

**Fairfield County Airport Authority Board Meeting**  
**3430 Old Columbus Rd NW**  
**Carroll, Ohio 43112**  
**Minutes for November 11, 2019**

**Meeting to order**

Glen Burns called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Board Members present at the meeting were Glenn Burns, Bill McNeer, Pat Ferguson, Jon Kochis, Bill Fagan, and Michael Kaper. Board members absent were Rick Szabrak. Also present were Staci Knisley, Al Moyer, Jimmy Shadd, Patrick Rooney, and Christopher Coopriider.

**Opportunity for the Public to Address the Board**

No members of the public addressed the Board.

**Approval of Minutes for the October 14, 2019 meeting**

On motion of Jon Kochis and second of Pat Ferguson, the Fairfield County Airport Authority Board voted to approve the minutes from the October 14, 2019 meeting.

Voting aye thereon: Kochis, Ferguson, Burns, McNeer, Fagan, Kaper

Absent were: Szabrak

Motion passed.

**Historical Aircraft Squadron (HAS) update**

Mr. Moyer reported that Ag-Pro (formerly known as JD Equipment) installed the bucket plow on the front of the new tractor and a blade was put on the back. The tractor is ready to go.

Henry Hill recommended that 2 switches on the old snowplow truck. There is no parking brake on the truck. You have to drop the blade if you want to park. Henry brought over a new cutting blade.

Mr. Moyer and Mr. Ferguson picked out a used dump truck from the Engineer's Office. The one they picked has hydraulic for the blade.

Mr. Kochis reported that the Engineer's Office will transfer the asset with the Auditor.

**Sundowner Aviation/Airport Manager Update – Monthly Board Report**

a. Monthly Report

Mr. Shadd reviewed the monthly report. (See attached to minutes) There are 8 people on the hangar waiting list. The back gate was fixed by Claypool today. Jet A pump is now fixed. There is asphalt around the pumps the fuel eats into the asphalt and is now turning brown. He recommended that it be replaced by concrete.

Mr. Kochis reported that it was asphalt before, and the fuel will turn colors. He will follow-up to see how long the pavement will last and to find out if structurally it is ok.

Standing Committee Updates:

• Airport Improvement – Jon Kochis

a. Engineer’s Summary Report – Crawford Murphy Tilly, Inc. (CMT)

Mr. Kochis reviewed the report. (See attached to minutes)

Mr. Kochis reported that he and Greg Heaton will be on the FAA annual teleconference call to review the Airports Capital Improvement Plan (ACIP) on December 9<sup>th</sup>. He asked if anyone else would like to join.

Mr. Kochis reported that the major thing that changed in the ACIP is adjustments for the paving projects that were awarded by ODOT. The next paving section we will look at for ODOT grants will be for the taxiway for Hangar A & B. If we are awarded for that, that will be 3 straight years we received ODOT grants. Project applications with ODOT are now seeing a decline. The Board of Commissioners supports all our grant applications.

Mr. Kochis reported that in early spring, we will be working on the strategic and master plan update with CMT for future goals and projects. The ACIP will take us unto 2023. The master plan will take us past 2023. The last pavement projects that we need to look at are between the hangars.

b. Storm Water System Rehab

Mr. Kochis reviewed with the board a quote with Kull Excavating for \$2,000 for the existing concrete box between the taxiway and the runway. Last year the concrete box was repaired. As soon as that was completed, 6 foot of the pipe blew out. This work would replace 20 feet of tile and a new floor of the concrete box. This is why we were flooded during our May anniversary event.

Approval to proceed with Kull Excavating with a not to exceed \$2,000

On motion of Pat Ferguson and second of Michael Kaper, the Airport Authority Board voted to proceed with the work and quote with Kull Excavating with a not to exceed of \$2,000.

Discussion: Kull Excavating continues to be the lowest cost due to their proximity to the airport.

Voting aye thereon: Ferguson, Kaper, Burns, McNeer, Fagan, Kochis

Absent were: Szabrak

Motion passed.

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Mr. Kochis reported that the next project we will need to seek quotes for would be the creek that runs from the main culvert that crosses under the runway down to the bridge and then off our property line. We cannot do much but without filing for permits but we are within our rights to straighten it, clean it and lay back the slope as designed. This will allow HAS to see the edges when mowing and overall it will help with keeping growth down. Once this is completed, we only have one easement will have to maintain. He talked with the contractor Kirkbride. They are interested in the property (former Gun Club) that is for sale adjacent to the Airport.

