

Regular Meeting to order

Dr. Burns called the Regular Meeting to order at 5:00 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Glenn Burns, Jon Kochis, Bill McNeer, Bill Fagan, Michael Kaper, and Scott Richardson. Absent was Rick Szabrak.

Also present were Staci Knisley, Al Moyer, Eric Meister, Brandon Foster, and Pat Rooney.

Opportunity for the Public to Address the Board

Nothing was addressed.

Approval of the Minutes for the August 8, 2022, Meeting

On motion of Bill McNeer and second of Bill Fagan, the Fairfield County Airport Authority Board voted to approve the minutes from the August 8, 2022, meeting.

Voting aye thereon: McNeer, Fagan, Burns, Kochis, Richardson, and Kaper.

Absent was Rick Szabrak.

Motion passed.

Historical Aircraft Squadron (HAS) update

No update was given.

Fixed Base Operator (FBO)/Airport Management update with Sundowner Aviation – Monthly Board Report

a. Monthly Report

Mr. Rooney gave the Board a copy of the FBO report. See attached to minutes.

Mr. Rooney reported that Purvis Brothers came out and inspected our fuel pumps and operations. There were two (2) hoses that are in process of being replaced. The estimated costs are approximately \$ 2,000. It may take a few months to get the second hose in stock. He recommends replacing one (1) hose every two (2) years. They have not been replaced in about 10 years.

Approval of purchase of the hoses with a not to exceed of \$2,000

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve to purchase hoses with a not to exceed of \$2,000.

Voting aye thereon: Kochis, Kaper, Burns, Richardson, Fagan, and McNeer
Absent was Rick Szabrak.
Motion passed.

Standing Committee Updates:

Airport Improvement – Jon Kochis

a. Engineer’s Summary Report – Crawford Murphy Tilly, Inc. (CMT)

Mr. Kochis reviewed the Engineer Summary Report.

o FY19 FAA Grant – Taxiway Destruction

Grant is completed and closed out.

o FY21 FAA Grant – Master Plan

Inventory and Forecasts are approved. Facility Requirements comments addressed.
We are waiting on FAA’s final review.

o FY22 FAA Grant – Rehab Taxiway B

The project award was \$314,582 with the Shelly Company. The Shelly Company has requested that the award be increased by \$47,000 due to material increases. No contract has been signed yet.

Mr. Kochis reviewed a few options with the Board. Option one (1) is to tell the Shelly Company that we do not accept the price increase and go to a second option by rebidding the project. The risk is that prices could increase more. We have talked with the FAA and they will not increase our grant award without a rebid.

Mr. Kochis estimates a 20% increase if we rebid the project. We are still targeting spring for the project. He will follow up with the Shelly Company and let them know that we do not accept the price increase. He will follow-up with the Board on their response.

o FY22 FAA Grant - Improve Airfield Drainage

Rock River Construction was the successful bidder on the project. They have already loaded their equipment to the Airport. It was easier for them to mobilize from their last job. The agreement will be coming soon.

○ SWAT Building

The building for the Sheriff's Office is developing underway out near our Storage Facility.

○ State ODOT FY22 Grant – Obstruction Removal Project.

Phase 1 of the plans are completed. This is the Park area. For Phase 2 we have received pricing and submitted values to ODOT.

○ Business Plan Items Analysis

CMT anticipates having information to Mr. Kochis by the end of the week.

○ FY23 FAA Teleconference Planning

Mr. Kochis and Mr. Heaton from CMT are making plans to get the teleconference with the FAA set up soon.

○ FY23 ODOT Matching Grant

It is now time to apply for the matching grant for the FY22 FAA grant.

Approval of a resolution to proceed with the application for the FY2023 Ohio Airport Matching Grant Program from the Office of Aviation/Ohio Department of Transportation (ODOT)

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to proceed with the application for the FY2023 Ohio Airport Matching Grant Program from the Office of Aviation/Ohio Department of Transportation (ODOT) (See attached to minutes)

Voting aye thereon: Kochis, Kaper, Burns, Fagan, Richardson, and McNeer
Absent was Rick Szabrak.
Motion passed.

b. Existing Tie Downs

This will be discussed with paving contractor when they are onsite for paving project.

c. Storm Water System Repair

Mr. Kochis reported that on the Texas Eastern lines that the dirt above the pavement is so little the tile could not cover it. The line could not be stalled. Texas Eastern will be replacing the lines in 2023 and they will be deeper. The area will still stay wet for now. The drainage project will be completed after the lines are replaced.

d. Quarterly Stormwater Visual Inspection Report

Mr. Kochis reviewed the Quarterly Stormwater Visual Inspection Report, see attached to minutes. The barrel needs replaced outside Hangar J. The catch basin in the infield is accumulating grass that is holding water. HAS will follow-up and make sure cut grass is not getting on the catch basin in the future.

e. Obstruction Removal Project

Mr. Kochis reviewed the Federal Aviation Administration (FAA) Airport Data and Information Portal (ADIP) which listed the current obstructions, see attached to minutes. It lists all the trees, houses/buildings, mountains, and poles that are obstructions. The approaches where the obstructions are located is what we need to maintain or remove. Mr. Cooley with CMT recommended 100 trees need trimmed 20 feet or less and 53 trees need trimmed. An easement was also found near Mr. Wacker's property. On the west end the obstacles considered as terrain on night landings. This is an issue for night landings and the area needs to be lowered. There are some copper land lines owned by AT & T that are in that area. He is trying to get a hold of AT & T before moving forward.

f. Master Plan Hangar Build

Mr. Kochis stated that once CMT finishes their analysis and report, we will schedule a time with the Board of Commissioners.

Community Relations – Michael Kaper & Rick Szabrak (absent)

Nothing new to report.

Facilities and Grounds – Michael Kaper & Bill Fagan

• HAS Snow Removal and Mowing Contract/Agreement

Mr. Kochis reported that he and Mr. Fagan met with HAS. We reviewed the current contract and added some items such as mowing the terminal area and based on feedback from our tenants, we proposed HAS to take on ice melt applications based on when the forecast calls for certain conditions. Also, there is a post ice melt application that they will apply on the north side facing hangars where the sun does not reach. HAS will be picking up a spreader at Tractor Supply on the county account. The agreement is for 2 years with an increase of \$2,500 annually. The FE storage hangar was also added to the contract at no cost.

