Fairfield County Airport Authority Board Meeting
3430 Old Columbus Road, NW, Carroll, Ohio 43112
Minutes for October 12, 2026

Regular Meeting to order

Glenn Burns called the Regular Meeting to order at 5:00 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Glenn Burns, Jon Kochis, Bill Fagan, John Smith, Tom Brennan, and Scott Richardson. Absent was Michael Kaper.

Also present were Al Moyer, Eric Meister, Pat Rooney, Ben Riggs, Kip Kelsey, and Staci Knisley.

Opportunity for the Public to Address the Board

Mr. Rooney gave an update on Ian Coil's recovery. He is recovering and doing well. He expects Mr. Coil to be back and at the November Board meeting.

Approval of the Minutes for September 14, 2026 Meeting

On motion of Jon Kochis and second of Tom Brennan, the Fairfield County Airport Authority Board voted to approve the minutes from the September 14, 2026, meeting; see attached to minutes.

Voting aye thereon: Kochis, Brennan, Burns, Fagan, Richardson, and Smith.
Absent was Michael Kaper.
Motion passed.

Historical Aircraft Squadron (HAS) update

- Ground Roller purchase

Mr. Kelsey reviewed a proposal to purchase a ground roller with the Board. There are heavy duty ruts in the ground where HAS mows due to all the construction. The mowers are being bounced around, and it is hard on the county equipment. The ground roller is filled with fluids, and it is 10 feet by 4 or 5 feet. It can be acquired for $1,000. They would hook the roller up to the John Deere big mower in the spring and get the ground as best as they can. They propose they purchase it and are seeking reimbursement from the Board.

Mr. Kochis stated that Facilities tested out the ground with the equipment and agrees that the ground is bumpy. The average cost is about $ 6-8,000. The proper storage would be to store inside the barn. The more you use it the better results we will have.

Mr. Kochis recommends that Sundowner Aviation purchase the ground roller and the Board will reimburse them.

Approval to reimburse Sundowner Aviation for the purchase of the ground roller for $1,000

On motion of Jon Kochis and second of Bill Fagan, the Fairfield County Airport Authority Board voted to approve the reimbursement to Sundowner Aviation for the purchase of the ground roller in the amount of $1,000.

Voting aye thereon: Kochis, Fagan, Burns, Brennan, Smith, and Richardson.
Absent was Michael Kaper.
Motion passed.

- Truck for Winter

Mr. Kochis will follow up on loaning HAS another truck for the winter season for plowing.

Mr. Riggs announced that there was a dance at the Air Museum on Saturday, October 24.

Fixed Base Operator (FBO)/Airport Management update with Sundowner Aviation – Monthly Board Report

a. Monthly Report

Mr. Rooney presented the FBO Monthly report with the board; see attached to minutes.

Mr. Rooney stated that Hangar O4 hangar door is still not working. The motor came in today. It is supposed to be installed on Tuesday.

Fuel pumps are all working great now. He talked to Mark from Purvis about fuel sale prices and our prices are still comparable with big operations but there are a few airports that have cheaper prices.

Airport Improvement – Jon Kochis & Tom Brennan

a. Engineer's Summary Report – Crawford Murphy Tilly, Inc. (CMT)

Mr. Kochis reviewed the CMT Engineer summary report; see attached to minutes.

Mr. Kochis recommends the agreement with CMT presented in the report be approved. The agreement will be funded through FY2026 FAA grant funds.

Approval of agreement with CMT for $393,908 for the North Hangar and Taxiway Development

On motion of Jon Kochis and second of Scott Richardson, the Fairfield County Airport Authority Board voted to approve agreement with CMT for $393,908 for the North Hangar and Taxiway Development; see attached to minutes.

Voting aye thereon: Kochis, Richardson, Burns, Brennan, Smith and Fagan.
Absent was Michael Kaper.
Motion passed.

b. Storm Water

Mr. Kochis reviewed the quarterly stormwater visual inspection report completed on September 22, 2026; see attached to minutes.

There is a new spill kit provided near the HAS fuel farm. The creeks have been mowed by the County Engineer. The south side was too wet, but the Engineer will come back to complete.

Mr. Kochis stated that he contacted tenant in Hangar J about the materials stored in his building. He will do as soon as possible but has had some family emergencies. It has been about a month since he has been notified. The next recourse is to look into the lease terms and conditions.

c. Sink Hole assessment

Mr. Kochis reported that due to the box culver that failed Stutske Construction will be repairing the two (2) joints is to use polymerized grout filler that they use in hydraulic dams. The costs will be paid by the county commissioners. They have to wait for the creek to get as low as possible to get completed.

Community Relations – Michael Kaper (absent)
None.

Facilities and Grounds – Bill Fagan & Michael Kaper (absent)

- Power line study/Grid Growth

Mr. Kochis and Mr. Richardson discussed the proposed Grid Growth project and the impacts to airspace. The current proposed project includes a route that would come as close as 2.2 miles to the end of the runway. This could potentially cause obstruction and safety hazards. Evaluations are ongoing to map the proposed route and what impact a tower that could be 185 feet in height would pose to Airspace.

The board decided it is best to share the link to the project and the ability to comment on the proposal as part of the process for the Ohio Power Siting Board. As part of that process Grid Growth would next propose a route to OPSB. If the route includes a potential obstruction, the FAA will require a FAA 7460-1

or 7460-2. This will activate the obstruction review process in which the Airport Authority will be given a chance to comment.

In addition to notifying the airport tenants, Jon Kochis will be alerting ODOT Aviation regarding the potential of this project. Jon will also keep the Commissioners apprised of the Airports concerns with the project.

- New mower discussion for HAS

Mr. Kochis reviewed 2 estimates (see below) related to purchasing a new mower for the HAS crew to mow. The 2017 John Deere has approximately 1,500 hours. He talked to the John Deere AgPro rep, he said that grade of mower could go up to 2-3,000 hours. It has a lot of life left in it but we expect to be spending around $4,000 repairs.

- CEC Turf & Tractor
  - $23,200 Cub Kadet
  - zero-turn with wheels
  - gas fueled
- Buckeye Power Equipment
  - $22,000
  - Zero-turn/track mower
  - 60-inch deck
  - rides on a tract wheel
  - gas fueled

Mr. Moyer stated that there is consensus with HAS that they prefer a zero-turn mower.

Mr. Kochis recommended a zero-turn mower be purchased along with extending the life of the John Deere mower. He encouraged members of the Board to spend some time with HAS when mowing.

Mr. Kochis recommended $24,000 be allocated to equipment for the 2027 budget. We will continue to evaluate through next year before approving the purchase.

- HAS mowing and snow removal contract

Mr. Kochis reported that the contract has no real changes, just a few wording changes. HAS will not be doing the weed control. Mr. Kochis is still working through vendors for weed control for next season.

Approval of mowing and snow removal contract with HAS for 2026-2028

On motion of Jon Kochis and second of Tom Brennan, the Fairfield County Airport Authority voted to approve the mowing and snow removal contract with HAS for 2026-2028; see attached to minutes.

Voting aye thereon: Kochis, Brennan, Burns, Smith, Fagan, and Richardson.
Absent was Michael Kaper.
Motion passed.

Fixed Base Operator (FBO) Liaison – John Smith

Mr. Smith

Finance - Glenn Burns & Staci Knisley

a. Financial Reports

The Board reviewed the following financial reports:

- Revenue/Expense Summary
- Cash Projection
- Purchase Order list
- Utility cost report

b. Payment of Bills

- **Motion to approve retroactively September payment of invoices totaling $147,950.49**

On motion of Jon Kochis and second of John Smith, the Fairfield County Airport Authority Board motioned to approve retroactively September invoices totaling $147,950.49; see attached to minutes.

Voting aye thereon: Kochis, Smith, Burns, Richardson, Brennan, and Fagan.
Absent was Michael Kaper.
Motion passed.

- **Approval of payment to Silco Fire and Security in the amount of $3,105.03**

On motion of Jon Kochis and second of Tom Brennan, the Fairfield County Airport Authority Board motioned to approve the payment to Silco Fire and Security in the amount of $3,105.03; see attached to minutes.

Voting aye thereon: Kochis, Brennan, Burns, Smith, Fagan, and Richardson.
Absent was Michael Kaper.
Motion passed.

Tenant Relations – Glenn Burns & Bill Fagan

The board reviewed the following reports and other items:

- Rent Status Spreadsheet

Ms. Knisley reported that the eviction process was completed with the Tenant in Hangar M4 and the balance is paid in full.

- Hangar Waiting List

Security & Safety – Jon Kochis & Scott Richardson
None.

Web – Tom Brennan
None.

Old Business
None.

New Business

- Reappointments: Jon Kochis, John Smith, and Michael Kaper

Mr. Kochis and Mr. Smith agreed to renew their term. Ms. Knisley will let the Commissioners administrative office know and follow up with Mr. Kaper.

Informational
None.

Calendar of Key Dates: Expiration, Due, and Event Tracking

The Board reviewed the calendar for key dates; see attached to minutes.

Adjournment

On motion of John Smith and second of Bill Fagan, the Fairfield County Airport Authority Board voted to adjourn at 6:12 p.m.

The Next Regular Meeting is on Monday, November 9, 2026 at 5:00 p.m. at the Airport Terminal located at 3430 Old Columbus Road NW, Carroll, Ohio 43112.

Meeting minutes for October 12, 2026 meeting were approved on November 9, 2026.

Aye
Glenn Burns

Aye
Bill Fagan

Aye
Tom Brennan

Aye
Jon Kochis

Aye
Michael Kaper

Aye
John S. Smith

Aye
Scott Richardson

Staci A. Knisley, Airport Clerk

Board Report September 2026

ITEM	25-Oct	25-Nov	25-Dec	26-Jan	26-Feb	26-Mar	26-Apr	26-May	26-Jun	26-Jul	26-Jul	26-Sep	
	72/72	72/72	71/72	71/72	70/72	72/72	72/72	82/82	80/82	81/82	81/82	82/82	
OCCUPANCY													
BOX HANGAR	6/6	6/6	6/6	6/6	6/6	6/6	6/6	10/10	10/10	10/10	10/10	10/10	
OCCUPANCY													
NEW LEASES	2	0	0	0	0	0	0	10	1	1	0	0	
OVERNIGHT	0	0	0	0	0	0	0	0	0	0	0	0	
													YTD TOTALS
FUEL SALES	$57,664.00	$36,977.97	$17,950.57	$19,989.03	$22,844.13	$29,432.25	$34,054.19	$43,398.45	$39,071.35	$53,185.00	$45,028.54	$48,031.70	**$315,045.61**
100LL	10191.78	6749.81	3321.55	3852.04	4400.76	5252.67	5174.13	5967.00	5195.54	7585	6684.82	7006.65	**47266.57**
Sundowner gals	6874.59	4646.85	2269	3039.00	3711.00	3892.00	4007.75	4625.31	4151.58	5435	5449.48	5418.56	**36690.68**
JET FUEL SALES	$18,363.16	$6,641.46	$7,765.84	$5,318.23	$7,544.15	$11,475.62	$16,214.21	$9,809.82	$23,918.89	$16,145.00	$10,293.84	$29,605.54	**$125,007.07**
JET A Gal	3658	1366	1596.3	1085.70	1646.80	2461.00	2371.00	2942.10	3518.8	2318.7	1530.6	4258.60	**21047.60**
# OPERATIONS	7100	4200	2400	2000	3600	3600	4900	4900	4900	5700	5100	5050	
HANGAR			Door O5		R4/R6Leaks	R4/R6Leaks			G4 motor	G4 motor	M2 Door	hgr door O4	
ISSUES						G10 door			Fuel Pumps	Fuel Pumps	Fuel Pumps	Fuel Pump	
PUBLIC	0	0	0	0	0	0	0	0	0	0	0	0	
COMMENTS													
FAA	0	0	0	0	0	0	0	0	0	0	0	0	
INCIDENTS													

Fairfield County Airport Authority
Board Meeting, October 12, 2026

Engineer's Summary Report

1. Past Grant Summary
   a. FY 24 FAA AIP Grant – Runway 10/28 Crackseal – Final reimbursement requested
   b. FY 24 FAA AIG Grant – Apron and Taxilane Rehab/Hangar Development (County funded) - substantially complete and closeout paperwork drafted to County

2. FY 26 FAA –North side development environmental
   a. Kickoff call completed on 9/14, field work started.
   b. FAA reimbursement for efforts to date anticipated next month.