- **Strategic Planning Committee – Bill McNeer, Jon Kochis, Rick Szabrak (absent)**

Mr. Kochis reported that they met last week. Mr. McNeer was unable to attend. They continued discussions relating to the strategic plan. They discussed what type of hangars potentially could be built due to the necessity of the waiting list.

Dr. Burns stated that in the past, the hangar waiting list has been cyclical. We built new hangars due to the need back in 2008 and then then the economy sunk, and we had vacant hangars. He recommended T-hangars be part of that discussion.

Mr. Kochis recommended that box hangars facing HAS be built. The box hangars are easier to access, and tenants prefer those due to splitting costs.

Mr. Kochis reported that the snow equipment garage project will move forward. The Commissioners will be a part of the process since they own the property. We will still use CMT for the project. We have an operational agreement with the Board of Commissioners. This will be a part of the agreement. There are 2 ways to fund this. The Board of Commissioners currently give the Airport \$75,000 as an allocation. They would build the garage in exchange of the amount of the allocation. Another option is that we could wait for a few years and apply for an FAA grant.

Mr. Kochis reviewed the proposed operating budget for 2020 with the Board. (See attached to minutes)

**Approval to go forward with building the Snow Removal Equipment Garage with the Board of Commissioners managing and funding the project with reducing our allocation by the amount of the costs**

On motion of Jon Kochis and second of Michael Kaper, the Fairfield County Airport Authority voted to go forward with building the Snow Removal Equipment Garage with the Board of Commissioners managing and funding the project with reducing our allocation by the amount of the costs.

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Voting aye thereon: Kochis, Kaper, Burns, McNeer, Fagan, Ferguson

Absent were: Szabrak

Motion passed.

Mr. Kochis reported that CMT will work on the design and bidding documents. He hopes to get the project bid by the end of the year with the project to start in January.

Mr. Moyer reported that HAS will continue to clean Hangar G6 out.

The next meeting for Strategic Planning Committee will be after the December 9<sup>th</sup> FAA teleconference.

- **Community Relations – Michael Kaper & Rick Szabrak (absent)**

Mr. Kaper reported that there have been a few emails relating to employment.

- **Facilities and Grounds – Michael Kaper & Bill Fagan**

- a. **Terminal Door repair**

Mr. Kochis reviewed a quote from Thomas Door with 2 options relating to the side door (handicapped entrance) to the Greenhouse in the Terminal. The hinges on the door are wearing away. There are 2 options: \$1,164 to replace the hinges & \$3,955 to replace the door (See attached to minutes)

Thomas Door & Walsh Construction both came out with Mr. Kochis to evaluate the door repair.

He asked the Board for their thoughts.

Mr. Ferguson recommended that sweep seals be added.

Mr. Kochis recommends that the Board approve a not to exceed of \$1,400 with Thomas Door asking them to amend their quote to add the sweep seals.

**Approval to repair the handicapped door at Greenhouse Terminal entrance with a not to exceed of \$1,400 with Thomas Door**

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority board voted to repair the handicapped door at Greenhouse Terminal entrance with a not to exceed of \$1,400 with Thomas Door.

Voting aye thereon: Kochis, McNeer, Burns, Kaper, Fagan, Ferguson

Absent were: Szabrak

Motion passed.

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b. Annual Fire Inspection

Mr. Kochis reported that the Airport had the annual fire inspection. Tammy Smith, Assistant to the County Facility Manager worked with Lancaster Fire Safety on the inspection. In the future, Airport Management will work with Lancaster Fire Safety on the annual fire inspection. The invoice will be \$1,309.80 that will be presented at December's meeting.

It was recommended that an extinguisher be added to the Gorsuch hangar.

Mr. Shadd stated that Jeff Gerken with Gorsuch Aviation will follow the recommendation and get one installed.

• FBO Liaison – Pat Ferguson

Mr. Ferguson reported that he will follow-up with the vendor relating to awnings at Hangar J.

Mr. Ferguson reported that the man door on hangar G1 is rotted out. He does not recommend repairing the door. The tenant, Mr. Gerken installed the current door himself.

