

**Fairfield County Airport Authority Board Meeting  
3430 Old Columbus Road, NW, Carroll, Ohio 43112  
Minutes for November 9, 2020**

**Meeting to order**

Jon Kochis called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Jon Kochis, Bill McNeer, Bill Fagan, and Michael Kaper. Board Members absent were Glenn Burns, Rick Szabrak, & Pat Ferguson. Also present were Staci Knisley (via GoTo Meeting), Al Moyer, Pat Rooney, Bob Miller, and Kip Kelsey.

**Approval to have Board Member Jon Kochis to lead the meeting**

On motion of Bill McNeer and second of Bill Fagan, the Fairfield County Airport Authority Board voted to have Board Member Jon Kochis to lead the meeting.

Voting aye thereon: McNeer, Fagan, Kochis, and Kaper  
Absent were: Burns, Szabrak, & Ferguson  
Motion passed.

**Opportunity for the Public to Address the Board**

None.

**Approval of the Minutes for the October 12, 2020 Meeting**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve the minutes from the October 12, 2020 meeting.

Voting aye thereon: McNeer, Kaper, Kochis, and Fagan  
Absent were: Burns, Szabrak, & Ferguson  
Motion passed.

**Historical Aircraft Squadron (HAS) update**

Mr. Moyer reported that there are two (2) runway lights malfunctioning. They are waiting on the underground cable and transformer to fix the lights. There is nothing dangerous with them not working.

Mr. Moyer reported that the Museum may switch to LED lights. The government will reimburse HAS \$5,000. State Electric Supply gave a quote for \$10,000 for parts. HAS will do the labor for \$5,000. They are improving the lighting in the building more than savings. HAS requested the Board to fund \$5,000 of the costs.

Mr. McNeer asked for a formal quote to be discussed at the next Board meeting.

Mr. Moyer also reported that the winter equipment is sufficient for now. We have the new tractor and the other plow truck that are in good condition.

**Sundowner Aviation/Airport Manager Update – Monthly Board Report**

a. Monthly Report

Mr. Rooney reviewed the monthly report, see attached to minutes. There are 12 people on the hangar waiting list. They have been replacing hangar lights with ceramic lights. The floor fell out of the hydraulic lift. The costs will be less than \$500 to repair.

b. Furnace Repair

Mr. Rooney reported that the front furnace in the Terminal needs repaired. It is currently turned off. The repair is supposed to be done this week. There is a maintenance contract estimate of \$1,100 if the Board is interested.

Mr. Kochis reported that the front furnace is very old. We may want to look into replacing it rather than purchasing a service contract. He is comfortable with a maintenance agreement for the back furnace. That may be the only furnace that is needed.

Mr. Rooney introduced Bob Miller to the Board. He is joining Sundowner Aviation.

**Standing Committee Updates:**

**Airport Improvement – Jon Kochis**

a. **Engineer’s Summary Report –Crawford Murphy Tilly, Inc. (CMT)**

Mr. Kochis reviewed the report. (see attached to minutes)

• **Approval of FY2021 AIP Pre-Application for \$299,700 and to authorize Jon Kochis for signature**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve the FY2021 AIP Pre-Application for \$299,700 and to authorize Jon Kochis for signature. (See attached to minutes)

Voting aye thereon: McNeer, Kaper, Kochis, and Fagan

Absent were: Burns, Szabrak, & Ferguson

Motion passed.

• **Approval of 2022-2031 CIP Updates and to authorize Jon Kochis for signature**

On motion of Michael Kaper and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the 2022-2031 CIP Updates and to authorize Jon Kochis for signature. (See attached to minutes)

Voting aye thereon: Kaper, McNeer, Kochis, and Fagan

Absent were: Burns, Szabrak, & Ferguson  
Motion passed.

- **Approval of FY2021 CatEx and to authorize Jon Kochis for signature**  
On motion of Michael Kaper and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the FY2021 CatEx and to authorize Jon Kochis for signature. (See attached to minutes)

Voting aye thereon: Kaper, McNeer, Kochis, and Fagan  
Absent were: Burns, Szabrak, & Ferguson  
Motion passed.

**b. Local Paving**

Mr. Kochis reviewed the estimate from American Pavements for micro-surfacing between Hangar Row O-P and Hangar Row Q-R. No striping is required between the hangars. It is too late for the project to start in 2020. This project will be funded by the County Commissioners as a capital project.

**Approval to accept and approve the local paving project estimate to move forward in 2021 with American Pavements in the amount of \$ 46,644.20**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to accept and approve the local paving project estimate to move forward for 2021 with American Pavements in the amount of \$ 46,644.20 (See attached to minutes)

Voting aye thereon: McNeer, Kaper, Kochis, and Fagan  
Absent were: Burns, Szabrak, & Ferguson  
Motion passed.

Mr. Kochis reviewed the Rose Bros Paving estimate for the east drive to the fence to the hangars including the culvert. This is also funded by the County Commissioners.

**Approval to accept and approve the Roadway paving estimate to move forward in 2021 with Rose Bros Paving in the amount of \$ 27,985**

On motion of Bill Fagan and second of Bill McNeer, the Fairfield County Airport Authority Board voted to accept and approve the roadway paving estimate to move forward in 2021 with Rose Bros Paving in the amount of \$ 27,985 (See attached to minutes)

Voting aye thereon: Fagan, McNeer, Kochis, and Kaper  
Absent were: Burns, Szabrak, & Ferguson  
Motion passed.

c. **Storage Building discussion**

Mr. Kochis reported that he had a discussion with Ms. Knisley and County Administrator Brown related to the storage building project. The project was pulled from 2020 projects due to the pandemic. If we want the project to start in 2021, it is recommended that we use our Airport operating funds by signing a Memo of Understanding with the Board of Commissioners. If we choose not to use our operating budget, the building project might be considered again in 2022.

Mr. Kochis will work on a Memo of Understanding (MOU) with the County Prosecutor's Office.

d. **South Access Road/Culvert Repair**

Mr. Kochis stated that the local paving project will take care of this.

e. **Storm Water System Rehab**

• **Request from Soil & Water to FBO/Airport Management**

Mr. Kochis reviewed the request and asked Airport Management to follow-up with reading the storm water plan and signing off on it.

Ms. Knisley will send the forms and plan by email to Airport Management.

Mr. Rooney will check with the tenant in R1 relating to storing things properly outside the hangar.

Mr. McNeer recommends an addendum to the lease relating to storing chemical things outside the hangar. He also recommended that the amount of the lease increase and that the minimum standards is updated.

• **Tile Repair/Kull Excavating**

Nothing new to report.

• **SE field drainage problems**

Nothing new to report.

**Strategic Planning Committee – Bill McNeer, Jon Kochis, Rick Szabrak**

Mr. McNeer reported that the committee, Mr. McNeer, Mr. Kochis, and Mr. Szabrak met on Tuesday, November 3. They laid the groundwork for the strategic plan that will probably start in January. They will meet approximately 4 times in 2021.

Mr. Kochis reported that the full board will also have monthly meetings with Crawford Murphy Tilly, Inc., the Airport's engineering firm. Also discussed was the economic piece of the strategic (master) plan. The economic piece will not be funded by the FAA grant.

Mr. Kochis recommended that the master plan meetings start at 5:00 p.m. before the 6:00 Regular Meeting that is held on the 2<sup>nd</sup> Monday of every month.

**Community Relations – Michael Kaper & Rick Szabrak (absent)**

Mr. Kaper reported that he received an email inquiry requested information. He will follow-up.

**Facilities and Grounds – Michael Kaper & Bill Fagan**

a. Hangar J repairs

Mr. Kochis reported that Hangar J has been excavating and hopes to be wrapped up later this week.

b. Terminal Renovations

Mr. Kochis reported that the terminal is getting ready for renovation. He will ask County Facilities to help with getting things moved and ready. Wednesday will start the abatement process for the flooring. We hope to have Airport Management access by the first of the week. The terminal will be closed to the public.

Mr. Kochis reviewed the materials chosen for the renovations including flooring, ceiling tile, and countertop materials.

Mr. Kochis recommended that the December board meeting be held at HAS if the terminal renovations are not complete.

c. Vegetation Control Contract with Major Farms, LLC

Mr. Kochis reported that the draft contract has been sent to Mr. Majors for his review.

**FBO Liaison – Pat Ferguson (absent)**

There was nothing to report.

**Finance - Glenn Burns (absent)**

a. **2021 Appropriation Budget**

Mr. Kochis reviewed the major expenditure object categories with the Board.

Ms. Knisley asked if there were any questions.

Mr. McNeer asked for the CARES Act grant fund clarification.

Ms. Knisley reported that it is projected that the CARES Act will pay for \$10,000 for Utilities for 2021.

- **Approval of 2021 Appropriation Budget by major expenditure object categories**

On motion of Michael Kaper and second of Bill Fagan, the Fairfield County Airport Authority Board voted to approve the 2021 Appropriation Budget by major expenditure object categories. (See attached to minutes)

Voting aye thereon: Kaper, Fagan, Kochis, and McNeer

Absent were: Burns, Szabrak, & Ferguson

Motion passed.

**b. Transfer of Appropriations for Hangar J repair**

Ms. Knisley reported that the repair is \$6,200. She recommended \$10,000 to allow for other expenses that may occur in 2020.

- **Approval to appropriate from unappropriated into a major expenditure object category for contractual services in the amount of \$10,000**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve to appropriate from unappropriated into a major expenditure object category for contractual services in the amount of \$10,000. (See attached to minutes)

Voting aye thereon: McNeer, Kaper, Kochis, and Fagan

Absent were: Burns, Szabrak, & Ferguson

Motion passed.

**c. Financial Reports**

The Board reviewed the following financial reports:

- 2020 Airport Cash Projection
- Purchase Order list
- Smart Card Fuel accounts
- Utility cost report

**d. Payment of Bills**

- **Approval for payment of bills totaling \$ 21,046.81**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$21,046.81 (See invoice summary attached to minutes)

Voting aye thereon: McNeer, Kaper, Kochis, and Fagan

Absent were: Burns, Szabrak, & Ferguson

Motion passed.

- **Motion to approve retroactively October payments totaling \$ 40,771.02**

On motion of Michael Kaper and second of Bill Fagan, the Fairfield County Airport Authority Board motioned to approve retroactively October invoices totaling \$ 40,771.02 (See attached to minutes)

Voting aye thereon: Kaper, Fagan, Kochis, and McNeer

Absent were: Burns, Szabrak, & Ferguson

Motion passed.

### **Security & Safety – Jon Kochis & Bill McNeer**

There was no update.

### **Tenant Relations – Glenn Burns (absent) & Bill Fagan**

a. **Rent Status Spreadsheet**

The board reviewed the spreadsheet.

b. **P13 tenant vacating**

Ms. Knisley asked the Board to waive the 30-day notification and to reimburse the tenant for his deposit.

Mr. Rooney reported that P13 is already rented and paperwork has been sent.

### **Approval to reimburse the deposit based on the notification is 4 days short and the hangar is already rented**

On motion of Bill McNeer and second of Jon Kochis, the Fairfield County Airport Authority Board voted to approve to reimburse the deposit based on the notification is 4 days short and the hangar is already rented.

Voting aye thereon: McNeer, Kochis, Fagan, and Kaper

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Absent were: Burns, Szabrak, & Ferguson  
Motion passed.

**Web – Bill McNeer & Rick Szabrak**

Nothing new to report.

**Old Business**

None

**New Business**

- **Fixed Base Operator/Airport Management Request for Proposal (RFP) received**

Mr. Kochis asked the Board to give their scoring of the proposal to Ms. Knisley.

Mr. McNeer stated that attachment E is not in the proposal received.

Ms. Knisley reported that attachment E (Ohio New Hire Form) is already on file with the County Auditor's Office.

Mr. McNeer also reported that the terrorism form was noted but not completed.

Mr. Kochis reported that the form is no longer needed and should have been pulled from the RFP.

Ms. Knisley reported that all the necessary forms will be completed when the agreement is approved.

Mr. McNeer stated that the triennial drill on page 4 is encouraged but not a requirement.

Mr. Kochis recommended that a motion be approved accepting the RFP. The contract negotiations will follow the week after Thanksgiving.

**Approval to accept the FBO RFP from Sundowner Aviation**

On motion of Bill McNeer and second of Micheal Kaper, the Fairfield County Airport Authority Board voted to accept the FBO RFP from Sundowner Aviation.

Voting aye thereon: McNeer, Kaper, Kochis, and Fagan

Absent were: Burns, Szabrak, & Ferguson

Motion passed.

- **New furnishings for the terminal**



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Mr. Kochis recommended setting aside monies for new furnishings for the terminal. He proposed purchasing nesting folding tables and chairs. They can be configured into a conference table or classroom setting. He estimated 26 chairs and 10 tables are needed. These will be set up with COVID-19 precautions. He will have quotes for the next meeting.

**Informational**

None.

