

**Special Meeting to discuss the Strategic Planning for the Master Plan**

Glenn Burns called the special meeting to order at 5:01 p.m. The meeting was held with the following Board Members present: Glenn Burns, Jon Kochis, Scott Richardson, Bill Fagan, and Michael Kaper. Bill McNeer and Rick Szabrak were absent. Also present were Staci Knisley, Haylee Koester, Nick Brown, Stephanie Niese, and Greg Heaton.

Mr. Nick Brown with Crawford Murphy Tilly, Inc. (CMT) opened the discussion related to the draft alternatives portion of the master plan.

Ms. Niese with CMT reviewed the draft with the Board. She welcomed the Board to stop her with questions at any time. (See draft Alternatives for the Master Plan attached to minutes)

Mr. Brown stated that they are not necessarily recommending all that is in the draft plan. CMT just wants to give the Board maximized information that is based on the forecast.

Ms. Niese continued to review the draft.

Mr. Kochis brought up the discussion related to the Fairfield County Utilities project which is replacing water and sewer. This will be funded by Federal American Rescue Plan (ARP) funds and is now just in the costs phase. The project would include to remove and reroute all the sewer from Hangar J and the Terminal and all the way down to the road. Water improvements in Hangar A and the new SWAT building will be included. This would eliminate the mini lift stations.

Mr. Kochis added that the water and sewer project must be completed by 2023 per the ARP award and grant agreement.

Ms. Niese continued to review the draft.

Mr. Kochis added that there is a weather station that may need to be moved and the south fence will be hard to move due to the current pipeline.

Mr. Richardson asked Mr. Heaton if anyone is attracting businesses like Amazon and Fed Ex.

Mr. Heaton stated that Amazon is building a network that is on a commercial service Airport. They are operating under a 139. There is an uptick in corporate use at about 50%.

Mr. Kochis recommends that the Board choose the Terminal Area Refined Concept West 3, of the alternatives portion of the draft plan. This concept provides 2 corporate hangars and 5 box hangars. This will take care of drainage issues, also.

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Mr. Richardson agrees with concept West 3 also.

Ms. Niese reviewed the taxiway concepts of the draft plan.

Ms. Niese reviewed the terminal concepts of the draft plan. Terminal Concept 1 will double the size of the space in the terminal and could incorporate outdoor restroom access. It would also include a Community Hangar.

Mr. Kochis stated that this would be a million-dollar expense that would not be a good return on investment to rent a community hangar.

Ms. Niese reviewed the Terminal Concept 2. There would still be a community hangar built and will attach the Fixed Base Operator to the hangar for flight training.

Ms. Niese concluded her review of the Alternatives portion of the draft master plan. She asked if there were any questions or thoughts.

Mr. Heaton asked about the Hangar A easements.

Mr. Kochis stated that there are recommended stages of the pipeline.

Mr. Heaton recommended that down the road they dive into the easement restrictions. The Board could swap out or sell land if there are no federal dollars involved.

Mr. Heaton stated that for the CIP teleconference with the FAA, he recommends suggesting to the FAA that the Board pursue the environmental work for part of the north side of the Airport, the terminal area west. He suggested that the west apron be widening out for box hangars. This will show a multiyear step process. We will also show on the CIP all the local dollar improvement such as paving and the ARP funded sewer and water projects.

Mr. Brown stated that they are finalizing the forecast chapter of the master plan. Mr. Heaton and Mr. Cooley is reviewing.

Mr. Brown asked the Board if they had any questions related to the inventory chapter of the master plan.

Mr. Kochis stated that they are trying to get an accurate number of aircraft inventory. He recommends that the FBO do annual checks with tenants relating to contact information and tail numbers on aircrafts.

Mr. Brown stated that the forecast will need to be reviewed and finalized by the next Board meeting.

Mr. Brown stated that there is no need for a special meeting to discuss the master plan on Monday, October 11.

**Regular Meeting to order**

Dr. Burns called the Regular Meeting to order at 6:21 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Glenn Burns, Jon Kochis, Scott Richardson, Bill Fagan, and Michael Kaper. Bill McNeer and Rick Szabrak were absent. Also present were Staci Knisley, Al Moyer, Greg Heaton, Haylee Koester, Nick Brown, Stephanie Niese, and Don Kuhn.

**Opportunity for the Public to Address the Board**

There was no public comment.

**Approval of the Minutes for the August 9, 2021 Meeting**

On motion of Jon Kochis and second of Bill Fagan, the Fairfield County Airport Authority Board voted to approve the minutes from the August 9, 2021 meeting.

Voting aye thereon: Kochis, Fagan, Burns, Kaper, and Richardson

Absent were: McNeer and Szabrak

Motion passed.

**Historical Aircraft Squadron (HAS) update**

Mr. Moyer asked the Board about the Airport Truck that needed repaired.

Mr. Kochis stated he talked to the Engineer's Office. The Engineer's Office advised us to contact Midwest Towing for the repair. It was our hope to get 2 trucks from the Engineer's office but there is a shortage in fleet this year. We may end up with one truck that is fairly new. He will check with Midwest to tow the truck and repair the brakes.

Mr. Moyer reported that HAS bought a new Gator with a 5-foot blade on it. They will be able to trim around the hangars.

**Sundowner Aviation/Airport Manager Update – Monthly Board Report**

a. Monthly Report

Mr. Kuhn presented the Airport Management Monthly Report. (See attached to minutes)

Mr. Kuhn reported that he had a meeting with a member of the public related to aircraft flying over her house. He went over the operations of the airport. He also sent out over 200 emails to pilots about cutting power on runway 10. He is going to take her a flight to see where her house is and how the runway works.

Mr. Kuhn asked that the Board for an update on Jet A fuel truck repairs.

Mr. Kochis stated that the work order was to rebuild the fuel system side. The problem with the truck right now is that it is not starting. The overhaul of the truck chassis was limited. There were things that they missed, and they are a poor contractor. We will never use them again. The FBO (Airport Management) needs to be notified immediately if things aren't working properly and should contact vendors for repair. The board should only be contacted if the repair is over \$1,000.

Mr. Kuhn reported that one of their CFI's will look at it. He assumes that Jimmy Shadd is taking care of it.

Mr. Kochis stated that the Board will reimburse Sundowner Aviation for the repairs to the fuel truck if needed.

Mr. Kochis also reported that there was a gate issue. He asked that the FBO (Airport Management) take care of small repairs like this.

**Standing Committee Updates:**

**Airport Improvement – Jon Kochis**

a. **Engineer's Summary Report – Crawford Murphy Tilly, Inc. (CMT)**

Mr. Heaton reviewed the summary report. (See attached to minutes)

Mr. Kochis reported that the City of Lancaster Parks would like to make a park near the east area, owned by the City of Lancaster where the obstruction of trees project was approved by the State. We can work together to create a park.

Mr. Heaton stated that the FAA has a database of obstructions. We will have new GIS data for obstructions on the property. FAA will only partially fund the obstructions. They will not truly clear a property. The State will fund the full obstruction of the trees.

Mr. Kochis asked Mr. Heaton when the appropriate time is to talk to property owners the obstructions removals.

Mr. Heaton stated that the design and bid will be done in January or February and then CMT will submit to the State by April or May. He will circle back with Mr. Kochis relating to when the property owners should be notified.

Mr. Heaton suggested that the Board add ACIP items for the October 4 teleconference with FAA.

**Approval to extend the CMT master engineering services agreement for one year**

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority voted to extend the CMT master engineering services agreement for one year.

Voting aye thereon: Kochis, Kaper, Burns, Richardson, and Fagan

Absent were: McNeer and Szabrak

Motion passed.

b. **South Access Road/Culvert Repair**

Mr. Kochis reported that the paving should start in the next week or two. The road will be paved up to the taxiway area.

c. **Storm Water System Rehab/Culvert Repair**

Mr. Kochis reported that there is a design out for the pipeline's approval. The design will create a drainage tile in the area of the pipelines. This will allow us to bypass anything that went off the property to the south. There is a small downslope near the creek, but there is enough to work with. We will have to publicly bid this project out. This might be one of the Commissioners' capital projects for 2022.

- **Stormwater Quarterly Inspection Report**

The Board reviewed the Stormwater Quarterly Inspection report. (See attached to minutes)

Mr. Kochis already talked to Jimmy in Hangar A to get rid of the storage outside the hangar. The barrel at the fuel farm needs followed up on. He will follow up with Soil & Water.

- **Fairfield County Utilities project – water and sewer upgrades**

Mr. Kochis reported that Fairfield County Utilities will lead the project paid by Federal ARP funds.

**Community Relations – Michael Kaper & Rick Szabrak (absent)**

Mr. Kaper reported that he had a few email inquiries that he forwarded on to Sundowner Aviation.

**Facilities and Grounds – Michael Kaper & Bill Fagan**

a. Hangar Painting estimates

Mr. Fagan met with a few vendors related to painting. He is waiting on estimates.

b. Airport Truck from County Engineer

The discussion was held earlier in the HAS update.

**Approval to repair the brakes of the Airport Snowplow Truck with a not to exceed of \$1,500**

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve the repair to the brakes of the truck with a not to exceed of \$1,500.

Voting aye thereon: Kochis, Kaper, Burns, Fagan, and Richardson

Absent were: McNeer and Szabrak

Motion passed.

**Fixed Base Operator (FBO) Liaison – Scott Richardson**

Mr. Richardson spoke with Patrick Rooney with Sundowner Aviation, the current FBO. He is in negotiations with another party to manage the airport. He will commit to manage the Airport until January 2022.

Mr. Kochis stated that if we have to publicly bid for the FBO, it will need to be advertised in October.

Mr. Kaper will follow-up with the Prosecutor's office.

