

**Fairfield County Airport Authority Board Meeting
3430 Old Columbus Road, NW, Carroll, Ohio 43112
Minutes for December 12, 2022**

Regular Meeting to order

Michael Kaper called the Regular Meeting to order at 3:00 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Michael Kaper, Bill McNeer, Jon Kochis, Scott Richardson, Rick Szabrak, and Bill Fagan. Absent was Glenn Burns.

Also present was Staci Knisley, Al Moyer, Darrell Loos, Don Kuhn, and Pat Rooney.

Opportunity for the Public to Address the Board

None.

Approval of the Minutes for the November 14 2022, Meeting

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the minutes from the November 14, 2022, meeting.

Voting aye thereon: Kochis, McNeer, Kaper, Richardson, Szabrak, and Fagan

Absent was Glenn Burns.

Motion passed.

Historical Aircraft Squadron (HAS) update

Mr. Moyer reported that HAS is ready for the snow and ice season.

Fixed Base Operator (FBO)/Airport Management update with Sundowner Aviation – Monthly Board Report

a. Monthly Report

Mr. Rooney stated there are about 18 hangars without lights. The Aircrafts will need to be pulled out for Precision Overhead Door to do the repair.

Mr. Moyer reported that HAS could help.

Mr. Rooney handed out their monthly report for the Board to review; see attached to minutes.

Standing Committee Updates:

Airport Improvement – Jon Kochis

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a. Engineer's Summary Report – Crawford Murphy Tilly, Inc. (CMT)

The Board reviewed the summary report; see attached to minutes.

- CMT extra work done in January and February 2022

Approval of extra work provided by CMT for the Airfield Drainage Project with a not to exceed of \$10,185

On motion of Jon Kochis and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the extra work provided by CMT for the airfield Drainage Project with a not to exceed of \$10,185; see attached to minutes.

Voting aye thereon: Kochis, McNeer, Kaper, Richardson, Fagan, and Szabrak

Absent was Glenn Burns.

Motion passed.

b. Storm Water System Repair

Mr. Kochis reported that we will have to work towards the master drainage study which is FY2023 FAA grant eligible.

c. Obstruction Removal Project

Mr. Kochis reported that he talked with property owners to the west, this project can start in January.

Mr. Kochis reported that the east end property owners are not interested at this point. We will continue to work with the property owners.

d. Master Plan Hangar Build

Mr. Kochis reported that he has scheduled time on the Board of Commissioners Agenda in January of 2023.

Mr. Kochis reported that the hangar rates is T-hangars are in line with airports similar. The Commercial Hangars are in line and accurate.

Mr. Kaper commented that this is based on what CMT has provided.

e. Fuel Truck

Mr. Fagan mentioned that a new fuel truck should be discussed for the future.

Mr. Kochis reported that the fuel truck is working currently.

f. Gate repair

Mr. Kochis reported that it should be repaired by Precision Overhead Door in the next week or two.

Community Relations – Michael Kaper & Rick Szabrak

Nothing new to report.

Facilities and Grounds – Bill Fagan & Michael Kaper

Mr. Kochis reported that the FAA lease draft is in the packet. It is \$500 per year. He has been working with the FAA and Prosecutor's Office. The lease of space is the closet in Hangar J. The FAA has not signed the lease yet but does not anticipate any changes.

Mr. McNeer recommended the space be reviewed for electrical charges. The Hangar J tenant currently pays the full electric bill each month.

Approval to give authorization to Board Member Jon Kochis to sign the final FAA lease of space pending no changes of the presented lease of space with the FAA

On motion of Bill Fagan and seconded by Scott Richardson, the Fairfield County Airport Authority Board voted to approve to give authorization to Board Member Jon Kochis to sign the final FAA lease of space pending no changes of the presented lease of space with the FAA.

Voting aye thereon: Fagan, Richardson, Kaper, McNeer, Kochis, and Szabrak

Absent was Glenn Burns.

Motion passed.

Fixed Base Operator (FBO) Liaison – Scott Richardson

- **Potential Air Show**

Mr. Richardson talked to Mr. Clapper this morning. He is concerned about the gas line project ahead. He is considering moving into 2024. He will update the Board in January.

- **Fixed Base Operator (FBO) contract**

Mr. Kaper reported that the 3 Board Member Committee of Jon Kochis, Scott Richardson, and Michael Kaper came to an agreement with Sundowner. The agreement will be a little different this term. The contract will include the fuel sales and hangar rent fees totaling \$100,000 annually.

The last 2 years the total compensation was a little over \$80,000 each year. Mr. Kaper stated that based on the service they have provided, the increase in costs is warranted. They will still provide an update to us on monthly sales but will no longer be factored as separate payment.

Approval of presented FBO agreement and to give authority to Board Member Michael Kaper to sign the agreement pending there are no changes after Sundowner Aviation does a final review

On motion of Rick Szabrak and seconded by Bill Fagan, the Fairfield County Airport Authority Board voted to approve presented FBO agreement and to give authority to Board Member Michael Kaper to sign the agreement pending there are no changes after Sundowner Aviation does a final review.

Voting aye thereon: Szabrak, Fagan, Kaper, McNeer, Richardson, and Kochis
Absent was Glenn Burns.
Motion passed

Finance - Glenn Burns (absent) & Staci Knisley

a. Financial Reports

The Board reviewed the following financial reports:

- Revenue/Expense Summary
- Cash Projection
- Purchase Order list
- Smart Card fuel report
- Utility cost report

There were no discussions or questions from the board.

b. Payment of Bills

Approval for payment of bills totaling \$ 3,889.94

On motion of Jon Kochi and second of Bill McNeer, the Fairfield County Airport Authority Board voted to approve the payment of bills totaling \$ 3,889.94; see invoice summary attached to minutes.

Voting aye thereon: Kochis, McNeer, Kaper, Szabrak, Richardson, and Fagan
Absent was Glenn Burns.
Motion passed.

Motion to approve retroactively November payment of invoices totaling \$24,842.99

On motion of Rick Szabrak and second of Jon Kochis, the Fairfield County Airport Authority Board motioned to approve retroactively November invoices totaling \$ 24,842.99; see attached to minutes.

Voting aye thereon: Szabrak, Kochis, Kaper, Fagan, Richardson, and McNeer
Absent was Glenn Burns.
Motion passed.

Security & Safety – Jon Kochis & Bill McNeer

Mr. Kochis reported that Advanced Integrated will be here soon to replace the two (2) cameras. Fairfield County Facilities is funding the replacement.

Tenant Relations – Glenn Burns & Bill Fagan

The board reviewed the following reports:

- a. Rent Status Spreadsheet
- b. Hangar Waiting List
- c. Hangar Rates for 2023

Ms. Knisley presented the rates at a 3% increase at a rounded rate.

Mr. Kochis stated that this is just moving forward with the automatic increase per each lease agreement. No motion to approve is necessary.

Ms. Knisley will notify tenants and will post the hangar rates on the Airport webpage.

Mr. Kochis reported that CMT's draft study shows that Fairfield County's hangar rates are in line. This study will be presented the Board of Commissioners in January. He will also email the draft study to the Airport Board members tonight.