**Calendar of upcoming events and other important dates**

The Board reviewed the following calendar of upcoming events and other dates:

- a. Board Members Bill McNeer, Michael Kaper, & Jon Kochis – term expires 12/31/2020  
*All wish to be reappointed.*
- b. FBO agreement expires 12/31/2020
- c. Doug Majors Noxious Weed Control agreement expires 12/31/2020
  - RFP's opened Monday, August 10
- d. Meeting with Board of Commissioners, Tuesday, May 25, 2021 @ 9:30 a.m. relating to Economic Development at the Airport (Rick and Jon to attend)
- e. CMT Master agreement expires 9/9/2021 (option to extend 3 one-year extensions)
- f. Legal Services agreement with County Prosecutor expires 12/31/2021
- g. FAA lease for space expires 9/30/2022
- h. HAS mowing and snow removal contract expires on 9/30/2022
- i. Lease with Board of Commissioners to operate facilities expires on 11/16/2022
- j. Hangar J Lease agreement expires 12/31/22
- k. Insurance Coverage lock in rates expire 12/31/22

**Adjournment**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to adjourn at 7:09 p.m.

**Next meeting is Monday, December 14, 2020 at 6:00 pm at the Airport Terminal 3430 Old Columbus, Road NW, Carroll Ohio**

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*Meeting minutes for the November 9, 2020 meeting were approved on December 14, 2020*

\_\_\_\_\_  
Glenn Burns

\_\_\_\_\_  
Bill Fagan

\_\_\_\_\_  
Rick Szabrak

\_\_\_\_\_  
Jon Kochis

\_\_\_\_\_  
Michael Kaper

**Fairfield County Airport Authority Board Meeting**  
**3430 Old Columbus Road, NW, Carroll, Ohio 43112**  
**Minutes for November 9, 2020**

\_\_\_\_\_  
William McNeer

\_\_\_\_\_  
Pat Ferguson

\_\_\_\_\_  
Staci A. Knisley, Airport Clerk



**Fairfield County Airport Authority  
Board Meeting, November 9, 2020**

**Engineer's Summary Report**

1. FY 19 FAA AIP – Taxiway D Construction

Strawser Paving has completed their construction. Final change order approved. Final payment is pending punchlist completion (remaining items are final as-built survey and establishment of grass).

Reimbursement #3 to be completed today, bot FAA and ODOT.

Closeout Report to be completed in November and submitted prior to end of calendar year.



Project photo – dated August 7

2. ODOT FY20 – Apron B, C1 Rehab.

Final punchlist items have been correct and pavement marking completed last week. CMT to complete a final punchlist review with ODOT and closeout the project. Anticipated this month.

3. FY 21 FAA AIP Grant Preapplication

Master Plan to be included and Design of Taxiway B (incl drainage) FY 21.

4. Action Items:



FCA Authority Board:

Glenn Burns, DDS  
William McNeer, CPP  
Bill Fagan  
Michael J. Kaper, J.D.  
Jon Kochis  
A. B. "Pat" Ferguson  
Rick Szabrak

November 23, 2020

Mr. Mark Grennell, Program Manager  
FAA-DET-ADO  
11677 South Wayne Road, Suite 107  
Detroit, MI 48174

**RE: Fairfield County Airport, Lancaster, Ohio  
FY 2021 Airport Improvement Program Pre-Application**

Dear Mr. Grennell:

In anticipation of submitting an FY2021 Airport Improvement Program grant application enclosed please find a pre-application for the following project at the Fairfield County Airport:  
Update Airport Master Plan

The following items are enclosed for the above projects:

- Federal Assistance Request Checklist
- Standard Form 424 – Application for Federal Assistance
- Project Information Sheet/ Project Narrative/Cost Estimate
- Project Schedule
- Project Sketch
- Form 5100-100

Based on the attached schedules, we anticipate the preparation and submission of an FY21 Airport Improvement Program grant application on or before June 15, 2021. The projects and funding estimates are consistent with the projects previously discussed with the Airport Districts Office.

Sincerely,

A handwritten signature in blue ink that reads "Jon Kochis".

Jon Kochis, Board Member  
Fairfield County Airport Authority

Enclosures: as listed  
Copy: G. Heaton, CMT

Fairfield County Airport Authority  
Staci A. Knisley, Clerk  
3430 Old Columbus Rd NW, Carroll, Ohio 43112  
740-652-7093 Airport Clerk  
740-654-7001 Airport Terminal, email: [fairfieldcountyaairport@co.fairfield.oh.us](mailto:fairfieldcountyaairport@co.fairfield.oh.us)  
[www.fairfieldcountyaairport.com](http://www.fairfieldcountyaairport.com)

**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
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5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
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**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
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**8. APPLICANT INFORMATION:**

\* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="31-6400066"/>	* c. Organizational DUNS: <input type="text" value="0750028810000"/>
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**d. Address:**

\* Street1:   
Street2:   
\* City:   
County/Parish:   
\* State:   
Province:   
\* Country:   
\* Zip / Postal Code:

**e. Organizational Unit:**

Department Name: <input type="text"/>	Division Name: <input type="text"/>
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**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="(740) 438-5304"/>	Fax Number: <input type="text"/>
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\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Aviation Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Improvement Program

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Update Master Plan

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="225,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="12,500.00"/>
* d. Local	<input type="text" value="12,500.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="250,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:





**FAA  
Detroit Airports District Office**

## **Federal Assistance Request Checklist**

**Directions - Complete the Federal Assistance Request checklist with your pre-application and application and submit a completed package.**

Airport Name: Fairfield County Airport

Airport Sponsor: Fairfield County Airport Authority

Location (city, state): Lancaster, OH

Date of Application: 10/27/2020

Type of Application (check one):  Pre-Application  Application

### **Cover Letter**

- Projects identified. Any changes from previous meetings/discussions should be discussed prior to submission.
- If pre-application, proposed application date identified.
- If application, any changes to requested amount are identified and reasons provided.
- If application, identify if any changes have taken place on the Exhibit "A" property map since the last grant.
- If application, identify if any changes have taken place on Exhibit "C" Title Opinion, since the last grant

### **Pre-Application**

- Standard Form 424 - Application for Federal Assistance
- Federal Assistance Request Checklist
- Project Narrative
- Project Cost Estimate
- Project Sketch - one for each project or one drawing with all the projects clearly labeled
- Project Schedule, including schedule to develop the CSPP/CMP
- Identification of environmental requirements
- Statement of public hearing
- Preliminary sponsor scope of work for all planning/environmental projects
- Form 5100-100, -101
- Identification of DBE requirements, if any.

### FY2021 FAA AIP Grant PreApplication

Airport Name: Fairfield County Airport	Date prepared: November 20, 2020
Associated City: Lancaster, OH	Prepared By: Crawford, Murphy & Tilly, Inc.
Sponsor: Fairfield County Airport Authority	Telephone No.: 614-468-1200
Airport Three Letter LHQ	
	NPIAS No. 39-0044
	Congressional District: Ohio 15th District

Item #	Description	Fiscal Year	Total Cost	Entitlement	Apportionment	Discretionary	State Non-FAA	Local	Remarks/Item Justification
1	Rehabilitate Taxiway B - Design Phase 1 of 2	21	\$30,000	\$27,000	\$0	\$0	\$1,500	\$1,500	
2	Improve Airfield Drainage - Design Phase 1 of 2	21	\$53,000	\$47,700	\$0	\$0	\$2,650	\$2,650	
	<b>TOTAL FY21</b>		<b>\$83,000</b>	<b>\$74,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,150</b>	<b>\$4,150</b>	

Item #	Description	Fiscal Year	Total Cost	Entitlement	Apportionment	Discretionary	State Non-FAA	Local	Remarks/Item Justification
3	Update Airport Master Plan	21	\$250,000	\$225,000	\$0	\$0	\$12,500	\$12,500	
	<b>TOTAL FY21</b>		<b>\$250,000</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,500</b>	<b>\$12,500</b>	



2

RUNWAY 10/28

TAXIWAY B

1

FY21 PRE-APPLICATION

ITEM NUMBER	FISCAL YEAR	DESCRIPTION
1	2021	REHABILITATE TAXIWAY B1 - DESIGN ONLY
2	2021	IMPROVE AIRFIELD DRAINAGE - DESIGN
3	2021	UPDATE AIRPORT MASTER PLAN

DATE: OCT 27, 2020

JOB No: \_\_\_\_\_

SHEET: 1 OF 1



License # 184-025813

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FAIRFIELD COUNTY AIRPORT  
LANCASTER, OH

PRE-APPLICATION EXHIBIT

**Attachment A**  
**Project Detail Sheet**

AIRPORT FACILITY: Fairfield County Airport  
AIRPORT SPONSOR: Fairfield County Airport Authority

Fiscal Year: 2021

Project Title/Description: Update Airport Master Plan

Cost:	Total:\$250,000	Fed:\$225,000	State:\$12,500	Local:\$12,500
	Percent Share	90%	5%	5%

Project Schedule: See attached for schedule

Justification: Significant airport changes have occurred since the last airport Master Plan was completed.

Property adjacent to the airport has changed hands, crosswind runway desires for the airport have changed and the northside airfield development has generated commercial interest.

Additional airport master planning efforts are needed to keep the vision for the airport unified and current.

Sketch/Project Location: See attached.

## Application for Federal Assistance (Development and Equipment Projects)

### PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
<b>Item 1.</b> Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Item 2.</b> Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 3.</b> Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 4.</b> Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 5.</b> Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.  <input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <input type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 6.</b> Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?  If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:  <input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414.  <input type="checkbox"/> Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

**PART II - SECTION B**

**Certification Regarding Lobbying**

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**PART II – SECTION C**

The Sponsor hereby represents and certifies as follows:

**1. Compatible Land Use** – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

None

**2. Defaults** – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None

**3. Possible Disabilities** – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None

**4. Consistency with Local Plans** – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

**5. Consideration of Local Interest** – It has given fair consideration to the interest of communities in or near where the project may be located.

**6. Consultation with Users** – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

**7. Public Hearings** – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

No public hearing proposed

**8. Air and Water Quality Standards** – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

**PART II – SECTION C (Continued)**

9. **Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. **Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Project limited to Airport Owned Property

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

---

<sup>1</sup> State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.



**PART III – BUDGET INFORMATION – CONSTRUCTION**

<b>SECTION A – GENERAL</b>
1. Assistance Listing Number:
2. Functional or Other Breakout:

<b>SECTION B – CALCULATION OF FEDERAL GRANT</b>			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			250,000
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. <b>Subtotal</b> (Lines 1 through 13)			\$ 250,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. <b>Less:</b> Ineligible Exclusions (Section C, line 23 g.)			
18. <b>Subtotal</b> (Lines 16 through 17)			\$ 250,000
19. Federal Share requested of Line 18			225,000
20. Grantee share			12,500
21. Other shares			12,500
22. <b>TOTAL PROJECT</b> (Lines 19, 20 & 21)			\$ 250,000

<b>SECTION C – EXCLUSIONS</b>	
<b>23. Classification (Description of non-participating work)</b>	<b>Amount Ineligible for Participation</b>
a.	
b.	
c.	
d.	
e.	
f.	
g. <b>Total</b>	

<b>SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE</b>	
<b>24. Grantee Share – Fund Categories</b>	<b>Amount</b>
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	12,500
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. <b>TOTAL - Grantee share</b>	<b>\$ 12,500</b>
<b>25. Other Shares</b>	<b>Amount</b>
a. State	12,500
b. Other	
c. <b>TOTAL - Other Shares</b>	<b>\$ 12,500</b>
<b>26. TOTAL NON-FEDERAL FINANCING</b>	

<b>SECTION E – REMARKS</b> (Attach sheets if additional space is required)

**PART IV – PROGRAM NARRATIVE**  
(Suggested Format)

**PROJECT:** Update Airport Master Plan

**AIRPORT:**

**1. Objective:**

The Airport Layout Plan and Master Plan report will be updated.

**2. Benefits Anticipated:**

Changes to the property, environment, airport needs and development opportunities will drive a new ALP and master plan report.

**3. Approach:** (See approved Scope of Work in Final Application)

**4. Geographic Location:**

Fairfield County Airport, Carroll, Ohio  
Fairfield County, Ohio

**5. If Applicable, Provide Additional Information:**

**6. Sponsor's Representative:** (include address & telephone number)

Dr. Glenn Burns, DDS, President, Fairfield County Airport Authority  
3430 Old Columbus Road NW  
Carroll, OH 43112



**FCA Authority Board:**

Glenn Burns, DDS  
William McNeer, CPP  
Bill Fagan  
Michael J. Kaper, J.D.  
Jon Kochis  
A. B. "Pat" Ferguson  
Rick Szabrak

November 23, 2020

Mr. Mark Grennell, Program Manager  
FAA-DET-ADO  
11677 South Wayne Road, Suite 107  
Detroit, MI 48174

**RE: Fairfield County Airport, Lancaster, Ohio  
FY 2021 Airport Improvement Program Pre-Application**

Dear Mr. Grennell:

In anticipation of submitting an FY2021 Airport Improvement Program grant application enclosed please find a pre-application for the following project at the Fairfield County Airport:  
Rehabilitate Taxiway B – Design, Phase 1 of 2  
Improve Airfield Drainage – Design, Phase 1 of 2

The following items are enclosed for the above projects:  
Federal Assistance Request Checklist  
Standard Form 424 – Application for Federal Assistance  
Project Information Sheet/ Project Narrative/Cost Estimate  
Project Schedule  
Project Sketch  
Form 5100-100

Based on the attached schedules, we anticipate the preparation and submission of an FY21 Airport Improvement Program grant application on or before June 15, 2021. The projects and funding estimates are consistent with the projects previously discussed with the Airport Districts Office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jon Kochis", is written over the word "Sincerely,".