**Finance - Glenn Burns**

a. Financial Reports

The Board reviewed the following financial reports:

- 2021 Budget YTD/2021 Budget Projection
- Purchase Order list
- Smart Card Fuel accounts
- Utility cost report

There were no discussions or questions from the board.

b. Payment of Bills

• **Approval for payment of bills totaling \$ 51,760.30**

On motion of Jon Kochis and second of Bill Fagan, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$ 51,760.30 (See invoice summary attached to minutes)

Voting aye thereon: Kochis, Fagan, Burns, Richardson, and Kaper  
Absent were: McNeer and Szabrak  
Motion passed.

• **Motion to approve retroactively August payment of invoices totaling \$49,962.91.**

On motion of Jon Kochis and second of Scott Richardson, the Fairfield County Airport Authority Board motioned to approve retroactively August invoices totaling \$49,962.91 (See attached to minutes)

Voting aye thereon: Kochis, Richardson, Burns, Fagan, and Kaper  
Absent were: McNeer and Szabrak  
Motion passed.

**Security & Safety – Jon Kochis & Bill McNeer**

Mr. Kochis reported that EMA is in the process of updating the Emergency Operations Plan for the Airport.

**Tenant Relations – Glenn Burns & Bill Fagan**

a. Rent Status Spreadsheet

The board reviewed the spreadsheet and summary.

b. **P20 tenant – eviction process**

Mr. Kochis reported that we are continuing with the eviction process.

Ms. Knisley reported that the tenant in P20 still owes for July and August. She informed the FBO not to collect any money from P20. All rent should be sent to the Commissioners Office for the deposit.

**Web – Bill McNeer (absent) & Rick Szabrak (absent)**

Ms. Knisley reported that she added the new lease to the website that the Board approved in August.

**Old Business**

a. Snow Removal Equipment (SRE) Facility

Mr. Kochis reported that the SRE Facility is out for rebid in September or October along with County Sheriff SWAT building.

b. HAS equipment storage

Mr. Kochis reported that the storage for HAS will be addressed when the SRE Facility is built.

c. Hangar waiting list policy

Mr. Kochis stated that there is a spot for the tail number on the lease. He recommended that the FBO check tail numbers annually. There will be 2 hangars available once the HAS equipment storage is taken care of.

d. Metal building for fuel truck

Mr. Kochis reviewed the quotes for the carport for the fuel truck, see attached to minutes. The lowest quote was with Cardinal \$5,978. When this is completed, he recommends that electric be installed near the carport for lighting and future needs. The opening of the carport will face the fuel farm.

**Approval to proceed with Carport for the fuel truck with Cardinal for \$5,978**

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve to proceed with the Carport for the fuel truck with Cardinal for \$5,978.

Discussion: Ms. Knisley reported that the Carport will have to be funded by the Board of Commissioners. This is a capital asset.

Voting aye thereon: Kochis, Kaper, Burns, Fagan, and Richardson

Absent were: Szabrak and McNeer

Motion passed.

**New Business**

a. Property for sale

Mr. Kaper reported that a real estate agent reached out to him representing Infinite Outdoors beside us. Their plan does not include a portion of the property and asked if the Airport Board was interested. Keep in mind,



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the Board of Commissioners would have to purchase the property. It is a 3-acre piece on the corner of \$360,000.

Dr. Burns and Mr. Kaper commented that the property did not fit into their master plan.

Mr. Kochis reported that he was contacted by their architect and asked for support for a new road to connect to Meijer. He sent the information to the Engineer's Office for advice. The Transportation Improvement District (TID) could look favorable due to the economic impact.

**b. OAA Conference**

Dr. Burns reported that Mr. McNeer attended the conference online.

Mr. Heaton reported that the attendance was down. They expect to be back to live events in May 2022.

**Informational**

- a. Quarterly Phillips 66 newsletter**

**Calendar of upcoming events and other important dates**

The Board reviewed the following calendar of upcoming events and other dates:

- a. CMT Master agreement expires 9/9/2021 (option to extend 3 one-year extensions)**
- b. FBO Agreement expires 12/31/2021**
- c. Legal Services agreement with County Prosecutor expires 12/31/2021**  
*Mr. Kaper will follow up with the Prosecutor's Office.*
- d. FAA lease for space expires 9/30/2022**
- e. HAS mowing and snow removal contract expires on 9/30/2022**
- f. Lease with Board of Commissioners to operate facilities expires on 11/16/2022**
- g. Hangar J Lease agreement expires 12/31/22**
- h. Insurance Coverage lock in rates expire 12/31/22**
- i. Noxious Weed Control Agreement with Douglas Majors – expires 12/31/23**

**Other**

None.

**Adjournment**

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority Board voted to adjourn at 7:15 p.m.

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**Next Regular Meeting is Monday, October 11, 2021 at 6:00 p.m. @ the Airport Terminal, 3430 Old Columbus Road, NW, Carroll, Ohio 43112**

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*Meeting minutes for the September 13, 2021 meeting were approved on October 11, 2021*

Aye  
Glenn Burns

Aye  
Bill Fagan

Absent  
Rick Szabrak

Aye  
Jon Kochis

Absent  
Michael Kaper

Abstain  
William McNeer

Aye  
Scott Richardson

Staci A. Knisley  
Staci A. Knisley, Airport Clerk





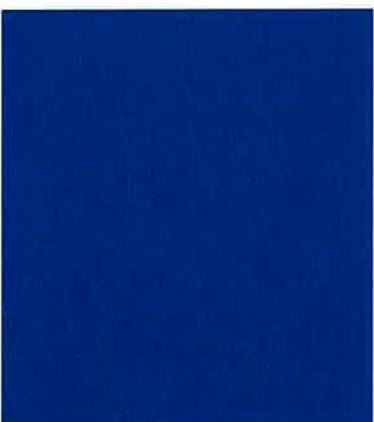
# Alternatives

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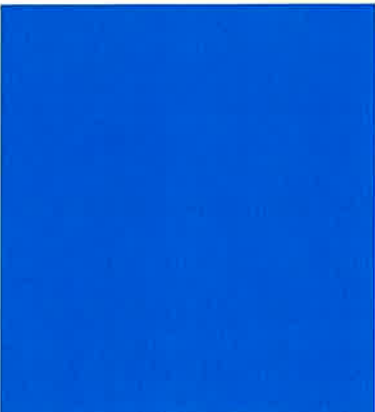


Fairfield County Airport

Master Plan Update



**FAIRFIELD**  
COUNTY • OHIO

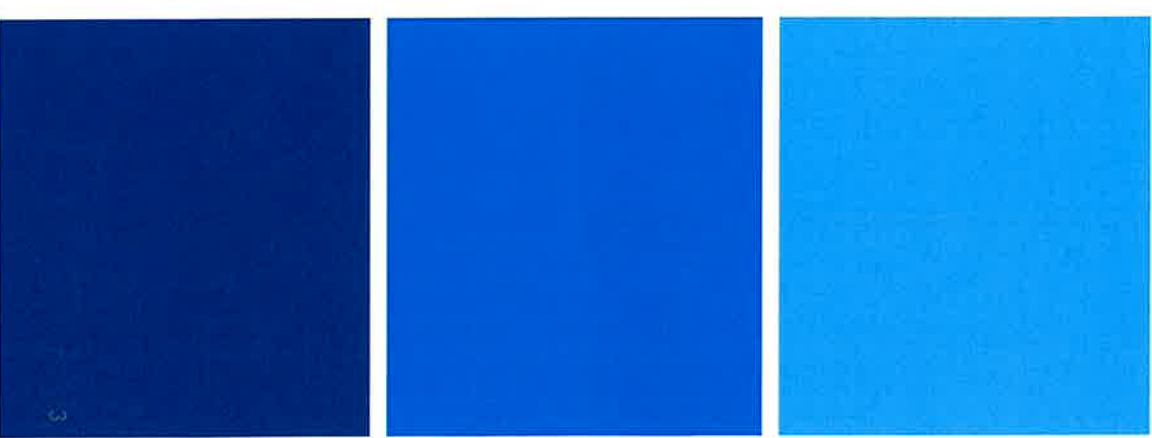


# Agenda

- Overview of areas of potential development
- Review of maximized development concepts
- Review of hangar requirements derived from the Based Aircraft Forecast
- Discussion of refined concepts
  - North
  - Terminal Area
- Taxiway deviations and concepts
- Terminal concept

# Areas of Potential Development

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# Areas of Potential Development