• Finance - Glenn Burns

a. Approval of 2020 Budget

Ms. Knisley reviewed the proposed 2020 Budget with the Board. Starting in 2020, any amendments outside of major expenditure object categories will have to be presented and approved at Board Meetings. By approving the budget in major expenditure object categories, Ms. Knisley does have authority to amend within the major expenditure categories.

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to approval the 2020 Appropriation Budget totaling \$517,800.

Discussion: Mr. Kochis would like the Board to discuss paving for 2020. He recommended adding \$40,000 to capital outlay, making a total of \$65,000 for paving.

Approval of 2020 Appropriation Budget by Major Expenditure Categories totaling \$557,800

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority Board voted to amend the approval by approving the 2020 Appropriation Budget by Major Expenditure Object Categories totaling \$557,800 (See attached to minutes)

Voting aye thereon: Kochis, McNeer, Burns, Kaper, Fagan, Ferguson

Absent were: Szabrak

Motion passed.

b. Financial Reports

The Board reviewed the following financial reports:

i. Increase in hangar rental fees

Mr. Kaper reported that he made some calls. Other airports that have responded and have increased theirs by \$15-\$20 since the last time we did the comparison.

Mr. Kochis reported that our leases state there is a 3% increase annually. The Board does not need to act. For the past few years, the Board voted not to increase the rent to control costs.

Mr. McNeer recommended that the 3% be rounded up to the dollar to make things easier.

Ms. Knisley will email and mail notice to tenants as a reminder of 3% increase.

- ii. 2019 Budget Projection & YTD report
- iii. Purchase Order list
- iv. Smart Card Fuel accounts
- v. Utility cost report

c. Payment of Bills

Mr. Kochis has reviewed CMT, Dura Seal and has a call into Superior asking when repairs to the pumps will end.

i. **Approval for payment of bills totaling \$174,921.89**

On motion of Jon Kochis and second of Pat Ferguson, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$174,921.89. (See invoice summary attached to minutes)

Voting aye thereon: Kochis, Ferguson, Burns, McNeer, Fagan, and Kaper

Absent were: Szabrak

Motion passed.

ii. **Motion to approve retroactively October payments totaling \$136,243.20**

On motion of Bill McNeer and second of Bill Fagan, the Fairfield County Airport Authority Board motioned to approve retroactively October payments totaling \$136,243.20. (See attached to minutes)

Voting aye thereon: McNeer, Fagan, Burns, Ferguson, Kaper, and Kochis

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Absent were: Szabrak  
Motion passed.

- **Security & Safety – Jon Kochis & Bill McNeer**

Nothing new to report.

- **Tenant Relations – Glenn Burns & Bill Fagan**

- a. **G6 Hangar with Loft**

HAS is finishing cleaning out this hangar. Mr. Ferguson recommended that this hangar be rented for more when put back into production.

Mr. McNeer stated that the loft could be a liability.

Mr. Kochis will follow-up with a structural engineer to inspect the loft.

- b. **Rent Status Spreadsheet**

The Board reviewed the rent status spreadsheet.

- c. **Hangar Rental Fee for 2020**

Nothing further to discuss.

- d. **Sundowner Lease for Hangar J**

Mr. Kochis will follow-up with the Prosecutor related to the changes on the lease agreement. There will be a final review with Sundowner Aviation.

Mr. Shadd reported that an Engineer reviewed the NE corner post in Hangar J.

Mr. Kochis will follow-up with the Engineer relating to the scope of work. The post is rotted and has vermin damage.

- e. **Monthly Hangar Lease**

Mr. Kochis reported that all leases will be reviewed through the Strategic Planning Committee discussions. He will consult with the Prosecutor regarding the termination language in the monthly lease agreements.

Mr. McNeer asked that the lease and/or minimum standards be reviewed regarding painting.

- **Web – Bill McNeer & Rick Szabrak (absent)**

Mr. McNeer reported that on the Airport Webpage there is a bulletin from the Great Lakes Region of the FAA. #2012-01 relates to using the airport. This bulletin was a result of a few unnamed airports in the Great Lakes Region allowing drag racing on their airport runways. This is no longer an active bulletin. He asked that it be removed from the website. Ms. Knisley will get the information removed.

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**Old Business**

None.

**New Business**

None.

**Informational Items**

None.