Jon Kochis, Board Member  
Fairfield County Airport Authority

Enclosures: as listed  
Copy: G. Heaton, CMT

Fairfield County Airport Authority  
Staci A. Knisley, Clerk  
3430 Old Columbus Rd NW, Carroll, Ohio 43112  
740-652-7093 Airport Clerk  
740-654-7001 Airport Terminal, email: [fairfieldcountyairport@co.fairfield.oh.us](mailto:fairfieldcountyairport@co.fairfield.oh.us)  
[www.fairfieldcountyairport.com](http://www.fairfieldcountyairport.com)

### Application for Federal Assistance SF-424

* 1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
---	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
--	---

**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="31-6400066"/>	* c. Organizational DUNS: <input type="text" value="0750028810000"/>
--	---

**d. Address:**

\* Street1:   
Street2:   
\* City:   
County/Parish:   
\* State:   
Province:   
\* Country:   
\* Zip / Postal Code:

**e. Organizational Unit:**

Department Name: <input type="text"/>	Division Name: <input type="text"/>
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

Title:

Organizational Affiliation:

\* Telephone Number:  Fax Number:

\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Aviation Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Improvement Program

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Rehabilitate Taxiway B - Design Only Phase 1 of 2, Improve Airfield Drainage - Design

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="74,700.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text" value="4,150.00"/>
* d. Local	<input type="text" value="4,150.00"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="83,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:



**FAA**  
**Detroit Airports District Office**

## Federal Assistance Request Checklist

**Directions - Complete the Federal Assistance Request checklist with your pre-application and application and submit a completed package.**

Airport Name: Fairfield County Airport

Airport Sponsor: Fairfield County Airport Authority

Location (city, state): Lancaster, OH

Date of Application: 10/27/2020

Type of Application (check one):  Pre-Application  Application

### **Cover Letter**

- Projects identified. Any changes from previous meetings/discussions should be discussed prior to submission.
- If pre-application, proposed application date identified.
- If application, any changes to requested amount are identified and reasons provided.
- If application, identify if any changes have taken place on the Exhibit "A" property map since the last grant.
- If application, identify if any changes have taken place on Exhibit "C" Title Opinion, since the last grant

### **Pre-Application**

- Standard Form 424 - Application for Federal Assistance
- Federal Assistance Request Checklist
- Project Narrative
- Project Cost Estimate
- Project Sketch - one for each project or one drawing with all the projects clearly labeled
- Project Schedule, including schedule to develop the CSPP/CMP
- Identification of environmental requirements
- Statement of public hearing
- Preliminary sponsor scope of work for all planning/environmental projects
- Form 5100-100, -101
- Identification of DBE requirements, if any.

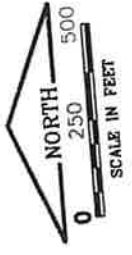


### FY2021 FAA AIP Grant PreApplication

Airport Name: Fairfield County Airport	Date prepared: November 20, 2020
Associated City: Lancaster, OH	Prepared By: Crawford, Murphy & Tilly, Inc.
Sponsor: Fairfield County Airport Authority	Telephone No.: 614-468-1200
Airport Three Letter LHQ	
	NPIAS No. 39-0044
	Congressional District: Ohio 15th District

Item #	Description	Fiscal Year	Total Cost	Entitlement	Apportionment	Discretionary	State Non-FAA	Local	Remarks/Item Justification
1	Rehabilitate Taxiway B - Design Phase 1 of 2	21	\$30,000	\$27,000	\$0	\$0	\$1,500	\$1,500	
2	Improve Fairfield Drainage - Design Phase 1 of 2	21	\$53,000	\$47,700	\$0	\$0	\$2,650	\$2,650	
	<b>TOTAL FY21</b>		<b>\$83,000</b>	<b>\$74,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,150</b>	<b>\$4,150</b>	

Item #	Description	Fiscal Year	Total Cost	Entitlement	Apportionment	Discretionary	State Non-FAA	Local	Remarks/Item Justification
3	Update Airport Master Plan	21	\$250,000	\$225,000	\$0	\$0	\$12,500	\$12,500	
	<b>TOTAL FY21</b>		<b>\$250,000</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,500</b>	<b>\$12,500</b>	



②

RUNWAY 10/28

TAXIWAY B

①

FY21 PRE-APPLICATION		DESCRIPTION
ITEM NUMBER	FISCAL YEAR	
1	2021	REHABILITATE TAXIWAY B1 - DESIGN ONLY
2	2021	IMPROVE AIRFIELD DRAINAGE - DESIGN
3	2021	UPDATE AIRPORT MASTER PLAN

DATE: OCT 27, 2020

JOB No: \_\_\_\_\_

SHEET: 1 OF 1



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FAIRFIELD COUNTY AIRPORT  
LANCASTER, OH

PRE-APPLICATION EXHIBIT

**Attachment A**  
**Project Detail Sheet**

AIRPORT FACILITY: Fairfield County Airport  
AIRPORT SPONSOR: Fairfield County Airport Authority

Fiscal Year: 2021

Project Title/Description: Rehabilitate Taxiway B - Design

Cost:	Total:\$30,000	Fed:\$27,000	State:\$1,500	Local:\$1,500
	Percent Share	90%	5%	5%

Project Schedule: See attached for project schedule

Justification: The asphalt pavement on Taxiway B rated for Corrective Maintenance/Rehabilitation when last inspected in 2015 with a PCI value of 64. The area will be rehabilitated and repaired to extend the useful life of this pavement and prevent further FOD issues.

Sketch/Project Location: See attached.



**Attachment A**  
**Project Detail Sheet**

AIRPORT FACILITY: Fairfield County Airport  
AIRPORT SPONSOR: Fairfield County Airport Authority

Fiscal Year: 2021

Project Title/Description: Improve Airfield Drainage - Design

Cost:	Total:\$53,000	Fed:\$47,700	State:\$2,650	Local:\$2,650
	Percent Share	90%	5%	5%

Project Schedule: See attached for project schedule

Justification: Design of the runway and taxiway airfield drainage improvements is needed for the long term safety to the airport.

The existing storm sewer pipe under the taxiway and runway has deteriorated beyond what is repairable. Additional flooding conditions are present due to the restrictions of passing water from areas outside the airport, and water is ponding adjacent to the taxiway due to pipe collapse.

Sketch/Project Location: See attached.



## Application for Federal Assistance (Development and Equipment Projects)

### PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
<b>Item 1.</b> Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Item 2.</b> Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 3.</b> Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 4.</b> Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 5.</b> Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<input type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below.	
<b>Item 6.</b> Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
<input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
<input type="checkbox"/> Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

**PART II - SECTION B**

**Certification Regarding Lobbying**

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



**PART II – SECTION C**

The Sponsor hereby represents and certifies as follows:

**1. Compatible Land Use** – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

None

**2. Defaults** – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None

**3. Possible Disabilities** – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None

**4. Consistency with Local Plans** – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

**5. Consideration of Local Interest** – It has given fair consideration to the interest of communities in or near where the project may be located.

**6. Consultation with Users** – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

**7. Public Hearings** – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

No public hearing proposed

**8. Air and Water Quality Standards** – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

**PART II – SECTION C (Continued)**

**9. Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

**10. Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Project limited to Airport Owned Property

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

---

<sup>1</sup> State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

**PART III – BUDGET INFORMATION – CONSTRUCTION**

**SECTION A – GENERAL**

1. Assistance Listing Number:
2. Functional or Other Breakout:

**SECTION B – CALCULATION OF FEDERAL GRANT**

Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			83,000
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. <b>Subtotal</b> (Lines 1 through 13)			\$ 83,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. <b>Less:</b> Ineligible Exclusions (Section C, line 23 g.)			
18. <b>Subtotal</b> (Lines 16 through 17)			\$ 83,000
19. Federal Share requested of Line 18			74,700
20. Grantee share			4,150
21. Other shares			4,150
22. <b>TOTAL PROJECT</b> (Lines 19, 20 & 21)			\$ 83,000

<b>SECTION C – EXCLUSIONS</b>	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

<b>SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE</b>	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	4,150
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 4,150
25. Other Shares	Amount
a. State	4,150
b. Other	
c. TOTAL - Other Shares	\$ 4,150
<b>26. TOTAL NON-FEDERAL FINANCING</b>	

<b>SECTION E – REMARKS</b> (Attach sheets if additional space is required)

**PART IV – PROGRAM NARRATIVE**  
(Suggested Format)

**PROJECT:** Rehabilitate Taxiway B - Design only, Improve Airfield Drainage - Design

**AIRPORT:**

**1. Objective:**

The project shall design the rehabilitation of Taxiway B pavements and to improve the old airfield drainage system to mitigate flooding.

**2. Benefits Anticipated:**

Increase safety due to rehabilitation and improvements.

**3. Approach:** (See approved Scope of Work in Final Application)

**4. Geographic Location:**

Fairfield County Airport, Carroll, Ohio  
Fairfield County, Ohio

**5. If Applicable, Provide Additional Information:**

**6. Sponsor's Representative:** (include address & telephone number)

Dr. Glenn Burns, DDS, President, Fairfield County Airport Authority  
3430 Old Columbus Road NW  
Carroll, OH 43112



FCA Authority Board:

Glenn Burns, DDS  
William McNeer, CPP  
Bill Fagan  
Michael J. Kaper, J.D.  
Jon Kochis  
A. B. "Pat" Ferguson  
Rick Szabrak

November 10, 2020

James Bryant, Administrator  
Office of Aviation  
Ohio Department of Transportation  
Attn: CIP Updates  
2829 W. Dublin-Granville Road  
Columbus, Ohio 43235-2786

**RE: 2022-2031 CIP Updates  
Fairfield County Airport  
Lancaster, OH**

Dear Mr. Bryant;

Enclosed is the CIP Update for the Fiscal Years 2022-2031 for the Fairfield County Airport in Lancaster, Ohio. The Fairfield County Airport Authority has prepared these forms with the assistance of our consulting engineer, Crawford, Murphy & Tilly, Inc (CMT). Please review and consider these important programming requests at your earliest convenience and incorporate this information into your programming efforts for the State and FAA.

Please do not hesitate to contact Staci Knisley at 740-652-7093 or Greg Heaton of CMT at 614-468-1200 if you have any questions or require any further information.

Sincerely,

A handwritten signature in blue ink that reads "Jon Kochis".

~~Dr. Glenn Burns, DDS~~ Board Member, Jon Kochis  
President, Fairfield County Airport Authority

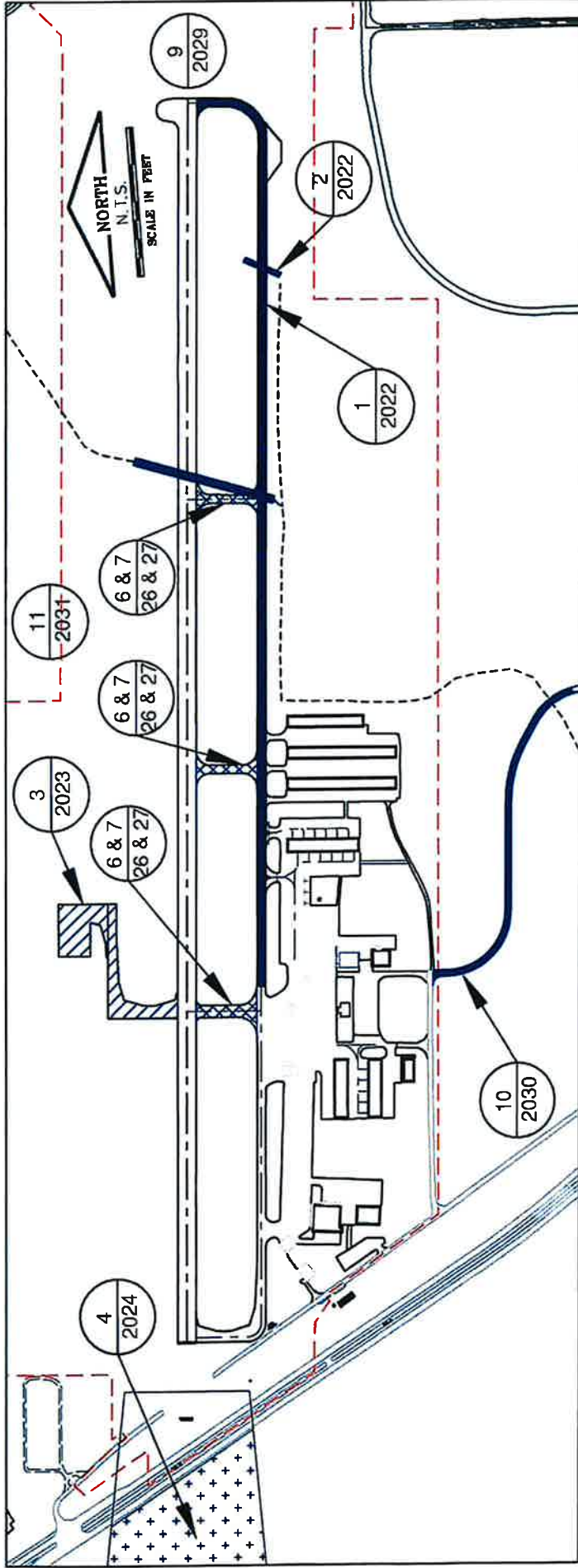
Enclosures: CIP Update

Copy: M. Grennell, FAA  
G. Heaton, CMT

Fairfield County Airport Authority  
Staci A. Knisley, Clerk  
3430 Old Columbus Rd NW, Carroll, Ohio 43112  
740-652-7093 Airport Clerk  
740-654-7001 Airport Terminal, email: [fairfieldcountyairport@co.fairfield.oh.us](mailto:fairfieldcountyairport@co.fairfield.oh.us)  
[www.fairfieldcountyairport.com](http://www.fairfieldcountyairport.com)