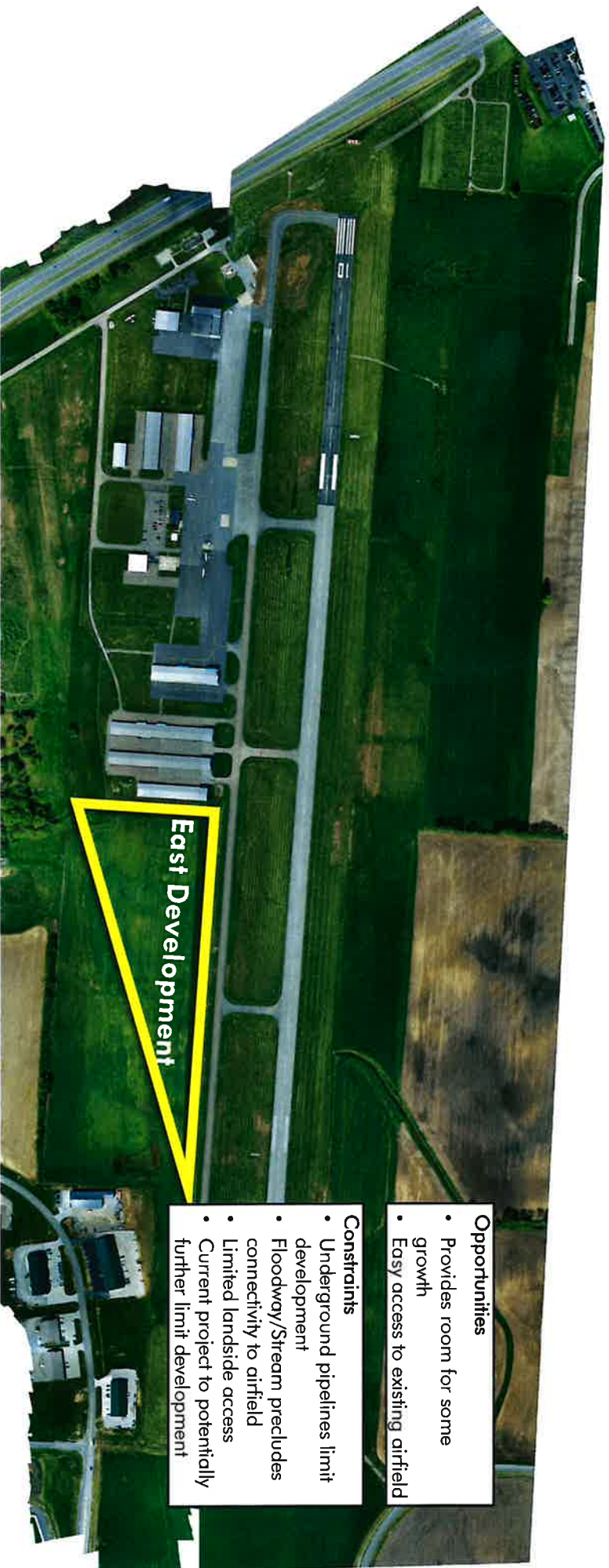
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# North Area



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# East Area



### Opportunities

- Provides room for some growth
- Easy access to existing airfield

### Constraints

- Underground pipelines limit development
- Floodway/Stream precludes connectivity to airfield
- Limited landside access
- Current project to potentially further limit development

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# Terminal Area



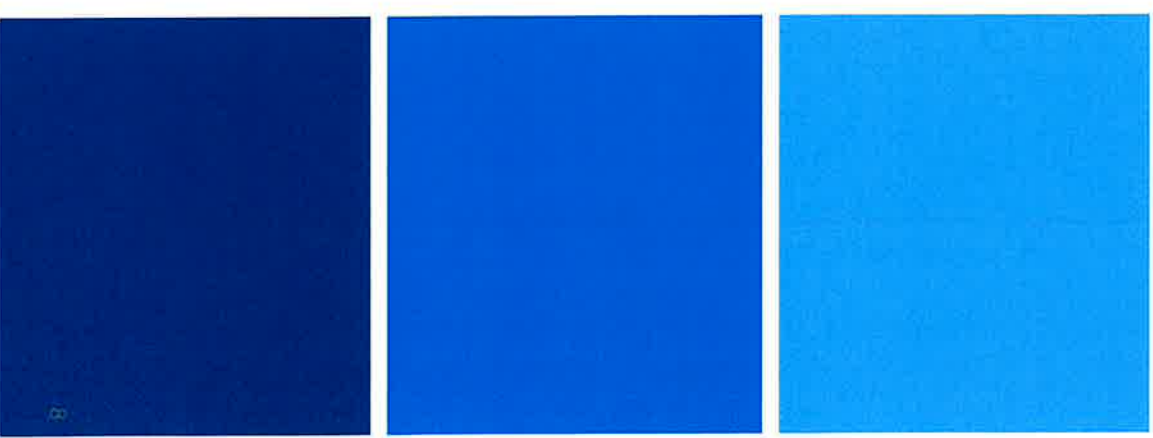
- Opportunities**
- Near all other airport facilities
  - Easy access to landside

- Constraints**
- Limited space available
  - Topography

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# Maximized Development Concepts

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# Concepts Legend

- Hangar Types



**T-Hangars** – modelled after existing hangars P & Q



**Box Hangars** – modelled after existing hangar R



**Corporate Hangars** – modelled to represent approximately 100' x 100' hangar

- Pavement Types



**Landside** – Parking & Access



**Airside** – Aprons & Taxiways

- Design Standards

- Taxilane separations assume approximately ADG I between T-hangars
- Taxilane separations assume approximately ADG II between corporate and box hangars
- Taxiway width assumes approximately TDG 2

# North Concepts



- Provides:
- 42 box hangars
  - 180 T-hangars
  - 9 corporate hangars

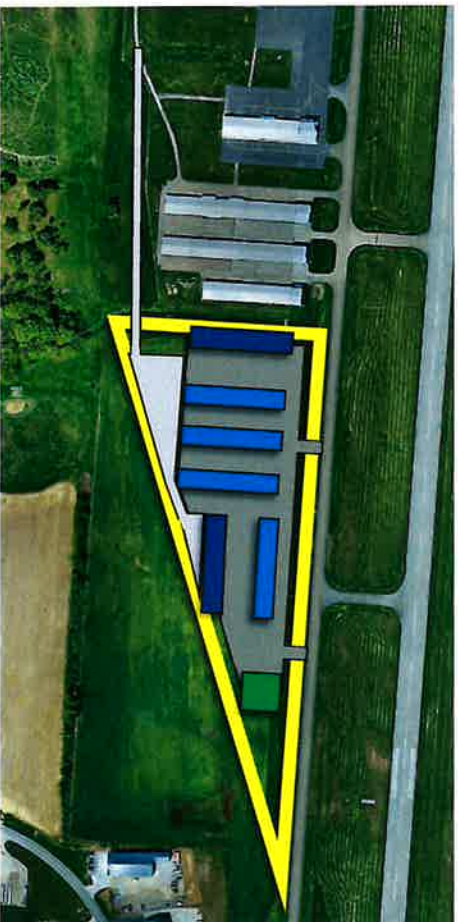


- Provides:
- 28 box hangars
  - 240 T-hangars
  - 6 corporate hangars

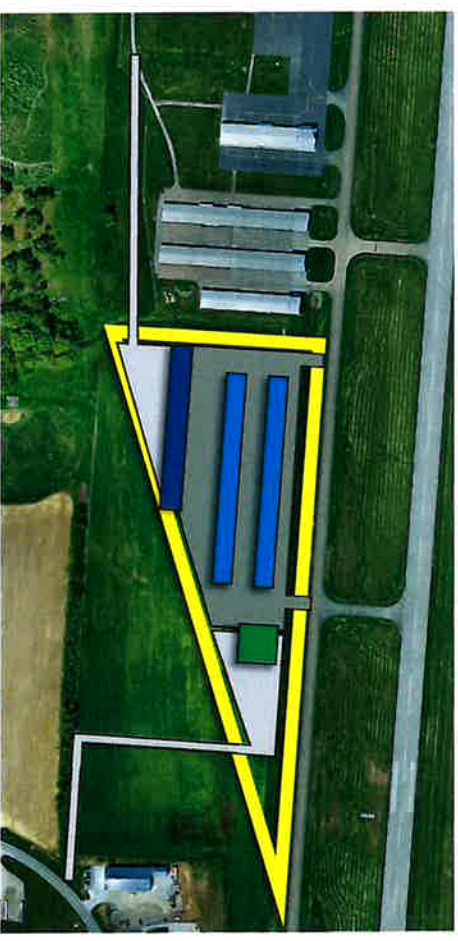
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*\*Not to scale  
1 Number of hangars is an estimate and subject to slight variation*

# East Concepts



- Provides:
- 12 box hangars
  - 56 T-hangars
  - 1 corporate hangars



- Provides:
- 12 box hangars
  - 50 T-hangars
  - 1 corporate hangars

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\*Not to scale  
1 Number of hangars is an estimate and subject to slight variation

# Terminal Area Concepts



- Provides:
- 15 box hangars
  - 39 T-hangars
  - 2 corporate hangars



- Provides:
- 13 box hangars
  - 65 T-hangars
  - 1 corporate hangars



- Provides:
- 2 box hangars
  - 6 corporate hangars

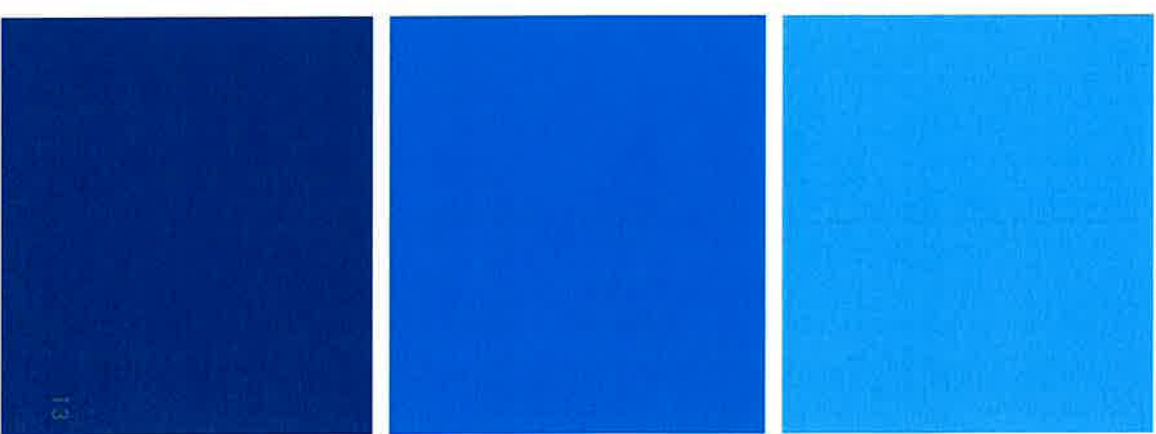
2005 Master Plan

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\*Not to scale  
1 Number of hangars is an estimate and subject to slight variation