Approval of Historical Aircraft Squadron (HAS) Snow Removal and Mowing Contract

On motion of Michael Kaper and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the HAS Snow Removal and Mowing contract. (See attached to minutes)

Voting aye thereon: Kaper, McNeer, Burns, Fagan, Richardson, and Kochis
Absent was Rick Szabrak.
Motion passed.

Fixed Base Operator (FBO) Liaison – Scott Richardson

Mr. Richardson presented a draft letter from the Airport Board that endorses the efforts related to Steve Clapper's request to have an Air Show in 2023.

Dr. Burns had some concerns with the high price of parking for the event. He also believes the perception of the public will be that the Airport Authority Board is putting on the event.

Mr. Richardson has talked to a few people about the price of parking. He did not get favorable comments.

Mr. McNeer recommended the letter not be endorsed; that the Board remain neutral until there is further specific information.

Mr. Kaper and Mr. Kochis agree with holding off until more information received.

Mr. Brandon Foster, Treasurer of HAS, feels that HAS will be held responsible perception wise if the event would go south.

Mr. Moyer reported that HAS had a successful fly-in recently. There was no admission charged. There were sponsors that paid for this.

Mr. Kochis stated that the Airport Board cannot consider donating or moving forward until Mr. Clapper has been approved as a 501 (c)(3) status. He also suggested that Mr. Clapper write up more information on where the money will be donated if there is a profit.

Mr. Richardson stated that he will relay to Mr. Clapper that the Board is still in favor but does not want to commit until more information comes forth.

Finance - Glenn Burns & Staci Knisley

a. Financial Reports

The Board reviewed the following financial reports:

- Revenue/Expense Summary
- Cash Projection
- Purchase Order list
- Smart Card fuel report
- Utility cost report

There were no discussions or questions from the board.

b. Advance Repayment/FAA CARES Act Rescue Grant closed

A resolution to authorize the repayment of the advance to the Airport Operating Fund# 7800 from the FAA CARES Act Rescue Grant Fund# 7804 - Fairfield County Airport

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to authorize the repayment of the advance to the Airport Operating Fund# 7800 from the FAA CARES Act Rescue Grant Fund# 7804, see attached to minutes.

Voting aye thereon: Kochis, Kaper, Burns, Fagan, Richardson, and McNeer
Absent was Rick Szabrak.

Motion passed.

c. Payment of Bills

• **Approval for payment of bills totaling 86,132.94**

On motion of Bill McNeer and second of Scott Richardson, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$ 86,132.94 (See invoice summary attached to minutes)

Voting aye thereon: McNeer, Richardson, Burns, Kochis, Fagan, and Kaper.
Absent was Rick Szabrak.
Motion passed.

• **Motion to approve retroactively August payment of invoices totaling \$68,647.31**

On motion of Jon Kochis and second of Bill Fagan, the Fairfield County Airport Authority Board motioned to approve retroactively August invoices totaling \$ 68,647.31 (See attached to minutes)

Voting aye thereon: Kochis, Fagan, Burns, McNeer, Richardson, and McNeer
Absent was Rick Szabrak.
Motion passed.

**Fairfield County Airport Authority Board Meeting
3430 Old Columbus Road, NW, Carroll, Ohio 43112
Minutes for September 12, 2022**

Mr. Kochis reported that Kull Excavating invoice that is being approved tonight is not the final. There is more of the project to be completed. We will need to revisit the project in 2023.

Security & Safety – Jon Kochis & Bill McNeer

Mr. McNeer shared information with the Board related to an incident involving an aircraft stolen at Tupelo Aviation in Mississippi.

Tenant Relations – Glenn Burns & Bill Fagan

- a. Rent Status Spreadsheet
- b. Hangar Waiting List

The board reviewed the reports above.

Ms. Knisley reported that the tenant in P18 is vacating and G2 are vacating. New leases will be coming soon.

Mr. Rooney reported that the current tenant bought the aircraft that was in P18 and will be moving in. A new lease will be coming soon.

Web – Bill McNeer & Rick Szabrak (absent)

Nothing new to report.

Old Business

- a. De-Icing Equipment/Pallet of Salt for Hangars

Mr. Kochis reviewed a quote related to deicing equipment and pallets of salt. NewDeal is what was recommended by CMT. Mr. Kochis suggests the board proceed with purchasing the 55 bags per pallet, which are 40 pounds per bag. The cost is \$2,645 plus shipping of \$382.54.

Approval to proceed with purchasing the NewDeal deicing for a total of \$3,027.54

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority Board voted to proceed with purchasing the NewDeal deicing for a total of \$3,027.54.

Voting aye thereon: Kochis, McNeer, Burns, Fagan, Richardson, and Kaper
Absent was Rick Szabrak.
Motion passed.

- b. Potential Air Show – Draft Letter to Endorse Efforts

The Board discussed earlier that they are not ready to endorse Mr. Clapper's efforts for an Air Show.

- c. Rickenbacker Partnership
Nothing new to report.

d. Hangar Fee Research

Nothing new to report.

e. Annual Renewal for Lease Agreements

Mr. Kochis reported that Hangar J is up for renewal. Also, the lease agreement with the Board of Commissioners to operate the Airport will be on our agenda soon.

f. Blue Lightning Initiative (BLI)

Mr. McNeer asked Mr. Rooney to confirm the names of the 5 employees with Sundowner Aviation who did the training.

Mr. McNeer reviewed an incident that happened at a Texas International Airport. They are currently not on the BLI list.

New Business

○ Eastland -Fairfield Career Center request for non-airworthy aircraft

Mr. Kochis reported that Eastland-Fairfield Career Center is in search for a non-airworthy aircraft. The current abandoned aircraft is still in the hands of the courts.

○ Removal of the bridge on the creek behind hangar R

Mr. Kochis reported that Doug Majors who we currently have the noxious weed agreement with decided not to remove the bridge as previously stated.