**Calendar of upcoming events and other important dates**

The Board reviewed the following calendar of upcoming events and other dates:

- a. Terms expire on 12/31/19 for Pat Ferguson, Bill Fagan, & Rick Szabrak  
All members wish to be reappointed.
- b. Aviation Insurance expires 12/31/19  
Mr. Kaper will work with Ms. Knisley to complete the application.
- c. HAS lease agreement w/Commissioners expires on 12/31/19  
Mr. Kochis is working on the lease with the Board of Commissioners. The Prosecutor is drafting the new agreement.
- d. HAS authorization for use of 3 unoccupied hangars expires 12/31/19
- e. Storm Water Plan – Review and Approve annually - February 2020
- f. Taxiway D project – Strawser will start Spring 2020
- g. FBO agreement expires 12/31/2020
- h. Doug Majors Noxious Weed Control agreement expires 12/31/2020
- i. CMT Master agreement expires 9/9/2021 (option to extend 3 one-year extensions)
- j. Legal Services agreement with County Prosecutor expires 12/31/2021
- k. FAA lease for space expires 9/30/2022
- l. HAS mowing and snow removal contract expires on 9/30/2022
- m. Lease with Board of Commissioners to operate facilities expires on 11/16/2022

**Adjournment**

On motion of Bill McNeer and second of Michael Kaper, the Fairfield County Airport Authority Board voted to adjourn at 7:14 p.m.



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Next meeting is Monday, December 9, 2019 at 6:00 pm at the Airport Terminal

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*Meeting minutes for the November 11, 2019 meeting were approved on December 9, 2019*

Aye  
Glenn Burns

Aye  
Bill Fagan

Aye  
Rick Szabrak

Aye  
Jon Kochis

Aye  
Michael Kaper

Aye  
William McNeer

Aye  
Pat Ferguson

Staci A. Knisley  
Staci A. Knisley, Airport Clerk



**Fairfield County Airport Authority  
Board Meeting, November 11, 2019**

**Engineer's Summary Report**

1. FY 18 ODOT Aviation Grant Project  
Taxiway B Lighting Rehab – Project completed  
Final Reimbursement in process
2. FAA FY18 Grant – Construct Taxiway D (design phase)  
Grant Close out paperwork initiated.
3. FY 19 ODOT Aviation Grant – Rehabilitate Terminal Apron  
DuraSeal - \$185,907.50 is complete – closeout documents preparation underway.
4. FY 19 FAA AIP Grant Application  
Low bidder: Strawser Paving at \$526,654.50  
Grant received and executed total amount \$588,654.50 (\$529,789.00 federal, \$29,432.73 ODOT and \$29,432.77 LHQ). Project initiation in Spring 2020.
  - a. ODOT FY20 – Grant application made for Apron B, C1 Rehab. On May 1. LHQ given notice of intended award. Congratulations. Work to be designed and bid for spring/summer 2020 construction.
5. Action Items:  
FAA teleconference – 12/9  
ACIP review – Master Plan – FY 20

4196 Indianola Ave.  
 Columbus, Ohio 43214  
 Phone: 614.267.6391  
 Fax: 614.267.6345



Quote 25884  
 11/4/2019  
 SEAN STEWART  
 (614) 643-1909  
 Sean@thomasdoor.com

Bill To:		Job:	
Name: FAIRFIELD COUNTY <del>EMERGENCY MGT</del>		Name: ALUMINUM DOORS	
Address: <del>240 BALDWIN DRIVE</del> <b>Airport</b> LANCASTER, OH 43130		Location Address: SAME	
Email:		Job City: SAME	Job Zip:
Phone: (740) 652-7961	Fax:	Door locations: ALUMINUM ENTRY	
ATTN: JON KOCHIS			

**WE PROPOSE TO FURNISH & INSTALL THE FOLLOWING MATERIAL:**

QUANTITY	DESCRIPTION	EXTENDED PRICE
<b>OPTION ONE</b>		
2	FULL SURFACE ROTON HINGES IN DARK BRONZE FINISH	
1	NORMAL HOURS LABOR	1,164.00
<b>OPTION TWO</b>		
1	MEDIUM STILE ALUMINUM DOOR AND SIDE LITE FRAME IN DARK BRONZE FINISH, DOOR AND SIDE LITE GLAZED WITH 1/4" GRAY TEMPERED GLASS. STANDARD ADAMS RITE LOCKING HARDWARE, THRESHOLD, DOOR CLOSER AND WEATHER SEALS	3,955.00

**Notes:**

WORK IS BID FOR NORMAL BUSINESS HOURS

50% DEPOSIT REQUIRED ON ALL CUSTOM ORDER MATERIAL

IN SIGNING THIS PROPOSAL I AM ACCEPTING THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS. THOMAS DOOR CONTROLS, INC. IS AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE AND I ACKNOWLEDGE ALL ORDERS ARE SUBJECT TO CREDIT DEPARTMENT APPROVAL.