# Hangar Requirements

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# Based Aircraft Forecast Recap

- Hangar facility requirements will be dependent on the Based Aircraft forecast

SCENARIO	2019	2025	2030	2035	2040
Low	96	96	96	96	96
Base	96	100	103	106	109
High	96	101	105	110	114

- The future fleet mix will then determine the number and types of hangars needed to meet demand

BASE SCENARIO	2019	2025	2030	2035	2040
Based Aircraft	96	100	103	106	109
T-hangars	83	85	88	90	93
Box Hangars	5	5	5	6	6
Jet	1	2	2	2	2
Helicopter	7	7	8	8	8



# Estimated Hangar Requirements

NAME	TYPE
Terminal	FBO
Hangar A	1 – Large corporate hangar (Due North) <b>6 – T-hangars</b>
Hangar B	1 – Large corporate hangar (Historic Aircraft Squadron)
Hangar F	<b>10 – T-hangars</b>
Hangar G	<b>10 – T-hangars</b>
Hangar H	1 – Large corporate hangar (Gorsuch)
Hangar J	Sundowner aircraft maintenance
Hangar O	<b>12 – T-hangars</b>
Hangar P	<b>20 – T-hangars</b>
Hangar Q	<b>20 – T-hangars</b>
Hangar R	<b>6 – Corporate box hangars</b>

**78**

**T-hangars**

**6**

**Box hangars**

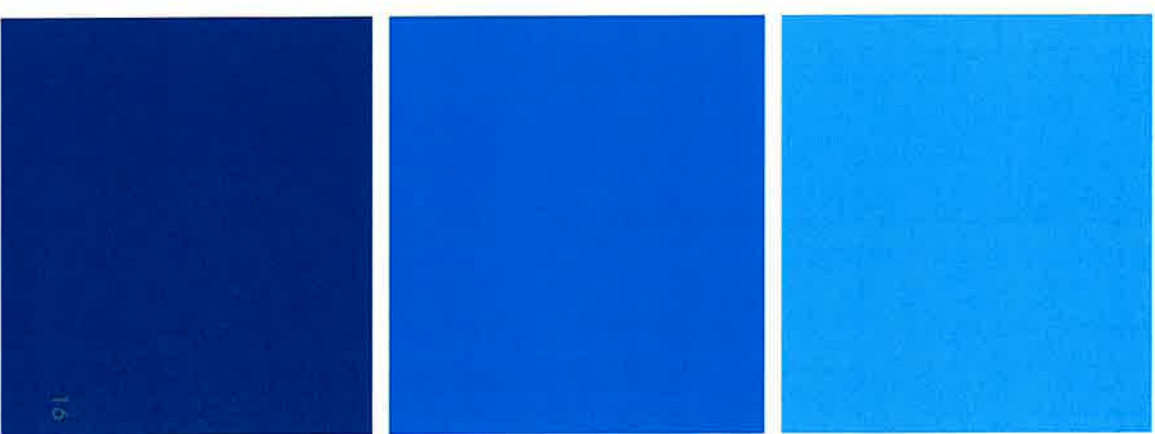
BASE SCENARIO	2040
T-hangars	93
Box hangars	8

**+15**

**+2**

# Refined Concepts

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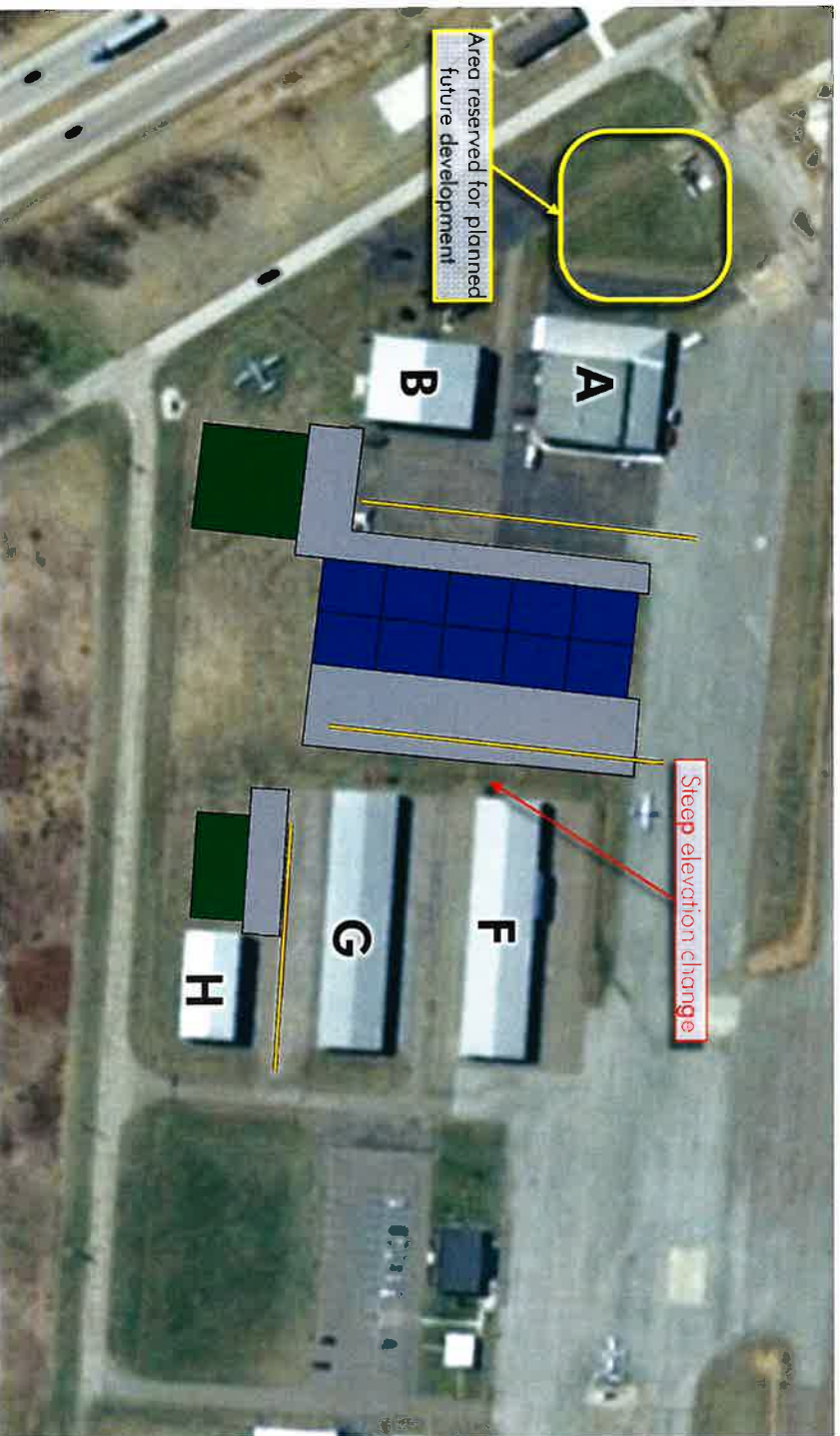
# Areas for Refined Concepts



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\*Not to scale 17

# Terminal Area Refined Concept West 1

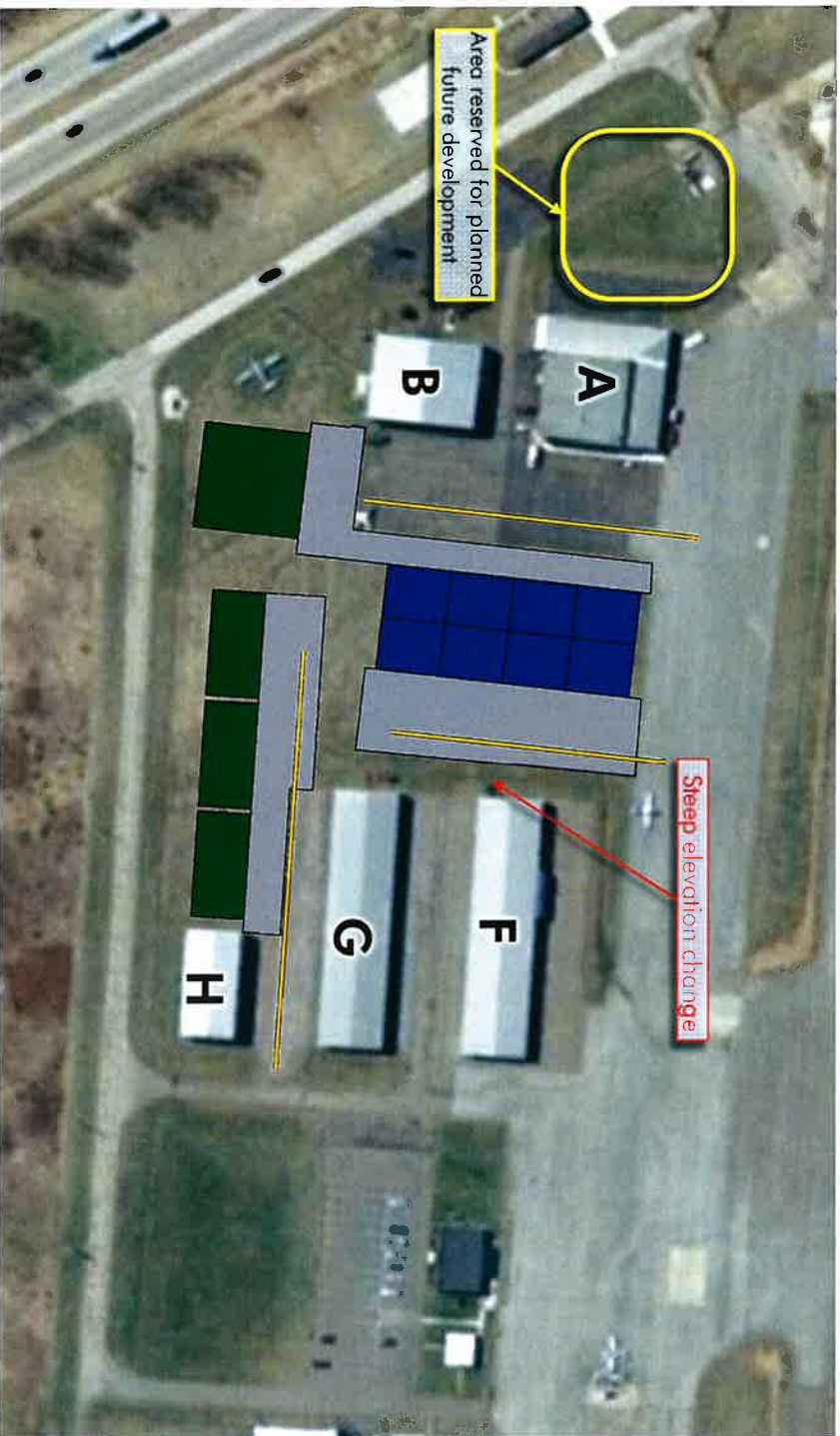


## Key Points:

- Provides:
  - One (1) 100'x100' corporate hangar
  - One (1) 50'x80' corporate hangar
  - Ten (10) 50'x60' box hangars