**10 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2022 to FY-2031**

Airport Name: Fairfield County Airport		Date prepared: October 26, 2020						
Associated City: Lancaster, OH		Prepared By: Crawford, Murphy & Tilly, Inc.						
Sponsor: Fairfield County Airport Authority		Telephone No.: 614-468-1200						
NPIAS No. 39-0044								
Congressional District: Ohio 15th District								
Item #	Description	Fiscal Year	Total Cost	Entitlement	Apportionment Discretionary	State Non-FAA	Local	Remarks/Item Justification
	Rehabilitate Taxiway B1 - Design only	21	\$30,000	\$27,000	\$0	\$1,500	\$1,500	Financial plan needed
	Improve Airfield Drainage - Design	21	\$63,000	\$47,700	\$0	\$2,650	\$2,650	Runway and Taxiway Drainage Design
	Update Airport Master Plan	21	\$250,000	\$225,000	\$0	\$12,500	\$12,500	
	Rehabilitate East T/H Taxiways	L21	\$40,000	\$0	\$0	\$0	\$40,000	Local Funding
1	Rehabilitate Taxiway B1 - Construction	22	\$385,000	\$150,300	\$196,200	\$19,250	\$19,250	
2	Improve Airfield Drainage - Construction	22	\$700,000	\$0	\$630,000	\$35,000	\$35,000	Runway and Taxiway Drainage combined
	Construct North Taxiway (660' x 35') and Apron (3,000 SY) - Design	L22	\$75,000	\$0	\$0	\$0	\$75,000	Local Funding to be reimbursed in FY23
	Obstruction Removal	S22	\$100,000	\$0	\$0	\$95,000	\$5,000	State Fundings: East and West Approach Clearing
	Rehabilitate East T/H Taxiways	L22	\$40,000	\$0	\$0	\$0	\$40,000	Local Funding
3	Construct North Taxiway (660' x 35') and Apron (3,000 SY)	23	\$760,000	\$150,000	\$625,000	\$37,500	\$37,500	Design and Construction Reimbursement
	Rehabilitate East T/H Taxiways	L23	\$40,000	\$0	\$0	\$0	\$40,000	Local Funding
4	Land Acquisition/Easement Reimbursement; Exhibit A Update	24	\$250,000	\$150,000	\$75,000	\$12,500	\$12,500	West RPZ
5	Rollover NPE funds	25	\$0	\$0	\$0	\$0	\$0	
6	Rehabilitate Taxiway A, B2, F - Design	26	\$65,000	\$58,500	\$0	\$3,250	\$3,250	Connecting Taxiways
7	Rehabilitate Taxiway A, B2, F - Construction	27	\$560,000	\$391,500	\$112,500	\$28,000	\$28,000	Mill and Overlay
8	Rollover NPE funds	28	\$0	\$0	\$0	\$0	\$0	
9	Obstruction Removal	29	\$100,000	\$90,000	\$0	\$5,000	\$5,000	Runway 28 approach surface
10	Construct Entrance Drive	30	\$2,000,000	\$211,500	\$1,588,500	\$100,000	\$100,000	
11	Partial Perimeter Fencing	31	\$165,000	\$148,500	\$0	\$8,250	\$8,250	



10 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2022 TO FY-2031		DESCRIPTION
ITEM NUMBER	FISCAL YEAR	
1	2022	REHABILITATE TAXIWAY B1 - CONSTRUCTION
2	2022	IMPROVE AIRFIELD DRAINAGE - CONSTRUCTION
3	2023	CONSTRUCT NORTH TAXIWAY (680' x 35') AND APRON (3000 SY)
4	2024	LAND ACQUISITION REIMBURSEMENT, EXHIBIT A UPDATE
5	2025	ROLLOVER NPE FUNDS

6	2026	REHABILITATE TAXIWAY A, B2, F - DESIGN
7	2027	REHABILITATE TAXIWAY A, B2, F - CONSTRUCTION
8	2028	ROLLOVER NPE FUNDS
9	2029	OBSTRUCTION REMOVAL
10	2030	CONSTRUCT ENTRANCE DRIVE
11	2031	PARTIAL PERIMETER FENCING

DATE: OCT 15, 2020  
 JOB No: \_\_\_\_\_  
 SHEET: 1 OF 1



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FAIRFIELD COUNTY AIRPORT  
 LANCASTER, OH

10 YEAR CAPITAL IMPROVEMENT  
 PROGRAM  
 FY-2022 TO FY-2031





**FAA**  
**Detroit Airports District Office**

## Capital Improvement Plan Checklist

**Directions - Complete a CIP checklist for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Airport Name: Fairfield County Airport

Location: Lancaster, Ohio

Project Description: Rehabilitate Taxiway B1 – Construction

ALP Approval Date: \_\_\_\_\_

Project Point of Contact: \_\_\_\_\_

Airport Sponsor: Fairfield County Airport Authority and Fairfield County Commissioners

Project Consultant: Crawford, Murphy, and Tilly

Total Cost of the project and anticipated funding sources

Total Cost: \$385,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$150,300		\$196,200	\$19,250	\$19,250	

Financial Plan Required?  YES  NO

Project on approved ALP?  YES  NO

Airport Design Standards

Status of RSA's as it relates to the project/Meets Standards?  YES  NO

Status of RPZ as it relates to the project/Meets Standards?  YES  NO

Modification of design standards/Any requested?  YES  NO

Complete and attach the following:

Preliminary environmental checklist for CIP Projects  YES  NO

Project Justification/Narrative  YES  NO

Sketch (please label project)  YES  NO

---

Airport Sponsor Signature and Date



FAA  
Detroit Airports District Office

**Capital Improvement Plan Project Justification**

**Directions – Complete a programming work item sheet for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Project Description: Rehabilitate Taxiway B1 – Construction

Total Cost of the project and anticipated funding sources

Total Cost: \$ 385,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$150,300	\$0	\$196,200	\$19,250	\$19,250	\$0

Justification:

List all reasons/needs for this project and include a detailed project description of existing conditions. Use extra pages if needed. If project is pavement rehab include age, thickness, distresses, PCI's, or any other factor that would affect the life of the pavement. For snow removal equipment provide a detailed analysis (existing and required) per AC 150/5220-20A.

Based on the last ODOT inspection in 2015, the existing PCI for taxiway B is 64. Pavement rehabilitation will increase the useful life of the pavement and reduce FOD.

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**FAA**  
**Detroit Airports District Office**

## **Preliminary NEPA Checklist for CIP Projects**

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**Directions - Complete this checklist as a part of the CIP Package. This checklist is not a Categorical Exclusion or environmental clearance to do the project. It is a planning tool to assist the airport in determining the appropriate level of documentation needed for each project. The checklist must be filled out for each proposed project for FY 2022, FY 2023, and FY 2024.**

FAA Order 1050.1F and 5050.4B and PPM 5050.20 should be consulted for specific project types and a list of extraordinary circumstances that need to be reviewed. If extraordinary circumstances are present, contact your ADO representative for further guidance.

Airport Name: Fairfield County Airport

Project Description: Rehabilitate Taxiway B1 – Construction

Is the project one of the following?

- |   |  |
|---|--|
| <input type="checkbox"/> Planning/Environmental Documentation | <input type="checkbox"/> Equipment Acquisition   |
| <input type="checkbox"/> NEM/NCP preparation                  | <input type="checkbox"/> Instrumentation/NAVAIDs |

Reference: FAA Order 1050.1F

If you checked one of the projects above then **STOP**. The FAA-Detroit ADO will complete a Categorical Exclusion memo per Policy and Procedures Memorandum 5050.20.

Is the project one of the following?

- Land Acquisition
- Repair, replacement, maintenance, upgrading of grounds, infrastructure, buildings, structures, or facilities

Reference: FAA Order 1050.1F

If you checked one of the projects above, then you will need to prepare a CATEX Long Form as provided in PPM 5050.20. It is due to the FAA-Detroit ADO by December 1 of the fiscal year requesting funding. All documentation, agency coordination, any required Federal or state environmental or other permits, and full compliance with all applicable Federal and state laws, regulations, and policies must be adhered to.



**FAA**  
**Detroit Airports District Office**

## Capital Improvement Plan Checklist

**Directions - Complete a CIP checklist for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Airport Name: Fairfield County Airport

Location: Lancaster, Ohio

Project Description: Improve Airfield Drainage - Construction

ALP Approval Date: \_\_\_\_\_

Project Point of Contact: \_\_\_\_\_

Airport Sponsor: Fairfield County Airport Authority and Fairfield County Commissioners

Project Consultant: Crawford, Murphy, and Tilly

Total Cost of the project and anticipated funding sources

Total Cost: \$700,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$0		\$630,000	\$35,000	\$35,000	

Financial Plan Required?  YES  NO

Project on approved ALP?  YES  NO

Airport Design Standards

Status of RSA's as it relates to the project/Meets Standards?  YES  NO

Status of RPZ as it relates to the project/Meets Standards?  YES  NO

Modification of design standards/Any requested?  YES  NO

Complete and attach the following:

Preliminary environmental checklist for CIP Projects  YES  NO

Project Justification/Narrative  YES  NO

Sketch (please label project)  YES  NO

---

Airport Sponsor Signature and Date



FAA  
Detroit Airports District Office

**Capital Improvement Plan Project Justification**

**Directions – Complete a programming work item sheet for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Project Description: Improve Airfield Drainage - Construction

Total Cost of the project and anticipated funding sources

Total Cost: \$ 700,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$0	\$0	\$630,000	\$35,000	\$35,000	\$0

Justification:

List all reasons/needs for this project and include a detailed project description of existing conditions. Use extra pages if needed. If project is pavement rehab include age, thickness, distresses, PCI's, or any other factor that would affect the life of the pavement. For snow removal equipment provide a detailed analysis (existing and required) per AC 150/5220-20A.

Construction of the runway and taxiway airfield drainage improvements is needed for the long term safety to the airport.

The existing storm sewer pipe under the taxiway and runway has deteriorated beyond what is repairable. Additional flooding conditions are present due to the restrictions of passing water from areas outside the airport, and water is ponding adjacent to the taxiway due to pipe collapse.

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**FAA**  
**Detroit Airports District Office**

## Preliminary NEPA Checklist for CIP Projects

**Directions - Complete this checklist as a part of the CIP Package. This checklist is not a Categorical Exclusion or environmental clearance to do the project. It is a planning tool to assist the airport in determining the appropriate level of documentation needed for each project. The checklist must be filled out for each proposed project for FY 2022, FY 2023, and FY 2024.**

FAA Order 1050.1F and 5050.4B and PPM 5050.20 should be consulted for specific project types and a list of extraordinary circumstances that need to be reviewed. If extraordinary circumstances are present, contact your ADO representative for further guidance.

Airport Name: Fairfield County Airport

Project Description: Improve Airfield Drainage - Construction

Is the project one of the following?

- |   |  |
|---|--|
| <input type="checkbox"/> Planning/Environmental Documentation | <input type="checkbox"/> Equipment Acquisition   |
| <input type="checkbox"/> NEM/NCP preparation                  | <input type="checkbox"/> Instrumentation/NAVAIDs |

Reference: FAA Order 1050.1F

If you checked one of the projects above then **STOP**. The FAA-Detroit ADO will complete a Categorical Exclusion memo per Policy and Procedures Memorandum 5050.20.

Is the project one of the following?

- Land Acquisition
- Repair, replacement, maintenance, upgrading of grounds, infrastructure, buildings, structures, or facilities

Reference: FAA Order 1050.1F

If you checked one of the projects above, then you will need to prepare a CATEX Long Form as provided in PPM 5050.20. It is due to the FAA-Detroit ADO by December 1 of the fiscal year requesting funding. All documentation, agency coordination, any required Federal or state environmental or other permits, and full compliance with all applicable Federal and state laws, regulations, and policies must be adhered to.



**FAA**  
**Detroit Airports District Office**

## Capital Improvement Plan Checklist

**Directions - Complete a CIP checklist for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Airport Name: Fairfield County Airport

Location: Lancaster, Ohio

Project Description: Construct North Taxiway (680' x 35') and Apron (3000 SY)

ALP Approval Date: \_\_\_\_\_

Project Point of Contact: \_\_\_\_\_

Airport Sponsor: Fairfield County Airport Authority and Fairfield County Commissioners

Project Consultant: Crawford, Murphy, and Tilly

Total Cost of the project and anticipated funding sources

Total Cost: \$750,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$150,000		\$525,000	\$37,500	\$37,500	

Financial Plan Required?  YES  NO

Project on approved ALP?  YES  NO

Airport Design Standards

Status of RSA's as it relates to the project/Meets Standards?  YES  NO

Status of RPZ as it relates to the project/Meets Standards?  YES  NO

Modification of design standards/Any requested?  YES  NO

Complete and attach the following:

Preliminary environmental checklist for CIP Projects  YES  NO

Project Justification/Narrative  YES  NO

Sketch (please label project)  YES  NO

---

Airport Sponsor Signature and Date



FY2022 - 2031 CIP Update

FAA  
Detroit Airports District Office

**Capital Improvement Plan Project Justification**

**Directions – Complete a programming work item sheet for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Project Description: Construct North Taxiway (680' x 35') and Apron (3000 SY)

Total Cost of the project and anticipated funding sources

Total Cost: \$ 750,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$150,000	\$0	\$525,000	\$37,500	\$37,500	\$0

Justification:

List all reasons/needs for this project and include a detailed project description of existing conditions. Use extra pages if needed. If project is pavement rehab include age, thickness, distresses, PCI's, or any other factor that would affect the life of the pavement. For snow removal equipment provide a detailed analysis (existing and required) per AC 150/5220-20A.

The amount of airfield congestion has amplified due to the increase of operational traffic at Fairfield County Airport. The airport seeks to expand the apron space and the North Taxiway in response to this increase in traffic.

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**FAA**  
**Detroit Airports District Office**

## **Preliminary NEPA Checklist for CIP Projects**

---

**Directions - Complete this checklist as a part of the CIP Package. This checklist is not a Categorical Exclusion or environmental clearance to do the project. It is a planning tool to assist the airport in determining the appropriate level of documentation needed for each project. The checklist must be filled out for each proposed project for FY 2022, FY 2023, and FY 2024.**

FAA Order 1050.1F and 5050.4B and PPM 5050.20 should be consulted for specific project types and a list of extraordinary circumstances that need to be reviewed. If extraordinary circumstances are present, contact your ADO representative for further guidance.

Airport Name: Fairfield County Airport

Project Description: Construct North Taxiway (680' x 35') and Apron (3000 SY)

Is the project one of the following?

- |   |  |
|---|--|
| <input type="checkbox"/> Planning/Environmental Documentation | <input type="checkbox"/> Equipment Acquisition   |
| <input type="checkbox"/> NEM/NCP preparation                  | <input type="checkbox"/> Instrumentation/NAVAIDs |

Reference: FAA Order 1050.1F

If you checked one of the projects above then **STOP**. The FAA-Detroit ADO will complete a Categorical Exclusion memo per Policy and Procedures Memorandum 5050.20.

Is the project one of the following?