Payments of \$500.00 or more that are made by credit card will be charged a 3% handling fee.

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Quote is valid for 30 days.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK IS TO BE COMPLETED IN A WORKMAN-LIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS ARE CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. THE OWNER IS TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. THOMAS DOOR CONTROLS, INC. WORKERS ARE FULLY COVERED BY WORKERS' COMPENSATION.

# Fairfield County Airport Authority 2020 Budget by Major Expenditure Object Category

Approved at the November 11, 2019 Board Meeting

**Organization/General Ledger# 80780000**

CONTRACTUAL SERVICES	\$224,300
MATERIALS & SUPPLIES	\$265,500
CAPITAL OUTLAY	\$65,000
OTHER	\$3,000
Total Budget by Major Expenditure Object Category	\$557,800

# Fairfield County Airport Authority 2020 Budget Detail

## Appropriation Budget Detail

ORG	OBJ	DESCRIPTION	
80780000	530000	CONTRACTUAL SERVICES	150000
80780000	531020	TAX APPRAISAL	20000
80780000	541001	ELECTRIC/UTILITES	25000
80780000	543000	REPAIR AND MAINTENANCE	25000
80780000	553000	COMMUNICATIONS/TELEPHONE	2100
80780000	554000	ADVERTISING	2000
80780000	558000	TRAVEL REIMBURSEMENT	200
			<u>224300</u>
80780000	560000	MATERIALS & SUPPLIES	15000
80780000	561000	GENERAL OFFICE SUPPLIES	500
80780000	561061	CLOTHING-TAXABLE	0
80780000	562000	ENERGY	0
80780000	562600	FUEL (GASOLINE/DIESEL)	250000
			<u>265500</u>
80780000	570000	CAPITAL OUTLAY	55000
80780000	573600	CONSTRUCTION IN PROGRESS	0
80780000	574000	EQUIPMENT, SOFTWARE & FIXTURES	10000
80780000	574300	FURNITURE & FIXTURES	0
			<u>65000</u>
80780000	590007	SETTLEMENT	0
80780000	590310	REFUNDS OF HANGAR DEPOSITS	3000
			<u>3000</u>
			<u>557800</u>
		Total Budget Detail	<u>557800</u>

## Estimated Revenue

DESCRIPTION	2020 Estimated Revenue
PROPERTY TAX REIMBURSEMENT	
FUEL EXCISE TAX REIMBURSEMENT	3
CHARGES FOR SERVICES	
FEES - OVERNIGHT AIRPORT	63
JET FUEL - AIRPORT	260000
RENTS AND ROYALTIES	200000
RENTS - T-HANGARS	0
RENT - BOX HANGARS	0
AIRPORT EASEMENT ROYALTY	0
SPACE RENT AT AIRPORT	500
RENT - AIRPORT TIE DOWNS	0
OTHER RECEIPTS	0
INSURANCE REIMB	0
REFUNDS	0
REFUND OF PRIOR YR EXPENSES	0
INTERFUND TRANSFERS IN	0
AUCTION/PRIVATE SALES	0
2020 Estimated Revenues	<u>460566</u>
ESTIMATED C/O CASH FROM 2019	<u>244733</u>