Web – Bill McNeer & Rick Szabrak

Nothing new to report.

Old Business

- a. Abandoned Aircraft/Fairfield Co Sheriff

Mr. Kochis reported that the aircraft has been removed.

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- b. Potential Air Show
Discussed earlier tonight during the FBO Liaison update.
- c. Hangar Rental fee research
Discussed earlier tonight.
- d. Annual Renewal for Lease Agreements
Nothing new to report.
- e. Removal of the bridge on the creek behind hangar R

Mr. Kochis reported that he intends on asking Rock River Construction when they are here for the project.

New Business

- Terminal Parking
Mr. McNeer asked if the terminal parking lot will that be sealed.

Mr. Kochis reported that it is not on the paving list, but work will be done with Commissioners funding.

Informational

None.

Calendar of upcoming events and other important dates

The Board reviewed the following calendar of upcoming events and other dates:

- a. FAA lease for space expires 9/30/2022
- b. Hangar J Lease agreement expires 12/31/22
Mr. Kochis reported that the lease agreement is pending with Prosecutor review.
- c. Insurance Coverage lock in rates expire 12/31/22
Mr. Kaper submitted the application. He will have an update in January for the meeting.
- d. FBO Agreement expires 12/31/2022
- e. EAA lease renewal with the Board of Commissioners – expiration date of 2/28/23
- f. OTTER/UST renewal expires 6/30/23
- g. Petroleum Underground Tank – UST Certificate of Coverage – expires 6/30/23
- h. CMT Master agreement expires 9/9/2023 (option to extend one (1) more year)
- i. Blue Lightning Initiative – report due annually within 30 days of 9/30/23
- j. Noxious Weed Control Agreement with Douglas Majors – expires 12/31/23
- k. HAS mowing and snow removal contract expires on 9/30/2024
- l. Legal services agreement with County Prosecutor – expires 12/31/2025
- m. Lease with Board of Commissioners to operate facilities expires on 10/25/27

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Other

Mr. Szabrak announced that he is resigning as a Board Member as of December 31, 2022. He thanked the members for their knowledge and dedication to the Airport. He still would like to be involved as Economic Development Director of Fairfield County.

Mr. Moyer reported that the emergency power unit/generator at the house (EAA rental) is inoperable.

Mr. Kochis will follow-up about the generator.

Adjournment

On motion of Bill McNeer and second of Bill Fagan, the Fairfield County Airport Authority Board voted to adjourn at 3:47 p.m.

Next Regular Meeting is Monday, January 9, 2023, at 5:00 p.m. @ the Airport Terminal, 3430 Old Columbus Road, NW, Carroll, Ohio 43112

Meeting minutes for the December 12, 2022 meeting were approved on January 9, 2023

Aye
Glenn Burns

Aye
Bill Fagan

Aye
Tom Brennan

Aye
Jon Kochis

Aye
Michael Kaper

Aye
William McNeer

Aye
Scott Richardson

Staci A. Knisley
Staci A. Knisley, Airport Clerk

Monthly Board Report 2022

ITEM	JAN 7/2/72	FEB 7/2/72	MAR 7/2/72	APR 7/2/72	MAY 7/2/72	JUN 7/2/72	JUL 7/2/72	AUG 7/2/72	SEPT 7/2/72	OCT 7/2/72	NOV 7/2/72	DEC
T HANGAR	16 Paid	0										
OCCUPANCY	6+of6 6 Paid	6of6 0	6of6 0	6of6 0	6of6 0	6of6 0	6of6 0	6 of 6 0	6 of 6 0	6 6 0	6/6	
R HANGAR												
OCCUPANCY												
NEW LEASES	0	0	1	0	3	3	0	0	2	0	0	
OVERNIGHT	0	0	0	0	0	0	0	0	0	0	0	
FUEL SALES	3777.00	2504.00	4228.30	3966.5	4723.04	7045.29	4640.69	5411.16	5612.03	6768.46	3792.49	
100LL	\$ 19,700.00	\$ 13,054.00	\$25,299.60	24766.17	\$ 30,798.72	\$38,745.27	36953.34	37909.01	36902.22	\$ 41,791.20	\$ 24,414.92	
FUEL SALES	1800	1854	2658	3395	1884.1	1274.7	2384.3	3702.92	2784	2664.3	1881.9	
JET A	\$ 8,206.47	\$ 8,496.12	\$ 12,101.30	\$ 15,682.10	\$ 10,315.45	\$6,978.99	14097.84	20571.44	15916.67	\$ 13,712.98	\$ 10,778.56	
# OPERATIONS	2700	2500	2832	2400	2800	2900	3200	3700	3956	4500	3750	
HANGAR	none	R3,R5,P20	01	lights	none	none	switch	none	Gate	gate	Gate	
ISSUES				lift								
PUBLIC	none	none	none	none	none	none	none	none	none	none	none	
COMMENTS												
FAA	none	none	none	none	none	none	none	none	none	none	none	
INCIDENTS												

Totals

52469

\$ 330,334.45

26283.22

\$ 136,857.92

**Fairfield County Airport Authority
Board Meeting, December 12, 2022**

Engineer's Summary Report

1. FY 21 FAA AIP Grant Application

Master Plan – Nearing completion. Forecasts approved. Facility requirements comments addressed – FAA review underway. Alternatives prepared, Submitted to FAA for review. ALP drafting underway – target in early December.

Rehab Taxiway B –
Due to delays in grant funding and contract execution, Project will be rebid in Feb/March 2022. Construction anticipated in 2023.

Improve Airfield Drainage – Design. Project bid. Successful bidder - Rock River Construction at \$1,090,820. Grant awarded and signed on Aug 10. ODOT matching grant resolution needed for FY22 construction grant.
Note request of additional work request by CMT for additional design, stormwater analysis regarding drainage required. Eligible for grant participation – note that this will create savings during proposed Stormwater master plan work.
2. SWAT Storage Bldg – Contractor: Setterlin - \$1,635,650.
 - a. Scheduled substantial completion is anticipated before the end of the year.
3. OH FY 22 State grant application – Obstruction Removal (East).
 - a. Est End _ Phase 1 Plans 100% complete – Substantial work complete. Trees and obstacles uploaded and approval complete for removal from FAA database.
 - b. East End - Phase 2 – Work is still pending.
4. OH FY 23 State grant application – West Obstruction Removal.
 - a. West approach design proceeding for 90% in January, bidding in early spring.
5. Business Plan Items Analysis
 - a. Draft report submitted.
6. Other discussion items:
 - a. Terminal expansion – ATP grant app – desired actions
 - b. East T-hangars pavement rehabilitation – local only funded
7. Action Items: Consideration of approval of Extra Work Order for Airfield Drainage project.

Date Initiated ___/___/___

CMT EXTRA WORK REQUEST

CLIENT DATA

Name: Fairfield County Airport Authority

Job Title: Improve Airfield Drainage
Design Phase

FIRM DATA

Job Number: 20092212.00

Project Manager: Ben Cooley

Description of Extra Work:

Additional Design phase engineering efforts outside the originally budgeted project time were required to be spent.
See below for detailed task breakdown.