- |  |
|--|
| <input type="checkbox"/> Land Acquisition  |
| <input checked="" type="checkbox"/> Repair, replacement, maintenance, upgrading of grounds, infrastructure, buildings, structures, or facilities |

Reference: FAA Order 1050.1F

If you checked one of the projects above, then you will need to prepare a CATEX Long Form as provided in PPM 5050.20. It is due to the FAA-Detroit ADO by December 1 of the fiscal year requesting funding. All documentation, agency coordination, any required Federal or state environmental or other permits, and full compliance with all applicable Federal and state laws, regulations, and policies must be adhered to.



**FAA**  
**Detroit Airports District Office**

## Capital Improvement Plan Checklist

**Directions - Complete a CIP checklist for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Airport Name: Fairfield County Airport

Location: Lancaster, Ohio

Project Description: Land Acquisition/Easement Reimbursement

ALP Approval Date: \_\_\_\_\_

Project Point of Contact: \_\_\_\_\_

Airport Sponsor: Fairfield County Airport Authority and Fairfield County Commissioners

Project Consultant: Crawford, Murphy, and Tilly

Total Cost of the project and anticipated funding sources

Total Cost: \$250,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$150,000		\$75,000	\$12,500	\$12,500	

Financial Plan Required?  YES  NO

Project on approved ALP?  YES  NO

Airport Design Standards

Status of RSA's as it relates to the project/Meets Standards?  YES  NO

Status of RPZ as it relates to the project/Meets Standards?  YES  NO

Modification of design standards/Any requested?  YES  NO

Complete and attach the following:

Preliminary environmental checklist for CIP Projects  YES  NO

Project Justification/Narrative  YES  NO

Sketch (please label project)  YES  NO

---

Airport Sponsor Signature and Date



FAA  
Detroit Airports District Office

**Capital Improvement Plan Project Justification**

**Directions – Complete a programming work item sheet for each project that the airport is proposing to fund for FY 2022, FY 2023, and FY 2024.**

Project Description: Land Acquisition/Easement Reimbursement

Total Cost of the project and anticipated funding sources

Total Cost: \$ 250,000

Funding Sources/Breakdown:

Entitlements	State Apportionment	Discretionary	State (non-FAA)	Local	Other
\$150,000	\$0	\$75,000	\$12,500	\$12,500	\$0

Justification:

List all reasons/needs for this project and include a detailed project description of existing conditions. Use extra pages if needed. If project is pavement rehab include age, thickness, distresses, PCI's, or any other factor that would affect the life of the pavement. For snow removal equipment provide a detailed analysis (existing and required) per AC 150/5220-20A.

The airport intends to acquire properties within the west Runway Protection Zone for Runway 10/28. This acquisition is eligible for FAA reimbursement.

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**FAA**  
**Detroit Airports District Office**

## **Preliminary NEPA Checklist for CIP Projects**

---

**Directions - Complete this checklist as a part of the CIP Package. This checklist is not a Categorical Exclusion or environmental clearance to do the project. It is a planning tool to assist the airport in determining the appropriate level of documentation needed for each project. The checklist must be filled out for each proposed project for FY 2022, FY 2023, and FY 2024.**

FAA Order 1050.1F and 5050.4B and PPM 5050.20 should be consulted for specific project types and a list of extraordinary circumstances that need to be reviewed. If extraordinary circumstances are present, contact your ADO representative for further guidance.

Airport Name: Fairfield County Airport

Project Description: Land Acquisition/Easement Reimbursement

Is the project one of the following?

- |   |  |
|---|--|
| <input type="checkbox"/> Planning/Environmental Documentation | <input type="checkbox"/> Equipment Acquisition   |
| <input type="checkbox"/> NEM/NCP preparation                  | <input type="checkbox"/> Instrumentation/NAVAIDs |

Reference: FAA Order 1050.1F

If you checked one of the projects above then **STOP**. The FAA-Detroit ADO will complete a Categorical Exclusion memo per Policy and Procedures Memorandum 5050.20.

Is the project one of the following?

- Land Acquisition
- Repair, replacement, maintenance, upgrading of grounds, infrastructure, buildings, structures, or facilities

Reference: FAA Order 1050.1F

If you checked one of the projects above, then you will need to prepare a CATEX Long Form as provided in PPM 5050.20. It is due to the FAA-Detroit ADO by December 1 of the fiscal year requesting funding. All documentation, agency coordination, any required Federal or state environmental or other permits, and full compliance with all applicable Federal and state laws, regulations, and policies must be adhered to.

**APPENDIX A. DOCUMENTED CATEX**

Airport sponsors may use this form for projects eligible for a categorical exclusion (CATEX) that have greater potential for extraordinary circumstances or that otherwise require additional documentation, as described in the Environmental Orders (FAA Order 1050.1F and FAA Order 5050.4B).

To request a CATEX determination from the FAA, the sponsor should review potentially affected environmental resources, review the requirements of the applicable special purpose laws, and **consult with the Airports District Office or Regional Airports Division Office staff** about the type of information needed. The form and supporting documentation should be completed in accordance with the provisions of FAA Order 5050.4B, paragraph 302b, and submitted to the appropriate FAA Airports District/Division Office. The CATEX cannot be approved until all information/documentation is received and all requirements have been fulfilled.

---

Name of Airport, LOC ID, and location:

Name: Fairfield County Airport

LOC ID: LHQ

Location: Lancaster, OH

Project Title:

Rehabilitate Taxiway B1 and Improve Airfield Drainage - Design and Construction

Give a brief, but complete description of the proposed project, including all project components, justification, estimated start date, and duration of the project. Include connected actions necessary to implement the proposed project (including but not limited to moving NAVAIDs, change in flight procedures, haul routes, new material or expanded material sources, staging or disposal areas). Attach a sketch or plan of the proposed project. Photos can also be helpful.

The proposed project is to rehabilitate Taxiway B1 to increase the lifespan of the pavement. Based on the last ODOT inspection in 2015, the existing PCI for taxiway B1 was 64. The rehabilitation will increase the life of Taxiway B1 and decrease FOD while also improving safety and efficiency for aircraft operations. The Airfield Drainage system will also be rehabilitated in this project as it is aging and in need of repair.

Proposed Schedule: FY 2021 - FY2022

Give a brief, but complete, description of the proposed project area. Include any unique or natural features within or surrounding airport property.

The proposed taxiway rehabilitation project would be located in the existing Taxiway B1 area. The Airfield Drainage improvements will be within the runway 10/28 safety area as well as within the taxiway B area.

Identify the appropriate CATEX paragraph(s) from Order 1050.1F (paragraph 5-6.1 through 5-6.6) or 5050.4B (Tables 6-1 and 6-2) that apply to the project. Describe if the project differs in any way from the specific language of the CATEX or examples given as described in the Order.

**310e – Cat Ex paragraph for construction or repair of a runway that is existing or taxiway, apron, loading ramp, or safety runway area including extension, strengthening, reconstruction, resurfacing, marking, grooving, fillets and jet blast facilities.**

The circumstances one must consider when documenting a CATEX are listed below along with each of the impact categories related to the circumstance. Use FAA Environmental Orders 1050.1F, 5050.4B, and the Desk Reference for Airports Actions, as well as other guidance documents to assist you in determining what information needs to be provided about these resource topics to address potential impacts. Keep in mind that both construction and operational impacts must be included. Indicate whether or not there would be any effects under the particular resource topic and, **if needed**, cite available references to support these conclusions. Additional analyses and inventories can be attached or cited as needed.

**5-2.b(1) National Historic Preservation Act (NHPA) resources**

	YES	NO
Are there historic/cultural resources listed (or eligible for listing) on the National Register of Historic Places located in the Area of Potential Effect? If yes, provide a record of the historic and/or cultural resources located therein and check with your local Airports Division/District Office to determine if a Section 106 finding is required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the project have the potential to cause effects? If yes, describe the nature and extent of the effects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the project area undisturbed? If not, provide information on the prior disturbance (including type and depth of disturbance, if available)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project impact tribal land or land of interest to tribes? If yes, describe the nature and extent of the effects and provide information on the tribe affected. Consultation with their THPO or a tribal representative along with the SHPO may be required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(2) Department of Transportation Act Section 4(f) and 6(f) resources**

	YES	NO
Are there any properties protected under Section 4(f) (as defined by FAA Order 1050.1F) in or near the project area? This includes publicly owned parks, recreation areas, and wildlife or waterfowl refuges of national, state or local significance or land from a historic site of national, state or local significance.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will project construction or operation physically or constructively “use” any Section 4(f) resource? If yes, describe the nature and extent of the use and/or impacts, and why there are no prudent and feasible alternatives. See 5050.4B Desk Reference Chapter 7.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project affect any recreational or park land purchased with Section 6(f) Land and Water Conservation Funds? If so, please explain, if there will be impacts to those properties.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(3) Threatened or Endangered Species**

	YES	NO
Are there any federal or state listed endangered, threatened, or candidate species or designated critical habitat in or near the project area? This includes species protected by individual statute, such as the Bald Eagle.  <i>See attached list of endangered and threatened species for Fairfield County. No impacts anticipated in the project area.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the project affect or have the potential to affect, directly or indirectly, any federal or state-listed, threatened, endangered or candidate species, or designated habitat under the Endangered Species Act? If yes, Section 7 consultation between the FAA and the US Fish & Wildlife Service, National Marine Fisheries Service, and/or the appropriate state agency will be necessary. Provide a description of the impacts and how impacts will be avoided, minimized, or mitigated. Provide the Biological Assessment and Biological Opinion, if required.  <i>The proposed project would be within previously disturbed areas, and no impacts to habitat anticipated.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	YES	NO
Does the project have the potential to take birds protected by the Migratory Bird Treaty Act? Describe steps to avoid, minimize, or mitigate impacts (such as timing windows determined in consultation with the US Fish & Wildlife Service).	<input type="checkbox"/>	<input checked="" type="checkbox"/>



**5-2.b (4) Other Resources**

Items to consider include:

<b>a. Fish and Wildlife Coordination Act</b>	<b>YES</b>	<b>NO</b>
<p>Does the project area contain resources protected by the Fish and Wildlife Coordination Act? If yes, describe any impacts and steps taken to avoid, minimize, or mitigate impacts.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>b. Wetlands and Other Waters of the U.S.</b>	<b>YES</b>	<b>NO</b>
<p>Are there any wetlands or other waters of the U.S. in or near the project area? <i>This project includes repair or replacement of existing culverts which pass water through the airport property, including under the runway and taxiway.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Has wetland delineation been completed within the proposed project area? If yes, please provide U.S. Army Corps of Engineers (USACE) correspondence and jurisdictional determination. If delineation was not completed, was a field check done to confirm the presence/absence of wetlands or other waters of the U.S.? If no to both, please explain what methods were used to determine the presence/absence of wetlands. <i>NWI Wetland Mapper was used to determine the presence of riverine wetlands in the proposed project area. See attached wetlands exhibit. No delineation was completed, and no impacts to the existing alignments or flow patterns will be anticipated during existing pipe removal and replacement.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>If wetlands are present, will the project result in impacts, directly or indirectly (including tree clearing)? Describe any steps taken to avoid, minimize or mitigate the impact. <i>Some impacts are anticipated based on the water which passes through the existing pipe. Replacement of the pipe will be completed during low water events to minimize amount of water passing through the project limits.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Is a USACE Clean Water Act Section 404 permit required? If yes, does the project fall within the parameters of a general permit? If so, which general permit? <i>Construction Site Stormwater General Permit application will be completed.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>c. Floodplains</b>	<b>YES</b>	<b>NO</b>
<p>Will the project be located in, encroach upon or otherwise impact a floodplain? If yes, describe impacts and any agency coordination or public review completed including</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<p>coordination with the local floodplain administrator. Attach the FEMA map if applicable and any documentation.</p> <p><b>This project involves rehabilitation of Taxiway B1 and airfield drainage. The drainage improvements will modify the floodplains previously determined to be in the area due to the presence of this pipe. Fairfield Soil and Water has been coordinated with already regarding potential solutions, including mapping of all water from the Greenfield Lake through Greenfield Creek. Pipe sizing will be based on existing and proposed revised flows from these areas.</b></p> <p><b>Floodplain map attached for reference.</b></p>		
<b>d. Coastal Resources</b>	<b>YES</b>	<b>NO</b>
Will the project occur in or impact a coastal zone as defined by the State’s Coastal Zone Management Plan? If yes, discuss the project’s consistency with the State’s CZMP. Attach the consistency determination if applicable.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project occur in or impact the Coastal Barrier Resource System as defined by the US Fish and Wildlife Service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>e. National Marine Sanctuaries</b>	<b>YES</b>	<b>NO</b>
Is a National Marine Sanctuary located in the project area? If yes, discuss the potential for the project to impact that resource.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>f. Wilderness Areas</b>	<b>YES</b>	<b>NO</b>
Is a Wilderness Area located in the project area? If yes, discuss the potential for the project to impact that resource.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>g. Farmland</b>	<b>YES</b>	<b>NO</b>
Is there prime, unique, state, or locally important farmland in/near the project area? Describe any significant impacts from the project.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the project include the acquisition and conversion of farmland? If farmland will be converted, describe coordination with the US Natural Resources Conservation and attach the completed Form AD-1006.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	YES	NO
<b>h. Energy Supply and Natural Resources</b>		
Will the project change energy requirements or use consumable natural resources either during construction or during operations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project change aircraft/vehicle traffic patterns that could alter fuel usage either during construction or operations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>i. Wild and Scenic Rivers</b>	YES	NO
Is there a river on the Nationwide Rivers Inventory, a designated river in the National System, or river under State jurisdiction (including study or eligible segments) near the project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project directly or indirectly affect the river or an area within ¼ mile of its ordinary high water mark?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>j. Solid Waste Management</b>	YES	NO
Does the project (either the construction activity or the completed, operational facility) have the potential to generate significant levels of solid waste? If so, discuss how these will be managed.  All other solid wastes would minimal and properly disposed by the contractor	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(5) Disruption of an Established Community**

	YES	NO
Will the project disrupt a community, planned development or be inconsistent with plans or goals of the community?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are residents or businesses being relocated as part of the project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(6) Environmental Justice**