# FAIRFIELD COUNTY



## NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION\* 20208 2020 - AIRPORT OPERATIONS FOR PERIOD 99

ACCOUNTS FOR:  
 AIRPORT OPERATIONS

	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 BRD/ELECTD COMMENT
80780000 AIRPORT OPERATIONS						
80780000 433114 FUEL REIMB	.00	.00	.00	.00	.00	-3.00
80780000 434167 OVRNGHTFEE	.00	.00	.00	.00	.00	-63.00
80780000 434600 JET FUEL	.00	.00	.00	.00	.00	-260,000.00
80780000 436200 RENTS	.00	.00	.00	.00	.00	-120,000.00
80780000 436235 SPACERNT	.00	.00	.00	.00	.00	-500.00
80780000 530000 CNTRCT SVC	.00	.00	.00	.00	.00	150,000.00
80780000 531020 TX APPRSL	.00	.00	.00	.00	.00	20,000.00
80780000 541001 ELE/UTILILT	.00	.00	.00	.00	.00	25,000.00
80780000 543000 REPAIR	.00	.00	.00	.00	.00	25,000.00
80780000 553000 COMM	.00	.00	.00	.00	.00	2,100.00
80780000 554000 ADVERTISE	.00	.00	.00	.00	.00	2,000.00
80780000 558000 TRAVEL	.00	.00	.00	.00	.00	200.00
80780000 560000 MATERIALS	.00	.00	.00	.00	.00	15,000.00
80780000 561000 GNRL OFFC	.00	.00	.00	.00	.00	500.00
80780000 562600 FUEL	.00	.00	.00	.00	.00	250,000.00
80780000 570000 CAP OUT	.00	.00	.00	.00	.00	55,000.00
80780000 574000 SOFT	.00	.00	.00	.00	.00	10,000.00
80780000 590310 REFUNDS	.00	.00	.00	.00	.00	3,000.00
TOTAL AIRPORT OPERATIONS	.00	.00	.00	.00	.00	177,234.00
80780005 AIRPORT 05 T/B HANGAR RENT						
80780005 436200 RENTS	.00	.00	.00	.00	.00	-26,000.00
80780005 436220 T-HNG RNT	.00	.00	.00	.00	.00	-30,000.00
TOTAL AIRPORT 05 T/B HANGAR	.00	.00	.00	.00	.00	-56,000.00
80780008 AIRPORT 08 T HANGAR RENT						
80780008 436220 T-HNG RNT	.00	.00	.00	.00	.00	-24,000.00
TOTAL AIRPORT 08 T HANGAR RE	.00	.00	.00	.00	.00	-24,000.00
TOTAL AIRPORT OPERATIONS	.00	.00	.00	.00	.00	97,234.00
GRAND TOTAL	.00	.00	.00	.00	.00	97,234.00

\*\* END OF REPORT - Generated by Staci Knisley \*\*





# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
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### 12280000 AIRPORT OPERATIONS

### 530000 CONTRACTUAL SERVICES

12280000 530000 CNTRCT SVC	150,000.00	182,124.71	120,177.69	18,537.21	37,326.87	24,620.15	86.5
2019/10/000017 10/03/2019 API	2,000.00 VND	005552 PO 19007209	HISTORICAL AIRCRAFT	mowing/snow	10/1-10/31/19		5294595
2019/10/000017 10/03/2019 API	3,700.00 VND	007099 PO 19000532	SUNDOWNER AVIATION L	airpport mgr	10/1-10/31/19		5294612
2019/10/000018 10/03/2019 API	33.55 VND	012572 PO 19000694	LEWELLENS SERVICES I	airpport water svrc	9/13/2019		5294659
2019/10/000500 10/10/2019 API	85.00 VND	001281 PO 19000426	PORTA KLEEN	airpport port toilets	9/20-10/1		5294927
2019/10/000795 10/17/2019 API	278.42 VND	003668 PO 19000463	LOCAL WASTE SERVICE	airpport trash	10/1-10/31/19		5295717
2019/10/000795 10/17/2019 API	36.90 VND	012572 PO 19000694	LEWELLENS SERVICES I	airpport water svrc	9/27/19		5295817
2019/10/000798 10/17/2019 API	776.02 VND	005790 PO 19000509	OHIO DEPT OF TAXATIO	fuel sales tax	9/1-9/30/19		5295738
2019/10/001283 10/24/2019 API	45.35 VND	012572 PO 19000694	LEWELLENS SERVICES I	airpport water svrc	10/11/19		5296338
2019/10/001286 10/24/2019 API	736.49 VND	007099 PO 19000530	SUNDOWNER AVIATION L	reimb fuel	9/1-9/30/19		5296275
2019/10/001286 10/24/2019 API	1,731.40 VND	007099 PO 19000530	SUNDOWNER AVIATION L	hangar rent	9/1-9/30/19		5296275
2019/10/001724 10/31/2019 API	2,000.00 VND	005552 PO 19007209	HISTORICAL AIRCRAFT	mowing/snow	11/1-11/30/19		5296664
2019/10/001724 10/31/2019 API	3,700.00 VND	007099 PO 19000532	SUNDOWNER AVIATION L	airpport mgr svrc	11/1-11/30/19		5296683
2019/10/001736 10/31/2019 API	2,039.08 VND	002460 PO 19006330	FAIRFIELD SOIL AND W	veg/strmw mgmt	1/23-10/3/19		5296633
2019/10/001742 10/31/2019 API	1,375.00 VND	015174 PO 19008762	HILL, JAYSON H	airpport backing plate	/John Dee		5296827