Estimated Cost:	Construction
Engineering \$10,185	Admin. \$
Construction \$	
Other \$	Total \$ 10,185

Reason and/or justification for extra work:

Additional time was spent during the following tasks:

Design – Stormwater Modeling

Additional stormwater modeling was required beyond the original estimate for the design process. Coordination with upstream dam modelling consultant was not anticipated and additional calculations were required to meet the permitting agencies and the FAA.
January 2022 and February 2022

Sr. Engineer I	10 hours @ \$150/hr = \$1,500
Engineer I	45 hours @ \$130/hr = \$5,850

Design – Drainage Culvert Design

Once final stormwater modeling was completed and permitting coordination was ongoing, the drainage culvert design included additional redesign outside of the original scope.

Engineer I	27 hours @ \$105/hr = \$2,835
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Authorizations:

Client Signature: *Mitchell J. Kiper*

Date: 12 / 14 / 2022

Project Manager Signature: _____

Date: ___/___/___

AIRPORT MANAGER AND FIXED BASE OPERATION AGREEMENT

THIS AGREEMENT is entered into this 22nd day of December, 2022, effective as of January 1, 2023 ("Effective Date") at Lancaster, Ohio, between Sundowner Aviation, LLC ("Manager") and The Fairfield County Airport Authority Board ("Authority") and the Fairfield County Board of Commissioners ("Commissioners").

WHEREAS, the Fairfield County Board of Commissioners owns the Fairfield County Airport land and buildings.

WHEREAS, the Commissioners have entered into an agreement with the Fairfield County Airport Authority to operate the Fairfield County Airport, its facilities, appurtenances and certain airport equipment ("Airport");

WHEREAS, the Authority desires that Manager provide airport management of the general aviation, commercial aviation and other activities at the Airport, as set forth herein;

WHEREAS, the Authority desires that fixed base operations be provided to general and commercial aviation at the Airport;

WHEREAS the Manager desires to and is willing to provide such airport management of the general aviation, commercial aviation and other activities at the Airport; and

WHEREAS, the Manager desires to and is willing to provide fixed base operations at the Airport, and to lease certain facilities, appurtenances, and airport equipment from the Authority.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Manager and the Authority agree to the following terms and conditions.

1) Term

This Agreement term shall commence on January 1, 2023 through December 31, 2024 with a mutual option to renew for one (1) additional year. The Authority and Manager reserve the right to renegotiate any and/or all parts of the agreement.

2) Leased Property

- a) The Authority leases to Manager:
 - i) The Administration Terminal building offices (1) minus a working space of one desk and filing cabinet. (see Exhibit A) \$3,250 /yr
 - ii) Four (4) T-Hangar Bays – \$12,000 /yr
- b) Unless otherwise agreed to in writing between Authority and Manager, all improvements made to the leased property by Manager shall revert to Authority upon termination of this Agreement.

3) Compensation

In consideration for the Manager's compliance with its rights, duties and obligations set forth herein,

- A. Manager shall not be required to remit payment to the Authority for its use of the Airport or any of its use of the leased property listed in 2a.
- B. Annual compensation of \$100,000 annual, payable per month(\$8,333.33).

4) Use of Airport Facilities

Manager shall be entitled, in common with others so authorized, to the use of all facilities and improvements of a public nature which now are or may be connected with or appurtenant to the Airport, including the use of landing areas, runways, taxiways, navigational aides, terminal facilities and aircraft parking areas designated by the Authority in compliance with the Minimum Standards for Aeronautical Activity at Fairfield County Airport.

5) Required Services of Airport Manager

Manager is granted by the Authority the exclusive privilege to serve, and Manager agrees to serve as Airport Manager of the Fairfield County Airport, providing full and complete management services at the Airport as follows:

- a. To negotiate with the direction of Authority's designee or of the Fairfield County Board of Commissioners, for goods and services required to conduct Authority or Fairfield County Board of Commissioners' activities specifically delegated to Manager by Authority, however, no contract shall be entered into on behalf of the Authority by Manager in excess of One Thousand (\$1,000.00) without the prior written or e-mailed approval of the Buildings and Grounds designee of the Authority, except for tenant and emergency repairs and services.
- b. To, on behalf of the Authority and during regular business hours, to be on site and act as Agent for the Authority for security related matters and tenant relations, to include the collection of executed leases to the Board Secretary within 24 hours of receipt. (see Exhibit D)
- c. To, on behalf of the Authority to act as a Fairfield County's Airport representative to any economic development opportunities. The Manager should display information from the county's economic development department and ask questions to learn about why clients are using our airport. When discussions with clients may be economic development leads, the Manager and staff should gather contact information and provide it to the Fairfield County economic development department. The Airport Manager or other personnel should convey professionalism with all clients to further the economic development of the Airport and the County.
- d. The Manager shall not be responsible for performing maintenance and/or repairs to Authority-owned hangars and grounds but shall receive requests for maintenance to such hangars and grounds during regular business hours. All requests shall be forwarded to the Managers Airport

Authority liaison or a company or individual approved by the Authority to perform maintenance on such hangars if the cost is estimated less than \$1,000.

- e. The Manager shall be responsible for managing, monitoring and record keeping for the fuel pumps, fuel truck and fuel sales system, and for record keeping and reporting of fuel deliveries and sales to the Authority.
- f. The Manager shall be responsible for maintaining a monthly record of aircraft based at the airport. This record will include the FAA registry N-Number when applicable. The Manager shall submit the record monthly to the board secretary and report the total in the monthly board report.
- g. The Manager or duly authorized subordinate shall attend all meetings of the Fairfield County Airport Authority Board. The Manager shall provide the following information in writing at each regularly scheduled board meeting:
 - i. T-Hangar Bay Occupancy
 - ii. R-Hangar Bay Occupancy
 - iii. Preceding month new lease/rental agreements
 - iv. Preceding month ramp fees & overnight/weekly, month to month hangar fees
 - v. Fuel Sales (Jet and 100LL) for preceding month and calendar year to date
 - vi. Number of operations for the preceding month (best estimate)
 - vii. Total number of based aircraft (per section 5f)
 - viii. Hangar maintenance issues for preceding month
 - ix. Tenant or public comments from preceding month
 - x. Any incidents (e.g., violations reported to FAA, security breach, runway incursions, aircraft incidents on the airport)
 - xi. Incident reports for any known person injury or property damage during preceding month (see Exhibit E) Person injury reports are to be forwarded to the Fairfield County Human Resource Department

Note: No Conflict of Interest shall exist between the Manager's role as the Airport Manager, Fixed Base Operator, and the tenant of the Airport.