3. FY27 ODOT Direct Grant Application – AWOS relocation
   a. Project selected by ODOT.
   b. Design underway, agreement executed 10/2/2026. Bidding January 2027.

4. FY27 ODOT Supplemental Grant Application – Dual Box Hangar construction
   a. Grant application submitted, waiting on notice of award, still no notice of project selections.

5. FY27 and Beyond – FAA Planning meeting 10/15

6. Action Items:
   a. none

CMT

2026 STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made between Fairfield County Airport Authority, whose address is 3430 Old Columbus Road, Carroll, Ohio, hereinafter called the **CLIENT** and Crawford, Murphy & Tilly, Inc., Consulting Engineers, 2750 West Washington Street, Springfield, Illinois 62702, hereinafter called the **ENGINEER**.

WITNESSETH, that whereas the **CLIENT** desires the following described professional services:

Provide engineering and environmental services related to the preparation of an Environmental Assessment for proposed North Hangar and Taxiway Development at the Fairfield County Airport.

NOW THEREFORE, the **CONSULTANT** agrees to provide the above described services and the **CLIENT** agrees to compensate the **CONSULTANT** for these services in the manner checked below:

☒ On a time and expense basis in accordance with the attached Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.

☐ At the lump sum amount of $_____.

IT IS MUTUALLY AGREED THAT, payment for services rendered shall be made monthly in accordance with invoices rendered by the **CONSULTANT**.

IT IS FURTHER MUTUALLY AGREED:

Fee shall be invoices at a not-to-exceed basis of no more than $393,908.

The **CLIENT** and the **CONSULTANT** each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **CLIENT** nor the **CONSULTANT** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto. This **AGREEMENT**, and its construction, validity and performance, shall be governed and construed in accordance with the laws of the State of Illinois. This **AGREEMENT** is subject to the General Conditions attached hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this 12th day of October 2026.

CLIENT:

(Client Name)

(Signature)

FCAA President Glenn R. Burns

(Name and Title)

10/12/2026

Date

CONSULTANT:

CRAWFORD, MURPHY & TILLY, INC.

(Signature)

Benjamin Cooley, Group Manager

(Name and Title)

5/14/2026

Date

CMT Job No. _____

STANDARD GENERAL CONDITIONS
Crawford, Murphy & Tilly, Inc.

1. Standard of Care

In performing its professional services hereunder, the **CONSULTANT** will use that degree of care and skill ordinarily exercised, under similar circumstances, by members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the **CONSULTANT'S** undertaking herein or its performance of services hereunder.

2. Reuse of Document

All documents including Drawings and Specifications prepared by **CONSULTANT** pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by **CLIENT** or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by **CONSULTANT** for the specific purpose intended will be at **CLIENT'S** sole risk and without liability or legal exposure to **CONSULTANT**; and **CLIENT** shall indemnify and hold harmless **CONSULTANT** from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

3. Termination

This Agreement may be terminated by either party upon seven days prior written notice. In the event of termination, the **CONSULTANT** shall be compensated by the client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place the **CONSULTANT'S** files in order and/or to protect its professional reputation.

4. Parties to the Agreement

The services to be performed by the **CONSULTANT** under this Agreement are intended solely for the benefit of the **CLIENT**. Nothing contained herein shall confer any rights upon or create any duties on the part of the **CONSULTANT** toward any person or persons not a party to this Agreement including, but not limited to any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

5. Construction and Safety

The **CONSULTANT** shall not be responsible for the means, methods, procedures, techniques, or sequences of construction, nor for safety on the job site, nor shall the **CONSULTANT** be responsible for the contractor's failure to carry out the work in accordance with the contract documents or for the failure to carry out the work in a safe manner.

6. Payment

Payment for services rendered shall be made monthly in accordance with invoices rendered by the **CONSULTANT**. If payment is to be on a lump sum basis, monthly payments will be based on the portion of total services completed during the month. Invoices, or any part thereof, which are not paid within 30 days after the date of issue shall bear interest at the rate of 1-1/2% for each month or fraction thereof from the date 30 days after issue to time of payment. **CLIENT** will pay on demand all collection costs, legal expenses and attorneys' fees incurred or paid by **CONSULTANT** in collecting payment, including interest, for services rendered.

7. Indemnification for Release of Pollutants

If this project does not involve pollutants, this provision will not apply. This provision may not be deleted if the project involves pollutants.

If, due to the nature of the service covered under this Agreement including the potential for damages arising out of the release of pollutants, **CLIENT** agrees that in the event of one or more suits or judgments against **CONSULTANT** in favor of any person or persons, or any entity, for death or bodily injury or loss of or damage to property or for any other claimed injury or damages arising from services performed by **CONSULTANT**, **CLIENT** will indemnify and hold harmless **CONSULTANT** from and against liability to **CLIENT** or to any other persons or entities irrespective of Consultant's compensation and without limitation. It is understood that the total aggregate liability of **CONSULTANT** arising from services performed by **CONSULTANT** shall in no event exceed $50,000 or the total compensation received under this agreement whichever is greater, irrespective of the number of or amount of such claims, suits, or judgments.

8. Risk Allocation ☐ Check box if this does not apply

To the fullest extent permitted by law, the total liability, in the aggregate, of the **CONSULTANT** and **CONSULTANT'S** officers, directors, employees, agents and consultants, and any of them, to **CLIENT** and anyone claiming by, through or under **CLIENT**, for any and all injuries, claims, losses, expenses or damages arising out of, or relating to, the **CONSULTANT'S** services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of **CONSULTANT** or **CONSULTANT'S** officers, directors, employees, agents or consultants, or any of them, shall not exceed the total compensation received by **CONSULTANT** under this agreement, or the total amount of $50,000, whichever is greater.

ALT PROVISION: To the fullest extent permitted by law, the total liability, in the aggregate, of the **CONSULTANT** and **CONSULTANT'S** officers, directors, employees, agents and consultants, and any of them, to **CLIENT** and anyone claiming by, through or under **CLIENT**, for any and all injuries, claims, losses, expenses or damages arising out of, or relating to, the **CONSULTANT'S** services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of **CONSULTANT** or **CONSULTANT'S** officers, directors, employees, agents or consultants, or any of them shall not exceed the total available insurance proceeds paid on behalf **CONSULTANT** by **CONSULTANT**'s insurers in settlement or satisfaction of **CLIENT**'s claims under the terms and conditions of **CONSULTANT**'s applicable insurance policies.

9. Project Schedule and Scope

Based on the schedule objectives provided by **CLIENT, CONSULTANT** will develop a schedule of important milestones as necessary for the project for **CLIENT'S** review and approval. **CONSULTANT** will monitor performance of services for conformance with the schedule and will notify **CLIENT** of any necessary changes to or deviations from the schedule. Where required by approved project schedule, **CONSULTANT** will present the required deliverables and complete the required tasks at the appropriate intervals for **CLIENT'S** review and approval prior to payment.

10. Reliance

CLIENT acknowledges that **CONSULTANT** will rely on the accuracy and completeness of information provided by **CLIENT**, **CLIENT**'s consultants, contractors, manufacturers, and suppliers. **CLIENT** further acknowledges that **CONSULTANT** has the right to rely on the accuracy and completeness of information provided by others without the need for independent verification and **CLIENT** releases **CONSULTANT** for all liability arising out of the same.

11. Governing Law, Jurisdiction & Venue

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. **CLIENT** and **CONSULTANT** further agree that any action arising out of this Agreement shall be brought exclusively in the state or federal courts of the State of Illinois.

12. Statute of Limitations

To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation, including statutes of repose, shall commence to run, no later than the date of Substantial Completion of the Project.

ALT PROVISION:

13. Mutual Waiver

To the fullest extent permitted by law, **CLIENT** and **CONSULTANT** waive against each other, and the other's officers, directors, members, partners, agents, employees, or consultants, any and all claims for special, incidental, indirect, or consequential damages, including but not limited to loss of profits; loss or revenue; loss of good will; or loss of opportunity; arising out of, resulting from, or in any way related to this Agreement from any cause or causes.

CRAWFORD, MURPHY & TILLY, INC.
STANDARD SCHEDULE OF HOURLY CHARGES
JANUARY 1, 2026

Classification	Regular Rate
Senior Principal 2	$ 350
Senior Principal	$ 325
Principal Senior Manager Senior Planner 2	$ 315
Senior Specialty Engineer 2 Senior Structural Engineer 2	$ 300
Senior Specialty Professional 2 Senior Civil Engineer 2	$290
Project Manager 2	$270
Senior Environmental Scientist 2	$260
Senior Architect 2 Senior Structural Engineer	$ 250
Senior Civil Engineer Senior Specialty Engineer Senior Specialty Professional Senior Environmental Scientist	$ 235
Project Manager	$ 230
Senior Planner	$ 225
Senior Administrative Specialist	$ 210
Senior Technician	$ 190
Project Environmental Scientist Project Civil Engineer Project Specialty Engineer Project Structural Engineer	$ 185
Project Planner Project Specialty Professional Civil Engineer Specialty Engineer Structural Engineer	$ 180
Administrative Specialist Specialty Professional Planner Project Technician	$ 160
Architect	$ 150
Environmental Scientist Technician	$ 135
Admin Coordinator	$120
Admin	$ 115

If the completion of services on the project assignment requires work to be performed on an overtime basis, labor charges above are subject to a 15% premium. These rates are subject to change upon reasonable and proper notice. In any event this schedule will be superseded by a new schedule effective January 1, 2027.

Out of pocket direct costs will be added at actual cost for blueprints, supplies, transportation and subsistence and other miscellaneous job-related expenses directly attributable to the performance of services. A usage charge may be made when specialized equipment is used directly on the project.

Subconsultant services furnished to CMT by another company will be invoiced at actual cost, plus ten percent.

Fairfield County Airport (LHQ)
North Hangar and Taxiway Development
Environmental Assessment
Scope of Services

This scope of work outlines the tasks to be performed in assisting the Fairfield County Airport Authority, OH (Sponsor) in the preparation of an Environmental Assessment (EA) for proposed improvements at the Fairfield County Airport (LHQ or Airport). In accordance with the National Environmental Policy Act (NEPA) the focus of the EA is to identify impacts to construct improvements along the northern extent of the airport property.

The 2024 approved Airport Layout Plan (ALP) depicts development in the northern portion of the airport property north of Runway 10. Development includes a new taxiway, apron, and six corporate box hangars as the Sponsor's Proposed Action to enhance corporate services at the airport.

All services within this scope of work would be conducted in accordance with FAA environmental orders 1050.1F: *Environmental Impacts - Policies & Procedures* and its Desk Reference and 5050.4B: *Airport Environmental Handbook*. This Scope of Work includes scope and work plan preparation, a public involvement program, scientific field studies, and the analysis, coordination, and documentation required to prepare an EA for the proposed project elements as discussed in Task 1.4. The Final EA would be compliant with the NEPA (42 USC 4231 et seq.); Council on Environmental Quality (CEQ) regulations (40 CFR Parts 1500-1508); and applicable FAA Orders and Advisory Circulars.

TASK 1
Project Mobilization

This task involves defining and mobilizing the project, identifying the limited and detailed study areas, preparing base mapping and reviewing and updating the aviation forecast as further described below.

1.1 Project Initiation

The preparation of the EA would commence with a kick-off meeting with the Sponsor and the FAA. The purpose of this meeting is to review tasks and responsibilities, project milestones, and schedule, field work activities, and deliverables. Preliminary data collection activities are included in this Task. It is expected that much of the facility, planning and operational data required for the EA would be derived from the most recent Master Plan Update & Narrative Report and airport documentation and/or records. This task would also include a desktop review of available environmental resource data.

