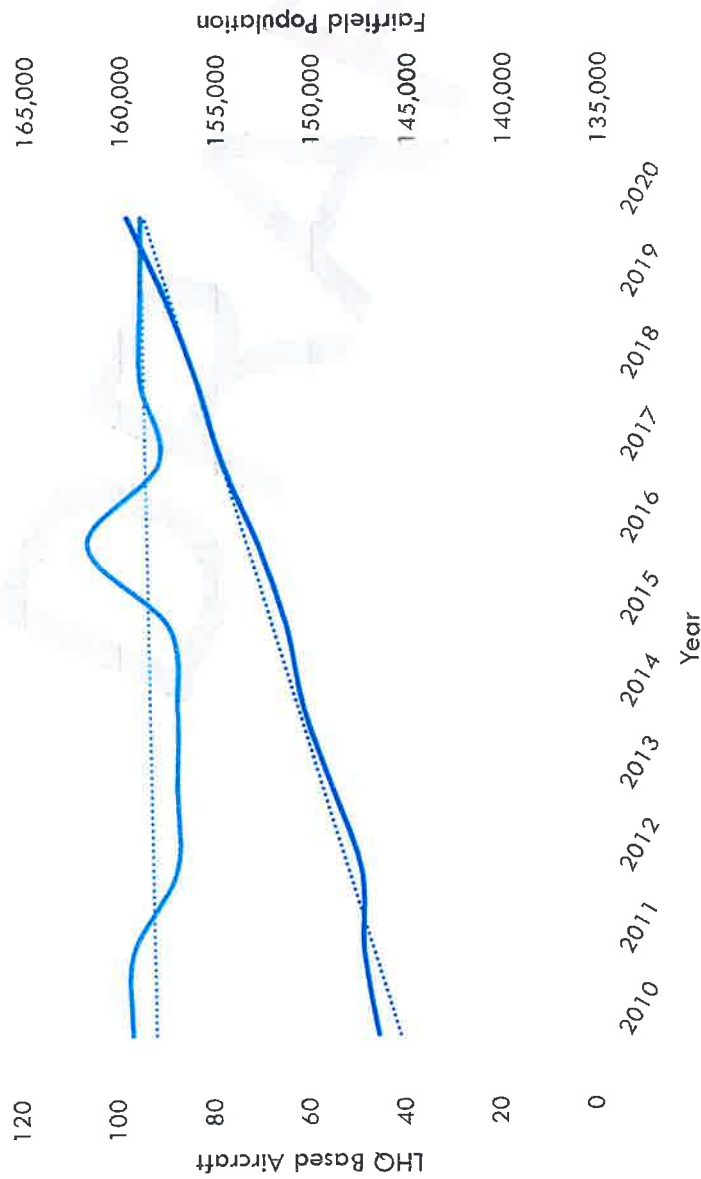


- Low Case
  - No Growth = 0.0% CAGR
- Baseline
  - Employment Growth Rate Adjusted = 0.61% CAGR
  - Historical Based Aircraft/Employment
- High Case
  - Population Growth Rate = 0.83% CAGR

SCENARIO	2019	2025	2030	2035	2040
Low	96	96	96	96	96
Base	96	100	103	106	109
High	96	101	105	110	114

Source: FAA TAF, U.S. Census Bureau 2010-2020, Bureau of Labor Statistics 2010-2019, CMT

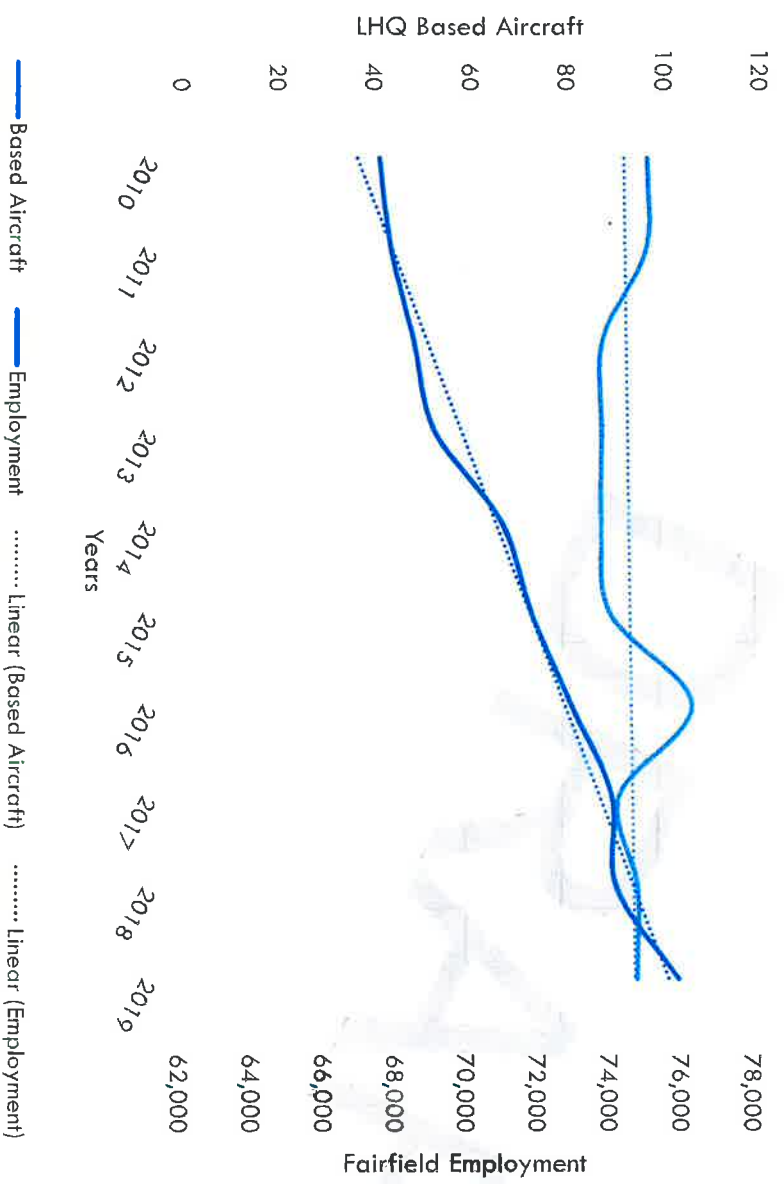
# High Case – Scenario 2: Fairfield Population



Projection: Utilized the CAGR from 2010-2019 population numbers in Fairfield County. CAGR = 0.83

Year	Based Aircraft
2019	96
2020	97
2025	101
2030	105
2040	114

# Baseline – Scenario 1: Fairfield Employment



Slope Value:

Employment: 0.8277

Based Aircraft: 0.3818

Ratio: 46%

New CAGR: 0.61%

Year	Based Aircraft
2019	96
2020	97
2025	100
2030	103
2040	109

Source: FAA TAF, U.S. Bureau of Labor Statistics 2010-2020, CMT



# LHQ TAF vs. State TAF Based Aircraft

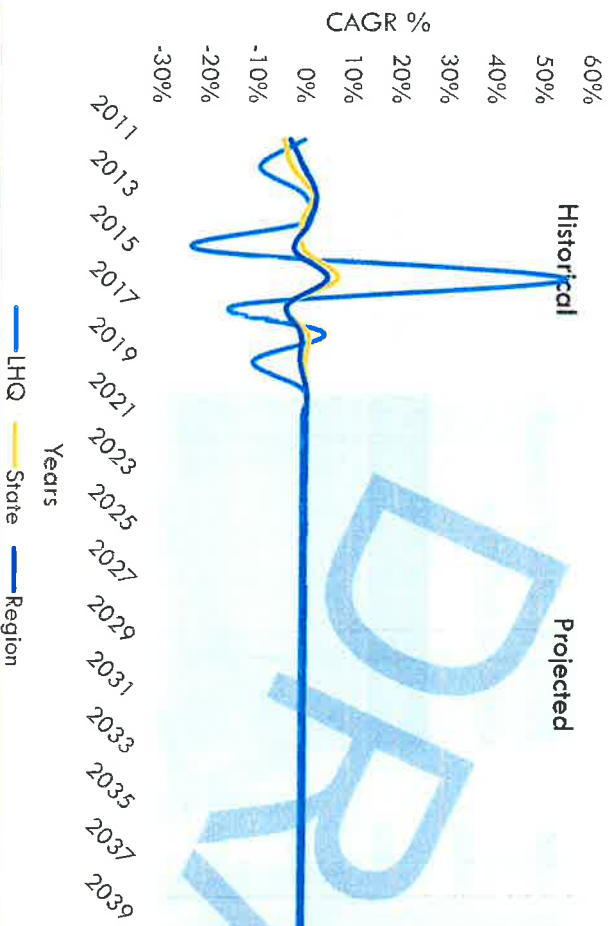


2015 & 2019 based aircraft adjusted to remove outliers.

Year	LHQ TAF	Adjusted LHQ TAF
2010	97	97
2011	97	97
2012	88	88
2013	88	88
2014	88	88
2015	69	90
2016	107	107
2017	92	92
2018	96	96
2019	86	96

Source: LHQ and State TAF

# Based Aircraft (FAA TAF)



Statistic	LHQ TAF	State TAF	Regional TAF
CAGR (10-19)	-1.33%	-0.09%	-0.11%
CAGR (20-40)	0%	0.65%	0.63%

Source: FAA, CMT

- 2009 – 2019
- LHQ aligns with the historical trends of State and Regional based aircraft numbers
  - 2015 - 2017 are outliers likely driven by changes to FAA counting methodology
- 2020-2040
- The projected numbers for LHQ, State and Region all align

# Based Aircraft

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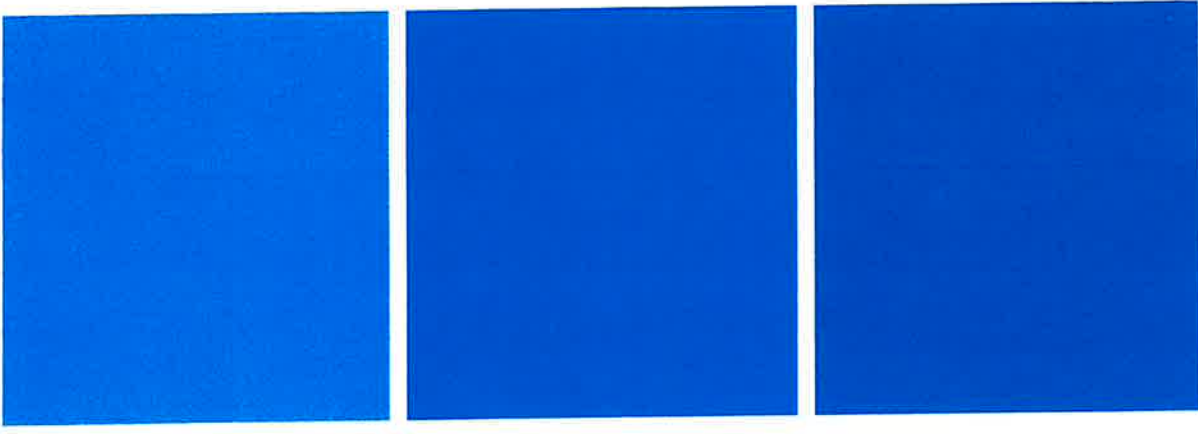


# Forecast of Aviation Demand

- Why are we doing this?
  - Required by the FAA as part of a Master Planning Study
  - Used to help provide justification for infrastructure maintenance and improvement funding
- Data utilized:
  - TFMSC (Traffic Flow Management System Counts) – this data includes flights that fly under Instrument Flight Rules (IFR) and are captured by the FAA's enroute computers.
  - FBO (list of itinerant operations)
  - Flight School Hours Flown
  - FAA TAF (Terminal Area Forecast) – Not weather but traffic projections produced for every airport in U.S. annually by the FAA (Top-down approach for all but Top-30 airports)

# Forecast of Aviation Demand

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# Other User Summary of Responses

## Neighboring Businesses

- Companies:
  - Performance GMC Cadillac
  - Kirkbride Land & Snow Management
- Both enjoy proximity to airport
- See future in development with airport

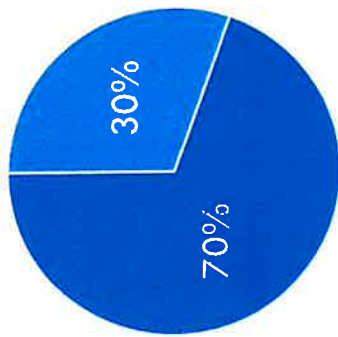
## Itinerant Users

- One respondent
  - Visits regularly and purchases fuel
  - Origin Airport: KMGW
  - Destination in Fairfield County
  - Would like to have tie down ropes

# Current Airport Users Summary of Responses

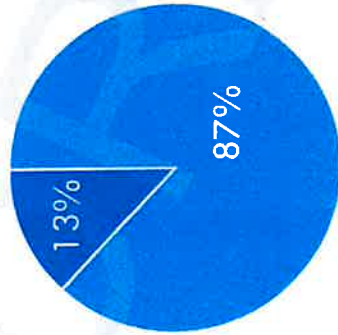
## POLLS:

LOOKING TO PURCHASE NEW AIRCRAFT?