6) Maintenance of Airport Facilities

- a. Manager, at Manager's cost and expense, shall keep the leased premises and grounds as defined in this agreement (Exhibit F) in a neat and orderly condition and shall be responsible for day to day maintenance of the interior of the Administration Building (including but not limited to janitorial services) window washing and general upkeep.
- b. Manager, using equipment and supplies provided by the Authority and at his own expense for labor, shall coordinate with other parties authorized by the Authority the mowing and landscaping upkeep of all improved areas within the confines of the leased property also known as the Terminal Area (Exhibit F). These areas shall be mowed by another party authorized by the Authority not fewer than weekly during the growing season and maintained in such a fashion as not to be a hazard to aviation and to discourage the habitation of such improved areas by wildlife which could be a hazard to aviation.
- c. Except as provided otherwise in this Agreement, Manager shall maintain, or cause to be maintained, the leased premises, as well as all public and common or joint use areas of the Airport, including the Air Operations Area, in good repair, and shall make such repairs, replacements or additions at the cost and expense of the Authority, as, in its opinion, are required and necessary for the safe and efficient day-to-day operations of the Airport, unless otherwise provided herein, and unless such maintenance, repairs, replacements or additions are caused by or are in direct result of negligence by another tenant, its employees, agents or invitees. Any issues should immediately be reported to the Authority liaison.
- d. Manager shall immediately notify the Authority, in writing or by e-mail, of any defect or damage to the Leased Property as well as to all public and common or joint use areas of the Airport, including the Air Operations Area, which is not attributable to the day-to-day operation of the Airport. Manager shall immediately notify the Authority as soon as such condition appears. Authority agrees to effect necessary repairs and/or replacements and/or improvements as soon as possible to maintain said Leased Property as well as any kind and all public and common or joint use areas of the Airport, including the Air Operations Area, in a safe usable condition, and to maintain compliance with any and all requirements, orders, directives, and directions of the Federal Aviation Administration, Transportation Security Administration, Fire Marshall, Environmental Protection Administration, Federal Communications Commission or other federal, state, regional or county regulatory agency.
- e. Items of major maintenance to the Leased Property as well as to all public and common or joint use areas of the Airport, including the Air Operations Area shall be the responsibility of the Authority. All costs of maintenance to, and inspection and periodic calibration of navigational lighting, fuel delivery equipment, sewage and water treatment equipment, meteorological equipment and navigational aids shall be the responsibility of the Authority. If any issues are reported to the Manager, Manager shall report the same to the Authority immediately in accordance with section 5d.
- f. Manager shall notify Authority of the results, comments and recommendations of any and all inspections conducted by regulatory agencies.

7) Required Services of Fixed Base Operators

Manager is granted by the Authority the non-exclusive privilege to engage in, and Manager agrees to engage in the business of providing full and complete fixed base operation services at the Airport daily, except for Thanksgiving, Christmas and New Year's Day, during operational hours set by Authority policy, in compliance with the Minimum Standards for Aeronautical Activity at Fairfield County Airport. (see Exhibit C)

Such fixed base operation services shall, at a minimum, include:

- a. Ramp service including sale and self-service of aviation fuels, lubricants and other related aviation products;
- b. Apron servicing of aircraft, including itinerant parking and storage for both based and non-based aircraft upon or within the Leased Property;
- c. Customary accommodations and courtesies for the convenience of users, including pilot lounge area, informational services and direct telephone services;
- d. Equipment and trained personnel to remove or coordinate removal with a contractor, upon request, disabled aircraft from those portions of the Airport provided and made available by the Authority for aircraft and related operations, and shall include aircraft runways, taxiways, ramps, aprons and parking spaces, and directly associated areas which are not leased by Manager or any other tenant on the Airport (Airport Operations Area).

Manager shall have the right to enter into agreement(s) to employ or engage subcontractor(s) to provide some or all the services under Section 7 above, provided that such agreements shall comply with the Minimum Standards for Aeronautical Activity at Fairfield County Airport. The name, qualification and other pertinent data regarding any such subcontractor, along with a copy of any agreements between the Manager and subcontractor shall be submitted to Authority.

The selection, retention, assignment, direction and payment of Manager's employees shall be the sole responsibility of Manager, and Authority shall not attempt to exercise any control over the daily performance of duties by Manager's employees.

Manager shall comply with state and federal law regarding hiring employees and subcontractors, including but not limited to, FLSA, FMLA, Worker's Compensation, ADA, Title VII of the Civil Rights Act of 1964.

8) Compliance with Regulations

- a. Manager, in the conduct of its obligations under this Agreement, shall comply with all Federal, state and local laws, rules and regulations which may apply to the conduct of the business contemplated, including rules and regulations promulgated by the FAA, FCC, EPA and the Authority now or in the future, including but not limited to the Minimum Standards for Aeronautical Activity and FCAA Security Procedures Manual for the Fairfield County Airport with special emphasis on Section 5 and 6, and Manager shall keep in effect and post in a prominent place at the Airport, all necessary and/or required licenses or permits.

- b. Manager agrees that no person, on the grounds of race, gender, color, creed or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of the Airport facilities, in the construction of any improvements on, over or under such land and the furnishing of services. Manager shall comply with all other requirements imposed by or pursuant to Title 49, Code of Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-Discrimination in Federally-assisted programs of the Department of Transportation effectuation of Title VI of the Civil Rights Act of 1964, and as such regulations may be amended. In the event of the breach of any of the above non-discrimination covenants, Authority shall have the right to terminate this Agreement and to reenter and repossess the facilities and hold it.

9) Rules and Regulations Promulgated by the Board

Authority shall provide Manager with a complete and up-to-date copy of all rules and regulations promulgated by the Authority including but not limited to the Minimum Standards for Aeronautical Activity at Fairfield County Airport, a copy of which is attached hereto and incorporated herein by reference as Exhibit C and the FCAA Security Procedures Manual, a copy of which is attached hereto and incorporated herein by reference as Exhibit E. Manager shall serve as an advisor to the Authority or any rule making committee thereof in matters related to Airport operations. Manager shall post and maintain such rules and regulations promulgated by the Authority, in a prominent place at the Airport. Manager shall attend each Board meeting monthly to update the Authority on the status of current operations. Manager will include any unusual incidents to the board at the monthly meeting.

10) Non-Exclusive Right

The Authority reserves the right to grant others certain rights and privileges upon the Airport which are substantially like those granted to the Manager, in its capacity as a fixed based operator only, under this Agreement. If so granted, the Authority covenants and agrees that:

- a. It shall enforce all minimum operating standards or requirements for all aeronautical endeavors and activities conducted at the airport as set forth in the Minimum Standards for Aeronautical Activity at Fairfield County Airport and the FCAA Security Procedures Manual;
- b. It will not permit any other operator of aeronautical endeavors or activities to operate on the Airport under rates, terms or conditions which are more favorable than those set forth in this Agreement; and
- c. It will not permit the conduct of any commercial aeronautical endeavor or activity at the Airport except under an approved lease and operating agreement with the Authority.

The Authority reserves the right to have access to the conference room located in the Administration Building for its meetings at no charge. The public, upon reasonable notice to Manager, may be permitted access to the same conference room on a first-come-first-served basis at no charge for public meetings during normal posted hours of operation of the Airport. However, Manager shall have the right to deny access to the conference room to the public when such access shall interfere with the conduct of Manager's business activities or meetings of Authority.