1.2 Aviation Forecast & Fleet Mix Verification

To verify the project's purpose and need and to be used in the development of the air quality analysis, a limited update to the Forecast of Aviation Demand would be developed. Information prepared for the recent Master Plan Update Narrative Report (2024), which included a Forecast of Aviation Demand with a 2019 base year, would be reviewed as part of this analysis with the intent of utilizing the planning assumptions and growth rates for this forecast update. The evaluation, analysis, and methodologies will be documented in a Forecast Working Paper technical format. It is assumed that 2025 would be used as the base year and 2027 would be used as the project's implementation year. The projections would include the planning horizons of the base year, the projected implementation year (2027) and the +5-Year (2032). The following demand projections and planning horizons would be developed under this task to support the noise analysis and the NEPA process:

- Critical Aircraft
  - Baseline Year
  - Implementation Year (2027)
  - +5-Year (2032)

- Based Aircraft Fleet Mix (Build and No-Action Scenarios)
  - Baseline Year
  - Implementation Year (2027)
  - +5-Year (2032)

- Aircraft Operations Fleet Mix (Build and No-Action Scenarios)
  - Baseline Year
  - Implementation Year (2027)
  - +5-Year (2032)

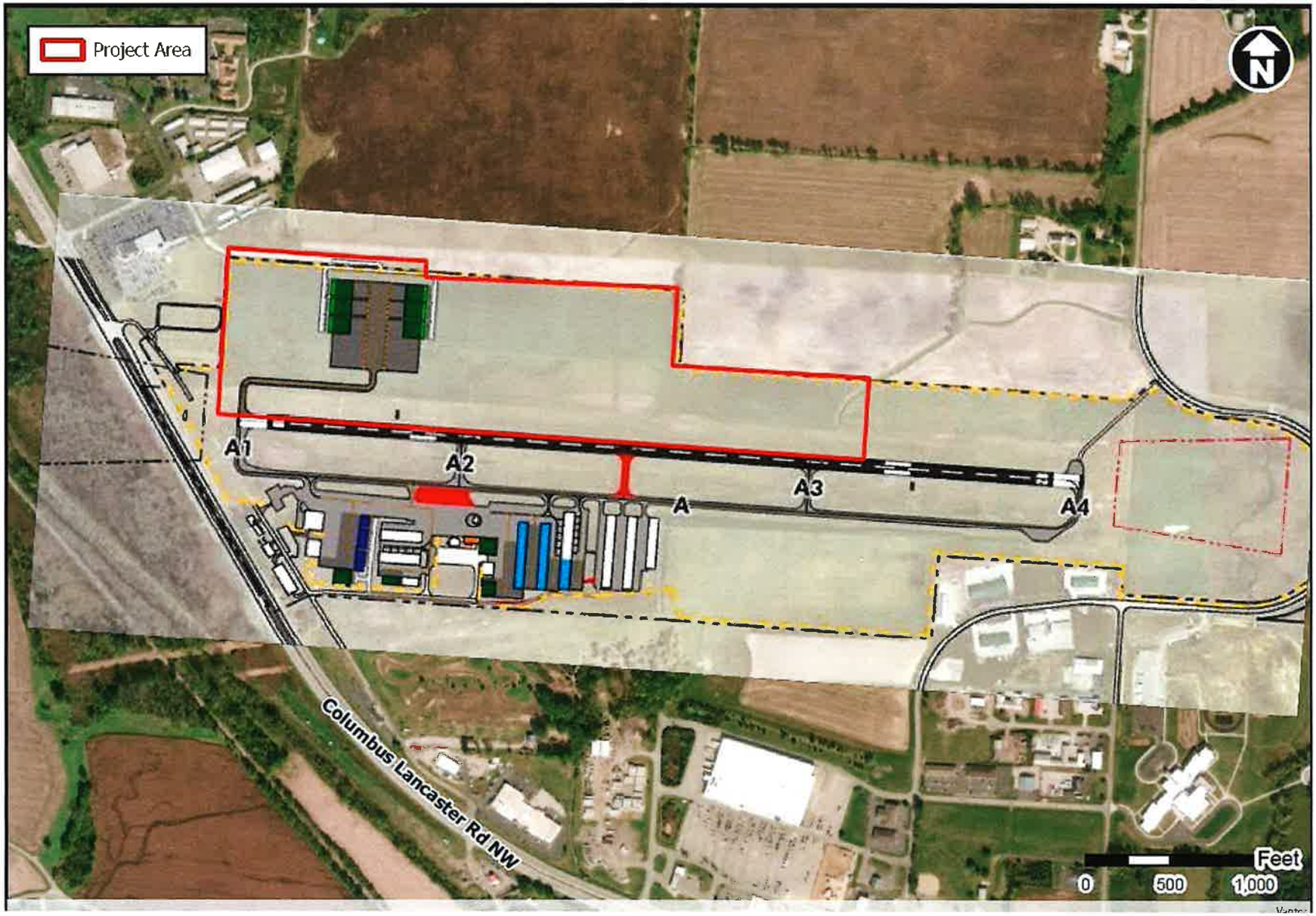
This review and verification would also include the use of the latest aviation activity statistics, identification and corroboration of the assumptions used in the previous forecasts, and preparation of updated annual forecasts of aircraft operations at a level sufficient for use in the EA. Updated annual aviation forecasts would be expanded to the extent necessary for accurate air quality modeling to include a detailed fleet mix forecast.

The items in this task assume that the forecast would be utilized for NEPA purposes (air quality modeling) only, and not for project justification. Additionally, it is assumed that a Forecast Working Paper style technical document would suffice for the purposes of the EA.

1.3 Study Area Mapping

The study area boundaries for the description of the affected environment and detailed analysis of environmental impacts associated with the proposed project would be identified. Included in the study area would be all work areas, permanent and temporary, potentially impacted by ground disturbance, including any identified staging and hauling areas. The study area boundary also includes area to the east of the proposed development which may be required for floodplain management. The proposed study area would be distributed and agreed upon by the Sponsor and FAA prior to finalizing.

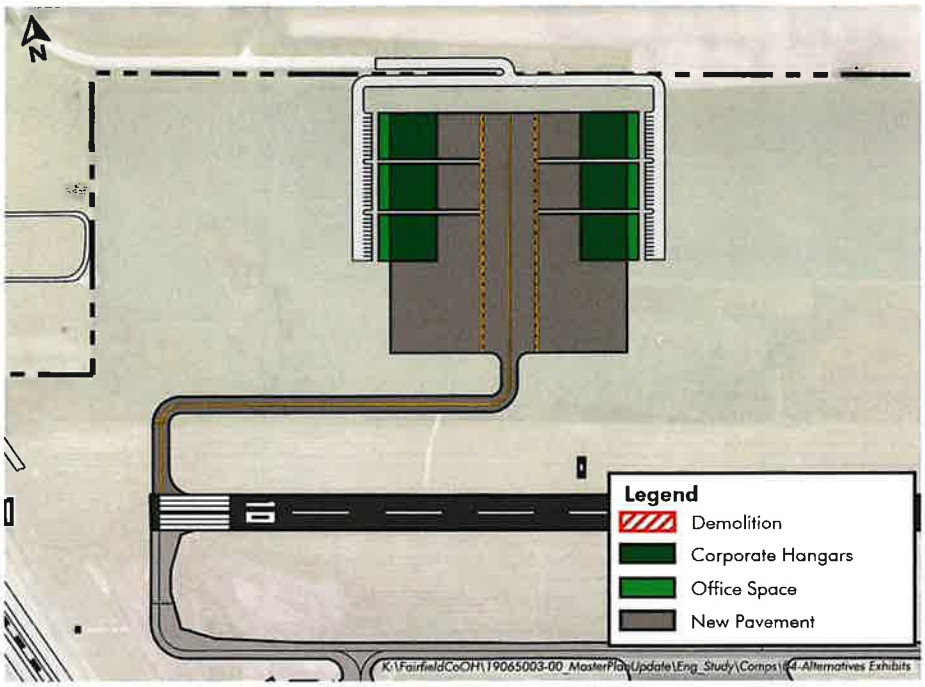
An Area of Potential Effect (APE) for the evaluation of cultural resources (historic and archaeological resources above and below ground) would be identified by a qualified professional. The proposed APE would be submitted to FAA for coordination with the State Historic Preservation Office/Ohio Historic Preservation Office (SHPO/OHPO) for concurrence prior to initiating the cultural resource evaluations as further outlined in Tasks 4.3. A preliminary APE, showing the project study area/construction limits, is depicted on the following page, but may be refined during the EA process.


Project Area
N
A1
A2
A
A3
A4
Columbus Lancaster Rd NW
Feet
0
500
1,000

1.4 Sponsor's Proposed Action

A detailed description and exhibit showing the Sponsor's Proposed Action (SPA), as well as any connected actions to the project would be prepared. The SPA includes the proposed north side development including:

- Construction of six corporate box hangars
- Construction of associated apron and taxiway providing access between proposed hangars and Runway 10/28
- Extension of the existing roadway spur from the west-adjacent commercial property along the northern airport property boundary to provide vehicle access to corporate hangars
- Replacement or relocation of existing AWOS equipment



In addition to the above-listed actions, the project will include an evaluation and modeling of the existing mapped floodway and existing drainage structures within the study area. Floodway management alternatives will be evaluated including improvements to existing structures or constructing a new drainage ditch to convey the floodway on airport property.

TASK 2

Purpose and Need

A Draft Purpose and Need (P&N) Statement would be developed based on the findings of the Master Plan (July 2024) and would be consistent with the goals identified by the Sponsor and FAA. The Draft Purpose and Need Statement would be distributed to the Sponsor and FAA for review and comment. Following FAA and Sponsor review and concurrence, the Purpose and Need would be finalized. This task would also identify the federal actions necessary to implement the project, anticipated project

development timelines, and likely project funding sources. The Introduction and P&N would comprise Chapter 1 of the EA.

TASK 3

Alternatives

As required by FAA Order 1050.1F, this task would present the proposed project and reasonable alternatives in comparative form. This task would also define the issues and provide adequate information, so the Sponsor's Preferred Alternative is clear. The alternatives analysis would comprise Chapter 2 of the EA.

Reasonable alternatives would be identified and evaluated based on information included in the 2024 Master Plan. The alternatives chapter would summarize each alternative being considered by the Sponsor that may meet the project's purpose and need. Alternatives would be developed in enough detail to allow an evaluation and comparison in terms of cost and operational, safety and environmental factors. This chapter would also include the development of exhibits that would depict each alternative graphically. Also identified in this section would be federal, state, or local rules, regulations, and permits that may pertain to each alternative.

This scope assumes that a No-Action Alternative and a Build Alternative (the preferred alternative) would be carried forward for detail analysis within the EA. The alternatives identification would support compliance with EO 11990, *Protection of Wetlands*, in terms of demonstrating that the Sponsor and the FAA considered practicable alternatives to avoid wetland impacts associated with the proposed action, if present.

Alternatives would be described and their ability to achieve the identified purpose and need would be defined. As mentioned above, a No-Action Alternative would be evaluated as a basis of comparison with other alternatives in conformance with NEPA and FAA requirements. A multi-level screening process would be developed and implemented to evaluate alternatives. The first screening level would determine if an alternative satisfies the purpose and need with subsequent screening including operational issues, construction issues, construction cost, and environmental impacts. The alternatives would be concisely compared in narrative, tabular, and graphic form. A brief discussion would state the reasoning for retaining or eliminating each alternative for further evaluation in the EA.

TASK 4

Data Collection & Field Investigations

This task involves data collection and field investigations necessary to identify and concisely describe the existing physical and environmental conditions against which environmental impacts of the project would be compared. Additional information would be collected as necessary and appropriate to fully document existing conditions for the potential areas of impact.

The results of this task would be documented in Chapter 3: Affected Environment and Environmental Consequences of the EA as further described in Task 5.

4.1 Wetland & Other Waters of the U.S. Delineation

A wetland delineation according to the procedures in the 1987 US Army Corps of Engineers (USACE) Wetlands Delineation Manual and the Midwest supplement would be prepared. The following would be completed to document any potential jurisdictional wetlands or other waters of the US and isolated wetlands:

- Preparation of USACE Routine Wetland Determination Data Forms for each wetland, documenting hydrology, soil and vegetation indicators
- Qualitative analysis of wetlands using ORAM and for streams using either the Qualitative Habitat Evaluation Index (QHEI) or Headwater Habitat Evaluation (HHEI) as appropriate based on watershed size
- Preliminary determination of which surface waters resources may be waters of the United States and/or waters under the jurisdiction of the Ohio Environmental Protection Agency (OEPA)
- Location of the wetland or stream boundaries using GPS with sub-meter accuracy

Mapping of all surface water features, and a wetland and other waters delineation report would be produced as part of this task. The report would be coordinated with USACE along with a jurisdictional determination request if any water resource impacts would be necessary as part of the proposed project.