Mr. Kochis reviewed a \$2,500 estimate from Kull Excavating to remove the bridge. HAS will go look at it and evaluate what is needed to remove it.

Mr. Kochis reported that the fence repair should be started by Ace Fence soon. The new locks are on order for the gates.

Informational

Nothing new to report.

Calendar of upcoming events and other important dates

The Board reviewed the following calendar of upcoming events and other dates:

- a. FAA lease for space expires 9/30/2022
No updates from the FAA as of today.
- b. HAS mowing and snow removal contract expires on 9/30/2022
- c. Blue Lightning Initiative – report due annually within 30 days of 9/30/22
- d. Lease with Board of Commissioners to operate facilities expires on 11/16/2022
- e. Hangar J Lease agreement expires 12/31/22
- f. Insurance Coverage lock in rates expire 12/31/22

**Fairfield County Airport Authority Board Meeting
3430 Old Columbus Road, NW, Carroll, Ohio 43112
Minutes for September 12, 2022**

- g. FBO Agreement expires 12/31/2022
- h. EAA lease renewal with the Board of Commissioners – expiration date of 2/28/23
- i. OTTER/UST renewal expires 6/30/23
- j. Petroleum Underground Tank – UST Certificate of Coverage – expires 6/30/23
- k. Noxious Weed Control Agreement with Douglas Majors – expires 12/31/23
- l. Legal services agreement with County Prosecutor – expires 12/31/2025
- m. CMT Master agreement expires 9/9/2023 (option to extend 2 one-year extensions)

Other

None.

Adjournment

On motion of Bill McNeer and second of Jon Kochis, the Fairfield County Airport Authority Board voted to adjourn at 6:12 p.m.

Next Regular Meeting is Monday, October 10, 2022 at 5:00 p.m. @ the Airport Terminal, 3430 Old Columbus Road, NW, Carroll, Ohio 43112

Meeting minutes for the September 12, 2022 meeting were approved on October 10, 2022

 Absent
Glenn Burns

 Aye
Bill Fagan

 Aye
Rick Szabrak

 Aye
Jon Kochis

 Absent
Michael Kaper

 Aye
William McNeer

 Aye
Scott Richardson

 Staci A. Knisley
Staci A. Knisley, Airport Clerk

Monthly Board Report 2022

| ITEM | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC |
|--------------|--------------|--------------|--------------|--------------|--------------|-------------|----------|----------|------|-----|-----|-----|
| T HANGAR | 72/72 | 72/72 | 72/72 | 72/72 | 72/72 | 72/72 | 72/72 | 72/72 | | | | |
| OCCUPANCY | 16 Paid | 0 | | | | | | | | | | |
| R HANGAR | 6+of6 | 6of6 | 6of6 | 6of6 | 6of6 | 6of6 | 6of6 | 6 of 6 | | | | |
| OCCUPANCY | 6 Paid | 0 | 0 | | | | | | | | | |
| NEW LEASES | 0 | 0 | 1 | 0 | 3 | 3 | 0 | 0 | | | | |
| OVERNIGHT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | |
| FUEL SALES | 3777.00 | 2504.00 | 4228.30 | 3966.5 | 4723.04 | 7045.29 | 4640.69 | 5411.16 | | | | |
| 100LL | \$ 19,700.00 | \$ 13,054.00 | \$25,299.60 | 24766.17 | \$ 30,798.72 | \$38,745.27 | 36953.34 | 37909.01 | | | | |
| FUEL SALES | 1800 | 1854 | 2658 | 3395 | 1884.1 | 1274.7 | 2384.3 | 3702.92 | | | | |
| JET A | \$ 8,206.47 | \$ 8,496.12 | \$ 12,101.30 | \$ 15,682.10 | \$ 10,315.45 | \$6,978.99 | 14097.84 | 20571.44 | | | | |
| # OPERATIONS | 2700 | 2500 | 2832 | 2400 | 2800 | 2900 | 3200 | 3700 | | | | |
| HANGAR | none | R3,R5,P20 | O1 | | none | none | switch | none | | | | |
| ISSUES | | | | lights | | | | | | | | |
| PUBLIC | none | none | none | lift | none | none | none | none | | | | |
| COMMENTS | | | | | | | | | | | | |
| FAA | none | none | none | none | none | none | none | none | | | | |
| INCIDENTS | | | | | | | | | | | | |

Totals
 36296
 \$ 227,226.11
 18953.02
 \$ 96,449.71

A resolution to approve to proceed with the application for the FY2023 Ohio Airport Matching Grant Program from the Office of Aviation/Ohio Department of Transportation (ODOT)

WHEREAS, the Fairfield County Airport Authority Board was awarded \$1,350,362 from the Federal Aviation Administration (FAA) Fiscal Year (FY) 2022; and

WHEREAS, local match of \$75,020 was approved by the Fairfield County Board of Commissioners; and

WHEREAS, local match from the ODOT Matching Grant FY2023 of \$75,020 is requested; and

WHEREAS, an application letter requesting funds of \$ 75,020 from ODOT is prepared; and

WHEREAS, this resolution gives the Board Member Jon Kochis authorization to sign any documents that are included with the FY2023 ODOT Matching grant; and

NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Airport Authority Board approves to proceed with the application for the FY2023 Ohio Airport/ODOT Matching grant authorization to sign any documents that are included with the FY2023 ODOT Matching grant.

Motion by: Jon Kochis

Seconded by: Michael Kaper

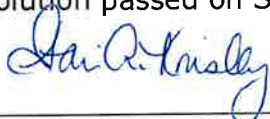
Ayes: Kochis, Kaper, Burns, Richardson, McNeer, and Fagan

Nays: None

Abstentions: None

Absent: Rick Szabrak

Resolution passed on September 12, 2022



Staci A. Knisley, Airport Clerk

Knisley, Staci A

From: Jonathan Ferbrache <Jonathan.Ferbrache@fairfieldswcd.org>
Sent: Wednesday, September 7, 2022 3:53 PM
To: Kochis, Jon P
Cc: Knisley, Staci A
Subject: [E] Airport Quarterly
Attachments: 9-6-22-airport-ms4.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Airport Quarterly to review.