Authority reserves the right to close the runway, taxiways, and other areas for maintenance, repair or replacement purposes, and agrees that reasonable notice will be given to Manager of its intent to close the same in other than emergency situations.

11) Authorized Services of Fixed Base Operator

In addition to the services required to be provided by Manager, the Manager is granted by the Authority the non-exclusive privilege to engage in the following services:

- a. Ramp services including loading and unloading of passengers, baggage, mail and freight; providing ramp equipment, aircraft cleaning and other services for air carriers and other persons or firms;
- b. Special flight services, including aerial sight-seeing, aerial advertising, and aerial photography;
- c. The sale of new and used aircraft;
- d. Federal Aviation Administration approved repair, examination and maintenance services of based and non-based aircraft;
- e. Federal Aviation Administration approved flight training services including ground school and testing;
- f. Aircraft rental and lease-back services;
- g. Aircraft charter operations and services, conducted by Manager or subcontractor of Manager under FAR Part 135; and
- h. Retail sale of food/beverages and aviation related merchandise.

12) Qualification of Airport Manager

The Manager may select and appoint a natural person as its agent who also may be the full-time manager of its fixed base operations at the Airport. Such appointment shall be submitted to Authority for approval, which will not be unreasonably withheld.

The Manager shall be experienced in the aviation industry and in business management, a minimum of 3 years' experience or education in the field is recommended. The Manager must be vested with full power and authority to act in the name of the fixed base operator with respect to the method, manner and conduct of the operation of the fixed base services to be provided under this Agreement.

The Manager shall be available at the Airport during regular business hours and, during Manager's absence, a duly authorized subordinate shall be in charge and available at the Airport. Emergency telephone numbers for the Airport Manager and his duly appointed subordinate shall be posted in the Administration Building in such a fashion as to be visible from outside said building.

All necessary trainings and certifications to perform the duties of this contract shall be the responsibility of the manager at his cost.

13) Oversight

Manager shall be empowered to oversee the use of all facilities and improvements of a public nature which now are or may be connected with or appurtenant to the Airport, including the use of landing areas, runways, taxiways, navigational aids, terminal facilities and aircraft parking areas designated by the Authority and shall be authorized to enforce compliance with Minimum Standards for Aeronautical Activity and the FCAA Security Procedures Manual for the Fairfield County Airport.

NO RIGHT OR PRIVILEGE HAS BEEN GRANTED TO THE MANAGER, AS MANAGER, WHICH WOULD OPERATE TO PREVENT ANY PERSON, FIRM OR CORPORATION OPERATING AIRCRAFT ON THE AIRPORT FROM PERFORMING SERVICE ON ITS OWN AIRCRAFT WITH ITS OWN REGULAR EMPLOYEES, INCLUDING MAINTENANCE AND REPAIR SERVICES UNLESS SUCH SERVICE IS NOT IN COMPLIANCE WITH STANDARDS FOR AERONAUTICAL ACTIVITY AT FAIRFIELD COUNTY AIRPORT.

14) Non-Competition

Except for those rights reserved by Authority herein, Authority shall not engage directly or indirectly, other than its capacity of landlord, in any of the activities granted to Manager herein.

15) Operating Standards

In providing any of the required or authorized services or activities, Manager shall operate for the use and benefit of the public and shall meet or exceed the following standards:

- a. Manager shall furnish service on a fair, reasonable and non-discriminatory basis to all users of the Airport;
- b. Manager shall furnish good, prompt, courteous and efficient service adequate to meet all reasonable demands for its services at the Airport;
- c. Manager shall charge fair, reasonable and non-discriminatory prices for each unit of sale or service, however, that Manager may be allowed to make reasonable and non-discriminatory discount rebates or other types of price reductions to volume purchasers or charitable causes;
- d. Manager shall provide, at its sole expense, a sufficient number of employees to provide the services required or authorized in this Agreement in an efficient and effective manner;
- e. Manager shall comply with all federal, state and local laws, rules and regulations which may apply to the conduct of the business contemplated, including rules and regulations promulgated by the Authority, including the Minimum Standards for Aeronautical Activity and the FCAA Security Procedures Manual for the Fairfield County Airport.

16) Suppliers

Manager shall have the sole right to choose its vendors and suppliers in providing required and authorized services and Authority shall not attempt to exercise any control or influence over the selection of its vendors and suppliers.

17) Independent Contractor Status

In conducting its business, Manager acts as an independent contractor. Manager is liable for all taxes and fees owed on or by his personal business or himself. Under no circumstances will Authority be liable for or required to pay taxes or fees owed by Manager. This includes, but is not limited to, taxes and fees for flight training, mechanical work, and other side business conducted by Manager on leased premises of the Authority.

18) Aerial Approaches

Authority reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent Manager from erecting, or permitting to be erected, any building or other structure on or adjacent to the Airport, which in the opinion of the Authority, would limit the usefulness of the Airport or constitute a hazard to aircraft.

19) Indemnification

Manager shall assume, defend, indemnify and hold harmless the Authority and the Fairfield County Commissioners, their officers, agents, employees, their successors and assigns, for and from any and all claims, loss, cost, damage, expense and liability from loss of life or damage or injury to person or property of any person, including but not limited to the agents, employees, invitees and licensees of either of the parties hereto and to the property of any of them arising out of or connected with or incidental to, either directly or indirectly, either the leasing, use occupancy or condition of the leased premises, the exercise of the Manager's rights hereunder, or the covenants and obligations of Manager under this Agreement, except to the extent caused by the negligent acts or omissions of the Authority, its employees or agents. Manager shall pay all costs, expenses, claims, fines, penalties, damages and attorneys' fees that may in any manner arise out of or be imposed because of Manager's failure to comply with this Agreement, whether assessed by any governmental body against the Authority as either property owner or as Airport operator. The provisions of this paragraph and the provisions of all other indemnity provisions contained in this Agreement shall survive the expiration or earlier termination of this Agreement.

20) Insurance

Manager shall secure, pay for and keep in full force and effect and supply evidence to the Authority of public liability insurance during the term of this Agreement. Said insurance policy shall contain minimum coverages of One Million Dollars (\$1,000,000) for any one accident.

Manager shall secure, pay for and keep in full force and effect and supply evidence to the Authority of such other casualty or liability insurance policies customary for the business activities contemplated. Manager shall maintain liability insurance that covers premises liability, product and completed operations, personal injury, advertising injury, fire, auto liability, independent contractor's liability, and mobile equipment.

All insurance policies under this Agreement and so maintained by Manager shall include the Authority and the Board of County Commissioners of Fairfield County, Ohio as additional insureds under the terms of the policy. Authority shall provide to Manager a certificate of insurance for Airport and facilities, upon request of Manager.

21) Utilities

The Authority agrees to pay the costs of all utilities necessary for the efficient operation of the Administration Building, Authority-owned hangars, exterior security lighting, sewage and water treatment equipment, navigational lighting, navigational aids now installed and to be installed in the future, and all-weather reporting equipment. Such weather reporting, navigational lighting and aids include, but are not limited to, the ASOS, runway lights, taxiway lights, strobe lights, beacon lights, ADF system and localizer system. Authority will pay the cost of trash collections and terminal telephone services.