4.2 Threatened & Endangered Species Habitat Evaluation

The evaluation of suitability of the existing habitat for federal and state listed species with a known or historical range in Fairfield County would be conducted based on a review of published information and an on-site evaluation. As part of the evaluation, a USFWS IPaC species list would be obtained and an ODNR Environmental Review including a check of the Natural Heritage Database (NHD) would be conducted. A field reconnaissance would be conducted of the project area and would evaluate habitat for federally and state threatened or endangered species with a known or historic range in Fairfield County. The technical memo would be provided to FAA for consultation with USFWS and ODNR as necessary.

4.3 Phase 1 Cultural Resource Survey

Cultural resource professionals meeting the Secretary of the Interior's Standards would evaluate the Area of Potential Effect (APE) as identified in Task 1.3. A report documenting the results of the archival and field investigations would be prepared and provided to FAA for a determination of effects and Section 106 consultation with OHPO and THPO.

TASK 5

Affected Environment and Environmental Consequences

This chapter would provide an overall view of the Proposed Action in the context and setting in which it occurs, based on FAA Order 1050.1G. The scope and context of which are described below.

The Affected Environment and Environmental Consequences would be documented in Chapter 3 of the EA. This Chapter would present the baseline/existing conditions and would provide an assessment of the direct, indirect, and cumulative environmental effects of the Build Alternative for the specific impact categories currently listed in FAA Order 1050.1G. Due to the nature of the proposed action, it is anticipated that some environmental resource categories would experience no impact. Should the analysis indicate that impacts are not significant, or a specific resource does not exist within the study area, a brief statement to this effect, with references to the appropriate section(s) of FAA Orders 1050.1G, would be prepared and presented at the beginning of Chapter 3.

At this time, it is expected the following environmental resource categories are not present in proximity of the proposed project and therefore are not subject to detailed impact analysis:

- Coastal Resources
- Wild and Scenic Rivers

5.1 Aviation Emissions and Air Quality

An air quality analysis will be prepared to address the requirements of the National Environmental Policy Act (NEPA) and the federal Clean Air Act (CAA); and will be prepared in accordance with the following FAA guidance documents:

- Order 1050.1G - FAA National Environmental Policy Act Implementing Procedures and accompanying Desk Reference - the FAA's policy and procedures for complying with NEPA.

- Aviation Emissions and Air Quality Handbook, version 4 (July 2024) - the handbook is a comprehensive guide intended to assist air quality analysts/environmental specialists in assessing the air quality impact of FAA actions at airports.

A summary of existing conditions in the study area will be discussed. These include current listing of the National Ambient Air Quality Standards (NAAQS), air quality designation status of the study area (i.e., attainment, nonattainment, and/or maintenance), and applicable state ambient air quality standards and regulations.

Operational emissions associated with added aircraft arrivals and departures resulting from the proposed development will be prepared using the latest version of FAA's Aviation Environmental Design Tool (AEDT) and appropriate emission inventory guidelines, tools, and methods. Emissions from aircraft auxiliary power units (APUs) and ground support equipment (GSE) will also be included in the analysis.

Additionally, airport operational emissions associated with motor vehicles will also be assessed as it is assumed that these sources will change because of the proposed development.

Construction emissions associated with the proposed project's on-road vehicles, off-road heavy equipment, earth moving activities, and site preparation will be estimated using the most recent versions of the U.S. Environmental Protection Agency's (EPA's) construction emissions models/tools and guidance documents. The latest EPA's MOtor Vehicle Emission Simulator (MOVES) model will be used to develop emissions factors as well as AP-42, *Compilation of Air Pollutant Emissions Factors*. The Transportation Research Board's Airport Construction Emissions Inventory Tool (ACEIT) will only be used to develop construction equipment and vehicle activity levels as the current version has outdated emission factors.

Operational and construction-related emission inventories will be prepared for EPA's criteria pollutants and their precursors—carbon monoxide (CO), sulfur oxides (SO_x), particulate matter ($PM_{10/2.5}$), nitrogen oxides (NO_x), and volatile organic compounds (VOCs).

Because LHQ is in Fairfield County, an area designated as "maintenance" for the 2008 and 2015 8-hour ozone (O_3) NAAQS, the General Conformity requirements of the CAA are applicable to the proposed project. As such, increases in the applicable pollutants/precursors resulting from the changes in emissions between the No Build and Build conditions will be compared to the conformity *de minimis* threshold levels.

An air quality technical memorandum, identifying the proposed input data/modelling assumptions and modelling results, will be developed. This effort also includes responding to any FAA comments related to the air quality assessment.

5.2 Biological Resources

The field studies completed in Task 4.2 would be used to identify protected resources within the study area. The effect of the proposed project on federal and state-listed plants and animals and migratory birds would be evaluated in this task.

5.4 Department of Transportation (DOT) Act Section 303 Section 4(f) and Section 6(f) Resources

This task includes identification of Section 4(f) properties in the study area, including public parks/recreational areas of national/state/local significance, public wildlife/waterfowl refuges; and historic sites of national/state/local significance, or Section 6(f) properties, funded with Land and Water Conservation funds. Potential impacts to Section 4(f) or Section 6(f) resources are not anticipated. However, if impacts are identified, preparation of a separate Section 4(f) or Section 6(f) Evaluation would be outside of the scope of this EA but could be prepared as a supplement if required.

5.5 Farmland

Potential farmland impacts would be identified based upon the criteria of the Farmland Protection Policy Act. Within potential construction impact areas, prime and important farmlands would be identified and delineated with data and information from the U.S. Department of Agriculture, Natural Resources Conservation Service (NRCS). Coordination with the NRCS would take place to identify prime farmland (including direct or indirect conversion) impacts. If required, the NRCS's Land Evaluation and Site Assessment (LESA) methodology and Form AD-1006, Prime Farmland Conversion Rating, would be used to determine impacts on farmlands.

5.6 Hazardous Materials, Solid Waste and Pollution Prevention

Hazardous materials would be evaluated in this task per the current FAA guidance contained in FAA Order 1050.1G. Because sites containing hazardous substances or environmental contamination can have potentially significant impacts on soils, surface water, groundwater, and air quality, this task would provide an overview of what is known about any of these areas located on or in the vicinity of the proposed project area.

For the purposes of this analysis, information would be collected and developed based on the following resources:

- Regulatory agency record database report
- Any contamination assessments, hazardous material surveys and other documents, files and records provided by Fairfield County
- Review of historical aerial photos, and other historic land use records to determine any past use of environmental concern
- Visual survey of the project area

The analysis would also consider if the proposed project would directly or indirectly affect any solid waste storage/disposal site.

5.7 Historical, Architectural, Archeological, & Cultural Resources

Cultural resources that are protected by Federal law include historic or archaeological features that are on or may be eligible for the National Register of Historic Places (NRHP) would be identified within the APE as described in Task 1.3 and based on the work conducted in Task 4.3. Historic resources include any prehistoric or historic district, site, building, structure, or object included in or eligible for inclusion in the NRHP. These resources are protected by Section 106 of the National Historic Preservation Act (NHPA), as amended (16 USC 470(f)), as well as Section 4(f) of the US DOT Act of 1966.

A review of pertinent archaeological and historical literature and data would be conducted to identify potential NRHP-listed or eligible properties, as well as other known cultural or historic resources within the APE. This effort includes consideration of potential historic resources, including past activities and uses of the LHQ and areas within the APE. Results of the Phase 1 field investigations as identified in Task 4.3, and associated correspondence, deemed relevant and disclosable by SHPO, would be incorporated into the EA document.

If additional field investigation beyond those referenced in Task 4.3 are required, or if it is determined that the proposed project would cause potential adverse effects to cultural resources, the additional effort required to satisfy Section 106 and/or Section 4(f) requirements are outside of the scope of this EA but could be accomplished as a supplement to the scope.

5.8 Land Use

Existing zoning and existing and planned future land use plans would be presented. This task would evaluate the potential impacts on surrounding land uses. The potential to create incompatible land uses (excluding airport noise considerations) would be addressed as appropriate, including the creation of potential wildlife hazards or location of existing landfills as defined in FAA Advisory Circular 150/5200-33, Wildlife Hazards on and Near Airports. The Land Use section of the EA would also include the required sponsor assurance (under Section 511 (a)(5) of the 1982 Airport Act) that reasonable actions have been or would be taken to ensure compatibility of both existing and future land uses and consistency with relevant zoning and land use plans.

5.9 Natural Resources & Energy Supply

The impacts of the proposed project on energy supplies and natural resources would be analyzed as part of this task. This includes the increase in the demand for electrical power and natural gas and the ability of local energy providers to meet the demand. If required, potential energy conservation measures associated with the improvements would also be discussed.

5.10 Noise and Noise-Compatible Land Use

The current procedures for preparing a noise assessment for an EA or EIS (effective June 30, 2025) are outlined in Appendix C of Federal Aviation Administration (FAA) Order 1050.1G. In this document the FAA outlines the operational thresholds for conducting a noise analysis under NEPA. Based on these thresholds and the forecast operations at the airport, the project does not meet the requirements necessary to trigger a noise analysis, specifically:

- More than 90,000 forecast annual propeller operations or 700 jet operations by Design Group I and II airplanes (wingspan less than 79 feet) in Approach Categories A through D (landing speed less than 166 knots) at the airport

In addition, based on CMT's current knowledge, the airport does not have a noise controversy and the project is not anticipated to be controversial with the public from a noise perspective. However, only the FAA can make that determination.

If a noise analysis is required, CMT will use the FAA's Airport Environmental Design Tool (AEDT), {Version AEDT 4a}, to compute baseline and future 65, 70, and 75 dB Day-Night Level (DNL) noise exposure contours. The aviation demand projections developed in Task 1.2 would be utilized in the noise model analysis. It is anticipated that the following scenarios would be modeled: 2020/2021 Baseline, 2024 No-Action Alternative,2024 Build Scenario, 2029 No-Action and 2029 Build Scenario. Future noise levels in terms of DNL would be evaluated to determine any impact associated with the Build Alternative when compared to the No-Action Alternative. If non compatible properties are identified in the 65 DNL or higher contour then population and housing counts would also be identified based on noise contours from the 2020/2021 Baseline condition, 2024 No-Action and 2029 Build scenarios. Impacts, if any, to other potential noise sensitive locations (i.e., Section 4(f) resources, schools, churches, etc.) would be identified through modeling of up to 10 location points.

If non compatible properties are identified in the 65 DNL or higher contour, then the noise modeling would also include a Grid Point Analysis that would compare the Build Alternative to the No-Action Alternative to identify where noise would change by the following amounts:

- ± 1.5 dB at the 65 DNL and greater,
- ± 3 dB at the DNL 60 to <65 dB and
- ± 5 dB at the 45 dB to <60 dB

Exhibits illustrating the above reference 65, 70 and 75 DNL noise contours, and results of the Grid Point Analysis, would be presented in the EA.

This task also includes development of a noise technical memorandum identifying the proposed input/modelling assumptions and modelling results, which would be coordinated with the FAA for review and acceptance.

This task also includes a discussion of the compatibility of both present and planned land uses in the vicinity of the proposed project and a discussion of the compatibility between these land uses and the proposed development. If significant noise impact(s) are identified that would require additional evaluation of mitigation measures and/or a higher level of environmental analyses, this effort would be outside the scope of this EA and the Consultant would discuss next steps with the Airport and the FAA.

5.11 Socioeconomic Impacts, & Children's Environmental Health and Safety Risks

Each alternative would be analyzed as it relates to disruption of existing communities, transportation systems and networks, and conflicts with planned development. Potential impacts to children's environmental health would also be considered. The results of the aviation emissions and air quality and land use analyses, as well as the analyses conducted for other applicable impact categories, would be used as the basis for this determination.