	YES	NO
Are there minority and/or low-income populations in/near the project area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project cause any disproportionately high and adverse impacts to minority and/or low-income populations? Attach census data if warranted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(7) Surface Transportation**

	YES	NO
Will the project cause a significant increase in surface traffic congestion or cause a degradation of level of service provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project require a permanent road relocation or closure? If yes, describe the nature and extent of the relocation or closure and indicate if coordination with the agency responsible for the road and emergency services has occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(8) Noise**

	YES	NO
Will the project result in an increase in aircraft operations, nighttime operations, or change aircraft fleet mix?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project cause a change in airfield configuration, runway use, or flight patterns either during construction or after the project is implemented?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the forecast exceed 90,000 annual propeller operations, 700 annual jet operations or 10 daily helicopter operations or a combination of the above? If yes, a noise analysis may be required if the project would result in a change in operations.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	YES	NO
Has a noise analysis been conducted, including but not limited to generated noise contours, a specific point analysis, area equivalent method analysis, or other screening method. If yes, provide that documentation.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Could the project have a significant impact (DNL 1.5 dB or greater increase) on noise levels over noise sensitive areas within the 65+ DNL noise contour?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(9) Air Quality**

	YES	NO
Is the project located in a Clean Air Act non-attainment or maintenance area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, is it listed as exempt, presumed to conform or will emissions (including construction emissions) from the project be below <i>de minimis</i> levels (provide the paragraph citation for the exemption or presumed to conform list below, if applicable) Is the project accounted for in the State Implementation Plan or specifically exempted? Attach documentation.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the project have the potential to increase landside or airside capacity, including an increase of surface vehicles?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Could the project impact air quality or violate local, State, Tribal or Federal air quality standards under the Clean Air Act Amendments of 1990 either during construction or operations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b (10) Water Quality**

	YES	NO
Are there water resources within or near the project area? These include groundwater, surface water (lakes, rivers, etc.), sole source aquifers, and public water supply. If yes, provide a description of the resource, including the location (distance from project site, etc.).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project impact any of the identified water resources either during construction or operations? Describe any steps that will be taken to protect water resources during and after construction.  Best Management Practices (BMPs) will be used to minimize stormwater impacts during and after construction.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the project increase the amount or rate of stormwater runoff either during construction or during operations? Describe any steps that will be taken to ensure it will not impact water quality.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the project have the potential to violate federal, state, tribal or local water quality standards established under the Clean Water and Safe Drinking Water Acts?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are any water quality related permits required? If yes, list the appropriate permits.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(11) Highly Controversial on Environmental Grounds**

	YES	NO
Is the project highly controversial? The term “highly controversial” means a substantial dispute exists as to the size, nature, or effect of a proposed federal action. The effects of an action are considered highly controversial when reasonable disagreement exists over the project’s risks of causing environmental harm. Mere opposition to a project is not sufficient to be considered highly controversial on environmental grounds. Opposition on environmental grounds by a federal, state, or local government agency or by a tribe or a substantial number of the persons affected by the action should be considered in determining whether or not reasonable disagreement exists regarding the effects of a proposed action.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2.b(12) Inconsistent with Federal, State, Tribal or Local Law**

	YES	NO
Will the project be inconsistent with plans, goals, policy, zoning, or local controls that have been adopted for the area in which the airport is located?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the project incompatible with surrounding land uses?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2 .b (13) Light Emissions, Visual Effects, and Hazardous Materials**

<b>a. Light Emissions and Visual Effects</b>	YES	NO
Will the proposed project produce light emission impacts?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be visual or aesthetic impacts as a result of the proposed project and/or have there been concerns expressed about visual/aesthetic impacts?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>b. Hazardous Materials</b>	YES	NO
Does the project involve or affect hazardous materials?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will construction take place in an area that contains or previously contained hazardous materials?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If the project involves land acquisition, is there a potential for this land to contain hazardous materials or contaminants?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will the proposed project produce hazardous and/or solid waste either during construction or after? If yes, how will the additional waste be handled? Pavement millings and removals would be reused as recycled pavement when applicable. All other solid wastes would be properly disposed by the contractor	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2 .b (14) Public Involvement**

	YES	NO
Was there any public notification or involvement? If yes, provide documentation.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**5-2 .b (15) Indirect/Secondary/Induced Impacts**

	YES	NO
Will the project result in indirect/secondary/induced impacts?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
When considered with other past, present, and reasonably foreseeable future projects, on or off airport property and regardless of funding source, would the proposed project result in a significant cumulative impact?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



**Permits**

List any permits required for the proposed project that have not been previously discussed. Provide details on the status of permits.

**Environmental Commitments**

List all measures and commitments made to avoid, minimize, mitigate, and compensate for impacts on the environment, which are needed for this project to qualify for a CATEX.

Best Management Practices (BMPs) would be used to minimize stormwater and air quality impacts during construction.

**Preparer Information**

<b>Point of Contact:</b> Christine Rettig, Senior Engineer		
<b>Address:</b> Crawford, Murphy & Tilly, Inc. 8101 N. High St, Suite 150		
<b>City:</b> Columbus	<b>State:</b> OH	<b>Zip Code:</b> 43235
<b>Phone:</b> 614-468-1200	<b>Email Address:</b> crettig@cmtengr.com	

Signature:  Date: 10/30/2020

**Airport Sponsor Information and Certification** (may not be delegated to consultant)

Provide contact information for the designated sponsor point of contact and any other individuals requiring notification of the FAA decision.

<b>Point of Contact:</b> Jon Kochis		
<b>Address:</b> 3430 Old Columbus Rd. NW		
<b>City:</b> Carroll	<b>State:</b> OH	<b>Zip Code:</b> 43112
<b>Phone Number:</b> 740-438-5304	<b>Email Address:</b> jon.kochis@fairfieldcountyohio.gov	
<b>Additional Name(s):</b>	<b>Additional Email Address(es):</b>	

I certify that the information I have provided above is, to the best of my knowledge, correct. I also recognize and agree that no construction activity, including but not limited to site preparation, demolition, or land disturbance, shall proceed for the above proposed project(s) until FAA issues a final environmental decision for the proposed project(s) and until compliance with all other applicable FAA approval actions (e.g., ALP approval, airspace approval, grant approval) has occurred.

Signature:  Date: 11-16-2020

**FAA Decision**

Having reviewed the above information, it is the FAA’s decision that the proposed project (s) or development warrants environmental processing as indicated below.

Name of Airport, LOC ID, and location:

Project Title:

- No further NEPA review required. Project is categorically excluded per (cite applicable 1050.1.F CATEX that applies:        )
- ..An Environmental Assessment (EA) is required.
- ..An Environmental Impact Statement (EIS) is required.
- ..The following additional documentation is necessary for FAA to perform a complete environmental evaluation of the proposed project.

Name:

Title:

Responsible FAA Official

Signature: \_\_\_\_\_

Date:



# United States Department of the Interior

## FISH AND WILDLIFE SERVICE

Ecological Services  
 4625 Morse Road, Suite 104  
 Columbus, Ohio 43230  
 (614) 416-8993 / FAX (614) 416-8994

### Federally Endangered, Threatened, Candidate Species, and Species of Concern in Ohio by County May 2017

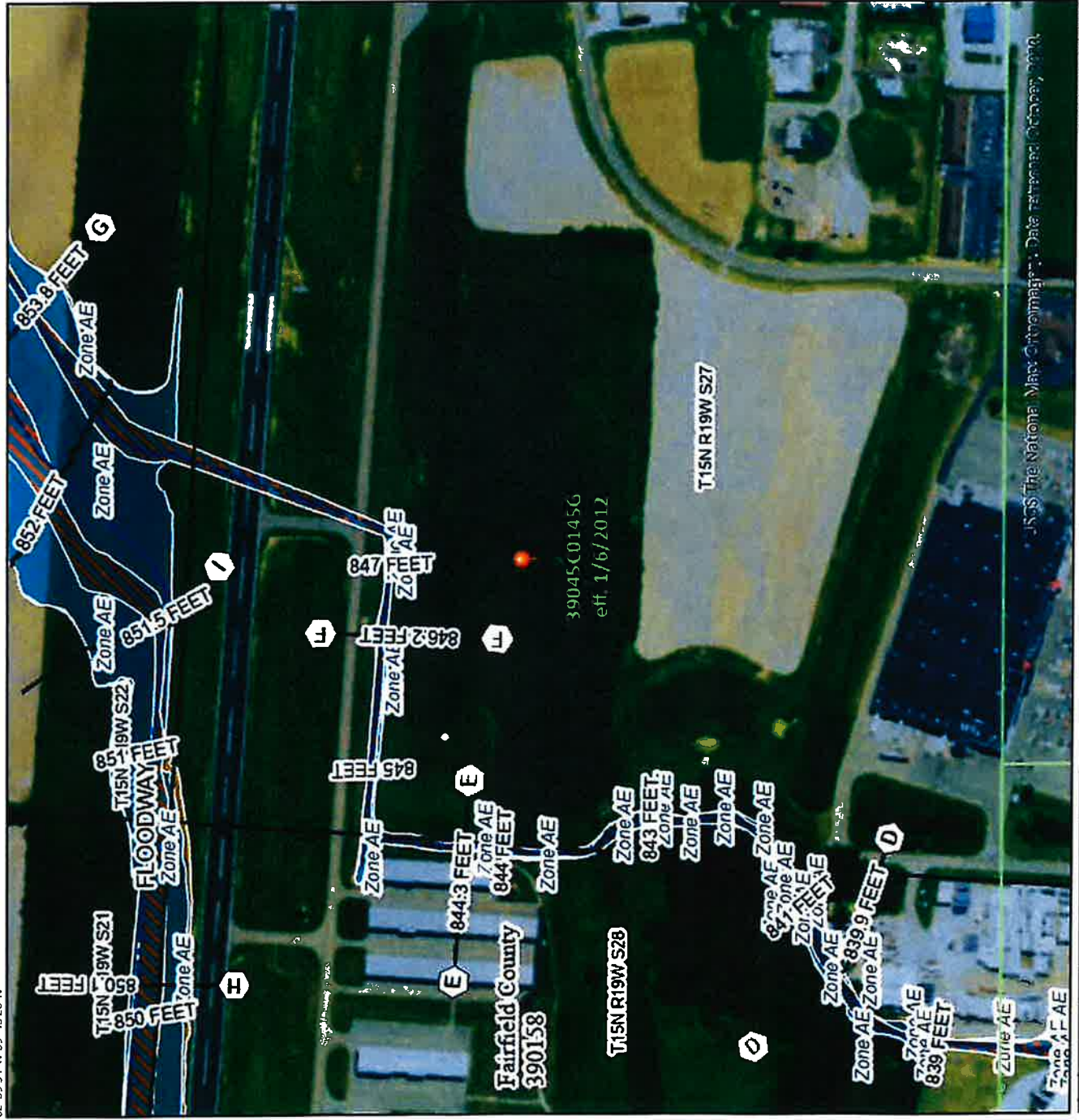
COUNTY	SPECIES
ADAMS	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), fanshell (E), rayed bean (E), pink mucket pearly mussel (E), sheepsnose (E), snuffbox (E), timber rattlesnake (SC), bald eagle (SC)
ALLEN	Indiana bat (E), northern long-eared bat (T), bald eagle (SC)
ASHLAND	Indiana bat (E), northern long-eared bat (T), eastern hellbender (SC), bald eagle (SC)
ASHTABULA	Indiana bat (E), northern long-eared bat (T), Kirtland's warbler (E), piping plover (E), clubshell (E), snuffbox (E), rufa red knot (T), eastern massasauga (T), bald eagle (SC)
ATHENS	Indiana bat (E), northern long-eared bat (T), American burying beetle (E), fanshell (E), sheepsnose (E), pink mucket pearly mussel (E), snuffbox (E), running buffalo clover (E), timber rattlesnake (SC), bald eagle (SC)
AUGLAIZE	Indiana bat (E), northern long-eared bat (T), bald eagle (SC)
BELMONT	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), eastern hellbender (SC), bald eagle (SC)
BROWN	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), fanshell (E), pink mucket pearly mussel (E), rayed bean (E), sheepsnose (E), snuffbox (E), bald eagle (SC)
BUTLER	Indiana bat (E), northern long-eared bat (T), rayed bean (E), running buffalo clover (E), eastern massasauga (T), bald eagle (SC)
CARROLL	Indiana bat (E), northern long-eared bat (T), bald eagle (SC)
CHAMPAIGN	Indiana bat (E), northern long-eared bat (T), eastern massasauga (T), bald eagle (SC)
CLARK	Indiana bat (E), northern long-eared bat (T), rayed bean (E), eastern prairie fringed orchid (T), eastern massasauga (T), bald eagle (SC)
CLERMONT	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), fanshell (E), pink mucket pearly mussel (E), rayed bean (E), sheepsnose (E), snuffbox (E), bald eagle (SC)
CLINTON	Indiana bat (E), northern long-eared bat (T), eastern massasauga (T), bald eagle (SC)
COLUMBIANA	Indiana bat (E), northern long-eared bat (T), eastern massasauga (T), eastern hellbender (SC), bald eagle (SC)
COSHOCTON	Indiana bat (E), northern long-eared bat (T), clubshell (E), fanshell (E), rayed bean (E),