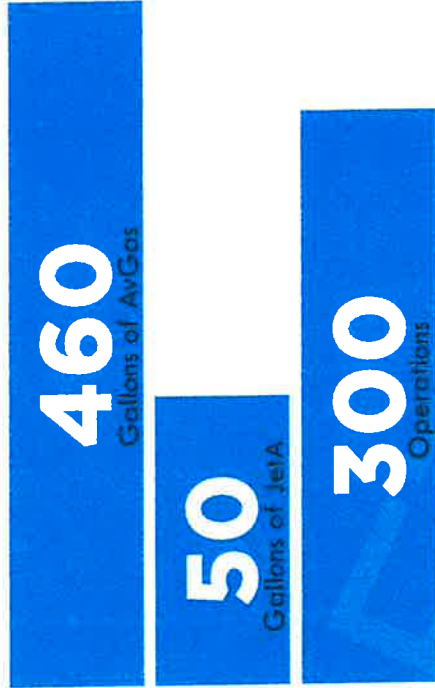
\* Those who said yes: PA32-300, Bonanza A36, Amphibious Seaplane, Cessna and Britten Norman

IS SECURITY ADEQUATE?



\* Those who said no: Had engine monitor stolen. Gates are left open, and wildlife gets onto runway. Need for higher security fencing.

ANNUAL AVERAGE REPORTED



## TOP REQUESTS:

- 1 24-hour access to FBO building for restrooms
- 2 Larger/more hangars available for rent
- 3 Cheaper fuel
- 4 On-airport restaurant
- 5 Roadway improvements
- 6 Level runway

**100%** of respondents plan to stay at LHQ long-term

# Survey Questions

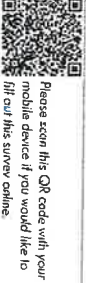
FAIRFIELD COUNTY AIRPORT

USER SURVEY

The Fairfield County Airport is in the process of completing a Master Plan Update which will be used to define the future development plan for the airport. As part of this process, a survey of current airport users has been created to identify specific use and needs to be incorporated into the plan.

Please complete the survey below and return by June 30.

1. Name: \_\_\_\_\_
2. Hangar Number: \_\_\_\_\_
3. What type and number of aircraft do you own/operate?  
\_\_\_\_\_
4. Are you looking to purchase any new aircraft?
  - a. YES If yes, what type? \_\_\_\_\_
  - b. NO
5. Approximately how many operations per year do you fly? (An operation is defined as one takeoff or landing, touch and go's are two operations.) Please breakout by aircraft type if multiple.  
\_\_\_\_\_
6. Approximately how many gallons of fuel do you purchase at LHQ per year?
  - a. A/C/GAS \_\_\_\_\_
  - b. JetA \_\_\_\_\_
7. Do you plan on staying at LHQ in the long-term?
  - a. YES
  - b. NO If no, please explain.  
\_\_\_\_\_
8. What improvements to amenities/facilities would you like to see?  
\_\_\_\_\_
9. Do you feel that security at the airport is adequate?
  - a. YES
  - b. NO If no, what could be improved?  
\_\_\_\_\_



Please scan this QR code with your mobile device if you would like to fill out this survey online.



FAIRFIELD COUNTY AIRPORT

USER SURVEY

The Fairfield County Airport is in the process of completing a Master Plan Update which will be used to define the future development plan for the airport. As part of this process, a survey of current area businesses has been created to identify specific use and needs to be incorporated into the plan.

Please complete the survey below and return by June 30.

1. Name: \_\_\_\_\_
2. Business: \_\_\_\_\_
3. What business opportunities do you see in connection with the airport, if any?  
\_\_\_\_\_
4. What improvements to the general area surrounding the airport would you like to see or partner with the airport on?  
\_\_\_\_\_
5. Would you like to further discuss business opportunities with airport staff?
  - a. YES, please have an airport employee contact me.  

Contact Information
  - b. NO
6. Additional comments?  
\_\_\_\_\_



Please scan this QR code with your mobile device if you would like to fill out this survey online.



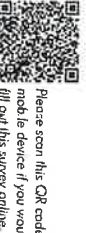
FAIRFIELD COUNTY AIRPORT

ITINERANT USER SURVEY

The Fairfield County Airport is in the process of completing a Master Plan Update which will be used to define the future development plan for the airport. As part of this process, a survey of itinerant airport users has been created to identify specific use and needs to be incorporated into the plan.

Please complete the survey below and return by June 30.

1. Name: \_\_\_\_\_
2. Aircraft Type: \_\_\_\_\_
3. Tail number: \_\_\_\_\_
4. Home base airport identifier: \_\_\_\_\_
5. Did you purchase fuel at LHQ?
  - a. YES If yes, how much (in gallons)? \_\_\_\_\_
  - b. NO
6. Reason for flying through LHQ: \_\_\_\_\_
7. Zip code of your (or your passenger's) off-airport destination: \_\_\_\_\_
8. Are there any services not currently provided at LHQ that you would like to see?  
\_\_\_\_\_
9. Additional comments?  
\_\_\_\_\_



Please scan this QR code with your mobile device if you would like to fill out this survey online.





# User Survey

- The survey was conducted and ran for the month of June 2021
- Survey parties included:
  - Current Airport Users
  - Neighboring Businesses
  - Itinerant Operators
- Included questions regarding fuel sales, operations, user concerns, etc.

# Airport User Survey



# Contents

- Review of User Survey
  - Current Airport Users
  - Neighboring Businesses and Itinerant Users
- Forecast of Aviation Demand
  - Based Aircraft
  - Historical Operations
  - Socio-economic Growth
  - Based Aircraft and Operations Forecast Scenarios
  - Derivatives
- Next Steps