Legend	
	Box hangars
	T-hangars
	Corporate hangars
	Landside access & parking
	Apron & taxiway

# Terminal Area Refined Concept West 2

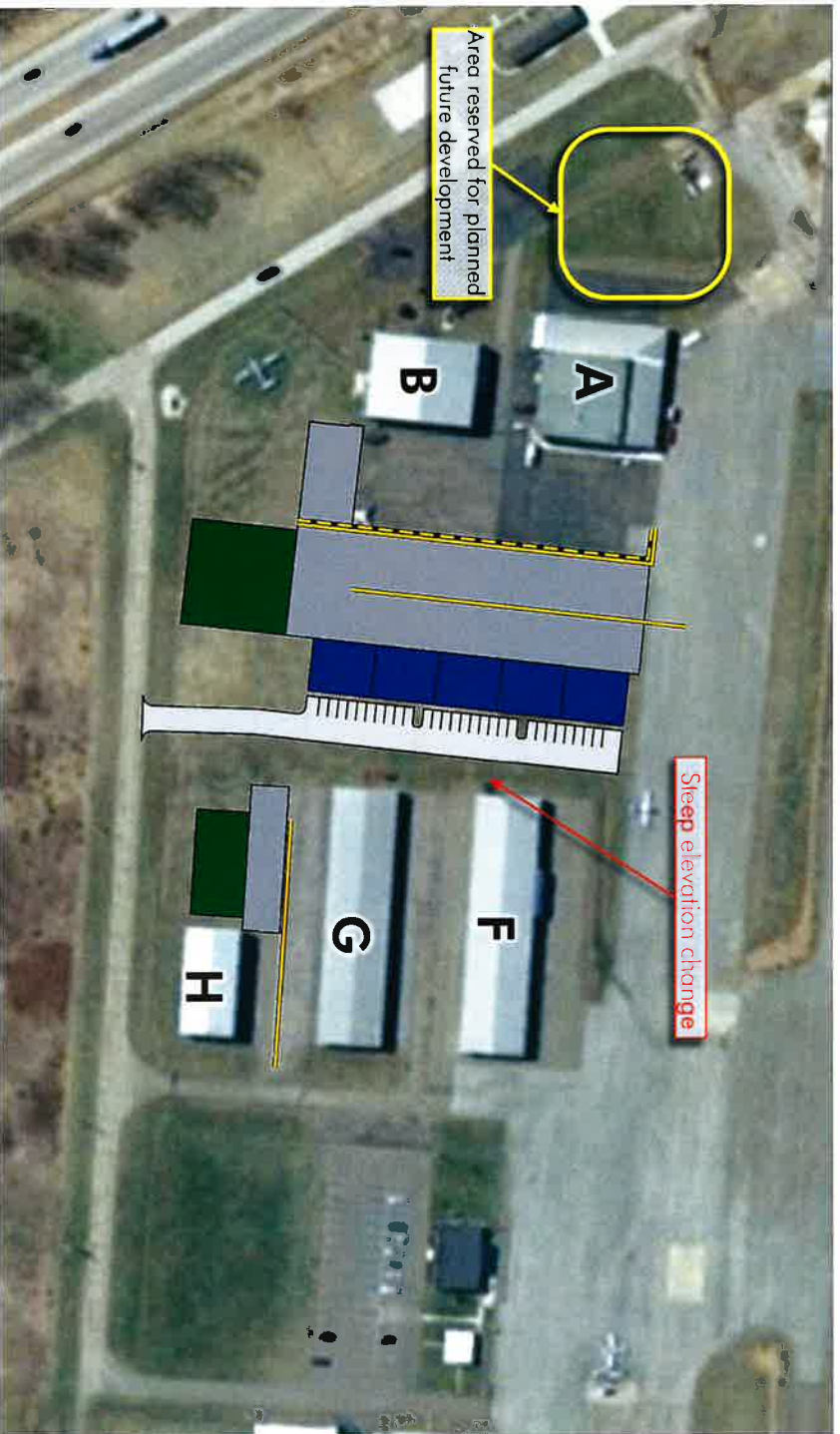


## Key Points:

- Provides:
  - One (1) 100'x100' corporate hangar
  - Three (3) 50'x80' corporate hangar
  - Eight (8) 50'x60' box hangars

Legend	
	Box hangars
	T-hangars
	Corporate hangars
	Landside access & parking
	Apron & taxiway

# Terminal Area Refined Concept West 3



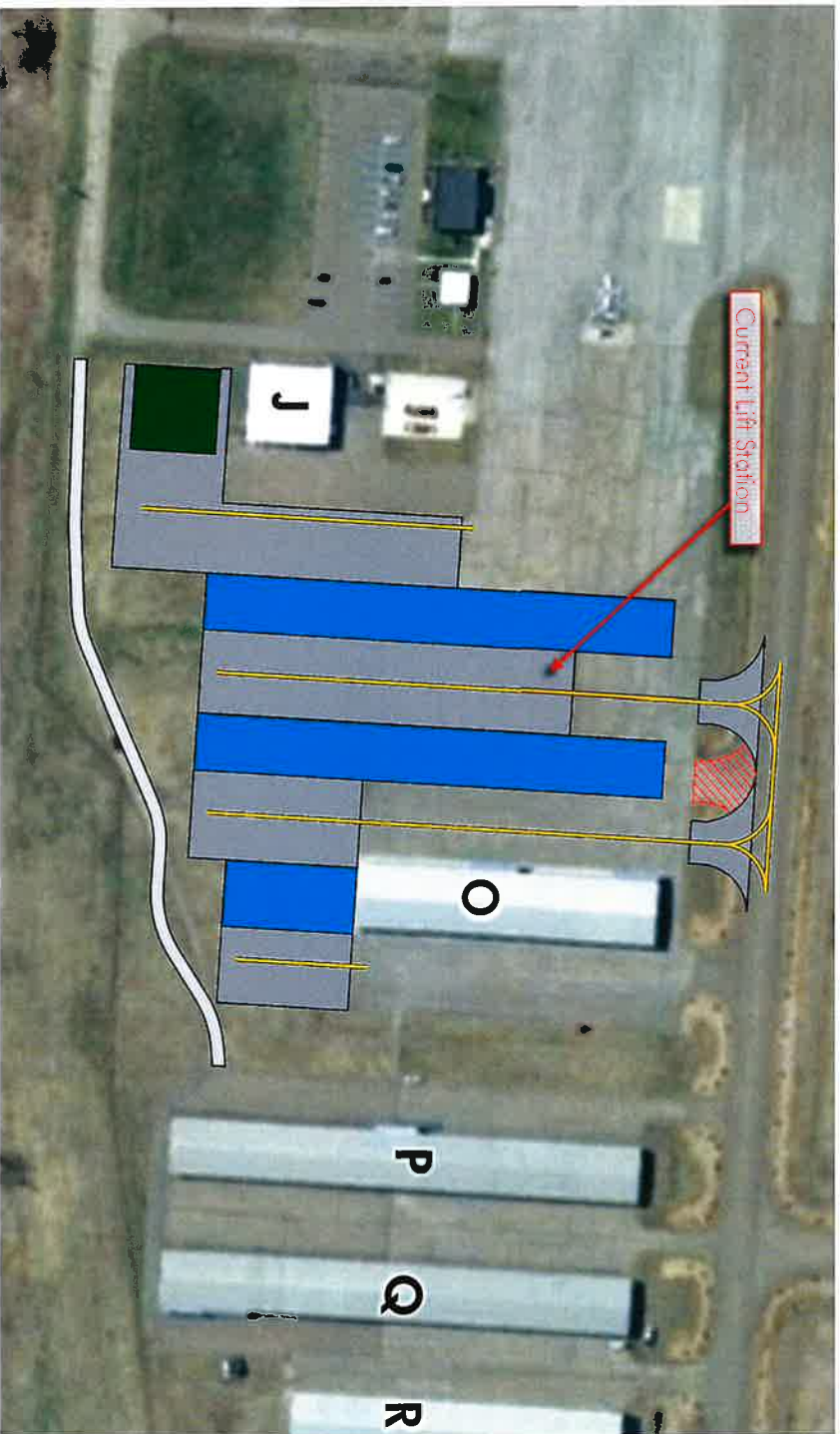
## Key Points:

- Provides:
  - One (1) 100'x100' corporate hangar
  - One (1) 50'x80' corporate hangar
  - Five (5) 50'x60' box hangars with dedicated parking and convenient landside access