22) Early Termination

- a. This Agreement may be terminated by Manager upon the occurrence of any one of the following events:
 - i. The abandonment of the Airport as an airport or airfield of any type, class or category of airport.
 - ii. The default by Authority in the performance of any of the terms, covenants or conditions of this Agreement, and the failure of Authority to remedy, or undertake to remedy, to Manager's satisfaction, such default for a period of thirty (30) days after receipt of written notice from Manager to remedy same;
 - iii. Damage to or destruction to all or a material part of the Airport facilities necessary to the operation of Manager's business if not repaired or replaced by Authority within a reasonable period;
 - iv. The lawful assumption by the United States, or any authorized agency, of the operation, control or use of any substantial part of the Airport in such manner as to substantially restrict Manager from conducting business operations for a period more than ninety (90) days.
- b. This Agreement may be terminated by Authority upon the occurrence of any one of the following events:
 - i. The default by Manager in the performance of any of the terms, covenants or conditions of this Agreement, and the failure of Manager to remedy, or undertake to remedy such default for a period of thirty (30) days after receipt of written notice from Authority to remedy same;
 - ii. Manager is adjudicated as bankrupt or if a receiver is appointed for the property or affairs of Manager and such receivership is not vacated within ninety (90) days after the appointment of such receiver.

Exercise of the rights of termination set forth in sub-paragraphs 1 and 2 above shall be by written notice of the other party within thirty (30) days following the event giving rise to the termination. The waiver of any breach, violation or default in or with respect to the performance or observance of the covenants and conditions shall not be taken to constitute a waiver of any such subsequent breach, violation or default in or with respect to that or any other covenant or condition.

23) Assignment

Manager shall not assign its rights, privileges and obligations under this Agreement without the expressed prior written approval of Authority. Manager shall provide at least thirty (30) days written notice to Authority of its intent to assign, and provide Authority with the name, address and telephone number of the intended assignee.

24) Miscellaneous

- a. This Agreement embodies the entire agreement between the parties and shall not be modified, changed or altered in any respect except as agreed to by Authority and Manager, in writing, and shall be binding and inure to the benefit of the parties and their respective successors and assigns.
- b. If any term, covenant or condition of this Agreement or its application to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected and each term, covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- c. The validity, interpretation, and performance of this Agreement shall be governed in all respects by the laws of the State of Ohio, without giving effect to conflicts of law principles that would result in the application of the substantive laws of another jurisdiction. The Parties hereby agree that any action, proceeding or claim arising from or relating in any way to this Agreement shall be brought and enforced in the Fairfield County Court of Common Pleas or the United States District Court for the Southern District of Ohio Eastern Division, and Parties irrevocably submit to such jurisdiction, which jurisdiction shall be exclusive. The Parties hereby waive any objection to such exclusive jurisdiction and that such courts represent an inconvenient forum.
- d. The Parties to this Agreement hereby acknowledge and agree that they are the principals and have the power, right, and authority to enter into this Agreement.
- e. All notices required by this Agreement shall be sent by certified mail to the respective addresses listed below or to such other addresses as a party may designate by written notice:

The parties signed this Agreement on December 22, 2022.

On behalf of: Fairfield County Airport Authority

Michael J. Kaper
~~Glenn R. Burns, President~~
Michael J. Kaper, Vice President

STATE OF OHIO)
) SS:
COUNTY OF FAIRFIELD)

On this 5th day of January, 2023, before me personally appeared Glenn R. Burns to me known to be the person described herein, and who executed the foregoing instrument and acknowledged that he voluntarily executed the same as his own free act and deed and the voluntary act and deed of the Fairfield County Airport Authority.

Staci A. Knisley
NOTARY PUBLIC



STACI A. KNISLEY
Notary Public, State of Ohio
My Commission Expires 8/21/27

My commission expires 8/21/27

On Behalf of: Sundowner Aviation, LLC

Patrick J. Rooney

STATE OF OHIO)
) SS:
COUNTY OF FAIRFIELD)

On this 22nd day of December, 2022, before me personally appeared Patrick J. Rooney to me known to be the person described herein, and who executed the foregoing instrument and acknowledged that he/she voluntarily executed the same as his own free act and deed and the voluntary act and deed of Sundowner Aviation, LLC.

Michelle Dawn Evans
NOTARY PUBLIC



MICHELLE DAWN EVANS
Notary Public
State of Ohio
My Comm. Expires
February 28, 2027

My commission expires 2.28.27

The legal form and correctness of
The within document is hereby approved:

By: _____
Title: _____

2017-11.16.b

A resolution authorizing the Agreement for the Operation of Airport Facilities with the Fairfield County Regional Airport Authority – Fairfield County Commissioners

WHEREAS, the Board of Commissioners desires to enter into an agreement for the Operation of Airport Facilities with the Fairfield County Regional Airport Authority, also known as Fairfield County Airport Authority Board; and

WHEREAS, Assistant Prosecutor Joshua Horacek has approved the agreement to form; and

WHEREAS, the Fairfield County Airport Authority Board approved the agreement in their November 13, 2017 meeting; and

WHEREAS, agreement will expire on November 16, 2022; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of County Commissioners approves the attached agreement for the Operation of Airport Facilities.