TOTAL CONTRACTUAL SERVICES 150,000.00 182,124.71 120,177.69 18,537.21 37,326.87 24,620.15 86.5%

### 531020 TAX APPRAISAL

12280000 531020 TX APPRSL 15,000.00 19,395.22 19,395.22 .00 .00 .00 100.0

TOTAL TAX APPRAISAL 15,000.00 19,395.22 19,395.22 .00 .00 .00 100.0%

### 543000 REPAIR AND MAINTENANCE

12280000 543000 REPAIR 23,000.00 121,000.00 96,995.57 7,010.48 23,608.41 396.02 99.7

2019/10/001286 10/24/2019 API	230.00 VND	004476 PO 19000568	PRECISTON OVERHEAD	D airpport repairs	gate 9/10/19		5296248
2019/10/001286 10/24/2019 API	2,166.59 VND	006709 PO 19000589	SUPERIOR PETROLEUM	E fuel pump	svrc 9/26/19		5296273
2019/10/001286 10/24/2019 API	4,613.89 VND	006709 PO 19000589	SUPERIOR PETROLEUM	E fuel pump	svrc 8/2-10/4/19		5296273

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL REPAIR AND MAINTENANCE	23,000.00	121,000.00	96,995.57	7,010.48	23,608.41	396.02	99.7%
<b>553000 COMMUNICATIONS/TELEPHONE</b>							
12280000 553000 COMM	2,100.00	2,100.00	1,712.13	171.52	387.87	.00	100.0
2019/10/000499 10/10/2019 API	171.52 VND 074480 PO 19000764 A T & T INC			Airport 8/20-9/19/19		5295321	
TOTAL COMMUNICATIONS/TELEPHONE	2,100.00	2,100.00	1,712.13	171.52	387.87	.00	100.0%
<b>554000 ADVERTISING</b>							
12280000 554000 ADVERTISE	2,000.00	2,000.00	1,458.56	.00	341.44	200.00	90.0
TOTAL ADVERTISING	2,000.00	2,000.00	1,458.56	.00	341.44	200.00	90.0%
<b>558000 TRAVEL REIMBURSEMENT</b>							
12280000 558000 TRAVEL	100.00	200.00	96.49	.00	53.51	50.00	75.0
TOTAL TRAVEL REIMBURSEMENT	100.00	200.00	96.49	.00	53.51	50.00	75.0%
<b>560000 MATERIALS &amp; SUPPLIES</b>							
12280000 560000 MATERIALS	14,000.00	14,000.00	5,580.10	763.77	6,346.79	2,073.11	85.2
2019/10/000804 10/17/2019 API	725.80 VND 001511 PO 19000551 R D HOLDER OIL INC			Airport fuel 10/3/19		5295674	
2019/10/001283 10/24/2019 API	37.97 VND 002239 PO 19000555 LOWES COMPANIES INC			Airport supplies 9/18/19		5296213	
TOTAL MATERIALS & SUPPLIES	14,000.00	14,000.00	5,580.10	763.77	6,346.79	2,073.11	85.2%