The infield drain was covered with grass again.....I cleaned it off...again.
Hole in yellow can still there.

No major issues of concern.

Jonathan Ferbrache, PLA, CPESC
Professional Landscape Architect and Resource Specialist
Fairfield Soil and Water Conservation District
831 College Avenue, Suite B
Lancaster, OH 43130
jferbrache@fairfieldswcd.org
1-740-653-8154 ext. 3925
1-740-415-3925 Direct Number
1-740-777-7392 Cell

FAIRFIELD COUNTY AIRPORT AUTHORITY

QUARTERLY STORMWATER VISUAL INSPECTION

LOCATION & SITE CONTACTS

| | | | |
|--|-------|---|-----------|
| Name: Fairfield County Airport Authority | | Address: 3430 Old Columbus Road NW Carroll, Ohio 43112 | |
| Telephone: 740-654-7001 | | Primary Facility Contact Information: Staci Knisley 740-652-7093 | |
| Latitude: N 39° 45' 14.9508" Longitude: W 82° 39' 40.9608" | | Security: Fairfield County Sheriff 740-652-7900 | |
| SIC Code 9999 | EHS 0 | County | Fairfield |
| Total Impervious Surface Acres: Appx 35 | | Municipality | Carroll |
| Total Facility Acres: 235.746 | | | |
| Storm Water Discharge to Greenfield Creek with 100 year flood diversion toward Claypool Run (NW) | | | |
| Name(s) of water(s) that receive storm water from this facility: Hocking River | | | |
| Hocking River Watershed | | | |

Date: 9-6-22 Time Storm Event Began: NA

Estimated Total Rainfall for Storm Event: NA

OUTFALL MONITORING (the outfall from the Water Quality Basin):

| Monitoring Point #1 | Time: | | |
|--|-------|--|--|
| Color | | | |
| Odor | | | |
| Clarity | | | |
| Floating Solids | | | |
| Settled Solids | | | |
| Suspended Solids | | | |
| Foam | | | |
| Oil Sheen | | | |
| Characteristics to Monitor: | | | |
| Color: yellow, brown, green, gray, etc. and degree of color: none, slightly, very, etc. | | | |
| Odor: petroleum, chemical, sulfur, algae, sewage, etc. and degree of odor none, slight, strong, etc. | | | |
| Clarity: clear, slightly cloudy, very cloudy | | | |
| Floating Solids: yes/ no | | | |
| Settled Solids (allow to sit for 5 minutes): yes/no | | | |
| Suspended Solids (hold a white piece of paper behind jar to see): yes/no | | | |
| Foam: yes/no | | | |
| Oil Sheen: yes/no | | | |

Were all samples collected within the first 30 minutes of discharge? Yes/no

If no, when were the samples collected? _____

SITE INSPECTION:

| Issue Being Evaluated | Yes | No | N/A | Comments (stains, odors, leaks, trash, etc) |
|---|-----|----|-----|---|
| Are stored materials exposed to storm water contact? | | x | | Is there a plan to level and seed the soil piles at the south end of Hangar R? |
| Are oily parts and/or drums exposed to storm water contact? | x | | | Airplane stored outside with exposed engine near Hangar R. No spills or dead grass observed 9-6-22. |
| Are the loading and unloading areas clean? | x | | | |
| Are areas around containers clean? | x | | | |
| Is the area around the covered salt storage area free of significant salt? | | | x | |
| Is the area around the fuel island and nearest catch basin clean and free of grease, oil, fuel, etc.? | x | | | |
| Is there a buildup of oil and grease in the parking lots or equipment storage areas? | | x | | |
| Are there leaks or stains around drums or aboveground storage tanks? | x | | | |
| Is the drainage swale in the south central part of the facility and catch basins clean of debris? | x | | | -We once again removed grass debris buildup from the catch basin in between the taxiway and runway. HAS or FBO should check this after heavy rains to avoid backups in the infield. -Storm system #2 -prioritize clearing of easement and sediment removal at end of pipe. |
| Are trash cans and dumpsters kept covered? | x | | | |
| Is a stocked spill kit available at the fuel island? | x | | | |
| Are spill containment materials and stocked cleanup kits readily available? | x | | | -Yellow can at the fuel farm still has a hole about a foot from the bottom. Materials are exposed to rain. |
| Is there evidence of soil erosion? | x | | | |
| <p>OTHER OBSERVATIONS:</p> <p>-1 blow hole in the east field at the fence.</p> <p>-South field tile installation repair is nearing completion but will extend to late fall for pipeline coordination.</p> <p>-SWAT facility still under construction</p> | | | | |

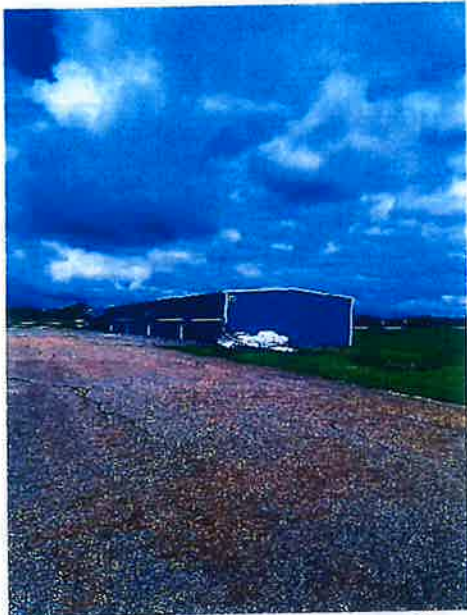
Inspected By: Jonathan Ferbrache, PLA, CPESC -Fairfield SWCD

Signature: 