Legend	
	Box hangars
	T-hangars
	Corporate hangars
	Landside access & parking
	Apron & taxiway






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# Terminal Area Refined Concept East 1



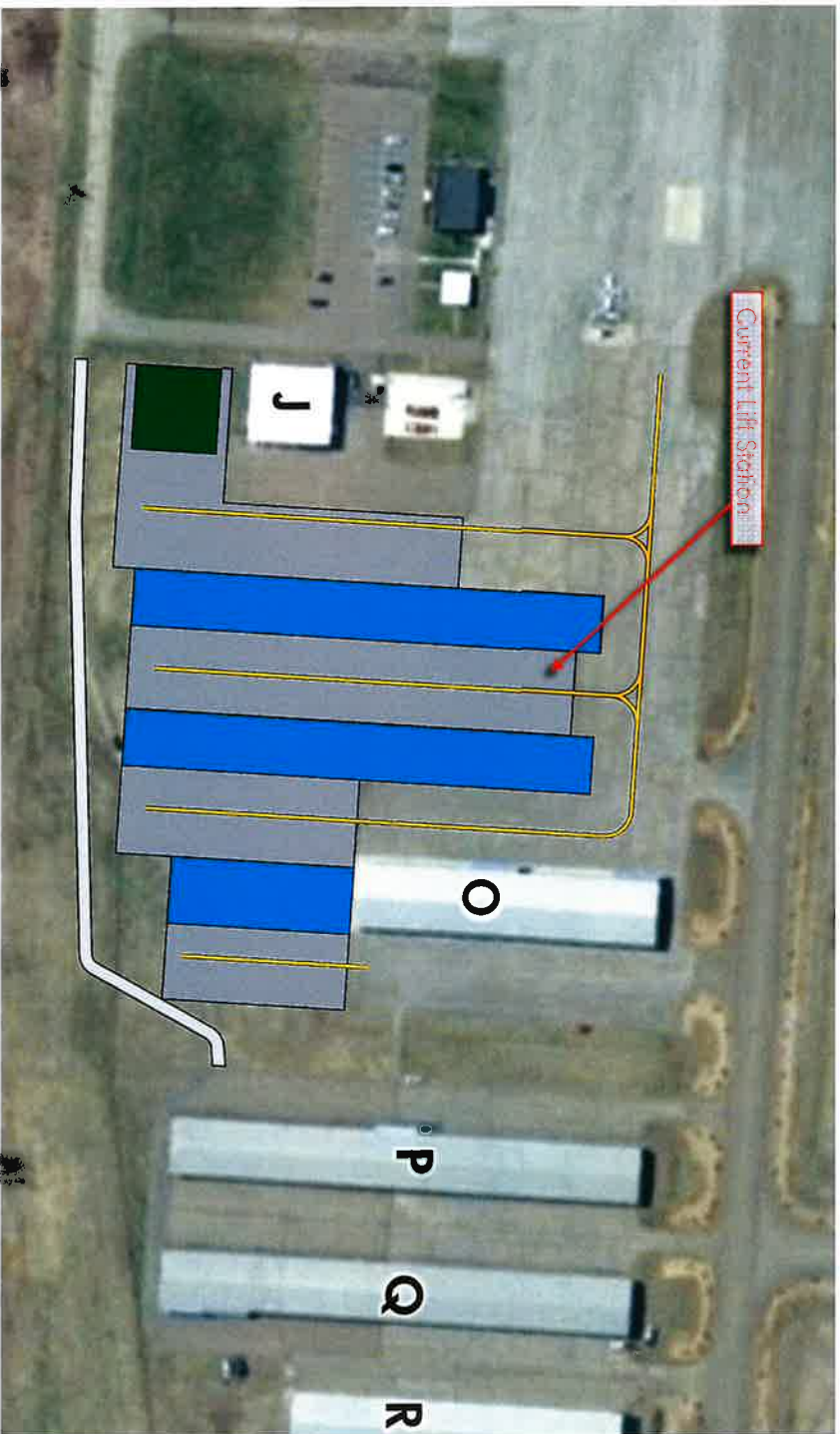
## Key Points:

- Provides:
  - One (1) 100' x 100' corporate hangar
  - 44 T-hangars

Legend	
	Box hangars
	T-hangars
	Corporate hangars
	Landside access & parking
	Apron & taxiway



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# Terminal Area Refined Concept East 2



## Key Points:

- Provides:
  - One (1) 100' x 100' corporate hangar
  - 46 T-hangars

Legend	
	Box hangars
	T-hangars
	Corporate hangars
	Landside access & parking
	Apron & taxiway

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# Terminal Area Refined Concept East 3



## Key Points:

- Provides:
  - One (1) 100'x100' corporate hangar
  - 44 T-hangars

Legend	
	Box hangars
	T-hangars
	Corporate hangars
	Landside access & parking
	Apron & taxiway






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# North Refined Concept 1A



- Provides six (6) 100'x100' corporate hangars
- Each hangar has:
  - 2,500 square feet of office space
  - 10,000 square feet of dedicated apron
  - Dedicated parking with convenient landside access
- Extra community use apron area
- Graphic based on a 40' building height restriction with a 500' primary surface

## Key Points:

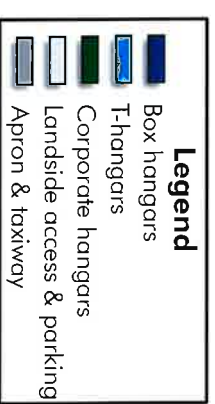
Legend	
	Box hangars
	T-hangars
	Corporate hangars
	Landside access & parking
	Apron & taxiway

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# North Refined Concept 1B



- Provides six (6) 100'x100' corporate hangars
- Each hangar has:
  - 2,500 square feet of office space
  - 10,000 square feet of dedicated apron
  - Dedicated parking with convenient landside access
- Graphic based on a 40' building height restriction with a 500' primary surface



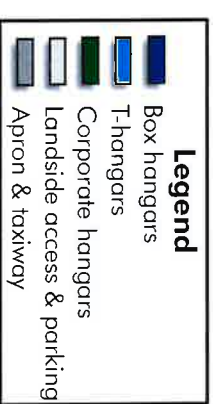
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# North Refined Concept 1B



## Key Points:

- Provides six (6) 100'x100' corporate hangars
- Each hangar has:
  - 2,500 square feet of office space
  - 10,000 square feet of dedicated apron
  - Dedicated parking with convenient landside access
- Graphic based on a 40' building height restriction with a 1,00' primary surface

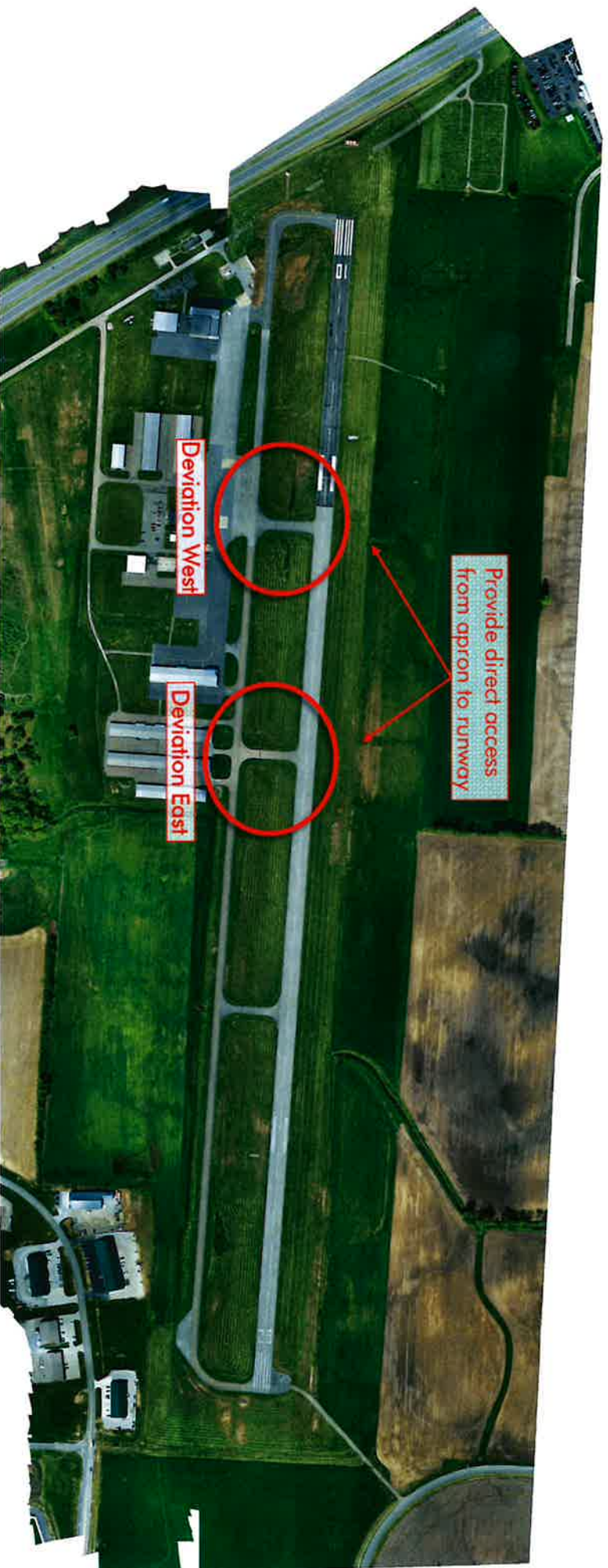


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# Taxiway Concepts



# Taxiway Geometry Deviations



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# Taxiway Concept – Deviation East