5.12 Visual Effects

Visual resources and visual character impacts are typically related to a decrease in the aesthetic quality of an area resulting from development, construction, vegetation removal, or demolition. This task would analyze whether the proposed project would affect, obstruct, substantially alter, or remove visual resources including buildings, historic sites, or other landscape features, such as topography, water bodies, or vegetation, that are visually important or have unique characteristics. Potential airport-related light emission impacts associated with the proposed project would also be evaluated in this task.

5.13 Water Resources

Surface water, groundwater, floodplains, and wetlands do not function as isolated components of a watershed, but rather as a single natural system; therefore, impacts to any of these water resources could have consequences to the entire system. This task would include an analysis of potential impacts to wetlands, floodplains, surface waters, and groundwater.

5.13.1 Wetlands

Utilizing the wetland and waters of the U.S. delineation and jurisdictional determinations from Task 4.1, potential impacts to jurisdictional and non-jurisdictional wetlands would be identified. If impacts are identified, the EA would also identify measures taken to avoid and minimize impacts to potential wetland areas. Where avoidance of impacts is not practicable, potential mitigation measures would be identified.

Coordination and findings from agencies responsible for wetland regulations and permitting actions would be incorporated into the EA document.

The EA would also identify any permits, if required. However, preparation and submission of Individual Permits under Sections 401 and 404 of the Clean Water Act and preparation of any mitigation plans to compensate for impacts to wetlands as result of the project development, are outside of the scope of this EA but could be accomplished as a supplement to the scope.

5.13.2 Surface & Ground Water

The effects of the proposed project on stormwater, surface water, and groundwater quality and quantity would be qualitatively evaluated in this task. Applicable state or local water quality regulations and the airport's current storm water management plan would be discussed. The EA would describe the soil erosion and control measures that would be included in the project implementation and ultimately contained in the associated Stormwater Pollution Prevention Plan (SWPPP). Typically, water quality measures for construction would include temporary silt fences, check dams, mulch and geotextile fabric on steeper slopes.

5.13.3 Floodplains

The effects of the proposed project on the mapped regulatory floodplain and floodway will be evaluated as part of this task. The evaluation will include a review of existing drainage patterns, available FEMA Flood Insurance Study data, and current hydraulic characteristics within the project area to establish an appropriate baseline for analysis.

A detailed hydraulic analysis will be performed using HEC-RAS to assess the impacts of the proposed channelization and conveyance improvements. The analysis will incorporate existing topographic data, defined flow paths, and relevant hydraulic structures to accurately represent conditions within the study reach. The proposed improvements will be evaluated with the objective of maintaining regulatory floodway conveyance and demonstrating consistency with FEMA criteria for base flood elevations, floodway limits, and overall system performance.

The study will include development of existing and proposed condition models, evaluation of changes in water surface elevations, and assessment of flow distribution within the system. Where necessary, refinements to channel geometry, overbank grading, and conveyance elements will be incorporated to achieve a hydraulically balanced solution that supports both regulatory compliance and project development goals.

Coordination will be conducted with FEMA and the local Floodplain Administrator throughout the duration of the study to confirm assumptions, modeling approach, and acceptance criteria. Based on preliminary evaluation, a Conditional Letter of Map Revision (CLOMR) is anticipated to support the proposed improvements, followed by preparation and submittal of a Letter of Map Revision (LOMR) upon completion of construction.

This scope includes development of the hydraulic and hydrologic models required to support the CLOMR/LOMR process, preparation of supporting technical documentation, floodplain and floodway mapping exhibits, and completion of the MT-2 application package. Responses to FEMA and agency review comments are included as part of this effort.

If the proposed project results in floodplain encroachment, public involvement will be conducted, as required, in accordance with Executive Order 11988 and DOT Order 5650.2, including coordination with appropriate stakeholders and documentation of compliance.

This scope includes $20,000 for topographic survey if needed.

TASK 6

Public Involvement & EA Documentation

This task would produce the draft and final products of the EA study as well as the EA document public involvement activities. The effort for this task would include reviewing comments, writing, editing, and reproducing materials and documents; Public Involvement related to the EA may occur in conjunction with floodplain Public Involvement as discussed in task 5.13.3. We anticipate an opportunity for a public hearing would be offered but no public hearing would be requested. The public involvement tasks are outlined below.

This task also includes early public outreach activities in coordination with the Sponsor, as further described in Task 6.1.

All documents that would be available for public review would be compliant with Section 508 of the Rehabilitation Act (29 U.S.C. § 794d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220).

6.1 Early Agency and Public Coordination

An early agency coordination package describing the SPA and providing notification of the preparation of the EA will be prepared and distributed to FAA for coordination with federal, state, and local agencies, as well as tribes. The letter package will include background project information and supporting maps and graphics sufficient for describing the project and the timeline for completing the environmental process and construction. Results of the field investigations may also be submitted to the applicable resource agencies as part of the early agency coordination process.

Agencies receiving the informational packages may include, but may not be limited to, the U.S. Environmental Protection Agency (USEPA), OEPA, USACE, U.S. Natural Resource Conservation Service (NRCS), USFWS, the ODNR, OHPO, Fairfield County Regional Planning Commission, and the City of Lancaster.

The draft early agency coordination letters and supporting documentation will be submitted to the FAA for review prior to the submittals. For certain agencies (SHPO, USFWS, and Tribes), we anticipate FAA will conduct the coordination directly, using the draft information provided.

6.2 Preliminary Draft Environmental Assessment

The results of the project coordination and analyses would be documented in a Preliminary Draft EA to be submitted to the FAA Detroit ADO for review and comment. It is anticipated this submission would be electronic PDF and Word files that would be submitted for review and comment to the Sponsor prior to submitting to FAA.

After addressing FAA Detroit ADO comments, we assume the document will be submitted to FAA Headquarters for legal sufficiency review. The FAA would then review the document in its entirety and issue any comments they feel need addressed before general distribution to the regulatory agencies and the public. Therefore, this task is expected to involve at least 2 rounds of comments and resubmittals along with the preparation of comment dispositions for each resubmittal.

6.3 Draft Environmental Assessment

The results of the previous tasks would be compiled into a comprehensive Draft EA Report. The Draft EA would be submitted to the regulatory agencies and made available the general public for review and comment. This task includes preparation of a draft agency transmittal letter that would be coordinated with the FAA for review prior to the submittals.

One hard copy would be prepared, as well as a digital copy in PDF file format. A Public Notice of Availability for the Draft EA would identify an appropriate local publicly accessible location where the document can be reviewed. The notice would also identify an address to which all EA comments can be sent. The Draft EA would be available for public review for 45 days.

6.4 Preliminary Final Environmental Assessment and FONSI

This task would update and revise the Draft EA based on regulatory agency and public comments. Necessary revisions would be included into the text.

Review by both FAA Detroit ADO and FAA Headquarters (legal sufficiency review) are anticipated. Therefore, this task is expected to involve at least 2 rounds of comments and resubmittals along with the preparation of comment dispositions for each resubmittal. A PDF and Word file format of the Preliminary Final EA would be provided to the FAA for review and comments.

6.5 Final Environmental Assessment and FONSI

Upon receiving comments on the Preliminary Final EA from the FAA and FAA legal, final edits would be made as necessary. The Final EA and Finding of No Significant Impact (FONSI) would be submitted to FAA for signature and processing. The Final EA and FONSI would be prepared and posted on the Sponsor's website for the public. At the completion of this task, the NEPA process is complete.

TASK 7

Project Management

This task involves the contractual, costing, administrative and managerial activities necessary to implement and oversee the project. It includes the development of draft and final modifications of scopes of work and cost estimates, preparation and processing of contract documents, the routine coordination and management of the project, schedule monitoring, preparation of monthly project progress reports, meeting minutes preparation, Sponsor and FAA coordination, project management plan preparation and updates, and project closeout procedures. The project schedule will be managed to ensure the EA/FONSI can be completed within one year of the FAA's decision to prepare the EA.

This task includes arranging and participating in up to three (3) project management-related meetings during the EA study. The progress reports would describe the present status of each aspect of the work, any problems encountered, the amount of work accomplished, and a comparison of actual accomplishments to the goals established for the period.

Draft Deliverables to be Coordinated with FAA & Sponsor

- Forecast Working Paper
- Air Quality Technical Memorandum
- FEMA Letter of Map Revision (LOMR)
- Exhibits:
    - Sponsor's Proposed Action
    - Study Area/Area of Potential Effect
- Draft Purpose and Need Statement and Alternatives Evaluation
- Field Survey Reports:
    - Wetland and Other Waters Delineation Report
    - Threatened & Endangered Species Habitat Evaluation Technical Memorandum
    - Phase 1 Cultural Resource Survey Report
- Preliminary Draft EA
- Draft Agency Coordination Letters
- Notice of Availability of Draft EA
- Draft EA
- Preliminary Final EA
- Final EA

Items Not Included

The following items are not included in the scope of services, and if required, would be authorized under an amendment to this agreement:

- Section 4(f) or Section 6(f) Evaluation
- Individual Section 401/404 Permitting or Associated Mitigation
- Phase I or Phase II Environmental Site Assessments
- Species Specific T&E Surveys
- Airport Layout Plan (ALP) Update
- Noise Analysis

Fee

A not-to-exceed cost based on Schedule of Hourly charges attached in the amount of $393,908. A breakdown can be found in Attachment A.

Schedule

A preliminary schedule is provided below.

Notice to Proceed:	June 2026
Field Work Complete:	July/August 2026
Early Agency Coordination Letters/ Official EA Initiation	October 2026
Preliminary Draft EA to FAA:	January 2027
Draft EA & Public Notice of Availability:	March 2027
CLOMR Submittal	April 2027
CLOMR Approval	June 2027
Final Draft EA:	June 2027
FONSI:	July 2027

CRAWFORD, MURPHY & TILLY, INC.
CONTRACT ATTACHMENT - EXHIBIT A - 2026 PROFESSIONAL SERVICES COST ESTIMATE
CLIENT: FAIRFIELD COUNTY AIRPORT AUTHORITY
PROJECT NAME: North Hangar & Taxiway Development EA
CMT JOB NO.: 25008267

Prep By	ARC
DATE	04/17/26

Approved by	HDL
DATE	04/17/26

TASK NO.	TASKS \ CLASSIFICATIONS	Senior Principal 2	Senior Principal	Project Senior Planner 2	Senior Manager	Staff Engineer 2	Staff Engineer 2	Project Manager 2	Senior Environmental Scientist 2	Senior Associate Staff Engineer	Staff Engineer Staff	Staff Engineer Staff	Project Manager	Senior Planner	Senior Administrative Specialist	Senior Technician	Project Engineer Staff Engineer	Project Engineer Project Engineer	Project Planner Project Tech	Admin Specialist Project Assistant	Architect	Environmental Scientist Technician	MAN HOURS & LABOR SUMMARY
	CURRENT YEAR 2026 HOURLY RATES	$350	$325	$315	$300	$290	$270	$260	$250	$235	$230	$225	$210	$190	$185	$180	$160	$150	$135	TOTAL
1	TASK 1.0 - Project Mobilization														18				8	31
2	Task 1.1 - Project Initiation			5							50									82
3	Task 1.2 - Aviation Forecast & Fleet Mix			32											12				18	32
4	Task 1.3 - Study Area Mapping			2											16				2	22
5	Task 1.4 - Sponsor's Proposed Action			4								8			12					24
6	TASK 2.0 - Purpose & Need			4								4			24					32
7	TASK 3.0 - Alternatives			4																
8	TASK 4.0 - Data Collection & Field Investigations														60				52	112
9	Task 4.1 - Wetlands & Other Waters of the U.S. Delineation														8				10	18
10	Task 4.2 - Threatened & Endangered Species Habitat Evaluation														8					10
11	Task 4.3 - Phase I Cultural Resource Survey			2																
12	TASK 5.0 - Affected Env./Env. Consequences							100							26				164	292
13	Task 5.1 Air Quality			2				60				20			60				40	180
14	Tasks 5.2-5.13 All other Affected Env/Env Consequences Documentation						202	8						68	288					568
15	Task 5.13.3 Floodplains and Floodplain Permitting			2																
16	TASK 6.0 - Public Involvement & EA Documentation							10							14				20	48
17	Task 6.1 - Early Agency and Public Coordination			4				10							10				8	34
18	Task 6.2 - Preliminary Draft EA			6											16				10	34
19	Task 6.3 - Draft Final EA			8				4							16				6	34
20	Task 6.4 - Preliminary Final EA and FONSI			8				4							16				6	34
21	Task 6.5 - Final EA and FONSI			8				24							60					100
22	TASK 7.0 - Project Management			16																
23																				
24																				
25																				
	TOTAL MAN HOURS			107			202	220			50	32		68	664				344	1,687
	SUBTOTAL - BASE LABOR EFFORT			$33,705			$54,540	$57,200			$11,500	$7,200		$12,920	$122,840				$46,440	$346,345