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED																
<b>561000 GENERAL OFFICE SUPPLIES</b>																							
12280000 561000 GNRL OFFC	500.00	500.00	67.94	.00	232.06	200.00	60.0																
TOTAL GENERAL OFFICE SUPPLIES	500.00	500.00	67.94	.00	232.06	200.00	60.0%																
<b>562000 ENEGERY</b>																							
12280000 562000 ENEGERY	25,000.00	28,568.25	17,035.07	1,419.24	10,633.18	900.00	96.8																
2019/10/000804 10/17/2019 API	83.64 VND 001373 PO 19000550 SOUTH CENTRAL POWER Cons Moped 9/3-10/3/19	252.68 VND 001373 PO 19000550 SOUTH CENTRAL POWER Terminal 2 9/4-10/4/19	299.79 VND 001373 PO 19000550 SOUTH CENTRAL POWER Terminal rmy 1cs 9/3-10/4/19	23.08 VND 001373 PO 19000550 SOUTH CENTRAL POWER 3383 Columb 9/3-10/3/19	53.33 VND 001373 PO 19000550 SOUTH CENTRAL POWER Hangar G 9/3-10/3/19	134.37 VND 001373 PO 19000550 SOUTH CENTRAL POWER Hangar P 9/3-10/3/19	113.59 VND 001373 PO 19000550 SOUTH CENTRAL POWER Hangar Q 9/3-10/3/19	66.33 VND 001373 PO 19000550 SOUTH CENTRAL POWER Hangar F 9/3-10/3/19	43.78 VND 001373 PO 19000736 FAIRFIELD CO UTILITI 3430 Columb 8/30-9/30/19	202.45 VND 023650 PO 19000736 FAIRFIELD CO UTILITI 3383 Columb 8/30-9/30/19	101.10 VND 023650 PO 19000736 FAIRFIELD CO UTILITI 3383 Columb 9/9-10/8/19	21.00 VND 003823 PO 19000565 NORTHEAST OHIO NATUR 3383 Columb 9/9-10/8/19	23.90 VND 003823 PO 19000565 NORTHEAST OHIO NATUR 3430 Columb 9/9-10/8/19	5295644	5295644	5295644	5295644	5295644	5295644	5295907	5295906	5296239	5296239
TOTAL ENEGERY	25,000.00	28,568.25	17,035.07	1,419.24	10,633.18	900.00	96.8%																
<b>562600 FUEL (GASOLINE/DIESEL)</b>																							
12280000 562600 FUEL	250,000.00	250,000.00	215,767.71	35,996.78	34,232.29	.00	100.0																
2019/10/000017 10/03/2019 API	35,996.78 VND 005545 PO 19003605 PURVIS BROTHERS INC Airport fuel 9/16/19						5294594																
TOTAL FUEL (GASOLINE/DIESEL)	250,000.00	250,000.00	215,767.71	35,996.78	34,232.29	.00	100.0%																
<b>570000 CAPITAL OUTLAY</b>																							
12280000 570000 CAP OUT	10,000.00	155,000.00	77,361.60	72,091.20	8.80	77,629.60	49.9																

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
2019/10/000989 10/24/2019 API	72,091.20	VND 015102 PO 19007950 B & B SEALING LLC	Airport paving 10/7/19				5296155
TOTAL CAPITAL OUTLAY	10,000.00	155,000.00	77,361.60	72,091.20	8.80	77,629.60	49.9%
<b>574000 EQUIPMENT, SOFTWARE &amp; FIXTURES</b>							
12280000 574000 SOFT	1,000.00	101,000.00	77,564.84		.00	23,435.16	76.8
TOTAL EQUIPMENT, SOFTWARE & FI	1,000.00	101,000.00	77,564.84		.00	23,435.16	76.8%
<b>590007 SETTLEMENT</b>							
12280000 590007 SETTLM	.00	14,000.00	.00		.00	14,000.00	.0
TOTAL SETTLEMENT	.00	14,000.00	.00		.00	14,000.00	.0%
<b>590310 REFUNDS OF HANGAR DEPOSITS</b>							
12280000 590310 REFUNDS	1,000.00	3,000.00	2,984.00	253.00	.00	16.00	99.5
2019/10/001286 10/24/2019 API	253.00	VND 111111 PO	MISC VENDORS	Deposit refund 2019			5296397
TOTAL REFUNDS OF HANGAR DEPOSIT	1,000.00	3,000.00	2,984.00	253.00	.00	16.00	99.5%
TOTAL AIRPORT OPERATIONS	493,700.00	892,888.18	636,196.92	136,243.20	113,171.22	143,520.04	83.9%
TOTAL EXPENSES	493,700.00	892,888.18	636,196.92	136,243.20	113,171.22	143,520.04	
GRAND TOTAL	493,700.00	892,888.18	636,196.92	136,243.20	113,171.22	143,520.04	83.9%

\*\* END OF REPORT - Generated by Sharlene Elizabeth Baits \*\*