DRAFT – For Discussion Purposes Only

# Taxiway Concepts – Deviation West



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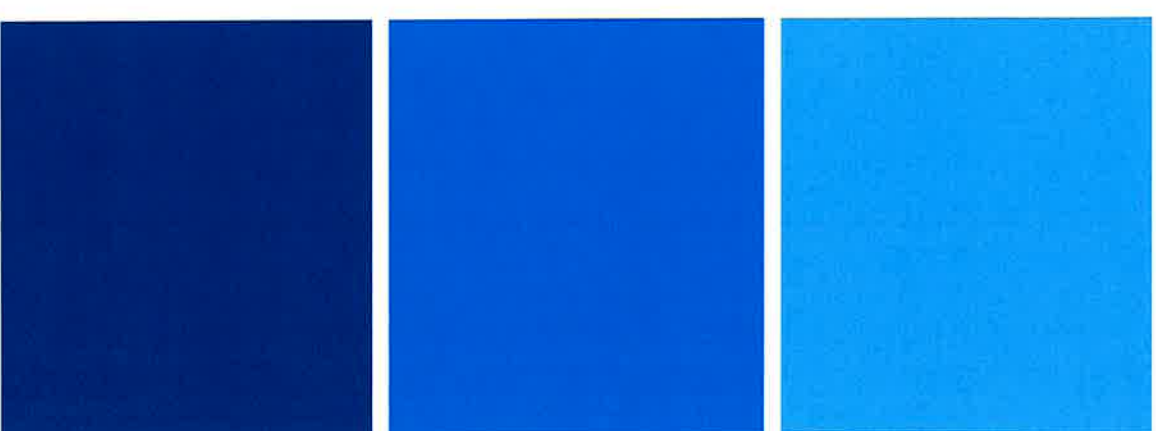


# Taxiway Concept 3 – Overall



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# Terminal Concepts



# Terminal Concept 1

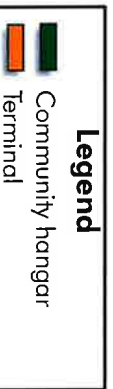


**Legend**

-  Community hangar
-  Terminal

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# Terminal Concept 2



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# Next Steps

- Incorporate feedback on alternatives
- Evaluate and shortlist alternatives based on facility requirements and pro/con analysis
- Develop preferred ultimate airport layout

THANK YOU.

QUESTIONS?

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Crawford, Murphy & Tilly

**Nick Brown**

513.419.6056

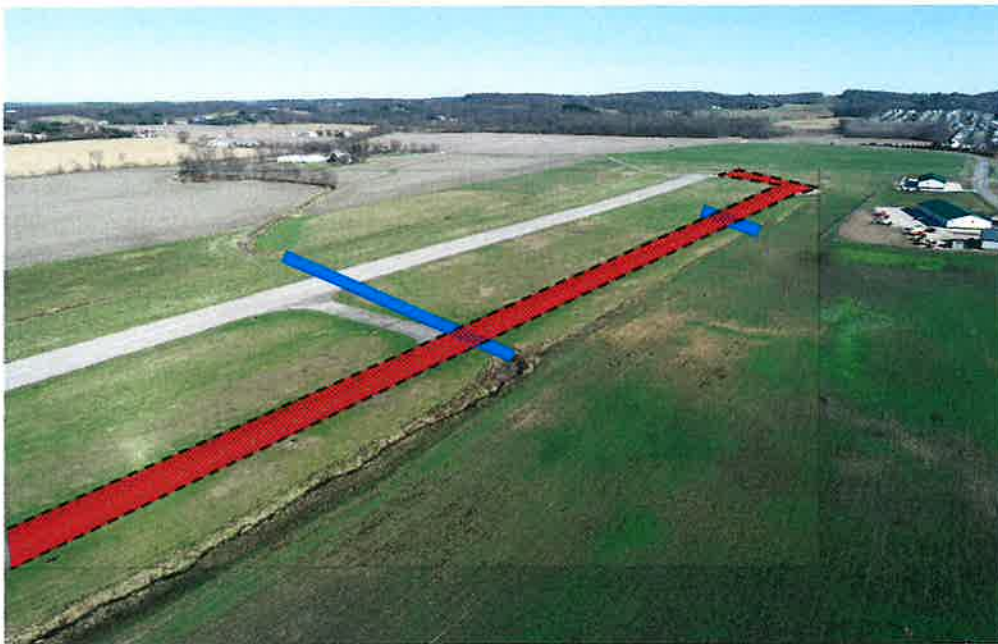
[nbrown@cmtengr.com](mailto:nbrown@cmtengr.com)



**Fairfield County Airport Authority  
Board Meeting, September 13, 2021**

**Engineer's Summary Report**

1. FY 19 FAA AIP – Taxiway D Construction  
Grant Closeout Report finalized, submitted in February. Final ODOT matching grant reimbursement will follow closeout. Still awaiting FAA.
2. FY 21 FAA AIP Grant Application  
**Master Plan** – Underway, Inventory and Forecasts drafted – Alternatives being considered.



**Rehab Taxiway B and Improve Airfield Drainage – Design only included in FY21 grant application. FAA grant received.**

3. SRE Storage Bldg – Bidding to be rebid in September.
4. OH FY 22 State grant application – Obstruction Removal.
  - a. Grant Notice of Intent awarded for East area Obstruction clearing.
5. Action Items:
  - a. FY 22-31 ACIP update pending – FAA teleconference on Oct 4



**FAIRFIELD COUNTY AIRPORT AUTHORITY**

**QUARTERLY STORMWATER VISUAL INSPECTION**

**LOCATION & SITE CONTACTS**

<b>Name: Fairfield County Airport Authority</b>		<b>Address: 3430 Old Columbus Road NW Carroll, Ohio 43112</b>	
<b>Telephone: 740-654-7001</b>		<b>Primary Facility Contact Information:</b> Staci Knisley 740-652-7093	
Latitude: N 39° 45' 14.9508" Longitude: W 82° 39' 40.9608"		<b>Security: Fairfield County Sherriff</b> 740-652-7900	
SIC Code 9999	EHS 0	County	Fairfield
Total Impervious Surface Acres: Appx 35		Municipality	Carroll
Total Facility Acres: 235.746			
Storm Water Discharge to Greenfield Creek with 100 year flood diversion toward Claypool Run (NW)			
Name(s) of water(s) that receive storm water from this facility: Hocking River			
Hocking River Watershed			

**Date:** 9-7-21 **Time Storm Event Began:** NA

**Estimated Total Rainfall for Storm Event:** NA

**OUTFALL MONITORING (the outfall from the Water Quality Basin):**

Monitoring Point #1	Time:		
Color			
Odor			
Clarity			
Floating Solids			
Settled Solids			
Suspended Solids			
Foam			
Oil Sheen			
<b>Characteristics to Monitor:</b>			
Color: yellow, brown, green, gray, etc. and degree of color: none, slightly, very, etc.			
Odor: petroleum, chemical, sulfur, algae, sewage, etc. and degree of odor none, slight, strong, etc.			
Clarity: clear, slightly cloudy, very cloudy			
Floating Solids: yes/ no			
Settled Solids (allow to sit for 5 minutes): yes/no			
Suspended Solids (hold a white piece of paper behind jar to see): yes/no			
Foam: yes/no			
Oil Sheen: yes/no			

Were all samples collected within the first 30 minutes of discharge? Yes/no

If no, when were the samples collected? \_\_\_\_\_

\_\_\_\_\_

**SITE INSPECTION:**

Issue Being Evaluated	Yes	No	N/A	Comments (stains, odors, leaks, trash, etc)
Are stored materials exposed to storm water contact?	x			-Is there a plan to level and seed the soil piles at the south end of Hangar R?
Are oily parts and/or drums exposed to storm water contact?	x			-Two used oil containers on the asphalt pad outside Building J. Oil appears to have ben spilled by drum. See picture.
Are the loading and unloading areas clean?	x			
Are areas around containers clean?		x		
Is the area around the covered salt storage area free of significant salt?			x	
Is the area around the fuel island and nearest catch basin clean and free of grease, oil, fuel, etc.?	x			
Is there a buildup of oil and grease in the parking lots or equipment storage areas?	x			
Are there leaks or stains around drums or aboveground storage tanks?		x		
Is the drainage swale in the south central part of the facility and catch basins clean of debris?		x		-Storm system #2 -prioritize clearing of easement and sediment removal at end of pipe.
Are trash cans and dumpsters kept covered?	x			
Is a stocked spill kit available at the fuel island?	x			
Are spill containment materials and stocked cleanup kits readily available?	x			-Yellow can at the fuel farm has cracked and it taking on water. Replace can and contents.
Is there evidence of soil erosion?	x			-Monitor the recent construction at the west end for grass establishment.

**OTHER OBSERVATIONS:**

A-East end tile blow hole by fence is getting worse.

B-There are indications the main tile under the runway, that is connected to the recently repaired blow hole north of the runway, may be plugged as most water from the repair is following from the "relief" pipe to the culvert under the runway and back to the catch basin to the main tile in the infield.

C-FSWCD developing plan with pipeline companies for drain tile repair/replacement in the Southfield.