	purple cat's paw pearly mussel (E), sheepsnose (E), snuffbox (E), rabbitsfoot (T/CH), eastern hellbender (SC), bald eagle (SC)
CRAWFORD	Indiana bat (E), northern long-eared bat (T), eastern massasauga (T), bald eagle (SC)
CUYAHOGA	Indiana bat (E), northern long-eared bat (T), Kirtland's warbler (E), piping plover (E), rufa red knot (T), bald eagle (SC)
DARKE	Indiana bat (E), northern long-eared bat (T), rayed bean (E), bald eagle (SC)
DEFIANCE	Indiana bat (E), northern long-eared bat (T), clubshell (E), northern riffleshell (E), white cat's paw pearly mussel (E), rayed bean (E), copperbelly water snake (T), bald eagle (SC)
DELAWARE	Indiana bat (E), northern long-eared bat (T), rayed bean (E), snuffbox (E), rabbitsfoot (T), running buffalo clover (E), bald eagle (SC)
ERIE	Indiana bat (E), northern long-eared bat (T), Kirtland's warbler (E), piping plover (E/CH), Lakeside daisy (T), rufa red knot (T), eastern massasauga (T), Lake Erie watersnake (SC), bald eagle (SC)
<b>FAIRFIELD</b>	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), eastern massasauga (T), bald eagle (SC)
FAYETTE	Indiana bat (E), northern long-eared bat (T), eastern massasauga (T), bald eagle (SC)
FRANKLIN	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), Scioto madtom (E), clubshell (E), northern riffleshell (E), rayed bean (E), snuffbox (E), rabbitsfoot (T), bald eagle (SC)
FULTON	Indiana bat (E), northern long-eared bat (T), rayed bean (E), bald eagle (SC)
GALLIA	Indiana bat (E), northern long-eared bat (T), fanshell (E), pink mucket pearly mussel (E), sheepsnose (E), snuffbox (E), running buffalo clover (E), timber rattlesnake (SC), bald eagle (SC)
GEAUGA	Indiana bat (E), northern long-eared bat (T), bald eagle (SC)
GREENE	Indiana bat (E), northern long-eared bat (T), clubshell (E), rayed bean (E), snuffbox (E), eastern massasauga (T), bald eagle (SC)
GUERNSEY	Indiana bat (E), northern long-eared bat (T), bald eagle (SC)
HAMILTON	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), fanshell (E), pink mucket pearly mussel (E), rayed bean (E), sheepsnose (E), snuffbox (E), bald eagle (SC)
HANCOCK	Indiana bat (E), northern long-eared bat (T), clubshell (E), rayed bean (E), bald eagle (SC)
HARDIN	Indiana bat (E), northern long-eared bat (T), clubshell (E), rayed bean (E), copperbelly water snake (T), eastern massasauga (T), bald eagle (SC)
HARRISON	Indiana bat (E), northern long-eared bat (T), bald eagle (SC)
HENRY	Indiana bat (E), northern long-eared bat (T), bald eagle (SC)
HIGHLAND	Indiana bat (E), northern long-eared bat (T), running buffalo clover (E), timber rattlesnake (SC), bald eagle (SC)
HOCKING	Indiana bat (E), northern long-eared bat (T), American burying beetle (E), running buffalo clover (E), northern monkshood (T), small whorled pogonia (T), timber rattlesnake (SC), bald eagle (SC)

# National Flood Hazard Layer FIRMette



32°39'34"W 39°45'26"N



0 250 500 1,000 1,500 2,000 Feet 1:6,000

## Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

**SPECIAL FLOOD HAZARD AREAS**

- Without Base Flood Elevation (BFE) Zone A, V, A99
- With BFE or Depth Zone AE, AO, AH, VE, AR
- Regulatory Floodway

**OTHER AREAS OF FLOOD HAZARD**

- 0.2% Annual Chance Flood Hazard. Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile. Zone X
- Future Conditions 1% Annual Chance Flood Hazard Zone X
- Area with Reduced Flood Risk due to Levee. See Notes. Zone X
- Area with Flood Risk due to Levee Zone D

**OTHER AREAS**

- NO SCREEN
- Area of Minimal Flood Hazard Zone X
- Effective LOMRS
- Area of Undetermined Flood Hazard Zone D

**GENERAL STRUCTURES**

- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

**OTHER FEATURES**

- Cross Sections with 1% Annual Chance
- Water Surface Elevation
- Coastal Transect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transect Baseline
- Profile Baseline
- Hydrographic Feature

**MAP PANELS**

- Digital Data Available
- No Digital Data Available
- Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 10/30/2020 at 10:58 AM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.



U.S. Fish and Wildlife Service

# National Wetlands Inventory

## LHQ - Wetlands Mapper 2020.10.30



October 30, 2020

### Wetlands

- Estuarine and Marine Deepwater
- Estuarine and Marine Wetland
- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland
- Freshwater Pond
- Lake
- Other
- Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



# American Pavements, Inc.

7475 MONTGOMERY DR. PLAIN CITY, OHIO 43064

28 SEPT 2020

RE: QUOTATION  
Fairfield County Airport  
Microsurfacing

I am pleased to submit the following quotation for the above referenced project.

Item	Description	Approx. Quantity	Unit Price	Extended
423	Section 1	2,309 SY	\$4.70	\$10,852.30
423	Section 2	3,762 SY	\$4.70	\$17,681.40
423	Section 3	3,215 SY	\$5.00	\$15,110.50
624	Mobilization	1	\$3,000.00	<u>\$3,000.00</u>

Total: \$46,644.20

## STANDARD NOTES:

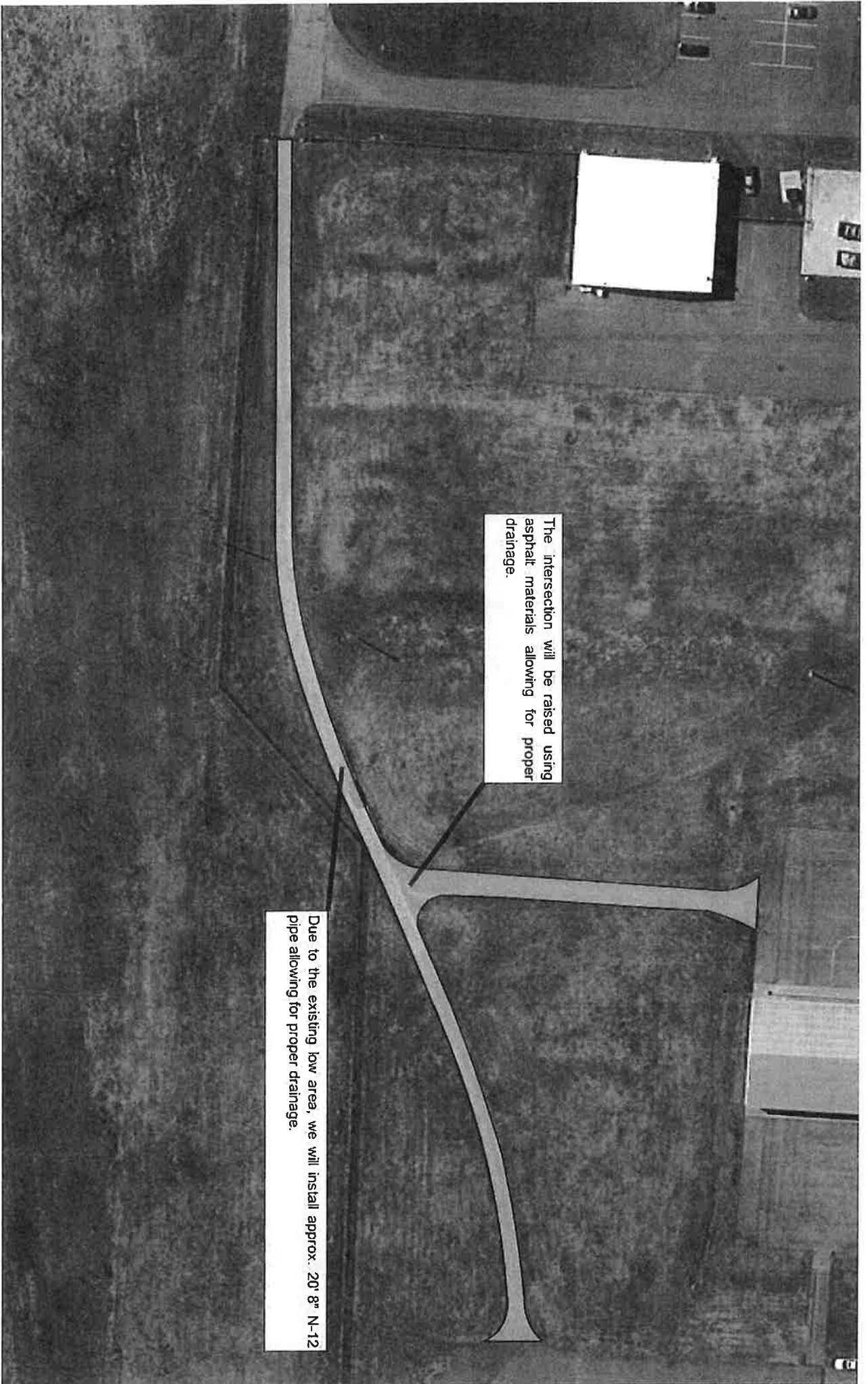
- Airport to place closing signage of work areas.
- API to provide cones to mark off work area once onsite
- Pricing shall be firm for 30 days from bid date.
- Typical cleaning included. Any excessive dirt, mud &/or all millings cleaned by others.
- No bond nor prevailing wage is included
- No striping shall be included, placement or removal, in this quotation.
- Work to completed in either 2020, or if due to weather conditions, get pushed to 2021 Season.

If you should have any questions, comments, or concerns please contact me directly.

Sincerely,

Dan Hicks  
Project Manager  
(614) 753-5112





The intersection will be raised using asphalt materials allowing for proper drainage.

Due to the existing low area, we will install approx. 20' 8" N-12 pipe allowing for proper drainage.



Employers Mutual  
Casualty Company

Bond No. S020442

### PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That We, T-Built Construction Services, Inc.

1100 Rarig Avenue, Suite A | Columbus, OH 43219  
(hereinafter called "Principal"), as Principal, and the EMPLOYERS MUTUAL CASUALTY COMPANY, a corporation organized and existing under the laws of the State of Iowa and authorized to transact business in the State of Ohio (hereinafter called "Surety"), as Surety, are held and firmly bound unto the Fairfield County Park Airport Board

(hereinafter called "Obligee"), in the penal sum of Forty Three Thousand Four Hundred Thirty DOLLARS, (\$ 43,430.0 ), good and lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above bounden Principal has entered into a certain written contract with the above named Obligee, dated the 21st day of October, 20 20, providing for the construction or supply of, Interior Renovation Services

Which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, IF the Principal shall promptly make payment to all persons supplying labor and material in the prosecution of the work provided for in said contract, then this obligation to be void; otherwise to remain in full force and virtue.

SIGNED and sealed this 30th day of October, 20 20.

WITNESS:

\_\_\_\_\_  
(If Individual or Firm)

ATTEST:

Brittany Walter  
(If Corporation)

T-Built Construction Services, Inc.  
Principal [Seal]

By: [Signature]

Employers Mutual Casualty Company  
Surety

By: Mark Arnold  
Attorney-in-Fact

**Questions regarding this bond should be directed to the EMC H.O. Bond Department at 515-345-2689.**



P.O. Box 712 • Des Moines, Iowa 50306-0712

# POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**MARK ARNOLD**

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the following Surety Bond(s):

Surety Bond Principal:  
 Number T-Built Construction  
 Services Inc.

S020442

In an amount not exceeding Fifteen Million Dollars .....\$15,000,000.00

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

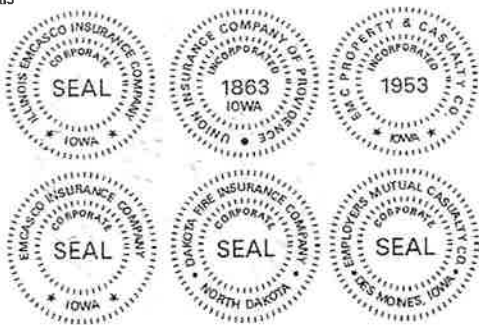
## AUTHORITY FOR POWER OF ATTORNEY

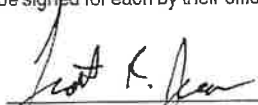
This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

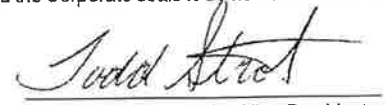
RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals

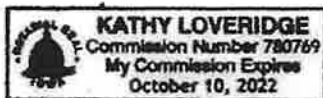



  
 Scott R. Jean, President & CEO  
 of Company 1; Chairman, President  
 & CEO of Companies 2, 3, 4, 5 & 6

  
 Todd Strother, Executive Vice President  
 Chief Legal Officer & Secretary of  
 Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.



  
 Kathy Loveridge  
 Notary Public in and for the State of Iowa

## CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 30th day of October, 2020.

  
 Vice President

Office of Risk Assessment  
50 West Town Street  
Third Floor - Suite 300  
Columbus, Ohio 43215  
(614)644-2658  
Fax(614)644-3256  
www.insurance.ohio.gov

## Ohio Department of Insurance

Mike DeWine - Governor

Jillian Froment - Director

### Certificate of Compliance



Issued 03/20/2020

Effective 04/02/2020

Expires 04/01/2021

I, Jillian Froment, hereby certify that I am the Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

#### EMPLOYERS MUTUAL CASUALTY COMPANY

of Iowa is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

##### Section 3929.01 (A)

Aircraft	Multiple Peril - Homeowners
Allied Lines	Ocean Marine
Boiler & Machinery	Other Liability
Burglary & Theft	Private Passenger Auto - Liability
Commercial Auto - Liability	Private Passenger Auto - No Fault
Commercial Auto - No Fault	Private Passenger Auto - Physical Damage
Commercial Auto - Physical Damage	Surety
Credit	Workers Compensation
Earthquake	
Fidelity	
Financial Guaranty	
Fire	
Glass	
Inland Marine	
Medical Malpractice	
Multiple Peril - Commercial	
Multiple Peril - Farmowners	

EMPLOYERS MUTUAL CASUALTY COMPANY certified in its annual statement to this Department as of December 31, 2019 that it has admitted assets in the amount of \$3,817,653,916, liabilities in the amount of \$2,242,478,851, and surplus of at least \$1,575,175,065.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

Handwritten signature of Jillian Froment in cursive.