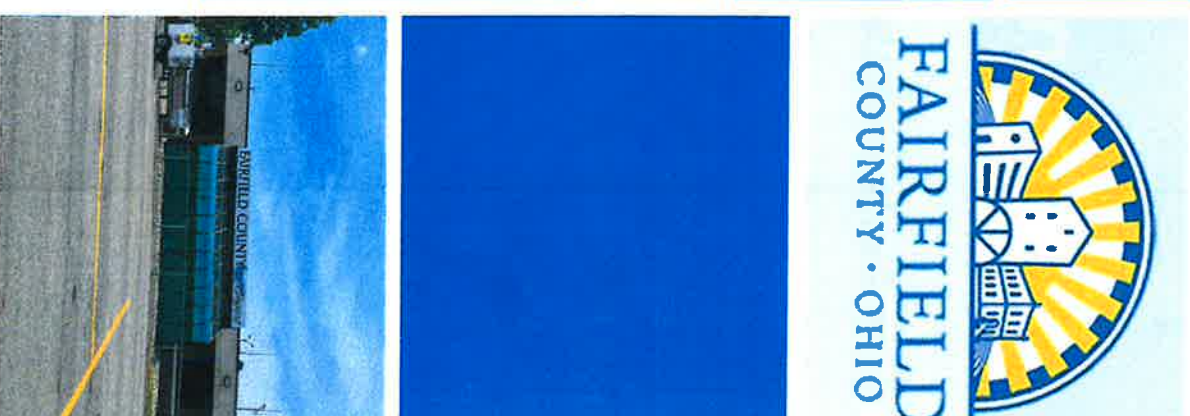


# Forecast of Aviation Demand

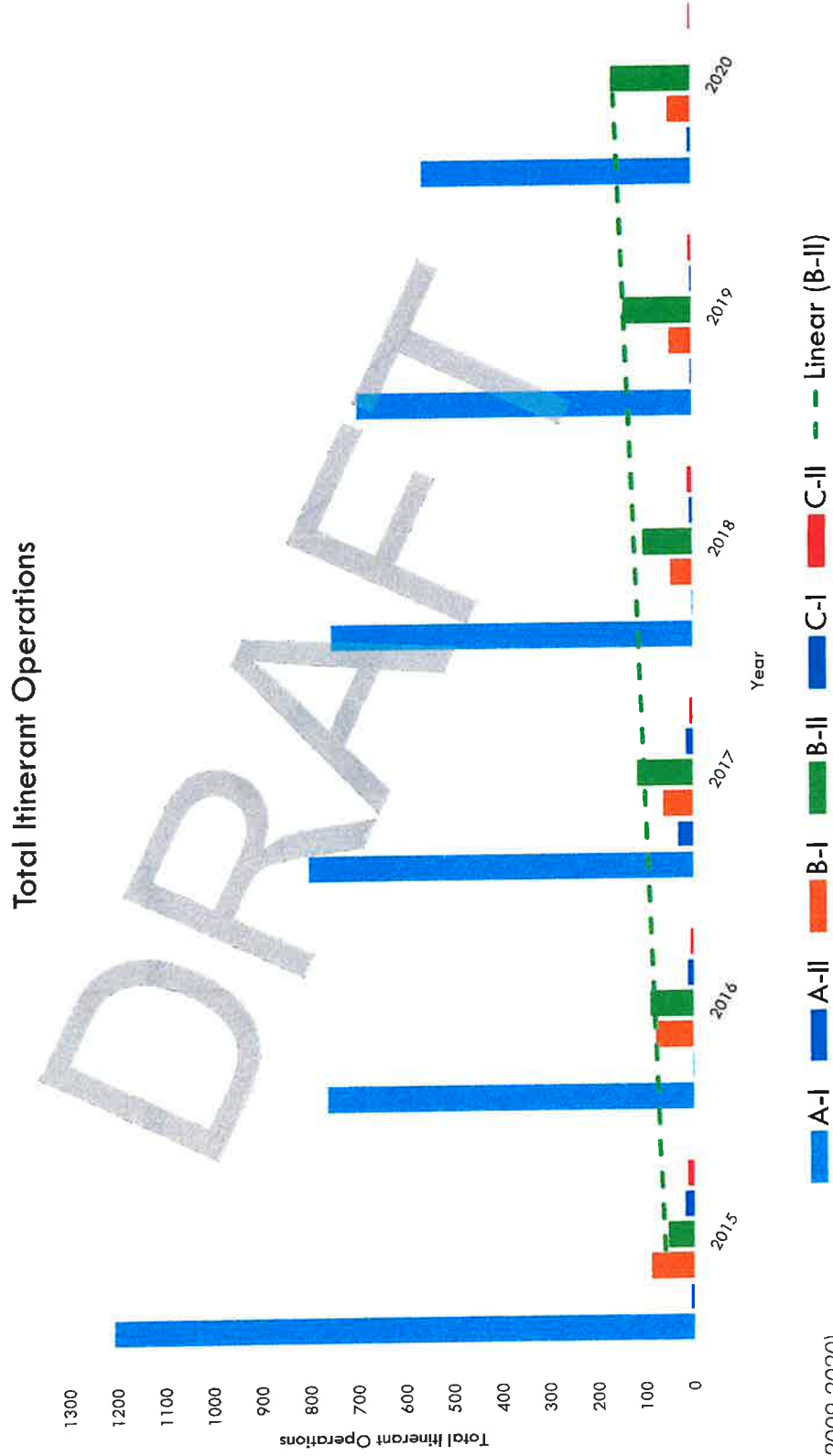
**DRAFT – July 12, 2021**

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Fairfield County Airport  
Master Plan



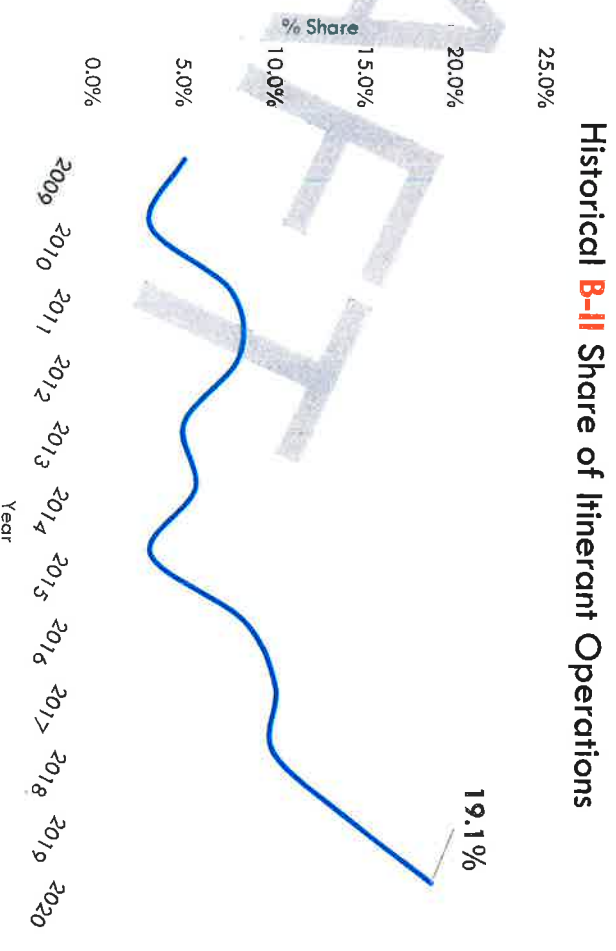
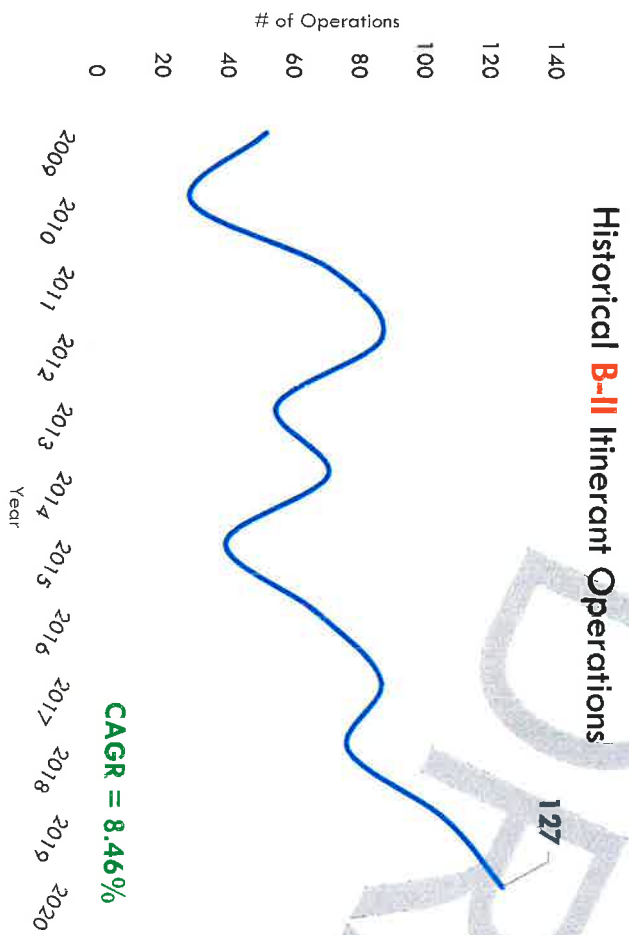
# Critical Aircraft