Exhibit A – Plan of Premises

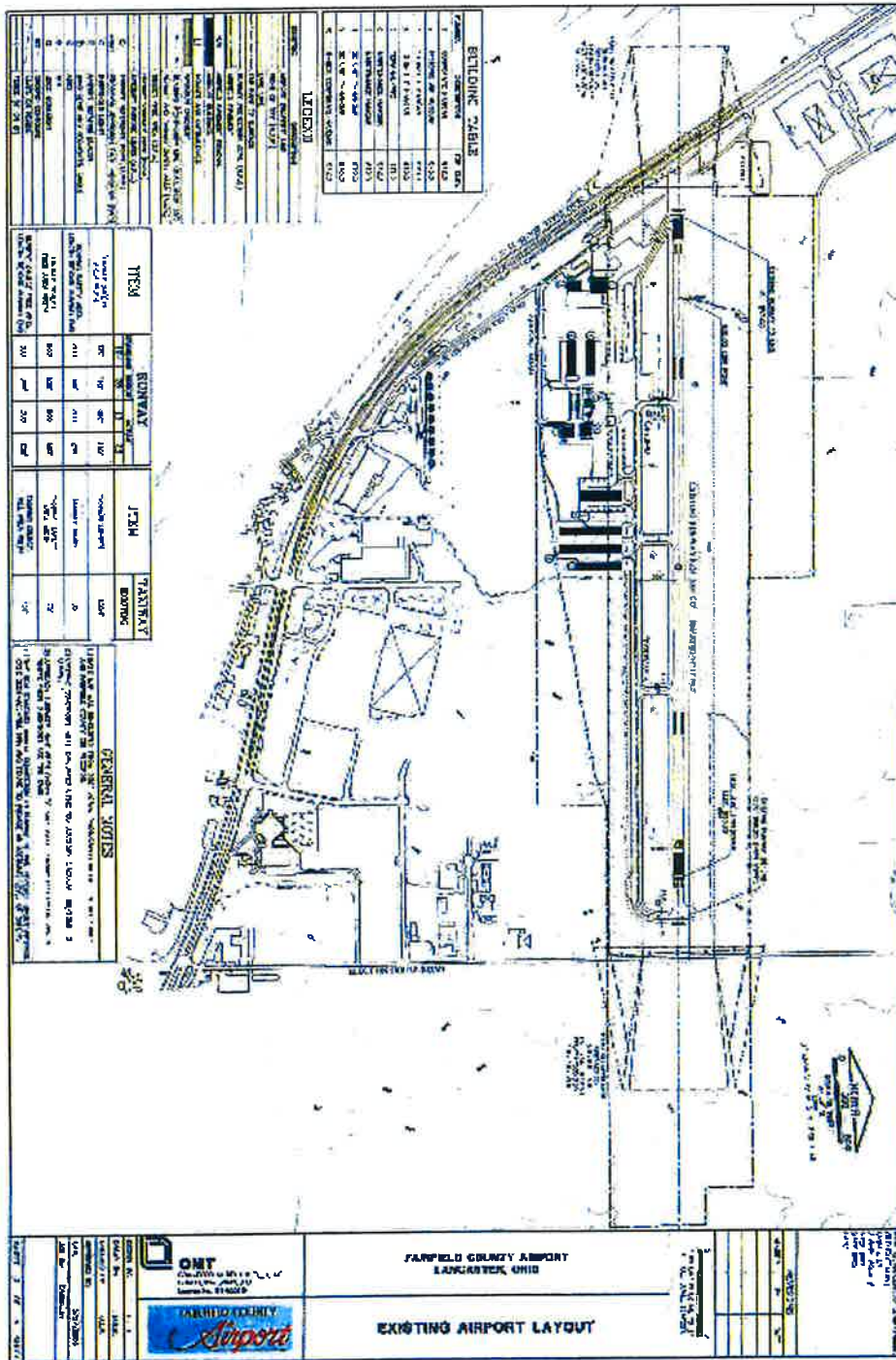


Exhibit B – List of Equipment (as of January 1, 2019)

DEPT / LOC / CLASS	ASSET	TAG DESCRIPTION	SERIAL	ACQUIRED	VERIFIED
DEPARTMENT: 1260 - AIRPORT					
LOCATION: 310 - AIRPORT					
404 - JANITORIAL/MAINT	1122	BUSH HOG 2715 MOWER <small>1 items in this SubClass</small>	1200523	06/12/2008	
407 - VENDING	00007411	007410A AVGAS PUMP		11/29/2004	
407 - VENDING	00007411	007410B AVGAS PUMP		11/29/2004	
407 - VENDING	00007411	007410C JETA PUMP		11/29/2004	
407 - VENDING	10340	10340 SELF SERVE CREDIT CARD TERMINA <small>4 items in this SubClass</small>		08/30/2003	
420 - LIGHTING SYSTEM EQUIPMEN'	00006201	008208A BEACON & TOWER INSTALLATION		09/26/2001	
420 - LIGHTING SYSTEM EQUIPMEN'	2102	2102 EQUIPMENT FOR AIRFIELD LIGHTING <small>2 items in this SubClass</small>	12650	02/28/2013	
425 - GENERAL EQUIPMENT	2271	2271 HIGHLIFT CEILING FAN	MPF6-15051-003-00	02/23/2015	
425 - GENERAL EQUIPMENT	2273	2273 HIGHLIFT CEILING FAN	MPF6-15051-004-00	02/23/2015	
425 - GENERAL EQUIPMENT	14424	14424 SNOW THROWER <small>3 items in this SubClass</small>	1F25B10447	07/25/2014	
434 - TRACTORS	2675	2675 2017 JOHN DEERE Z915E TRACTOR <small>1 items in this SubClass</small>	1TC815ECEHT054053	05/22/2017	
435 - TRAILERS	2528	2528 AVGAS REFUELER/TRAILER (FUEL CART) <small>1 items in this SubClass</small>		06/30/2016	
500 - FURNITURE & FIXTURES	10896	10896 BLACK LEATHER OFFICE CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10897	10897 ASHLEY REC SOFA BROWN		07/12/2006	
500 - FURNITURE & FIXTURES	10898	10898 RECLINER LOVESEAT		07/12/2006	
500 - FURNITURE & FIXTURES	10899	10899 ROCKING RECLINER		07/12/2006	
500 - FURNITURE & FIXTURES	10900	10900 ROCKING RECLINER		07/12/2006	
500 - FURNITURE & FIXTURES	10901	10901 ASHLEY END TABLE		07/12/2006	
500 - FURNITURE & FIXTURES	10902	10902 ASHLEY END TABLE		07/12/2006	
500 - FURNITURE & FIXTURES	10903	10903 PUB TABLE		07/12/2006	
500 - FURNITURE & FIXTURES	10904	10904 PUB TABLE		07/12/2006	
500 - FURNITURE & FIXTURES	10905	10905 PUB CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10906	10906 PUB CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10907	10907 PUB CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10908	10908 PUB CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10910	10910 TC BAYRE LOVESEAT		07/12/2006	
500 - FURNITURE & FIXTURES	10911	10911 BLACK LEATHER OFFICE CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10912	10912 BALCK LEATHER OFFICE CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10913	10913 BLACK LEATHER OFFICE CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10914	10914 BLACK LEATHER OFFICE CHAIR		07/12/2006	
500 - FURNITURE & FIXTURES	10915	10915 BLACK LEATHER OFFICE CHAIR <small>19 items in this SubClass</small>		07/12/2006	

Exhibit C – Minimum Standards for Aeronautical Activity at Fairfield County Airport

Exhibit C – Most current version found on the website: <https://www.fairfieldcountyairport.com/>

Exhibit D – FCAA Security Procedures Manual (not for public dissemination)

Exhibit D will be shared in print form with the FBO

Exhibit E – Incident/Injury Report



INCIDENT / INJURY REPORT (Non-Employee)

Name _____	Male _____	Female _____
Address _____	City _____	State _____ Zip _____
Phone _____	Date of Incident/Injury _____	Time _____ AM _____ PM _____
Reason for visit to facility _____		

Location of incident: _____
Description: (cause of injury, body part injured, type of injury) _____

Did you report injury? Yes _____ No _____ if no, why not? _____
First Aid Required? Yes _____ No _____ Professional Medical Attention Required? Yes _____ No _____
Injured Transported? No _____ Hospital _____ Home _____ Other _____

Witnesses: (Name & Phone Number)
(A) _____
(B) _____
Staff Members: (On Duty)
(A) _____
(B) _____

Additional Comments:

Prepared By: _____ Title _____
(Print) _____
_____ Date _____
(Signature)

Exhibit F Terminal Area

Exhibit F - Terminal Area



October 15, 2018

Roads

- Unaccepted Built Roads
- Unaccepted Roads
- Private



Map HERE, Google, © OpenStreetMap contributors, and the GIS user community

Jim Hoffman

FBO Manager: _____

Authority:

Fairfield County Airport Authority
c/o Staci Knisley
3430 Old Columbus Road, NW
Carroll, Ohio 43112

Fairfield County Commissioners:

210 East Main Street
Lancaster, OH 43130

d. This Agreement is to be construed in accordance with the laws of the State of Ohio.