Jillian Froment, Director



**EMPLOYERS MUTUAL CASUALTY COMPANY**  
**717 MULBERRY STREET, DES MOINES, IOWA 50309**  
**STATEMENT OF ASSETS, LIABILITIES AND SURPLUS**  
**AT DECEMBER 31, 2019**

**ASSETS**

Bonds	\$	1,406,656,542
Preferred Stocks		60,033,757
Common Stocks		1,267,358,743
Real Estate		152,798,192
Cash, Cash Equivalents and Short Term Investments		61,308,863
Other Invested Assets		54,404,341
Investment Income Due and Accrued		17,535,724
Premiums and Considerations		612,925,115
Reinsurance		77,156,318
Current Federal Income Tax Recoverable		2,281,456
Net Deferred Tax Asset		14,429,252
Other Assets		90,765,613
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>3,817,653,916</b>

**LIABILITIES & SURPLUS**

Losses	\$	1,053,322,618
Reinsurance Payable on Paid Loss & Loss Adjustment Expenses		36,188,977
Loss Adjustment Expenses		220,241,223
Contingent Commissions		23,491,790
Other Expenses (Excluding Taxes, Licenses and Fees)		35,312,433
Taxes, Licenses and Fees (Excluding Federal Income Taxes)		11,549,173
Borrowed Money		148,567,744
Unearned Premiums		558,880,864
Ceded Reinsurance Premiums Payable (Net of Ceding Commissions)		74,788,363
Other Liabilities		80,135,666
<b>TOTAL LIABILITIES</b>		<b>2,242,478,851</b>
Unassigned Funds (Surplus)		1,475,175,065
Surplus Notes		100,000,000
Surplus as Regards Policyholders		1,575,175,065
<b>TOTAL LIABILITIES &amp; SURPLUS</b>	<b>\$</b>	<b>3,817,653,916</b>

I, Jeff Monson, Assistant VP and Director of Financial Reporting of EMPLOYERS MUTUAL CASUALTY COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities and Surplus of this Company, at the close of business, December 31, 2019, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of Iowa.

IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 27th day of February, 2020.

EMPLOYERS MUTUAL CASUALTY COMPANY



  
 \_\_\_\_\_  
 Jeff Monson

Assistant VP and Director of Financial Reporting



Fairfield County Office of Emergency Management and Homeland Security  
John Kochis – Director  
[Jon.kochis@fairfieldcountyohio.gov](mailto:Jon.kochis@fairfieldcountyohio.gov)  
740.652.7961

October 7, 2020

**RE: Fairfield County Airport – Roadway Paving**

**SCOPE OF WORK**

- Total area – approximately 1,030 sy. (see diagram - yellow)
- Final clean and tack the designated areas.
- Install 20' 8" N12 pipe at designated low area near intersection. (See diagram) Place #57 stone at both ends as needed.
- Place 1.5" ODOT #301 base asphalt and 1.5" ODOT #448 Type I surface asphalt to the entire designated roadway. Note: The intersection will need to be raised using asphalt materials allowing for proper drainage.
- Final compaction on asphalt materials.

**TOTAL PRICE: \$27,985.00**

***Note: Due to our existing work schedule and weather conditions, we are not able to get to your project this year. However, we can hold this price for next year's season. Please sign and return upon approval.***

**Terms and Conditions:**

- All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.
- We have assumed there are no existing utilities (gas, electric, phone, cable and fiberoptic lines) located in the excavated area. An OUPS call will be done on excavated projects.
- **Anything NOT specified above is not included in this proposal.**
- **Prevailing Wage will not be paid on this project.**
- **All materials for this project are tax exempt.**
- This proposal is valid for 30 days.
- Payment Terms – Net 15 days.

Respectfully submitted by Doug Gilliland – Estimator

The above Proposal, Terms and Conditions, is hereby Accepted:

By: \_\_\_\_\_  
Signature - Title

Date: \_\_\_\_\_

# Fairfield County Airport Authority 2021 Appropriation Budget by Major Expenditure Object Category

Approved at the November 9, 2020 Board Meeting

## Organization/General Ledger# 80780000 - Operating Fund

CONTRACTUAL SERVICES	\$186,800
MATERIALS & SUPPLIES	\$265,500
CAPITAL OUTLAY	\$11,000
OTHER	\$3,000

Total Tax Budget by Major Expenditure Object Category \$466,300

## Organization/General Ledger# 80780200 - CARES ACT Fund

CONTRACTUAL SERVICES	\$10,000
----------------------	----------

Total Tax Budget by Major Expenditure Object Category \$10,000

**FR2020-11.09.g**

**A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 7800 – Fairfield County Airport Authority Board**

**WHEREAS**, additional appropriations are necessary for contractual services; and

**WHEREAS**, appropriations from unappropriated funds will allow the budget to increase in the major category expense for contractual services for org# 80780000; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1. That the Fairfield County Auditor appropriate from unappropriated funds in the major expense category of contractual services for org# 80780000, Fund# 7800.

\$ 10,000                      80780000      contractual services

---

Motion by: Bill McNeer

Seconded by: Michael Kaper

Ayes:    McNeer, Kaper, Kochis, & Fagan

Nays:    None

Abstentions:    None

Absent: Burns, Ferguson, & Szabrak

Resolution passed on November 9, 2020



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Staci A. Knisley, Clerk/Secretary

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***For Auditor's Office Use Only:***

*Section 1.*

*\$ 10,000                      80780000 543000    repairs*



## Summary for Payment of Bills

Vendor	Amount	Inv#	Description	Service Dates
Sundowner Aviation	\$1,770.50	n/a	October rent fees	10/1-10/31/20
Sundowner Aviation	\$1,622.46	n/a	October fuel fees	10/1-10/31/20
Sundowner Aviation	\$439.15	n/a	August fuel reconcile	8/1-8/31/2020
Pratt's Petroleum Service	\$3,075.64	10310	service call to change the Jet A Cabinet Filters	10/27/2020
Crawford Murphy Tilly	\$4,261.30	0211751	prof services - rehabilitate Apron C1, B1	8/29-10/2/2020
Crawford Murphy Tilly	\$9,877.76	0211738	provide bid and construction phase, engineering services Taxiway D Reconstruction	8/29-10/2/2020
Total Invoices for 11.10.20 Board Meeting	\$21,046.81			

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2020 10

JOURNAL DETAIL 2020 10 TO 2020 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>80780000 AIRPORT OPERATIONS</b>							
<b>530000 CONTRACTUAL SERVICES</b>							
80780000 530000 CNTRCT SVC	150,000.00	162,500.00	117,879.29	12,317.35	39,896.16	4,724.55	97.1
2020/10/000355 10/13/2020 API	85.00 VND	001281 PO 20001124	PORTA KLEEN				5318491
2020/10/000759 10/19/2020 API	297.91 VND	003668 PO 20001176	LOCAL WASTE SERVICE				5319067
2020/10/000765 10/19/2020 API	4,099.45 VND	002460 PO 20002193	FAIRFIELD SOIL AND W				5319063
2020/10/000765 10/19/2020 API	1,717.70 VND	003180 PO 20001071	LANCASTER FIRE SAFET				5319064
2020/10/000765 10/19/2020 API	1,401.83 VND	005790 PO 20001083	OHIO DEPT OF TAXATIO				5319084
2020/10/000765 10/19/2020 API	1,100.00 VND	007099 PO 20001127	SUNDOWNER AVIATION L				5319096
2020/10/000765 10/19/2020 API	1,764.01 VND	007099 PO 20001188	SUNDOWNER AVIATION L				5319096
2020/10/000765 10/19/2020 API	1,830.80 VND	007099 PO 20001128	SUNDOWNER AVIATION L				5319096
2020/10/001090 10/26/2020 API	20.65 VND	012572 PO 20001109	LEWELLENS SERVICES I				5319547
TOTAL CONTRACTUAL SERVICES	150,000.00	162,500.00	117,879.29	12,317.35	39,896.16	4,724.55	97.1%
<b>531020 TAX APPRAISAL</b>							
80780000 531020 TX APPRSL	20,000.00	.00	.00	.00	.00	.00	.0
TOTAL TAX APPRAISAL	20,000.00	.00	.00	.00	.00	.00	.0%
<b>541001 ELECTRIC/UTILITIES</b>							
80780000 541001 ELE/UTILIT	25,000.00	4,386.98	4,386.98	.00	.00	.00	100.0
TOTAL ELECTRIC/UTILITIES	25,000.00	4,386.98	4,386.98	.00	.00	.00	100.0%
<b>543000 REPAIR AND MAINTENANCE</b>							
80780000 543000 REPAIR	25,000.00	96,613.02	41,026.50	5,014.64	55,176.56	409.96	99.6
2020/10/000765 10/19/2020 API	230.00 VND	004476 PO 20001181	PRECISION OVERHEAD D				5319078

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2020 10

JOURNAL DETAIL 2020 10 TO 2020 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>80780000 543000 REPAIR</b>							
2020/10/000765	10/19/2020 API	768.00 VND 004476 PO 20001181	PRECISION OVERHEAD D	srvc doors/repairs	10/5/20	5319078	
2020/10/000765	10/19/2020 API	280.00 VND 004476 PO 20001181	PRECISION OVERHEAD D	srvc doors/repairs	10/5/20	5319078	
2020/10/000765	10/19/2020 API	3,736.64 VND 006709 PO 20001243	SUPERIOR PETROLEUM E	Fuel pump srvc	9/28/20	5319090	
TOTAL REPAIR AND MAINTENANCE		25,000.00	96,613.02	41,026.50	5,014.64	55,176.56	409.96 99.6%
<b>553000 COMMUNICATIONS/TELEPHONE</b>							
80780000 553000 COMM		2,100.00	2,100.00	1,717.59	172.48	382.41	.00 100.0
2020/10/000354	10/13/2020 API	172.48 VND 074480 PO 20001162	A T & T INC	Airport	8/20-9/19/20	5318675	
TOTAL COMMUNICATIONS/TELEPHONE		2,100.00	2,100.00	1,717.59	172.48	382.41	.00 100.0%
<b>554000 ADVERTISING</b>							
80780000 554000 ADVERTISE		2,000.00	2,000.00	729.52	383.89	1,070.48	200.00 90.0
2020/10/000765	10/19/2020 API	200.80 VND 003690 PO 20001223	MEDIA NETWORK	ads	9/24/20	5319069	
2020/10/001090	10/26/2020 API	183.09 VND 001430 PO 20001207	COLUMBUS DISPATCH	ads	9/24/20	5319452	
TOTAL ADVERTISING		2,000.00	2,000.00	729.52	383.89	1,070.48	200.00 90.0%
<b>558000 TRAVEL REIMBURSEMENT</b>							
80780000 558000 TRAVEL		200.00	200.00	63.45	.00	36.55	100.00 50.0
TOTAL TRAVEL REIMBURSEMENT		200.00	200.00	63.45	.00	36.55	100.00 50.0%
<b>560000 MATERIALS &amp; SUPPLIES</b>							
80780000 560000 MATERIALS		15,000.00	15,000.00	7,184.99	787.65	6,985.12	829.89 94.5
2020/10/000765	10/19/2020 API	663.38 VND 007099 PO 20001245	SUNDOWNER AVIATION L	reimb supplies	9/16-10/5/20	5319096	

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2020 10

JOURNAL DETAIL 2020 10 TO 2020 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENG/REQ	AVAILABLE BUDGET	PCT USED
<b>80780000 560000 MATERIALS</b>							
2020/10/001090 10/26/2020 API	124.27	VND 015547 PO 20004685 HUGHEY & PHILLIPS Airport supplies rwy 10/14/20	5319565				
TOTAL MATERIALS & SUPPLIES	15,000.00	15,000.00	7,184.99	787.65	6,985.12	829.89	94.5%
<b>561000 GENERAL OFFICE SUPPLIES</b>							
80780000 561000 GNRL OFFC	500.00	500.00	.00	.00	300.00	200.00	60.0
TOTAL GENERAL OFFICE SUPPLIES	500.00	500.00	.00	.00	300.00	200.00	60.0%
<b>562600 FUEL (GASOLINE/DIESEL)</b>							
80780000 562600 FUEL	250,000.00	250,000.00	193,403.31	22,095.01	56,596.69	.00	100.0
2020/10/000354 10/13/2020 API	22,095.01	VND 005545 PO 20002431 PURVIS BROTHERS INC Airport fuel] 9/23/20	5318561				
TOTAL FUEL (GASOLINE/DIESEL)	250,000.00	250,000.00	193,403.31	22,095.01	56,596.69	.00	100.0%
<b>570000 CAPITAL OUTLAY</b>							
80780000 570000 CAP OUT	55,000.00	55,000.00	.00	.00	.00	55,000.00	.0
TOTAL CAPITAL OUTLAY	55,000.00	55,000.00	.00	.00	.00	55,000.00	.0%
<b>574000 EQUIPMENT, SOFTWARE &amp; FIXTURES</b>							
80780000 574000 SOFT	10,000.00	28,575.00	18,696.92	.00	.00	9,878.08	65.4

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2020 10

JOURNAL DETAIL 2020 10 TO 2020 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL EQUIPMENT, SOFTWARE & FI	10,000.00	28,575.00	18,696.92	.00	.00	9,878.08	65.4%
<b>590310 REFUNDS OF HANGAR DEPOSITS</b>							
80780000 590310 REFUNDS	3,000.00	3,000.00	2,468.00	.00	.00	532.00	82.3
TOTAL REFUNDS OF HANGAR DEPOSIT	3,000.00	3,000.00	2,468.00	.00	.00	532.00	82.3%
TOTAL AIRPORT OPERATIONS	557,800.00	619,875.00	387,556.55	40,771.02	160,443.97	71,874.48	88.4%
TOTAL EXPENSES	557,800.00	619,875.00	387,556.55	40,771.02	160,443.97	71,874.48	
GRAND TOTAL	557,800.00	619,875.00	387,556.55	40,771.02	160,443.97	71,874.48	88.4%

\*\* END OF REPORT - Generated by Sharlene Elizabeth Bails \*\*