Source: TFMSC (2009-2020)

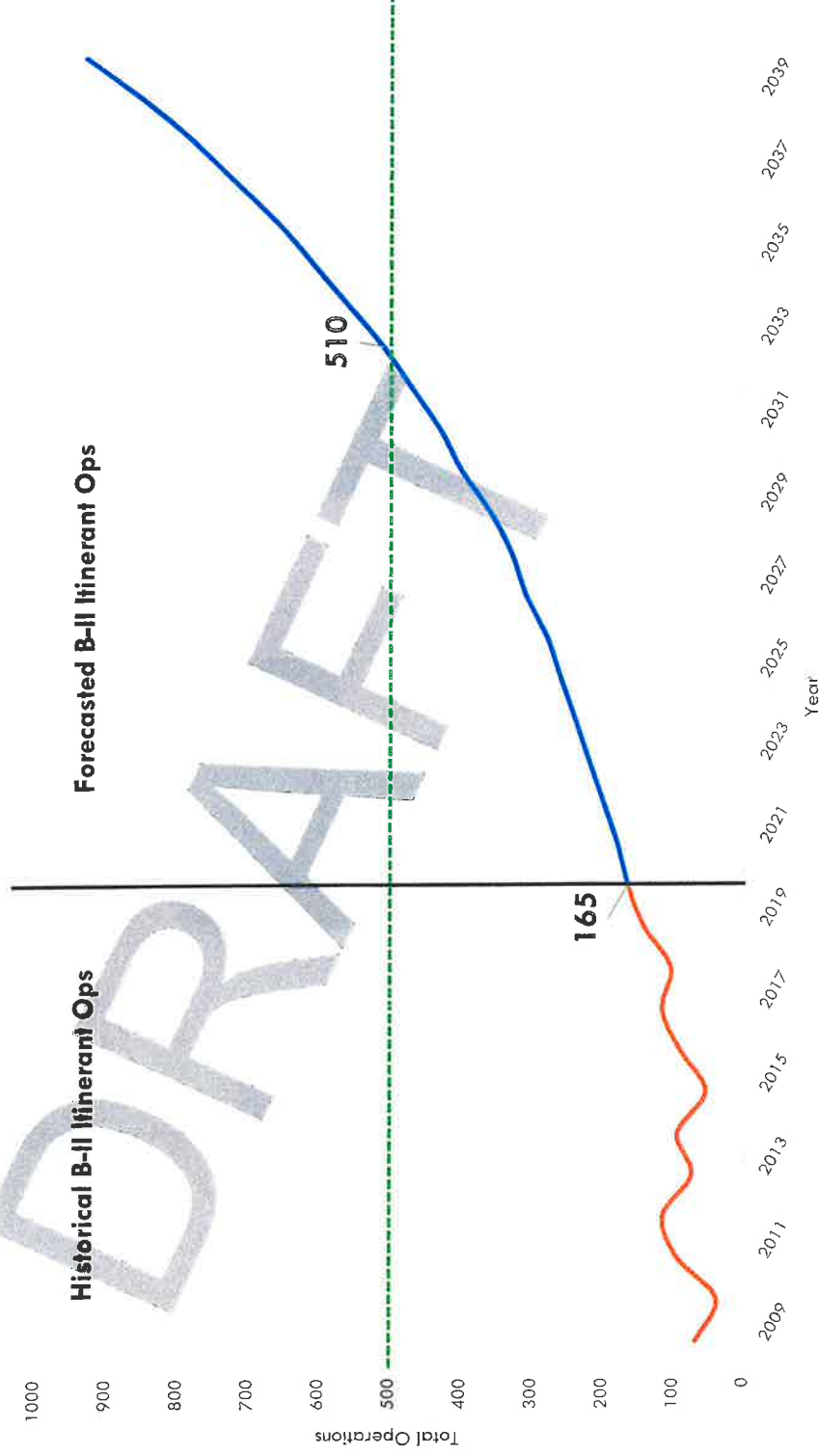
# Critical Aircraft

Operations by B-II aircraft are growing, and are expected to continue to grow.



# Critical Aircraft

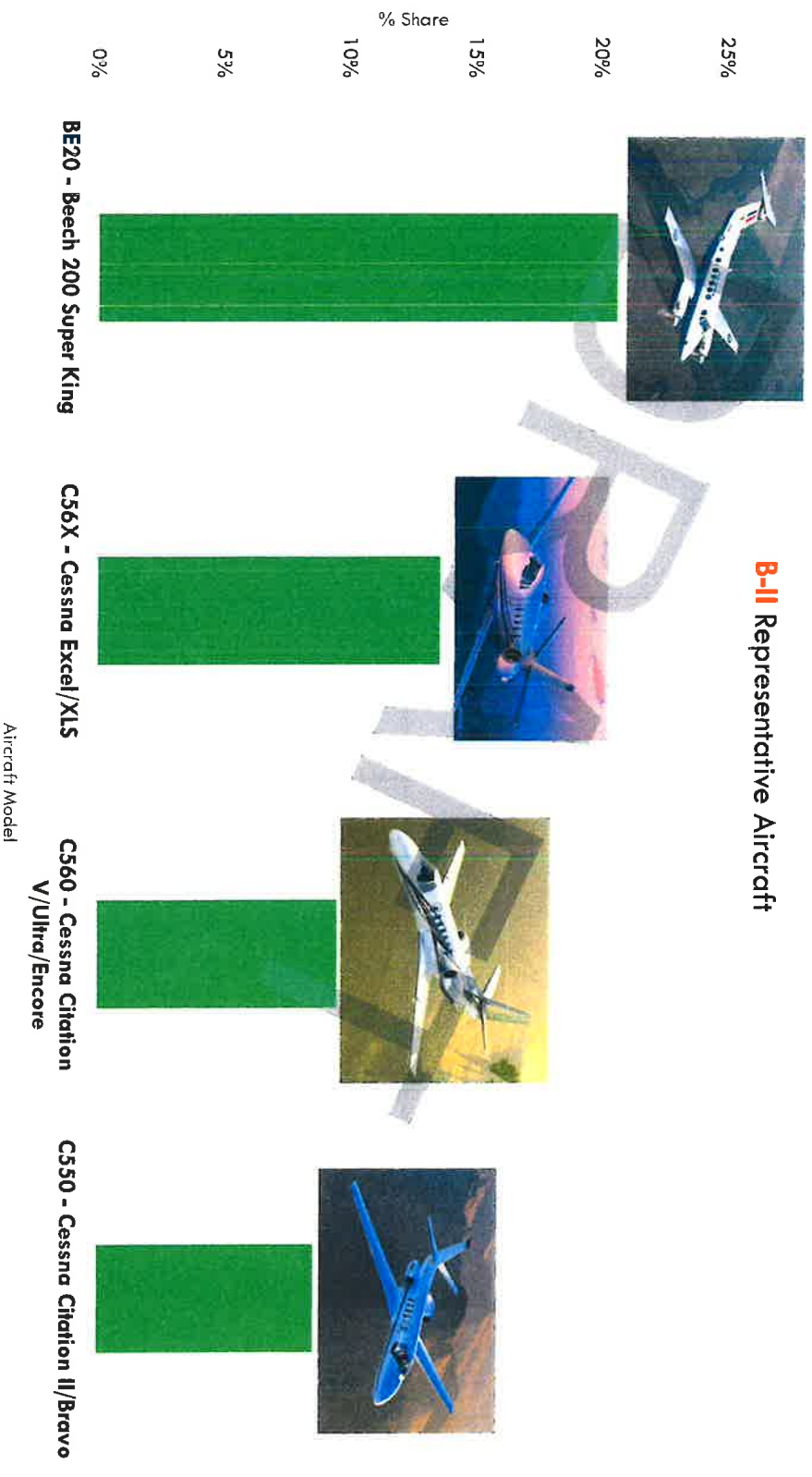
FAA's threshold of 500 operations will be reached within the forecast period