FACILITY INSPECTION PHOTOS

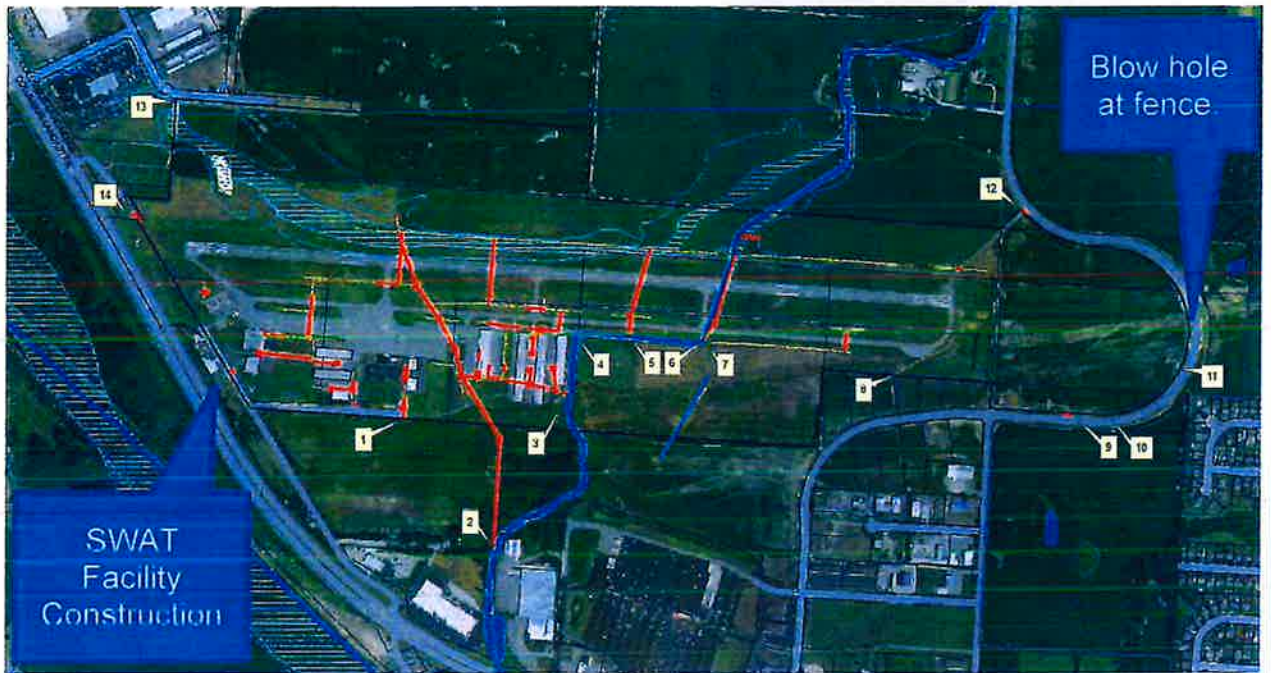


Outdoor storage containers are now labeled.



Plane stored outside Hangar R.

FACILITY MAPS



NORTH



FIGURE A

See Appendix A for outfall No.2 off site easement



NORTH



FIGURE B

See Appendix A for outfall No.2 off site easement



CMT

SCALE IN FEET
0 50 100
NORTH 111

MARCH 4, 2022

COOPER

TREE REMOVAL PHASE 2

FAIRFIELD COUNTY AIRPORT
AUTHORITY
FAIRFIELD COUNTY AIRPORT
LANCASTER, OHIO

DATE: 03/04/2022
DRAWN BY: JMM
CHECKED BY: JMM
DATE: 03/04/2022
PROJECT NO: 22010125
CLIENT: FAIRFIELD COUNTY AIRPORT AUTHORITY
SCALE: 1" = 50'
SHEET NO: 222
DATE: 03/04/2022

PROPOSED
OBSTRUCTION
REMOVAL AREA 2

1. EXISTING PROPERTY CORNERS SHALL BE MARKED BY ENGINEER PRIOR TO CONSTRUCTION SHALL NO WORK SHALL BE PERFORMED OUTSIDE LIMITS OF PROPERTY AS SHOWN ABOVE

2. THESE SHALL BE EXISTING CORNERS FOUND TO THE CORNER, UNLESS NOTED AND INDICATED PROJECT CORNERS UNDER ENGINEER APPROVAL.

3. ANY TREES WITH TRUNKS HAZARD TO OUR CLIENT OR THE ADJACENT CLIENT SHALL NOT BE REMOVED WITHOUT WRITTEN APPROVAL FROM THE ENGINEER.

4. REMOVAL AREAS ON PAVUS PROPERTY CONSIST OF A 27 ACRES THAT SHALL BE CLEARED OF ALL TREES. THE TREE STUMPS SHALL BE REMOVED TO THE LEVEL OF THE GROUND SURFACE. THESE AREAS SHALL BE 17% IN FACT. TREE REMOVAL TO BE CARRYING TO 10' TO 15' HEIGHTS IN SOME AREAS.

2022 Fairfield County Airport Mowing and Snow Removal Contract

This AGREEMENT, made this 12th day of September, 2022, between Historical Aircraft Squadron, Inc, 3266 Old Columbus Rd, Carroll, OH 43112 (THE CONTRACTOR), and the Fairfield County Airport Authority, (THE AIRPORT), for mowing and snow removal at the Fairfield County Airport facilities as described below.

Mowing as noted on Exhibit A:

1. Areas marked "AOA" mowing heights will be less than 7 inches unless weather factors impede mowing.
2. Areas marked "Outside AOA" vegetation height should be between 7 and 14 inches.
3. All ditches and road embankments will be mowed as close as possible and to the height of the AOA when possible.
4. The Terminal area will be mowed less than 4 inches and weed removal done as needed through the growing season.

Snow Removal:

1. Snow removal considerations will begin when 2 inches of snow is forecasted within the next 24 hours.
 - a. Snow removal will begin once 2 inches of snow has been observed.
 - b. Pre Storm Ice Melt application will be at the discretion of THE CONTRACTOR.
 - c. Post Storm Ice Melt will be applied to North side of North facing hangers at the discretion of THE CONTRACTOR.
 - d. If a Level 1 Snow emergency has been issued by the County Sheriff, snow removal will not be attempted.
 - e. THE CONTRACTOR will also provide its best judgement on snow removal if ice is also forecasted.