Inspected By: Jonathan Ferbrache, PLA, CPESC -Fairfield SWCD

Signature: *Jonathan L. Ferbrache*

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2021 08

JOURNAL DETAIL 2021 8 TO 2021 8

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	AVAILABILITY USED	PCT USED
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### 7800 AIRPORT OPERATIONS

#### 80780000 AIRPORT OPERATIONS

80780000 530000 CONTRACTUAL SERVIC	157,500	168,924	101,867.86	10,695.34	58,518.13	8,538.00	94.9%
2021/08/000007 08/02/2021 API	51.38	VND 001281	PO 21000616	PORTA KLEEN	7/16-7/22/21	rental for portabl	5335379
2021/08/000192 08/09/2021 API	24.20	VND 012572	PO 21000810	LEWELLEN'S SERVICES	7/23/21		5335746
2021/08/000563 08/16/2021 API	829.01	VND 007099	PO 21000924	SUNDOWNER AVIATION	10% of hanger rent & fuel		5336187
2021/08/000566 08/16/2021 API	163.00	VND 001281	PO 21000616	PORTA KLEEN	7/23-8/19/21	rental for portab	5336122
2021/08/000566 08/16/2021 API	318.06	VND 003668	PO 21000680	LOCAL WASTE SERVICE	8/1-8/31	Local waste Services	5336157
2021/08/000566 08/16/2021 API	1,028.69	VND 005790	PO 21000720	OHIO DEPT OF TAXATIO	7/1-7/31/21	Sales tax for fuel	5336177
2021/08/000910 08/23/2021 API	2,000.00	VND 005552	PO 21000718	HISTORICAL AIRCRAFT	9/1/21	snow plowing end mowing	5336628
2021/08/000910 08/23/2021 API	4,281.00	VND 007099	PO 21000747	SUNDOWNER AVIATION	9/1/2021	airport manager	5336635
80780000 541001 ELECTRIC/UTILITIES	15,000	14,100	2,729.69	307.18	11,370.31		100.0%
2021/08/000566 08/16/2021 API	101.10	VND 023650	PO 21000842	FAIRFIELD CO UTILITTI	3383	OLD COLUMBUS - 6/30-7/30/	5336345
2021/08/000566 08/16/2021 API	101.10	VND 023650	PO 21000842	FAIRFIELD CO UTILITTI	3430	OLD COLUMBUS 6/30-7/30/21	5336346
2021/08/000909 08/23/2021 API	52.49	VND 003823	PO 21000687	NORTHEAST OHIO NATUR	3430	OLD COLUMBUS RD - 7/8-8/5	5336621
2021/08/000909 08/23/2021 API	52.49	VND 003823	PO 21000687	NORTHEAST OHIO NATUR	3383	OLD COLUMBUS RD - 7/8-8/5	5336621
80780000 543000 REPAIR AND MAINTEN	10,000	64,103	5,481.85	49.91	46,486.56	12,134.94	81.1%
2021/08/000192 08/09/2021 API	49.91	VND 014612	PO 21004520	AG-PRO OHIO, LLC	2715	MOWER - 5100 TRACTOR	5335761
80780000 553000 COMMUNICATIONS/TEL	2,100	2,100	1,764.00	175.25	336.00		100.0%
2021/08/000007 08/02/2021 API	175.25	VND 074480	PO 21000863	A T & T INC	6/20-7/19/21		5335462
80780000 554000 ADVERTISING	2,000	2,000	281.48	.00	1,518.52	200.00	90.0%
80780000 558000 TRAVEL REIMBURSEME	200	200	56.90	.00	143.10	.00	100.0%
80780000 560000 MATERIALS & SUPPLI	15,000	15,059	4,939.30	216.91	7,511.42	2,608.38	82.7%
2021/08/000563 08/16/2021 API	216.91	VND 007099	PO 21000749	SUNDOWNER AVIATION	6/10-7/14	reimb for supplie	5336187
80780000 561000 GENERAL OFFICE SUP	500	500	.00	.00	100.00	400.00	20.0%

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2021 08

JOURNAL DETAIL 2021 8 TO 2021 8

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80780000 562600 FUEL (GASOLINE/DIE	250,000	250,000	197,133.67	38,518.32	52,866.33	.00	100.0%
2021/08/000566 08/16/2021 API							
80780000 570000 CAPITAL OUTLAY	10,000	10,000	.00	.00	.00	10,000.00	.0%
80780000 574000 EQUIPMENT, SOFTWARE	1,000	16,086	15,086.00	.00	.00	1,000.00	93.8%
80780000 590310 REFUNDS OF HANGAR	3,000	3,000	.00	.00	.00	3,000.00	.0%
TOTAL EXPENSES	466,300	546,072	329,340.75	49,962.91	178,850.37	37,881.32	
GRAND TOTAL	466,300	546,072	329,340.75	49,962.91	178,850.37	37,881.32	93.1%

\*\* END OF REPORT - Generated by Staci Knistley \*\*

## Summary for Payment of Bills

Vendor	Amount	Inv#	Description	Service Dates
Sundowner Aviation	\$2,254.16	n/a	August fuel fees	8/1-8/31/21
Sundowner Aviation	\$1,501.90	n/a	August rent fees	8/1-8/31/21
Crawford Murphy Tilly	\$7,912.32	0216574	design phase engineering services - Improve Airfield Drainage Project	7/3-7/30/21
Crawford Murphy Tilly	\$34,492.52	0216560	planning and engineering services for the Master Plan and ALP	7/3-7/30/21
Crawford Murphy Tilly	\$3,300.00	0216573	design phase Rehabilitate Taxiway B project	7/3-7/30/21
Sundowner Aviation	\$129.40	n/a	reimb for expenses	5/9-8/23/21
Web Chick	\$670.00	1974	web design maintenance/domain renewal	10/1/21-10/1/22
Historical Aircraft Squadron	\$1,500.00	n/a	HAS completed 2nd final weed herbicide application	8/11/2021
Total Invoices for 09.13.21 Board Meeting	\$51,760.30			

**Knisley, Staci A**

---

**From:** Jason.Felts@cardinalcarports.com  
**Sent:** Tuesday, August 10, 2021 8:21 AM  
**To:** Kochis, Jon P  
**Subject:** [E] Jon, here is your quote from Cardinal Carports

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**



Jon,

Thank you for visiting the Cardinal Carports website! I also want to thank you for the opportunity to provide you with a quote. Based on your request, here are the specifications and the best possible price, delivered and installed on your level, unobstructed job site:

12' Wide (Standard) x 31' Long Roof/30' Long Base (Standard) Carport

- Regular Roof
- 14 Gauge
- 29 Gauge Painted Steel Panels
- 12' Side Height
- Both Sides and Back End Enclosed w/ Horizontal Panels
- Front End Open

**For the Engineer Certified Unit**

The price is \$5,978.50 plus tax.

- A down payment of \$896.78 would get your order started
- The balance can be paid upon installation of the unit with a check, money order, and debit or credit card.

Those prices include everything listed plus free delivery and installation on your level site with no obstructions.

**VIEW QUOTED UNIT**

***Here are some other optional items that you may want to consider for the carport:***

- Gables for the End Wall, add \$220.00 per Gable
- BEST, A-Frame Vertical Roof System with the panel's corrugated ridges running ridge to eave, add \$ 650.00

There is no additional charge for any of the colors selected.

If you are ready to order or have questions, please click one of the links below or reply to this e-mail and I'll get back to you with the order or with answers to your questions!

### *Ready to Order?*



*Click here and we will contact you for your delivery/ installation information, and color selections in order to get your order started!*

### *Have Some Questions?*



*Click here and we will contact you in order to answer any questions or to provide any technical information that you may need.*

Thank you!

***Jason Felts***

**Sales Associate & Customer Service**

**Storage Systems Solutions Inc.**

Toll Free, (844)337-4137 Ext. 406

[Jason.felts@cardinalcarports.com](mailto:Jason.felts@cardinalcarports.com)

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**Made in the USA**



 **MADE IN THE USA**



<https://www.youtube.com/watch?v=JxhyhesPcRQ>  
 Assembly Video

# 3-Sided Classic Carport

3-Sided - 12'W x 29'L x 12'H

COLOR : WHITE



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SHIPPING INCLUDED

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**WILL IT FIT?** TRY OUR FLOORPLANNER ([HTTPS://WWW.VERSATUBE.COM/WILLITFIT?LENGTH=29&WIDTH=12](https://www.versatube.com/willitfit/?length=29&width=12))





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**3-Sided Classic Carport**  
Frame Only - 12'W x 27'L x 12'H

<https://www.versatube.com/classic-carport-3-sided-frame-only-1465>



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**[support@versatube.com \(mailto:support@versatube.com\)](mailto:support@versatube.com)**

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# Build Your Own

<b>Summary</b>				Zip Code	Size & Orientation	Sides & End Walls	Colors
Zip code: 43112				Checkout			
Width	Length	Height	Roof Orientation:	<p><b>Things you should know....</b></p> <p>National Carport is not responsible for permits, covenants, searches or restrictions. Please contact your local Building Inspector or Homeowners Association for information. Installation site must be level. If unlevel customer may release National Carports of proper installation to be installed "AS IS" or be subject to a trip fee to return once the site is properly prepared.</p> <p>15% deposit will be subject to cancellation and/or other fees in situations that installation cannot be completed due to circumstances out of National Carports' control.</p> <p>We will contact you via phone within a week of your order date to confirm your order and obtain down payment information.</p> <p><input checked="" type="checkbox"/> <b>I have read and completely understand the above information and give my consent for construction of the above.</b></p>			
12	30	12	Horizontal				
<b>Options</b>							
Sides	Both						
Front	None						
Back	Full						
Colors	Roof: galleryblue						
	Trim: white						
	Side: galleryblue						
<b>Price</b>							
<b>\$6002.50</b>							
				First Name:	Jon		
				Last Name:	Kochis		
				Billing Street Address:	240 Baldwin Drive		
				Billing City:	Lancaster		
				Billing State:	Ohio		
				Billing Zip:	43130		
				Phone (Day):	7404385304		
				Phone (Evening):	7404385304		
				Installation Street Address:	3430 Old Columbus Rd		

Install City:	<input type="text" value="Carroll"/>
Install State:	<input type="text" value="OH"/>
Install Zip:	<input type="text" value="43112"/>
Credit Card Number:	<input type="text"/>
Credit Card Expiration (MM/YY):	<input type="text"/>
We accept:	

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