# Critical Aircraft

Average share  
from B-II ADG

B-II Representative Aircraft



Source: TFMSC (2009-2020)



# Critical Aircraft

- Existing Critical Aircraft



Piper Navajo - PA-31

ADG: A-I

Piston – Multi Engine

- Future Critical Aircraft



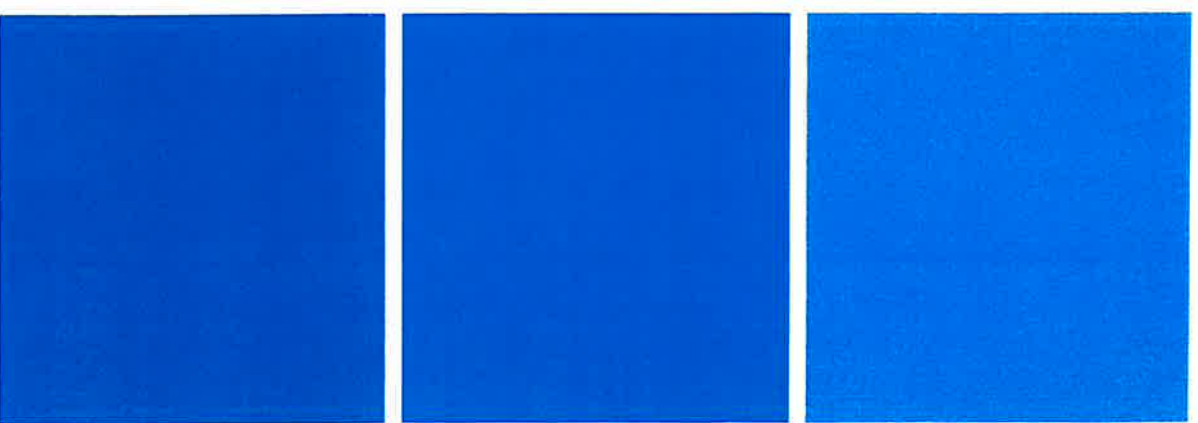
Cessna Excel/XLS – C56X

ADG: B-II

Jet

# Forecast Summary

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# Forecast Summary

PROJECTION	2019	2020	2025	2030	2035	2040
<b>OPERATIONS</b>						
Total Ops	41,100	43,500	46,500	49,600	53,000	56,600
Local	1,800	1,600	2,300	2,500	2,700	2,800
Itinerant	39,300	43,500	44,100	47,100	50,300	53,700
<b>BASED AIRCRAFT</b>						
Based Aircraft	96	97	100	103	106	109
Single	83	84	86	89	91	94
Multi	5	5	5	5	6	6
Jet	1	1	1	1	1	1
Helicopter	7	7	7	8	8	8

Source: FAA, U.S. Bureau of Labor Statistics 2010-2020, CMT

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## Next Steps

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# Next Steps

- Amend Forecast as a Result of Today's meeting (if needed)
- Develop the Forecast Documentation
  - Submit for Airport/County Review
- Submit Forecast Document for FAA Review/Comment/Approval
- Develop Facility Requirements
- Begin Alternatives Analysis and Evaluation



**Fairfield County Airport Authority  
Board Meeting, July 12, 2021**

**Engineer's Summary Report**

1. FY 19 FAA AIP – Taxiway D Construction  
Grant Closeout Report finalized, submitted in February. Final ODOT matching grant reimbursement will follow closeout. Still awaiting FAA.
2. FY 21 FAA AIP Grant Application  
**Master Plan** – Underway, forecast and inventory. User surveys needed.



**Rehab Taxiway B and Improve Airfield Drainage – Design only included in FY21 grant application. FAA grant anticipated in the coming weeks.**

3. SRE Storage Bldg – Bidding to be rebid in summer 2021.
4. OH FY 22 State grant application – Obstruction Removal.
  - a. Grant app submitted.
  - b. Awaiting Notices of Intent
5. Action Items:
  - a. none

**FAIRFIELD COUNTY AIRPORT AUTHORITY**  
**QUARTERLY STORMWATER VISUAL INSPECTION**

**LOCATION & SITE CONTACTS**

<b>Name: <b>Fairfield County Airport Authority</b></b>		<b>Address: 3430 Old Columbus Road NW Carroll, Ohio 43112</b>	
<b>Telephone: 740-654-7001</b>		<b>Primary Facility Contact Information: Staci Knisley 740-652-7093</b>	
Latitude: N 39° 45' 14.9508" Longitude: W 82° 39' 40.9608"		<b>Security: Fairfield County Sherriff 740-652-7900</b>	
SIC Code 9999	EHS 0	County	Fairfield
Total Impervious Surface Acres: Appx 35		Municipality	Carroll
Total Facility Acres: 235.746			
Storm Water Discharge to Greenfield Creek with 100 year flood diversion toward Claypool Run (NW)			
Name(s) of water(s) that receive storm water from this facility: Hocking River			
Hocking River Watershed			