WITNESSETH: In consideration of the mutual promises contained herein, THE AIRPORT and THE CONTRACTOR agree as follows:

1. THE CONTRACTOR agrees to perform, as an independent contractor, all of the services as set forth in the EXHIBIT A; to abide by all safety and security rules of THE AIRPORT as furnished to THE CONTRACTOR in writing; and, to provide all labor and supervision necessary to implement the services provided for herein.
2. THE AIRPORT will compensate THE CONTRACTOR \$ 2,500 per month, to be approved and processed at the Airport Authority's regularly scheduled board meeting. If a regular scheduled board meeting is cancelled payment will be made for missed months at the following meeting.

The AIRPORT will also allow THE CONTRACTOR the use of Hanger FE (East end garage on the F hanger) as additional compensation for the duration of the contract.

3. THE AIRPORT will provide Equipment and supplies to perform Mowing and Snow Removal. Any repairs to the equipment or ordering additional supplies should be requested through the designated Airport Authority contact or his/her designee. The CONTRACTOR is not obligated to perform the duties of this contract if THE AIRPORT cannot provide the equipment detailed in this agreement due to maintenance. (Exhibit B)
4. THE CONTRACTOR shall work during hours and days mutually agreeable and acceptable to both THE AIRPORT and THE CONTRACTOR.
5. The Contract term shall commence at **October 1, 2022** continuing until **September 30, 2024**
6. THE AIRPORT reserves the right to terminate the Agreement, without penalty and for any cause, after providing THE CONTRACTOR with thirty (30) days' written notice of its intention to do so at an Airport Authority regularly scheduled meeting. In such case, THE CONTRACTOR shall be paid for all work completed and any expenses sustained to the date of termination, unless such termination was due to the act or conduct of THE CONTRACTOR. The CONTRACTOR reserves the right to terminate the Agreement, without penalty and for any cause, after providing THE AIRPORT with thirty (30) days' written notice of its intention to do so at an Airport Authority regularly scheduled meeting.
7. THE CONTRACTOR and THE AIRPORT shall renegotiate the contract price if THE AIRPORT makes any substantial changes in the character or use of the areas serviced by THE CONTRACTOR. Any such renegotiation of the contract price during the current contract term must be reflected in a duly executed addendum to the Agreement, signed by THE CONTRACTOR and THE AIRPORT, and is subject to the certification of funds as provided in Ohio Revised Code Section 5705.41.
8. THE CONTRACTOR shall furnish liability and property damage insurance in the amounts of : 1 Million Dollars. In addition to THE AIRPORT the Board of Fairfield County Commissioners shall be added to the policy, as "additional insured" by endorsement and a certificate of coverage shall be provided before the execution of the Agreement.
9. THE CONTRACTOR shall carefully screen and perform reference checks on all personnel associated with this Agreement in a satisfactory manner.
10. THE CONTRACTOR shall make adequate provisions to ensure the security and safety of its employees, equipment and supplies. THE CONTRACTOR shall comply with all OSHA laws, rules, and regulations.
11. Nothing in this Agreement establishes a partnership, association, or joint venture with THE CONTRACTOR in the conduct of the provisions of this Agreement. Nothing in this Agreement shall be construed as authorizing THE CONTRACTOR to act as an agent, employee, licensee, or designee of THE AIRPORT or its Board. THE CONTRACTOR shall at all times have the status of an independent contractor with control over its employees, agents, and operations.

12. THE CONTRACTOR shall not permit liens or encumbrances to be filed against THE AIRPORT property by reason of THE CONTRACTOR'S failure to pay for services performed or material furnished hereunder. THE CONTRACTOR shall not assign this contract or any interest herein or any monies due or to become due hereunder, voluntarily, involuntarily or by operation of law. Nor shall THE CONTRACTOR subcontract any of its duties or responsibilities hereunder without the express written consent of THE AIRPORT.
13. THE CONTRACTOR shall not discriminate on account of race, sex, color, religion or national origin in the selection and retention of any employee, or in the procurement of material and equipment.
14. Any additional charges that are not provided for in the Bid Package must be pre-approved, in writing, by THE AIRPORT prior to being imposed. THE CONTRACTOR shall have no right to collect any additional charges that are not approved as in accordance with this Paragraph. Any additional charges are subject to the certification of funds as provided in Ohio Revised Code Section 5705.41.
15. This Agreement supersedes any and all prior agreements and understandings, written or otherwise, between the parties hereto for the services to be provided hereunder.
16. To the fullest extent permitted by law, THE CONTRACTOR shall indemnify and hold harmless THE AIRPORT, its Board, the Fairfield County Board of Commissioners and its agents and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees, arising out of or resulting from the performance of the work described in the Agreement. In any and all claims against THE AIRPORT, its Board, or any of its agents or employees by any employee of THE CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for THE CONTRACTOR or any subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

THE CONTRACTOR shall assume all responsibility for damage done to structures, property, markers, signs or personal injury as a direct result of THE CONTRACTORS actions during the performance of this Agreement.

17. If any article, section, or provision of this Agreement or any amendments thereto shall be held invalid by operation of law or by a person or entity of competent jurisdiction, or if compliance with or enforcement of any article, section, or provision of this Agreement shall be restrained by such person or entity, the remainder of this Agreement and amendments thereto shall not be affected and shall remain in full force and effect.

All questions regarding the validity, intention, or meaning of this Agreement or any modifications of it relating to the rights and obligations of the parties will be construed and resolved under the laws of the State of Ohio. Any suit, which may be brought to enforce any provision of this Agreement or any remedy with respect hereto, shall be brought in the Fairfield

County Common Pleas Court, Fairfield County, Ohio, and each party hereby expressly consents to the jurisdiction of such court.