	TASKS (CONTINUED)	TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES: TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP-MENT	MISC	SURVEY MTL	SUBS	SUBS ADMIN	OTHER EXP								TOTAL EXPENSE	TOTAL FEE
1	TASK 1.0 - Project Mobilization	$5,985																		$5,985
2	Task 1.1 - Project Initiation	$21,580																		$21,580
3	Task 1.2 - Aviation Forecast & Fleet Mix	$5,280																		$5,280
4	Task 1.3 - Study Area Mapping	$4,490																		$4,490
5	Task 1.4 - Sponsor's Proposed Action	$5,280																		$5,280
6	TASK 2.0 - Purpose & Need	$6,600																		$6,600
7	TASK 3.0 - Alternatives																			
8	TASK 4.0 - Data Collection & Field Investigations	$18,120	$271	$124															$395	$18,515
9	Task 4.1 - Wetlands & Other Waters of the U.S. Delineation	$2,830																		$2,830
10	Task 4.2 - Threatened & Endangered Species Habitat Evaluation	$2,110							$26,968										$26,968	$29,078
11	Task 4.3 - Phase I Cultural Resource Survey																			
12	TASK 5.0 - Affected Env./Env. Consequences	$53,580																		$53,580
13	Task 5.1 Air Quality	$36,600																		$36,600
14	Tasks 5.2-5.13 All other Affected Env/Env Consequences Documentation	$123,450							$20,000										$20,000	$143,450
15	Task 5.13.3 Floodplains and Floodplain Permitting																			
16	TASK 6.0 - Public Involvement & EA Documentation	$9,150																		$9,150
17	Task 6.1 - Early Agency and Public Coordination	$7,420																		$7,420
18	Task 6.2 - Preliminary Draft EA	$6,830			$200														$200	$7,030
19	Task 6.3 - Draft Final EA	$7,330																		$7,330
20	Task 6.4 - Preliminary Final EA and FONSI	$7,330																		$7,330
21	Task 6.5 - Final EA and FONSI	$22,380																		$22,380
22	TASK 7.0 - Project Management																			
23																			$47,563	$393,908
	TOTALS	$346,345	$271	$124	$200				$46,968											
	TIME PERIOD OF PROJECT	2026	2027	2028	2029		TOTAL		EST % OF OT HRS INCLUDED ABOVE										10%	MULTI-YEAR + OT
	PERCENTAGE OF WORK TO BE PERFORMED BY YEAR	85%	15%				100%		AVERAGE OVERTIME RATE PREMIUM										15%	MLTPLR & AMT
	WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT	0.8500	0.1575				1.0075		OT ADJUSTMENT FACTOR										0.0150	1.0225
	ESTIMATED CONTINGENCY																			10%
	ROUNDING																			
	TOTAL FEE	MATH CROSS CHECK IS OK																		$393,908

FAIRFIELD COUNTY AIRPORT AUTHORITY

QUARTERLY STORMWATER VISUAL INSPECTION

LOCATION & SITE CONTACTS

Name: Fairfield County Airport Authority		**Address: 3430 Old Columbus Road NW Carroll, Ohio 43112**	
Telephone: 740-654-7001		**Primary Facility Contact Information:** Staci Knisley 740-652-7093	
Latitude: N 39° 45' 14.9508" Longitude: W 82° 39' 40.9608"		**Security:** Fairfield County Sheriff 740-652-7900	
SIC Code 9999	EHS 0	County	Fairfield
Total Impervious Surface Acres: Appx 35		Municipality	Carroll
Total Facility Acres: 235.746			
Storm Water Discharge to Greenfield Creek with 100 year flood diversion toward Claypool Run (NW)			
Name(s) of water(s) that receive storm water from this facility: Hocking River			
Hocking River Watershed			

Date: 09-22-2026 Time Storm Event Began: NA

Estimated Total Rainfall for Storm Event: NA

SITE INSPECTION:

Issue Being Evaluated	Yes	No	N/A	Comments (stains, odors, leaks, trash, etc)
Are stored materials exposed to storm water contact?	x			**Review materials stored outside Building J for leaks. See picture.**
Are oily parts and/or drums exposed to storm water contact?	x			See as above.
Are the loading and unloading areas clean?	x			
Are areas around containers clean?	x			No increased staining observed.
Is the area around the covered salt storage area free of significant salt?			x	
Is the area around the fuel island and nearest catch basin clean and free of grease, oil, fuel, etc.?	x			No increased staining observed.
Is there a buildup of oil and grease in the parking lots or equipment storage areas?		x		
Are there leaks or stains around drums or aboveground storage tanks?		x		
Is the drainage swale in the south central part of the facility and catch basins clean of debris?	x			**Has the County Engineer been contacted to mow the stream channel in 2026?**
Are trash cans and dumpsters kept covered?	x			

Issue Being Evaluated	Yes	No	N/A	Comments (stains, odors, leaks, trash, etc)
Is a stocked spill kit available at the fuel island?	x			
Are spill containment materials and stocked cleanup kits readily available?		x		A spill kit should be provided at the dispenser at 3383 Old Columbus Road. Staining from spills is visible. See picture.
Is there evidence of soil erosion?		x		
OTHER OBSERVATIONS:				

Inspected By: ___Jonathan Ferbrache -Fairfield SWCD_____

FACILITY INSPECTION PHOTOS



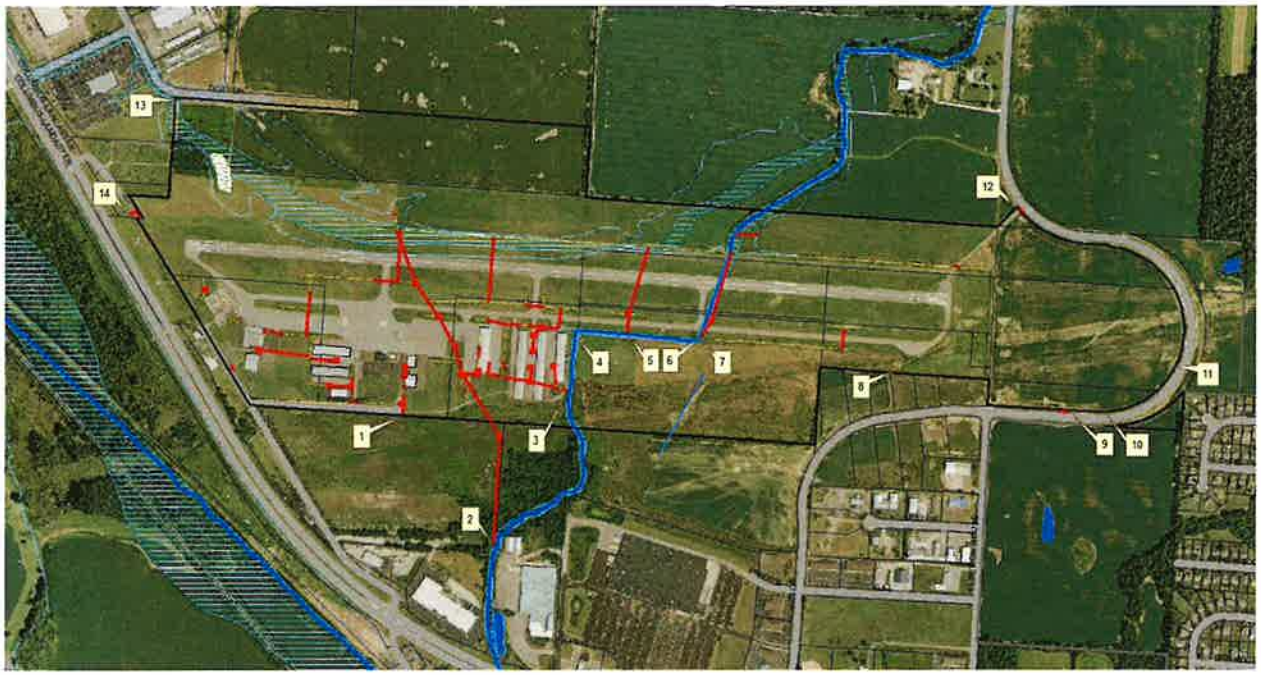
Fuel spill stains at 3383 Old Columbus Road.





Review equipment and barrels stored outside Building J for leaks and degradation.

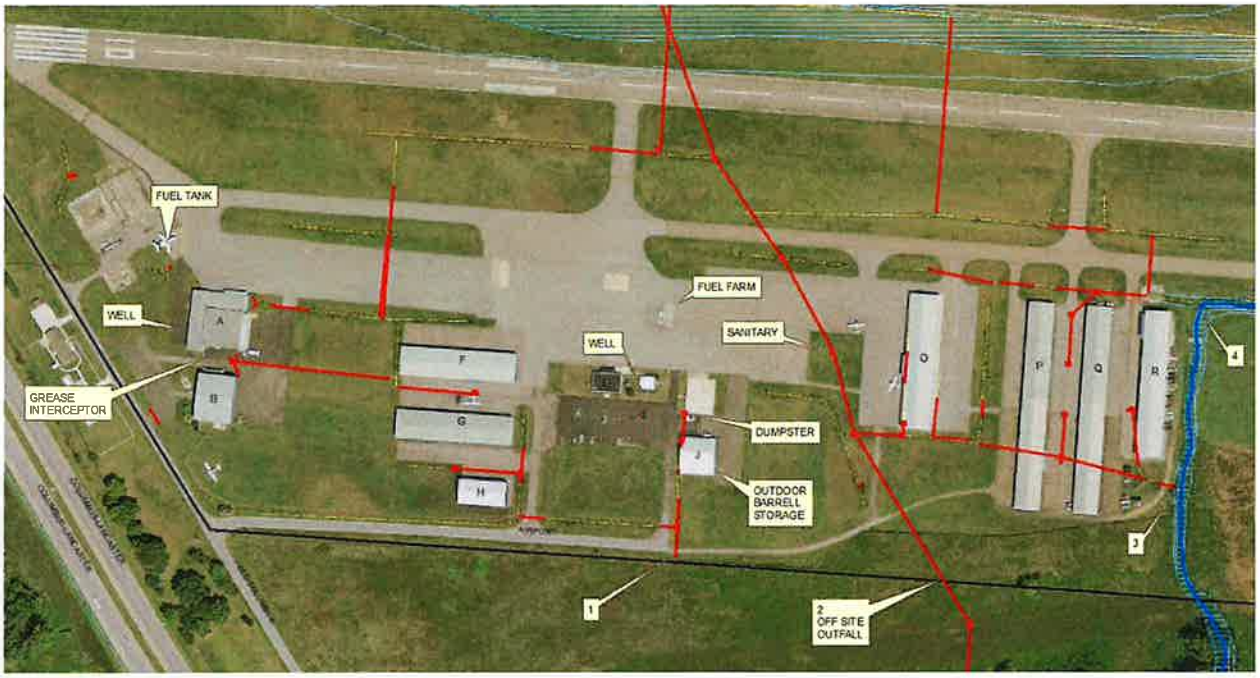
FACILITY MAPS



NORTH

FIGURE A

See Appendix A for outfall No.2 off site easement



NORTH

FIGURE B

See Appendix A for outfall No.2 off site easement

2026 Fairfield County Airport
Mowing and Snow Removal Contract

This AGREEMENT, made this **12th** day of October, 2026, between Historical Aircraft Squadron, Inc, 3266 Old Columbus Rd, Carroll, OH 43112 (THE CONTRACTOR), and the Fairfield County Airport Authority, (THE AIRPORT), for mowing and snow removal at the Fairfield County Airport facilities as described below.