Date: 6-8-21 Time Storm Event Began: NA

Estimated Total Rainfall for Storm Event: NA

**OUTFALL MONITORING (the outfall from the Water Quality Basin):**

Monitoring Point #1	Time:		
Color			
Odor			
Clarity			
Floating Solids			
Settled Solids			
Suspended Solids			
Foam			
Oil Sheen			
<b>Characteristics to Monitor:</b>			
Color: yellow, brown, green, gray, etc. and degree of color: none, slightly, very, etc.			
Odor: petroleum, chemical, sulfur, algae, sewage, etc. and degree of odor none, slight, strong, etc.			
Clarity: clear, slightly cloudy, very cloudy			
Floating Solids: yes/ no			
Settled Solids (allow to sit for 5 minutes): yes/no			
Suspended Solids (hold a white piece of paper behind jar to see): yes/no			
Foam: yes/no			
Oil Sheen: yes/no			

Were all samples collected within the first 30 minutes of discharge? Yes/no

If no, when were the samples collected? \_\_\_\_\_

\_\_\_\_\_



**SITE INSPECTION:**

Issue Being Evaluated	Yes	No	N/A	Comments (stains, odors, leaks, trash, etc)
Are stored materials exposed to storm water contact?	x			1-Is there a plan to level and seed the soil piles at the south end of Hangar R?
Are oily parts and/or drums exposed to storm water contact?	x			1-Two used oil containers on the asphalt pad outside Building J.
Are the loading and unloading areas clean?	x			
Are areas around containers clean?	x			
Is the area around the covered salt storage area free of significant salt?			x	
Is the area around the fuel island and nearest catch basin clean and free of grease, oil, fuel, etc.?	x			
Is there a buildup of oil and grease in the parking lots or equipment storage areas?		x		
Are there leaks or stains around drums or aboveground storage tanks?		x		
Is the drainage swale in the south central part of the facility and catch basins clean of debris?		x		-Storm system #2 -prioritize clearing of easement and sediment removal at end of pipe. Adjacent property line is currently staked and visible.
Are trash cans and dumpsters kept covered?	x			
Is a stocked spill kit available at the fuel island?	x			
Are spill containment materials and stocked cleanup kits readily available?	x			-Yellow can at the fuel farm has cracks about a foot from the bottom.
Is there evidence of soil erosion?	x			-Review the recent construction at the west end. Gully forming and poor grass establishment.

**OTHER OBSERVATIONS:**

A-East end tile blow hole by fence is getting worse.

B-There are indications the main tile under the runway, that is connected to the recently repaired blow hole north of the runway, may be plugged as most water from the repair is following from the "relief" pipe to the culvert under the runway and back to the catch basin to the main tile in the infield.

C-FSWCD developed concepts for drain tile repair in the Southfield. Kochis has them.

Inspected By: Jonathan Ferbrache, PLA, CPESC -Fairfield SWCD

Signature: 

## Summary for Payment of Bills

Vendor	Amount	Inv#	Description	Service Dates
Sundowner Aviation	\$779.50	n/a	June fuel fees	6/1-6/30/2021
Sundowner Aviation	\$1,790.61	n/a	June rent fees	6/1-6/30/2021
Crawford Murphy Tilly	\$19,742.63	215463	planning and engineering services for the Master Plan and ALP	5/1-5/28/2021
Crawford Murphy Tilly	\$1,610.00	0215482	design phase Rehabilitate Taxiway B project	5/1-5/28/2021
Precision Overhead Door	\$360.00	23416	Hangar P8 repairs	6/15/2021
Ag Pro	\$1,098.82	S11607	REPAIR TO ZERO-TURN MOWER	6/30/2021
Total Invoices for Board Meeting	\$25,381.56			

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2021 06

JOURNAL DETAIL 2021 6 TO 2021 6

ACCOUNTS FOR: ORIGINAL REVISED YTD EXPENDED MTD EXPENDED ENCUMBRANCES AVAILABLE PCT  
 7800 AIRPORT OPERATIONS APPROP BUDGET BUDGET BUDGET BUDGET BUDGET BUDGET USED

### 80780000 AIRPORT OPERATIONS

80780000 530000 CONTRACTUAL SERVIC 157,500 168,924 78,236.37 17,039.07 81,849.62 8,838.00 94.8%

2021/06/000011	06/01/2021	API	2,000.00	VND	005552	PO	21000718	HISTORICAL AIRCRAFT	6/1-6/30/2021	snow plowing and	5331669
2021/06/000011	06/01/2021	API	4,281.00	VND	007099	PO	21000747	SUNDOWNER AVIATION	6/1/2021	airport manager	5331684
2021/06/000450	06/14/2021	API	768.72	VND	005790	PO	21000720	OHIO DEPT OF TAXATIO	5/1/21-5/31/21	sales tax for f	5332505
2021/06/000450	06/14/2021	API	85.00	VND	001281	PO	21000616	PORTA KLEEN	5/28-6/24	rental for portable	5332465
2021/06/000450	06/14/2021	API	318.06	VND	003668	PO	21000680	LOCAL WASTE SERVICE	6/1/21 - 6/30/21	Local Waste S	5332490
2021/06/000450	06/14/2021	API	1,050.00	VND	001218	PO	21000615	PETROLEUM UNDERGROU	7/1/21-6/30/22	app cert of cov	5332464
2021/06/000820	06/21/2021	API	2,161.29	VND	007099	PO	21000924	SUNDOWNER AVIATION	L MAY 2021 - 10%	of hanger rent	5332938
2021/06/000826	06/21/2021	API	59.85	VND	012572	PO	21000810	LEWELLENS SERVICES	I 6/1/21	drinking water services	5332962
2021/06/000826	06/21/2021	API	2,000.00	VND	005552	PO	21000718	HISTORICAL AIRCRAFT	JULY 2021	snow plowing and mow	5332929
2021/06/000826	06/21/2021	API	4,281.00	VND	007099	PO	21000747	SUNDOWNER AVIATION	L JULY 2021	airport manager	5332938
2021/06/000826	06/21/2021	API	34.15	VND	012572	PO	21000810	LEWELLENS SERVICES	I 6/11/21	drinking water service	5332962

80780000 541001 ELECTRIC/UTILITIES 15,000 14,100 2,115.33 317.88 11,984.67 .00 100.0%

2021/06/000820	06/21/2021	API	54.87	VND	003823	PO	21000687	NORTHEAST OHIO NATUR	3383	OLD COLUMBUS RD NW - 5/6-	5332916
2021/06/000820	06/21/2021	API	60.81	VND	003823	PO	21000687	NORTHEAST OHIO NATUR	3430	OLD COLUMBUS RD - 5/6-6/7	5332916
2021/06/000820	06/21/2021	API	101.10	VND	023650	PO	21000842	FAIRFIELD CO UTILITI	3383	OLD COLUMBUS -4/30-5/28	5332997
2021/06/000820	06/21/2021	API	101.10	VND	023650	PO	21000842	FAIRFIELD CO UTILITI	3430	OLD COLUMBUS - 4/30-5/28	5332998