The Parties hereby intend to be legally bound:

THE CONTRACTOR

Historical Aircraft Squadron, Inc
President

Eric Meister
Contractor's Signature

ERIC MEISTER
Print Contractor's Name

President of THE HISTORICAL
AIRCRAFT SQUADRON
Title

10 Oct 2022
Date Signed

THE FAIRFIELD COUNTY AIRPORT AUTHORITY

[Signature]
The Fairfield County Airport Authority

10/10/22
Date Signed

Approved as to Form: Assistant Prosecutor Amy Brown-Thompson

[Signature]

Exhibit A

Mowing Areas:

1. AOA – Vegetation kept below 7 inches (unless impacted by weather)
2. Outside AOA – Vegetation to be kept between 7-14 inches (unless impacted by weather)

Airport Mowing Exhibit A



Exhibit B

Inventory of equipment for Grounds Maintenance

| ASSET TAG | DESCRIPTION | SERIAL | ACQUIRED |
|------------------|-------------------------------|-------------------|-----------------|
| 1. 1122 | BUSH HOG 2715 MOWER | 1200523 | 2008-06-12 |
| 2. 2675 | 2017 JOHN DEERE Z915E TRACTOR | 1TC915ECEHT054053 | 2017-05-22 |
| 3. 3599 | JOHN DEERE 5100E TRACTOR | 1LV5100EEJK404570 | 2019-06-05 |
| 4. 8394 | JOHN DEERE 5510 MFWD TRACTOR | LV5510S351505 | 2001-08-01 |
| 5. 1996 | CHEVY DUMP TRUCK #45 | 1GBM7H1J4TJ108532 | 1996-05-10 |
| 6. 1995 | FORD F800 DIESEL W/ SNOWPLOW | 1FDPF80C7SVA51387 | 2008-01-03 |
| 7. 14424 | SNOW THROWER | 1F25B10447 | 2014-07-25 |

FR2022-09.12.t

A resolution to authorize the repayment of the advance to the Airport Operating Fund# 7800 from the FAA CARES Act Rescue Grant Fund# 7804 - Fairfield County Airport

WHEREAS, the Fairfield County Airport Authority Board approved the advance of \$32,000 to Fund# 7804 from the Airport Operations fund# 7800 per Resolution # FR2022-02.14.q; and

WHEREAS, the grant is in the process of being closed out and final reimbursement has been received; and

NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Approve the repayment of the advance to the Airport Operations Fund# 7800 as follows:

| | | | |
|------|--------|--|----------|
| 7804 | 090001 | Advance Out FAA CARES Act Rescue grant | \$32,000 |
| 7800 | 223000 | Advance In Airport Operations | \$32,000 |

Motion by: Jon Kochis

Seconded by: Michael Kaper

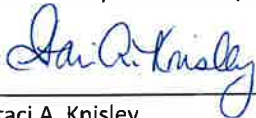
Ayes: Kochis, Kaper, Burns, McNeer, Richardson, and Fagan

Nays: None

Abstentions: None

Absent: Rick Szabrak

Resolution passed on September 12, 2022



Staci A. Knisley
Airport Board Clerk

FAIRFIELD COUNTY



YEAR-TO-DATE BUDGET REPORT

FOR 2022 08

JOURNAL DETAIL 2022 8 TO 2022 8

| ACCOUNTS FOR: | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|------------------------------------|-----------------|----------------|-------------------------------|--------------|--------------|------------------|----------|
| 80780000 AIRPORT OPERATIONS | | | | | | | |
| 80780000 530000 CONTRACTUAL SERVIC | 175,000 | 154,047 | 65,452.58 | -19,667.71 | 58,806.76 | 29,788.12 | 80.7% |
| 2022/08/000009 08/01/2022 API | 945.74 VND | 002460 PO | 22000338 FAIRFIELD SOIL AND | | | | 5356531 |
| 2022/08/000225 08/08/2022 API | 200.00 VND | 001281 PO | 22000335 PORTA KLEEN | | | | 5356892 |
| 2022/08/000225 08/08/2022 API | 35.00 VND | 016659 PO | 22002827 SUNRUSH WATER | | | | 5356972 |
| 2022/08/000484 08/09/2022 GEN | -32,000.00 REF | EXPADJ | | | | | |
| 2022/08/000637 08/15/2022 API | 362.71 VND | 003668 PO | 22000340 LOCAL WASTE SERVICE | | | | 5357311 |
| 2022/08/000637 08/15/2022 API | 1,870.54 VND | 005790 PO | 22000342 OHIO DEPT OF TAXATIO | | | | 5357329 |
| 2022/08/000637 08/15/2022 API | 2,573.35 VND | 007099 PO | 22000358 SUNDOWNER AVIATION L | | | | 5357335 |
| 2022/08/000637 08/15/2022 API | 9.95 VND | 016659 PO | 22002827 SUNRUSH WATER | | | | 5357404 |
| 2022/08/000637 08/15/2022 API | 29.00 VND | 016659 PO | 22002827 SUNRUSH WATER | | | | 5357404 |
| 2022/08/001350 08/29/2022 API | 2,000.00 VND | 005552 PO | 22000341 HISTORICAL AIRCRAFT | | | | 5358298 |
| 2022/08/001350 08/29/2022 API | 4,281.00 VND | 007099 PO | 22000345 SUNDOWNER AVIATION L | | | | 5358311 |
| 2022/08/001350 08/29/2022 API | 25.00 VND | 016659 PO | 22002827 SUNRUSH WATER | | | | 5358352 |
| 80780000 541001 ELECTRIC/UTILITES | 25,000 | 28,099 | 15,260.74 | 1,616.30 | 10,038.74 | 2,800.00 | 90.0% |
| 2022/08/000637 08/15/2022 API | 101.10 VND | 023650 PO | 22000492 FAIRFIELD CO UTILITI | | | | 5357412 |
| 2022/08/000637 08/15/2022 API | 101.10 VND | 023650 PO | 22000492 FAIRFIELD CO UTILITI | | | | 5357413 |
| 2022/08/000978 08/22/2022 API | 57.14 VND | 003823 PO | 22000437 NORTHEAST OHIO NATUR | | | | 5357781 |
| 2022/08/000978 08/22/2022 API | 58.17 VND | 003823 PO | 22000437 NORTHEAST OHIO NATUR | | | | 5357781 |
| 2022/08/000978 08/22/2022 API | 57.14 VND | 003823 PO | 22000437 NORTHEAST OHIO NATUR | | | | 5357781 |
| 2022/08/000978 08/22/2022 API | 87.33 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 301.04 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 369.79 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 47.13 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 50.94 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 132.74 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 126.89 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 60.64 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 2022/08/000978 08/22/2022 API | 65.15 VND | 001373 PO | 22000424 SOUTH CENTRAL POWER | | | | 5357749 |
| 80780000 543000 REPAIR AND MAINTEN | 65,000 | 216,000 | 87,331.57 | 7,871.36 | 100,343.45 | 28,324.98 | 86.9% |
| 2022/08/000637 08/15/2022 API | 4,376.40 VND | 014612 PO | 22000367 AG-PRO OHIO, LLC | | | | 5357379 |
| 2022/08/000637 08/15/2022 API | 154.54 VND | 014612 PO | 22000367 AG-PRO OHIO, LLC | | | | 5357379 |
| 2022/08/000637 08/15/2022 API | 2,950.42 VND | 068870 PO | 22000312 MIDWEST TOWING AND | | | | 5357423 |
| 2022/08/000978 08/22/2022 API | 190.00 VND | 004476 PO | 22000387 PRECISION OVERHEAD | | | | 5357790 |
| 2022/08/000978 08/22/2022 API | 200.00 VND | 004476 PO | 22000387 PRECISION OVERHEAD | | | | 5357790 |