Mowing as noted on Exhibit A:

1. Areas marked "AOA" mowing heights will be less than 7 inches unless weather factors impede mowing.
2. Areas marked "Outside AOA" vegetation height should be between 7 and 14 inches.
3. All ditches and road embankments will be mowed as close as possible and to the height of the AOA when possible.
4. The Terminal area will be mowed less than 4 inches and weed trimming done as needed through the growing season.

Snow Removal:

1. Snow removal considerations will begin when 2 inches of snow is forecasted within the next 24 hours.
    a. Snow removal will begin once 2 inches of snow has been observed.
    b. Pre Storm Ice Melt application will be at the discretion of THE CONTRACTOR.
    c. Post Storm Ice Melt will be applied to North side of North facing hangers at the discretion of THE CONTRACTOR.
    d. If a Level 1 Snow emergency has been issued by the County Sheriff, snow removal will not be attempted.
    e. THE CONTRACTOR will also provide its best judgement on snow removal if ice is also forecasted.

WITNESSETH: In consideration of the mutual promises contained herein, THE AIRPORT and THE CONTRACTOR agree as follows:

1. THE CONTRACTOR agrees to perform, as an independent contractor, all of the services as set forth in the EXHIBIT A; to abide by all safety and security rules of THE AIRPORT as furnished to THE CONTRACTOR in writing; and, to provide all labor and supervision necessary to implement the services provided for herein.

2. THE AIRPORT will compensate THE CONTRACTOR $ 2,500 per month, to be approved and processed at the Airport Authority's regularly scheduled board meeting. If a regular scheduled board meeting is cancelled payment will be made for missed months at the following meeting.

3. THE AIRPORT will provide Equipment and supplies to perform Mowing and Snow Removal. Any repairs to the equipment or ordering additional supplies should be requested through the designated Airport Authority contact or his/her designee. The CONTRATOR is not obligated to perform the duties of this contract if THE AIRPORT cannot provide the equipment detailed in this agreement due to maintenance. (Exhibit B)

4. THE CONTRACTOR shall work during hours and days mutually agreeable and acceptable to both THE AIRPORT and THE CONTRACTOR.

5. The Contract term shall commence at **October 12, 2026** continuing until **October 9th, 2028**

6. THE AIRPORT reserves the right to terminate the Agreement, without penalty and for any cause, after providing THE CONTRACTOR with thirty (30) days' written notice of its intention to do so at an Airport Authority regularly scheduled meeting. In such case, THE CONTRACTOR shall be paid for all work completed and any expenses sustained to the date of termination, unless such termination was due to the act or conduct of THE CONTRACTOR. The CONTRACTOR reserves the right to terminate the Agreement, without penalty and for any cause, after providing THE AIRPORT with thirty (30) days' written notice of its intention to do so at an Airport Authority regularly scheduled meeting.

7. THE CONTRACTOR and THE AIRPORT shall renegotiate the contract price if THE AIRPORT makes any substantial changes in the character or use of the areas serviced by THE CONTRACTOR. Any such renegotiation of the contract price during the current contract term must be reflected in a duly executed addendum to the Agreement, signed by THE CONTRACTOR and THE AIRPORT, and is subject to the certification of funds as provided in Ohio Revised Code Section 5705.41.

8. THE CONTRACTOR shall furnish liability and property damage insurance in the amounts of : 1 Million Dollars. In addition to THE AIRPORT the Board of Fairfield County Commissioners shall be added to the policy, as "additional insured" by endorsement and a certificate of coverage shall be provided before the execution of the Agreement.

9. THE CONTRACTOR shall carefully screen and perform reference checks on all personnel associated with this Agreement in a satisfactory manner.

10. THE CONTRACTOR shall make adequate provisions to ensure the security and safety of its employees, equipment and supplies. THE CONTRACTOR shall comply with all OSHA laws, rules, and regulations.

11. Nothing in this Agreement establishes a partnership, association, or joint venture with THE CONTRACTOR in the conduct of the provisions of this Agreement. Nothing in this Agreement shall be construed as authorizing THE CONTRACTOR to act as an agent, employee, licensee, or designee of THE AIRPORT or its Board. THE CONTRACTOR shall at all times have the status of an independent contractor with control over its employees, agents, and operations.

12. THE CONTRACTOR shall not permit liens or encumbrances to be filed against THE AIRPORT property by reason of THE CONTRACTOR'S failure to pay for services performed or material furnished hereunder. THE CONTRACTOR shall not assign this contract or any interest herein or any monies due or to become due hereunder, voluntarily, involuntarily or by operation of law.

Nor shall THE CONTRACTOR subcontract any of its duties or responsibilities hereunder without the express written consent of THE AIRPORT.

13. THE CONTRACTOR shall not discriminate on account of race, sex, color, religion or national origin in the selection and retention of any employee, or in the procurement of material and equipment.

14. Any additional charges that are not provided for in the Bid Package must be pre-approved, in writing, by THE AIRPORT prior to being imposed. THE CONTRACTOR shall have no right to collect any additional charges that are not approved as in accordance with this Paragraph. Any additional charges are subject to the certification of funds as provided in Ohio Revised Code Section 5705.41.

15. This Agreement supersedes any and all prior agreements and understandings, written or otherwise, between the parties hereto for the services to be provided hereunder.

16. To the fullest extent permitted by law, THE CONTRACTOR shall indemnify and hold harmless THE AIRPORT, its Board, the Fairfield County Board of Commissioners and its agents and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees, arising out of or resulting from the performance of the work described in the Agreement in an amount not to exceed THE CONTRACTOR insurance policy limits, currently $2,000,000 (Two Million Dollars). Policy attached.

    THE CONTRACTOR shall assume all responsibility for damage done to structures, property, markers, signs or personal injury as a direct result of THE CONTRACTORS actions during the performance of this Agreement in an amount not to exceed THE CONTRACTOR insurance policy limits, currently $2,000,000 (Two Million Dollars). Policy attached.

17. If any article, section, or provision of this Agreement or any amendments thereto shall be held invalid by operation of law or by a person or entity of competent jurisdiction, or if compliance with or enforcement of any article, section, or provision of this Agreement shall be restrained by such person or entity, the remainder of this Agreement and amendments thereto shall not be affected and shall remain in full force and effect.

    All questions regarding the validity, intention, or meaning of this Agreement or any modifications of it relating to the rights and obligations of the parties will be construed and resolved under the laws of the State of Ohio. Any suit, which may be brought to enforce any provision of this Agreement or any remedy with respect hereto, shall be brought in the Fairfield County Common Pleas Court, Fairfield County, Ohio, and each party hereby expressly consents to the jurisdiction of such court.

The Parties hereby intend to be legally bound:

THE CONTRACTOR
Historical Aircraft Squadron, Inc

President

Eric Meister
Contractor's Signature

H.A.S. President
Title

ERIC MEISTER
Print Contractor's Name

Oct. 2026
Date Signed

THE FAIRFIELD COUNTY AIRPORT AUTHORITY

The Fairfield County Airport ~~Authority~~
Board President

10-12-2026
Date Signed

Fixed Assets-2026

All Other Inventory Items

DEPARTMENT: 1260 COMMISSIONER-AIRPORT

Note: The below list reflects a verified inventory of this department's fixed assets as of close of business on the date indicated below:

Name:_____ Signature: _____ Date: _____

ASSET	DESCRIPTION	ADDITIONAL DESCRIPTION	TAG #	SERIAL/PARCEL	SUB CLASS	LOCATION	LOCATION DESC	LOCATION MEMO	DEPT	DATE ACQ	ACQ COST	MANUFACTURER NAME	MODEL	MODEL YEAR	LIC/REG #	VERIFIED BY (initials)
0000741(	AVGAS PUMP		00007410A		407	310	3430 OLD COLUMBUS RD /		1260	11/29/04	0.00			0		
0000741(	AVGAS PUMP		00007410B		407	310	3430 OLD COLUMBUS RD /		1260	11/29/04	0.00			0		
0000741(	JETA PUMP		00007410C		407	310	3430 OLD COLUMBUS RD /		1260	11/29/04	0.00			0		
0000820	BEACON & TOWER INSTALLATION		00008208A		420	310	3430 OLD COLUMBUS RD /		1260	09/26/01	3,500.00			0		
0000864	DUMP BODY HOIS & CABSHIELD #56	9-08 ENG INV # CHANGED FROM A255-01 TO A254-30 PER HENRY HILL DURING 2024 ENG DEPT INVENTORY REVIEW	A254-30	1HTWAAARX2J0517	623	310	3430 OLD COLUMBUS RD /		1260	10/24/02	18,895.00			0	OD1703	
111	CARPORT OVER FUEL TANK		111	N/A	400	310	3430 OLD COLUMBUS RD /		1260	09/28/21	5,660.00			0		
1122	BUSH HOG 2715 MOWER			1200523	404	310	3430 OLD COLUMBUS RD /		1260	06/12/08	9,500.00			0		
1629	1986 GMC 7000 SIERRA TRUCK		1629	1GDJ7D1BXGV5274	620	310	3430 OLD COLUMBUS RD /		1260	03/18/12	14,000.00		1986 SIERRA TRUC	1986		
2102	EQUIPMENT FOR AIRFIELD LIGHTING		2102	12650	420	310	3430 OLD COLUMBUS RD /		1260	02/28/13	7,050.00			0		
2271	HIGHLIFT CEILING FAN		2271	MPF6-15051-003-0(	425	310	3430 OLD COLUMBUS RD /		1260	02/23/15	7,860.00			0		
2273	HIGHLIFT CEILING FAN		2273	MPF6-15051-004-0(	425	310	3430 OLD COLUMBUS RD /		1260	02/23/15	7,860.00			0		
2528	AVGAS REFUELER/TRAILER (FUEL CART)		2528		435	310	3430 OLD COLUMBUS RD /		1260	06/30/16	14,750.00			0		
2675	2017 JOHN DEERE Z915E TRACTOR		2675	1TC915ECEHT0540	434	310	3430 OLD COLUMBUS RD /		1260	05/22/17	7,000.00	JOHN DEERE	Z915E	2017		
3599	JOHN DEERE 5100E TRACTOR W/ACCESSOR		3599	1LV5100EEJK40457	434	310	3430 OLD COLUMBUS RD /		1260	06/05/19	77,564.84			0		
4385	KUBOTA ZD121-3-60 DIESEL ZERO TURN		4385	KBGGDCA0APGF62(	434	310	3430 OLD COLUMBUS RD /		1260	07/19/23	19,300.00			0		
8394	JOHN DEERE 5510 MFWD TRACTOR		8394	LV5510S351505	630	310	3430 OLD COLUMBUS RD /		1260	08/01/01	17,577.91			0		
8644	2002 INTL DUMP TRUCK #56	9-08 ENG INV # CHANGED FROM A255-01 TO A254-50 PER HENRY HILL DURING 2024 DEPT INVENTORY REVIEW	A254-50	1HTWAAARX2J0517	623	310	3430 OLD COLUMBUS RD /		1260	04/19/02	44,543.00			2002	OD1703	

Exhibit B

FAIRFIELD COUNTY

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09 JOURNAL DETAIL 2026 9 TO 2026 9