80780000 543000 REPAIR AND MAINTEN 10,000 64,103 3,970.12 -650.00 46,508.29 13,624.94 78.7%

2021/06/000011	06/01/2021	API	11,800.00	VND	015992	PO	21002879	PRIMEFLIGHT AVIATION	repairs to fuel	truck	5331722
2021/06/000791	06/17/2021	GEN	-11,800.00	REF	EXPADJ						
2021/06/000791	06/17/2021	GEN	-280.00	REF	EXPADJ						
2021/06/000791	06/17/2021	GEN	-920.00	REF	EXPADJ						
2021/06/000820	06/21/2021	API	550.00	VND	004476	PO	21000697	PRECISION OVERHEAD	D HANGAR	06 DOOR REPAIR	5332922

80780000 553000 COMMUNICATIONS/TEL 2,100 2,100 1,412.35 176.40 687.65 .00 100.0%

2021/06/000170	06/07/2021	API	176.40	VND	074480	PO	21000863	A T & T INC	4/20-5/19	Monthly phone service	5332026
----------------	------------	-----	--------	-----	--------	----	----------	-------------	-----------	-----------------------	---------

80780000 554000 ADVERTISING 2,000 2,000 281.48 .00 1,518.52 200.00 90.0%

80780000 558000 TRAVEL REIMBURSEME 200 200 .00 .00 150.00 50.00 75.0%

80780000 560000 MATERIALS & SUPPLI 15,000 15,059 4,722.39 888.73 7,728.33 2,608.38 82.7%

2021/06/001097	06/28/2021	API	354.96	VND	001511	PO	21000632	R D HOLDER OIL INC	6/16/21	Fuel for airport mower	5333487
2021/06/001097	06/28/2021	API	533.77	VND	001511	PO	21000632	R D HOLDER OIL INC	6/16/21	Fuel for airport mower	5333487

YEAR-TO-DATE BUDGET REPORT

FOR 2021 06

JOURNAL DETAIL 2021 6 TO 2021 6

ACCOUNTS FOR: 7800 AIRPORT OPERATIONS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80780000 561000 GENERAL OFFICE SUP	500	500	.00	.00	100.00	400.00	20.0%
80780000 562600 FUEL (GASOLINE/DIE	250,000	250,000	99,506.95	.00	150,493.05	.00	100.0%
80780000 570000 CAPITAL OUTLAY	10,000	10,000	.00	.00	.00	10,000.00	.0%
80780000 574000 EQUIPMENT, SOFTWARE	1,000	16,086	15,086.00	.00	.00	1,000.00	93.8%
80780000 590310 REFUNDS OF HANGAR	3,000	3,000	.00	.00	.00	3,000.00	.0%
TOTAL AIRPORT OPERATIONS	466,300	546,072	205,330.99	17,772.08	301,020.13	39,721.32	92.7%
TOTAL AIRPORT OPERATIONS	466,300	546,072	205,330.99	17,772.08	301,020.13	39,721.32	92.7%
TOTAL EXPENSES	466,300	546,072	205,330.99	17,772.08	301,020.13	39,721.32	

**FR2021-07.12.k**

**A resolution to authorize the repayment of the advance to the Airport Operating Fund# 7800 from the Coronavirus Response and Relief Supplemental Appropriation Act (CRRSA) from the Federal Aviation Administration (FAA) Fund# 7803 - Fairfield County Airport**

**WHEREAS**, the Fairfield County Airport Authority Board approved the advance of \$13,000 from Fund# 7803 per Resolution # FR2021-06.14.j; and

**WHEREAS**, the grant is closed out and final reimbursement has been received; and

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**NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** Approve the repayment of the advance to the Airport Operations Fund# 7800 as follows:

7803	090001	Advance Out CRSSA FAA grant	\$13,000
7800	223000	Advance In Airport Operations	\$13,000

Motion by: Jon Kochis

Seconded by: Rick Szabrak

Ayes: Kochis, Szabrak, Burns, Fagan, McNeer, Kaper, and Richardson

Nays: None

Abstentions: None

Absent: None

Resolution passed on July 12, 2021



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Staci A. Knisley, Clerk/Secretary

Application for Federal Assistance SF-424	
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
*3. Date Received: NA	4. Applicant Identifier: LHQ (Fairfield County) Lancaster, OH
*5a. Federal Entity Identifier: 39-0044	*5b. Federal Award Identifier:
<b>State Use Only:</b>	
6. Date Received by State:	7. State Application Identifier:
<b>8. APPLICANT INFORMATION:</b>	
*a. Legal Name: Fairfield County Airport Authority & Fairfield Co. Commissioners	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 31-6400066	*c. Organizational DUNS: 07-500-2881
<b>d. Address:</b>	
*Street 1: _____ Street 2: _____ *City: <u>LANCASTER</u> County/Parish: _____ *State: <u>OH</u> Province: _____ *Country: <u>USA: United States</u> *Zip / Postal Code: _____	
<b>e. Organizational Unit:</b>	
Department Name:	Division Name:
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>	
Prefix: _____ *First Name: <u>Jon</u> Middle Name: _____ *Last Name: <u>Kochis</u> Suffix: _____	
Title: <u>Airport Board Member</u>	
Organizational Affiliation:	
*Telephone Number: <u>740-438-5304</u>	Fax Number:
*Email: <u>jon.kochis@fairfieldcountyohio.gov</u>	

**Application for Federal Assistance SF-424**

**\*9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10. Name of Federal Agency:**

**Federal Aviation Administration**

**11. Catalog of Federal Domestic Assistance Number:**

20.106 \_\_\_\_\_

CFDA Title:

Airport Improvement Program

**\*12. Funding Opportunity Number:**

NA \_\_\_\_\_

\*Title:

NA \_\_\_\_\_

**13. Competition Identification Number:**

NA \_\_\_\_\_

Title:


NA \_\_\_\_\_

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**\*15. Descriptive Title of Applicant's Project:**

\$32,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

**Attach supporting documents as specified in agency instructions.**

<b>Application for Federal Assistance SF-424</b>	
<b>16. Congressional Districts Of:</b>	
*a. Applicant: 7	*b. Program/Project: 15
Attach an additional list of Program/Project Congressional Districts if needed.	
<b>17. Proposed Project:</b>	
*a. Start Date: NA	*b. End Date: NA
<b>18. Estimated Funding (\$):</b>	
*a. Federal	\$32,000
*b. Applicant	\$0
*c. State	\$0
*d. Local	\$0
*e. Other	\$0
*f. Program Income	\$0
*g. TOTAL	\$32,000
<b>*19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____. <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372	
<b>*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach _____	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: _____	*First Name: <u>Jon</u> _____
Middle Name: _____	
*Last Name: <u>Kochis</u> _____	
Suffix: _____	
*Title: <u>Airport Board Member</u>	
*Telephone Number: <u>740-438-5304</u>	Fax Number: _____
* Email: <u>jon.kochis@fairfieldcountyohio.gov</u>	
*Signature of Authorized Representative: 	*Date Signed: <u>6/29/21</u>