FAIRFIELD COUNTY



YEAR-TO-DATE BUDGET REPORT

FOR 2022 08

JOURNAL DETAIL 2022 8 TO 2022 8

| ACCOUNTS FOR: 7800 AIRPORT OPERATIONS | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--|--------------------|---|--------------|--------------------------------|--------------|---------------------|-------------|
| 80780000 553000 COMMUNICATIONS/TEL | 2,100 | 2,274 | 1,229.58 | 182.39 | 1,044.90 | .00 | 100.0% |
| 2022/08/000009 08/01/2022 API | 182.39 VND | 074480 PO 22000417 A T & T INC | | monthly phone service - 6/20-7 | | 5356625 | |
| 80780000 554000 ADVERTISING | 2,000 | 4,000 | 2,880.85 | 566.80 | 1,119.15 | .00 | 100.0% |
| 2022/08/001350 08/29/2022 API | 566.80 VND | 003690 PO 22000500 MEDIA NETWORK | | advertising for Lancaster Eegl | | 5358276 | |
| 80780000 558000 TRAVEL REIMBURSEME | 200 | 200 | 28.18 | .00 | 121.82 | 50.00 | 75.0% |
| 80780000 560000 MATERIALS & SUPPLI | 15,000 | 15,000 | 7,249.92 | 2,534.32 | 6,980.36 | 769.72 | 94.9% |
| 2022/08/000282 08/08/2022 API | 516.92 VND | 007099 PO 22000394 SUNDOWNER AVIATION L | | reimbursement for supplies VEN | | 5356931 | |
| 2022/08/000637 08/15/2022 API | 1,362.95 VND | 001511 PO 22000379 R D HOLDER OIL INC | | fuel for airport mowers/tracto | | 5357297 | |
| 2022/08/000637 08/15/2022 API | 176.90 VND | 014612 PO 22000404 AG-PRO OHIO, LLC | | supplies for airport WET CHARG | | 5357379 | |
| 2022/08/000637 08/15/2022 API | 58.34 VND | 014612 PO 22000404 AG-PRO OHIO, LLC | | supplies for airport VALVE VEN | | 5357877 | |
| 2022/08/000978 08/22/2022 API | 381.90 VND | 014612 PO 22000404 AG-PRO OHIO, LLC | | BLADE BOLT LOCK NUT FOR R15 MO | | 5357877 | |
| 2022/08/000978 08/22/2022 API | 10.44 VND | 002239 PO 22000381 LOWES COMPANIES INC | | ZIP TIES FOR AIRPORT | | 5357762 | |
| 2022/08/001351 08/29/2022 API | 26.87 VND | 014612 PO 22000404 AG-PRO OHIO, LLC | | AIR FILTER Z915E MOWER | | 5358340 | |
| 80780000 561000 GENERAL OFFICE SUP | 500 | 500 | .00 | .00 | 300.00 | 200.00 | 60.0% |
| 80780000 562600 FUEL (GASOLINE/DIE | 250,000 | 450,000 | 316,068.72 | 42,658.08 | 133,931.28 | .00 | 100.0% |
| 2022/08/000978 08/22/2022 API | 42,658.08 VND | 005545 PO 22000506 PURVIS BROTHERS INC | | fuel purchases @ Airport 8/5/2 | | 5357797 | |
| 80780000 570000 CAPITAL OUTLAY | 10,000 | 10,000 | .00 | .00 | 10,000.00 | .00 | .0% |
| 80780000 574000 EQUIPMENT, SOFTWAR | 10,000 | 10,000 | 885.77 | 885.77 | .00 | 9,114.23 | 8.9% |
| 2022/08/000225 08/08/2022 API | 885.77 VND | 005636 PO 22006034 IT SAVVY LLC | | security camera at terminal 10 | | 5356923 | |
| 80780000 590310 REFUNDS OF HANGAR | 3,000 | 3,000 | .00 | .00 | 3,000.00 | .00 | .0% |
| TOTAL AIRPORT OPERATIONS | 557,800 | 893,121 | 496,387.91 | 36,647.31 | 312,686.46 | 84,047.05 | 90.6% |
| TOTAL AIRPORT OPERATIONS | 557,800 | 893,121 | 496,387.91 | 36,647.31 | 312,686.46 | 84,047.05 | 90.6% |
| TOTAL EXPENSES | 557,800 | 893,121 | 496,387.91 | 36,647.31 | 312,686.46 | 84,047.05 | |

YEAR-TO-DATE BUDGET REPORT

FOR 2022 08

JOURNAL DETAIL 2022 8 TO 2022 8

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------|-----------------|----------------|--------------|--------------|--------------|------------------|----------|
| GRAND TOTAL | 557,800 | 893,121 | 496,387.91 | 36,647.31 | 312,686.46 | 84,047.05 | 90.6% |

** END OF REPORT - Generated by EmyLee Noel Gussler **

*Total = 688,647.31
Actual expense*

*+ 32,000 Rescue Grant
exp Adjustment*