ACCOUNTS FOR: 7800 AIRPORT OPERATIONS		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80780000 AIRPORT OPERATIONS								
80780000 530000	CONTRACTUAL SERVIC	180,000	222,962	151,950.55	12,214.02	70,752.62	258.73	99.9%
2026/09/000760	09/14/2026 API	670.00	VND 009826	PO 26000408	WEBCHICK LLC	WEB UPDATES OCT 2026-2027		5463985
2026/09/000762	09/14/2026 API	539.34	VND 001281	PO	PORTA KLEEN	RENTAL FOR PORTABLE TOILET 9/2		5463922
2026/09/001110	09/21/2026 API	200.00	VND 001281	PO 26000239	PORTA KLEEN	RENTAL FOR PORTABLE TOILET 9/1		5464460
2026/09/001110	09/21/2026 API	30.80	VND 016659	PO 26000112	SUNRUSH WATER	DRINKING WATER SERVICES 8/20/2		5464543
2026/09/001110	09/21/2026 API	73.65	VND 016659	PO 26000112	SUNRUSH WATER	DRINKING WATER SERVICES 9/2026		5464544
2026/09/001121	09/21/2026 API	1,100.23	VND 005790	PO 26000328	OHIO DEPT OF TAXATIO	8/1-8/31 fuel sales tax		5464501
2026/09/001614	09/28/2026 API	9,600.00	VND 007099	PO 26000351	SUNDOWNER AVIATION L	AIRPORT MANAGER 10/2026		5465021
80780000 541001	ELECTRIC/UTILITES	25,000	45,651	33,400.58	1,840.76	11,750.75	500.00	98.9%
2026/09/000760	09/14/2026 API	155.32	VND 001373	PO 26000249	SOUTH CENTRAL POWER	MOPED ASOS 7/31-8/28		5463934
2026/09/000760	09/14/2026 API	177.00	VND 001373	PO 26000249	SOUTH CENTRAL POWER	HANGAR M 7/31-8/28		5463935
2026/09/000760	09/14/2026 API	387.70	VND 001373	PO 26000249	SOUTH CENTRAL POWER	TERMINAL 2 7/31-8/28		5463936
2026/09/000760	09/14/2026 API	53.74	VND 001373	PO 26000249	SOUTH CENTRAL POWER	3383 COLUMBUS LANCASTER 7/31-8		5463937
2026/09/000760	09/14/2026 API	77.96	VND 001373	PO 26000249	SOUTH CENTRAL POWER	HANGAR G 7/31-8/28		5463938
2026/09/000760	09/14/2026 API	99.76	VND 001373	PO 26000249	SOUTH CENTRAL POWER	HANGAR F 7/31-8/28		5463939
2026/09/000760	09/14/2026 API	110.25	VND 001373	PO 26000249	SOUTH CENTRAL POWER	HANGAR P 7/31-8/28		5463940
2026/09/000760	09/14/2026 API	124.96	VND 001373	PO 26000249	SOUTH CENTRAL POWER	HANGAR O 7/31-8/28		5463941
2026/09/000760	09/14/2026 API	255.13	VND 001373	PO 26000249	SOUTH CENTRAL POWER	TERMINAL RUNWAY LIGHTGS 7/31-8		5463942
2026/09/001110	09/21/2026 API	123.95	VND 001373	PO 26000249	SOUTH CENTRAL POWER	HANGAR Q 8/11-9/10		5464464
2026/09/001110	09/21/2026 API	107.26	VND 023650	PO 26000764	FAIRFIELD CO UTILITI	3430 OLD COLUMBUS RD 7/31-8/31		5464567
2026/09/001110	09/21/2026 API	107.26	VND 023650	PO 26000764	FAIRFIELD CO UTILITI	HANGAR M 7/31-8/31		5464568
2026/09/001614	09/28/2026 API	60.47	VND 003823	PO 26000299	NORTHEAST OHIO NATUR	3383 OLD COLUMBUS RD 8/13-9/10		5464998
80780000 543000	REPAIR AND MAINTEN	60,000	22,000	12,505.11	1,620.00	7,982.69	1,512.20	93.1%
2026/09/001114	09/21/2026 API	800.00	VND 004476	PO 26006452	PRECISION OVERHEAD D	SERVICE/REPAIRS AT AIRPORT		5464493
2026/09/001613	09/28/2026 API	820.00	VND 049980	PO 26000147	JESS HOWARD ELECTRIC	SERVICE CALL/REPAIRS		5465112
80780000 544000	RENTALS/LEASE	191,500	191,500	191,500.00	.00	.00	.00	100.0%
80780000 554000	ADVERTISING	1,500	1,500	.00	.00	900.00	600.00	60.0%
80780000 558000	TRAVEL REIMBURSEME	200	200	39.88	.00	110.12	50.00	75.0%

FAIRFIELD COUNTY

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09 JOURNAL DETAIL 2026 9 TO 2026 9

ACCOUNTS FOR: 7800 AIRPORT OPERATIONS		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80780000 560000	MATERIALS & SUPPLI	15,000	20,000	9,794.06	3,785.94	9,205.94	1,000.00	95.0%
2026/09/000252	09/08/2026 API	319.85 VND 013101 PO 26006203 ECAC, LLC				BATTERY CUT OFF SWITCH		5463371
2026/09/001114	09/21/2026 API	989.16 VND 001511 PO 26000017 R D HOLDER OIL INC				FUEL FOR AIRPORT MOWERS/TRACTO		5464474
2026/09/001614	09/28/2026 API	767.25 VND 005545 PO 26000058 PURVIS BROTHERS INC				PARTS/SUPPLIES FOR FUEL PUMPS		5465007
2026/09/001614	09/28/2026 API	1,709.68 VND 007099 PO 26000070 SUNDOWNER AVIATION L				REIMBURSEMENT FOR SUPPLIES		5465020
80780000 561000	GENERAL OFFICE SUP	500	500	.00	.00	100.00	400.00	20.0%
80780000 562600	FUEL (GASOLINE/DIE	575,000	650,167	466,269.31	128,489.77	183,897.79	.00	100.0%
2026/09/000252	09/08/2026 API	47,500.72 VND 005545 PO 26000321 PURVIS BROTHERS INC				FUEL PURCHASES FOR AIPORT 8/21		5463327
2026/09/001614	09/28/2026 API	44,964.31 VND 005545 PO 26000321 PURVIS BROTHERS INC				FUEL PURCHASES FOR AIPORT 9/17		5465006
2026/09/001614	09/28/2026 API	36,024.74 VND 005545 PO 26000321 PURVIS BROTHERS INC				FUEL PURCHASES FOR AIPORT 8/10		5465008
80780000 574000	EQUIPMENT, SOFTWAR	15,000	15,000	3,604.29	.00	10,800.00	595.71	96.0%
80780000 590310	REFUNDS OF HANGAR	3,000	3,000	1,587.00	.00	.00	1,413.00	52.9%
TOTAL AIRPORT OPERATIONS		1,066,700	1,172,480	870,650.78	147,950.49	295,499.91	6,329.64	99.5%
TOTAL AIRPORT OPERATIONS		1,066,700	1,172,480	870,650.78	147,950.49	295,499.91	6,329.64	99.5%
TOTAL EXPENSES		1,066,700	1,172,480	870,650.78	147,950.49	295,499.91	6,329.64	

Customer Checkout & Agreement

Work Order #6148134

Billing Information — Verified By Customer

Site Inspected	Customer Bill To
S-0082845	**350635**
Fairfield County Airport	**Fairfield County**
3430 Old Columbus Rd Nw	210 E Main St
Carroll, Ohio 43112-9674	Lancaster, Ohio 43130-3854

Inspection Reports — Verified By Customer

Approved Charges — Verified By Customer

Qty	Description	Unit Price	Total
115.00	Inspection Fire Extinguisher Annual (20+)	3.75	431.25
26.00	Verification Collar	6.25	162.50
26.00	Fire Extinguisher Valve Stem	21.50	559.00
25.00	Six Year Maint - Dry Chemical Fire Extinguisher	16.78	419.50
13.00	Recharge 10 lb. ABC or BC Fire Extinguisher	38.23	496.99
13.00	Recharge 20 lb. ABC or BC Fire Extinguisher	56.65	736.45
26.00	Fire Extinguisher Neck Gasket	7.25	188.50
1.00	Hydrostatic Test - Dry Chem Stored Pressure Extin	31.34	31.34

Trip Charge	$79.50
Total	**3,105.03**

Service Note:

Inspected, tagged, and sealed all fire extinguishers. Total of 115. 26 extinguishers were pulled for 6-year servicing/rebuild and returned. R-3 remains inaccessible. New C and M hangars were inspected as well as Fairfield Aircraft Services. EAA building was not inspected. Hangar B was not inspected - last tagged in 2022.

All accessible extinguishers are now up to date.

Thank you for choosing Silco!

FIRE & SECURITY

Customer Checkout & Agreement

Work Order #6148134

Please Note: This is not an invoice. Tax is not included

Customer Checkout & Agreement

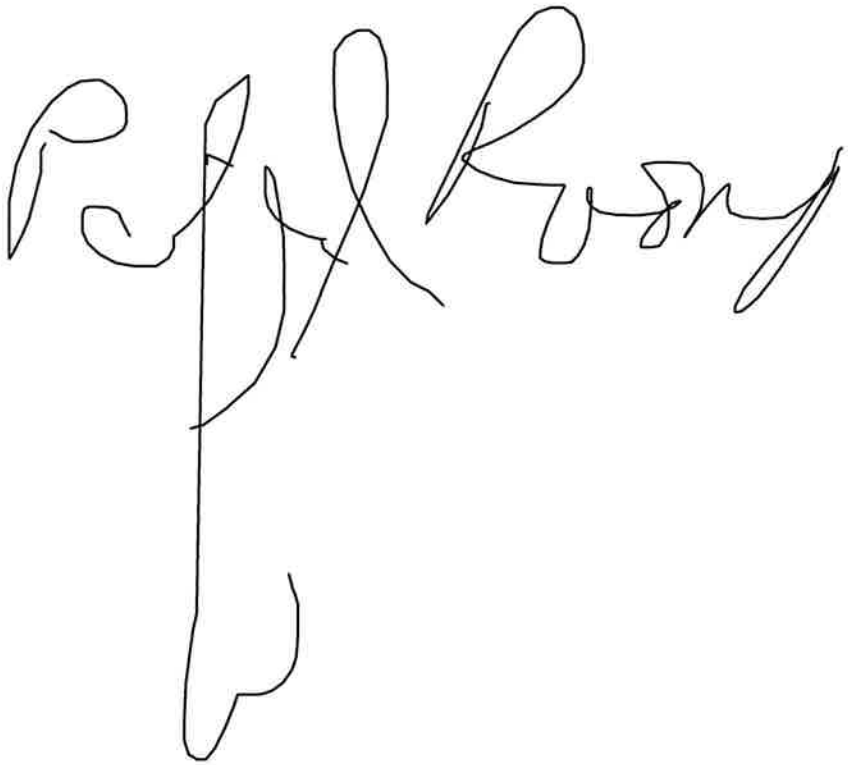
Work Order #6148134

Delivery Contact

Contact	**Email**	**Phone Number**
Ian Coil	jon.kochis@fairfieldcountyohio.gov	(740)652-7920

Signature

Signed By: Pat Rooney
Signed On: Friday, October 2, 2026



Customer expressly acknowledges and agrees that they have read, understood, and are legally bound by the Silco Terms and Conditions which are listed at https://silcofs.com/terms

Important Dates Calendar: Expirations, Deadlines, and Events

Description	Other Notes	Expiration/Due Date
HAS mowing and snow removal contract	on for tonight's meeting	9/30/2026
FAA FY2027 Planning Meeting	Jon, Ben, & others	10/15/2026
QTpod subscription	auto renews annually unless cancel before due date	11/1/2026
Approval of 2027 Appropriation and Revenue Budget	annually	11/9/2026
MS4 training of Board and FBO	Training on 12/7	12/31/2026
Hangar J Lease		12/31/2026
Jon Kochis, John Smith, and Michael Kaper		12/31/2026
EAA lease renewal with the Board of Commissioners		12/31/2026
ODOT FY27 Grant - winning bidder due	$418K AWOS awarded on 9/11/26	3/15/2027
UST/BUSTR Annual Registration		6/30/2027
Petroleum Underground Tank		7/1/2027
Storm Water Pollution Plan Review		7/1/2027
2028 Appropriation & Revenue Budget Approved for Budget Commission	Due in August annually	8/1/2027
Blue Lightning Initiative (BLI)	report filed annually	9/30/2027
Lease agreement with Board of Commissioners to operate facilities		10/25/2027
Noxious Vegetation Control, LLC - Agreement for annual spraying		12/31/2027
CMT agreement for non-grant funded services		12/31/2027
Glenn Burns board appointment		12/31/2027
Bill Fagan, Tom Brennan, Scott Richardson board appointments		12/31/2028
Legal services agreement with County Prosecutor		12/31/2028
FBO Agreement	option to renew two (2) one (year) periods	12/31/2028
Insurance Agreement		1/1/2029
CMT Master agreement		11/11/2029
Hangar A Lease		4/30/2032
FAA lease for space		9/30/2032
Gorsuch Land Lease#1		7/31/2037
Gorsuch Land Lease#2		7/31/2037
Co-sponsor agreement with the Board of Commissioners		5/13/2044
MOA with the FAA related to national Airspace System (NAS)		9/30/2046
SAS land lease agreement		6/30/2049