25) Exhibits

The following documents attached hereto are hereby incorporated into and made part of this Agreement:

- a. Exhibit A – Plan of Premises
- b. Exhibit B – List of Equipment (as of January 1, 2019)
- c. Exhibit C – Minimum Standards for Aeronautical Activity at Fairfield County Airport
- d. Exhibit D – FCAA Security Procedures Manual (not for public dissemination)
- e. Exhibit E – Incident /Injury Report
- f. Exhibit F – Leased Premises

Summary for Payment of Bills

Vendor	Amount	Inv#	Description	Service Dates
Sundowner	\$1,215.79	n/a	Fuel Reimbursement for November	11/1-11/30/22
Sundowner	\$1,794.15	n/a	Hangar Rent reimbursement for November	11/1-11/30/22
Ohio Aviation Association	\$880.00	5100	2023 dues	1/1/23-12/31/23
Total Invoices for 12.12.2022	\$3,889.94			
Board Meeting				

FAIRFIELD COUNTY



YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

JOURNAL DETAIL 2022 11 TO 2022 11

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
7800 AIRPORT OPERATIONS	APPROP	BUDGET				BUDGET	USED
80780000 AIRPORT OPERATIONS							
80780000 530000 CONTRACTUAL SERVIC	175,000	153,047	106,390.01	12,792.96	32,169.33	14,488.12	90.5%
2022/11/000249 11/07/2022 API	63.00 VND	016659 PO	22002827 SUNRUSH WATER				5362443
2022/11/000643 11/14/2022 API	362.71 VND	003668 PO	22000340 LOCAL WASTE SERVICE				5362889
2022/11/000643 11/14/2022 API	1,704.92 VND	005790 PO	22000342 OHIO DEPT OF TAXATIO				5362917
2022/11/001122 11/21/2022 API	3,671.38 VND	007099 PO	22000358 SUNDOWNER AVIATION L				5363413
2022/11/001122 11/21/2022 API	9.95 VND	016659 PO	22002827 SUNRUSH WATER				5363536
2022/11/001390 11/28/2022 API	200.00 VND	001281 PO	22000335 PORTA KLEEN				5364120
2022/11/001390 11/28/2022 API	2,500.00 VND	005552 PO	22000341 HISTORICAL AIRCRAFT				5364155
2022/11/001390 11/28/2022 API	4,281.00 VND	007099 PO	22000345 SUNDOWNER AVIATION L				5364162
80780000 541001 ELECTRIC/UTILITIES	25,000	28,099	20,073.93	1,740.61	5,225.55	2,800.00	90.0%
2022/11/001122 11/21/2022 API	137.97 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	136.30 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	63.27 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	67.33 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	77.68 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	102.72 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	314.85 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	236.89 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	52.32 VND	001373 PO	22000424 SOUTH CENTRAL POWER				5363337
2022/11/001122 11/21/2022 API	101.10 VND	023650 PO	22000492 FAIRFIELD CO UTILITI				5363594
2022/11/001122 11/21/2022 API	101.10 VND	023650 PO	22000492 FAIRFIELD CO UTILITI				5363595
2022/11/001390 11/28/2022 API	65.03 VND	003823 PO	22000437 NORTHEAST OHIO NATUR				5364142
2022/11/001390 11/28/2022 API	57.14 VND	003823 PO	22000437 NORTHEAST OHIO NATUR				5364142
2022/11/001390 11/28/2022 API	226.91 VND	003823 PO	22000437 NORTHEAST OHIO NATUR				5364142
80780000 543000 REPAIR AND MAINTEN	65,000	216,000	176,789.75	5,550.29	18,885.27	20,324.98	90.6%
2022/11/001122 11/21/2022 API	4,840.29 VND	003483 PO	22000364 PYATT, WILLIAM ROSS				5363370
2022/11/001122 11/21/2022 API	560.00 VND	004476 PO	22000387 PRECISION OVERHEAD D				5363392
2022/11/001122 11/21/2022 API	150.00 VND	004476 PO	22000387 PRECISION OVERHEAD D				5363392
80780000 553000 COMMUNICATIONS/TEL	2,100	2,274	1,765.14	176.68	509.34	.00	100.0%
2022/11/000249 11/07/2022 API	176.68 VND	074480 PO	22000417 A T & T INC			monthly phone service - 9/20-1	5362467
80780000 554000 ADVERTISING	2,000	5,000	3,778.35	.00	1,221.65	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

JOURNAL DETAIL 2022 11 TO 2022 11

ACCOUNTS FOR:	OPERATIONS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80780000	558000 TRAVEL REIMBURSEME	200	200	64.93	36.75	85.07	50.00	75.0%
2022/11/001497	11/28/2022 API	36.75 VND	080643 PO 22000515	KNISLEY, STACI A	travel & expense reimbursement			1577214
80780000	560000 MATERIALS & SUPPLI	15,000	25,500	14,642.27	4,545.70	4,307.08	6,550.65	74.3%
2022/11/000643	11/14/2022 API	696.11 VND	014612 PO 22000404	AG-PRO OHIO, LLC	supplies for airport rotary cu			5362971
2022/11/001390	11/28/2022 API	59.98 VND	015530 PO 22000484	WASHINGTON AUTO PART	supplies for airport hand sanit			5364198
2022/11/001390	11/28/2022 API	762.07 VND	081672 PO 22007758	KOCHIS, JON PATRICK	reimb for part for gate repair			1577215
2022/11/001506	11/28/2022 API	3,027.54 VND	017130 PO 22006710	NEW DEAL DEICING	DE-ICING SUPPLY FOR AIRPORT			5364206
80780000	561000 GENERAL OFFICE SUP	500	0	.00	.00	.00	.00	.0%
80780000	562600 FUEL (GASOLINE/DIE	250,000	550,000	435,452.95	.00	114,547.05	.00	100.0%
80780000	570000 CAPITAL OUTLAY	10,000	10,000	.00	.00	.00	10,000.00	.0%
80780000	574000 EQUIPMENT, SOFTWAR	10,000	10,000	885.77	.00	.00	9,114.23	8.9%
80780000	590310 REFUNDS OF HANGAR	3,000	3,000	.00	.00	.00	3,000.00	.0%
TOTAL AIRPORT OPERATIONS		557,800	1,003,121	759,843.10	24,842.99	176,950.34	66,327.98	93.4%
TOTAL AIRPORT OPERATIONS		557,800	1,003,121	759,843.10	24,842.99	176,950.34	66,327.98	93.4%
TOTAL EXPENSES		557,800	1,003,121	759,843.10	24,842.99	176,950.34	66,327.98	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

JOURNAL DETAIL 2022 11 TO 2022 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	557,800	1,003,121	759,843.10	24,842.99	176,950.34	66,327.98	93.4%

** END OF REPORT - Generated by EmyLee Noel Gossler **